

**STATE 911 COMMITTEE**  
**Certification Subcommittee**  
February 13, 2020  
Meeting Minutes

**A. Call to Order / Roll Call**

The meeting was conducted via in person and conference call, called to order at 10:11 a.m. by Chairman Rich Feole. Roll call was taken, and a quorum was present.

Voting Members Present:

Mr. Rich Feole, Chair  
Mr. Scott Temple  
Mr. Jeremy Ludwig  
Ms. Phyllis Fuller  
Mr. Philip Bates  
Mr. Robert Stewart  
Mr. Kyle Maury  
Mr. Tracy Peter

Representing:

SNC/Calhoun County Consolidated Dispatch Authority  
INDigital  
Allegan County Central Dispatch  
Peninsula Fiber Network  
INDigital Telecom  
Frontier Communications  
Washtenaw County Sheriff's Office  
Hillsdale County Central Dispatch

Voting Members Absent:

Mr. Greg Clark  
Mr. Gary Johnson  
Mr. Vance Stringham  
Mr. Ray Hasil  
Ms. Eugenia Cook  
Ms. Cynthia Fell

Representing:

Public Member  
Marquette County Central Dispatch  
Roscommon County Central Dispatch  
Mason Oceana 911  
Detroit Police Department  
Plymouth Township Police Department

Non-Voting Members Present:

Ms. Lyndsay Stephens

Representing:

State 911 Office

**B. Meeting Minutes Approval – November 14, 2019**

A **MOTION** was made by Mr. Tracy Peter, with support by Mr. Jeremy Ludwig, to accept the meeting minutes of November 14, 2019. With no discussion, the **MOTION** carried.

**C. Old Business**

1. Conference of Eastern Wayne

The Conference of Eastern Wayne Compliance Review was completed. There were some recommended changes and tables that were removed after the review team looked over the draft you can see those changes with the track changes in the document.

A **MOTION** was made by Rich Feole, with support by Mr. Tracy Peter, to accept the Conference of Eastern Wayne Compliance Review as presented. With no further discussion, the **MOTION** carried.

2. Presque Isle

The site visit for Presque Isle is scheduled for February 25, 2020.

3. St. Clair

The site visit for St. Clair is scheduled for March 3, 2020. Will need to gather more detailed documentation for the training fund portion of the review in order to complete the financial review.

4. St. Joseph

The site visit for St. Joseph is schedule for March 10, 2020. Need to complete the training fund portion of the review. Will need to ask for more documentation for the financial portion of the review.

5. Detroit Service District

The site visit will be scheduled for early April. Still need to go through the documentation for the financials. Lyndsay will be reaching out to Chief Moise as we have not received Hamtramck Police Department documentation. MSP-DRCC training and financial portion of the review are complete.

6. SNC 500 and SNC 301 approval

The Michigan Public Service Commission (MPSC) requested additional changes to the SNC 301 for the collection of their information from the annual report. These changes have been made and were satisfactory to MPSC. This will need to be approved at the March SNC meeting, there will be a short turn around time on the forms as the deadline is still May 15, 2020.

A **MOTION** was made by Mr. Phil Bates, with support by Ms. Phyllis Fuller, to accept the 301 and SNC 500 as presented. With no further discussion, the **MOTION** carried. The 301 shall be submitted to the SNC for approval at the March meeting.

**D. New Business**

Disallowable Expense

Ontonagon County Sheriff inquired about the purchase, and ongoing service cost of cell phones for deputies, in their case it would be 6 cell phones and cell phone plans as an allowable expense.

There was much discussion on this topic. The consensus of the Certification Subcommittee was this would become an issue in the future. This is not an allowable expense. The deputies have other means of communication; MCT's and radios currently that have been furnished with 911 funds. There were concerns that this will be an issue that reoccurs in the future with FirstNet. According to FirstNet, LMR (land mobile radios) should always be the primary communication device for public safety members, First Net is not a replacement for LMR.

A **MOTION** was made by Mr. Rich Feole, with support by Mr. Tracy Peter, to add the expense of cell phone equipment purchase, plans, and on-going service to the Disallowable expense for individuals outside of the 911 agency (i.e. Director, Deputy Director, Supervisor, Individuals that are primarily impacted by 911 responsibilities). With no further discussion. The **MOTION** carried.

Quarterly Drawing for Compliance Review

Ottawa, Tuscola, and Menominee were randomly drawn for a compliance review.

**E. Public Comment**

None

**F. Next Meeting**

Thursday, May 14, 2020, at 10:00 a.m. – MSP Headquarters, State 911 Office

**G. Adjourn**

The meeting was adjourned at 10:30 a.m.