

**MICHIGAN STATE POLICE TRAINING EVALUATION FORM**  
**Live Scan – Prosecutor – Criminal History Reporting**

The accuracy and timeliness of criminal history reporting is very important to us. These trainings are designed to assist law enforcement agencies, prosecutor's offices, and court staff on the proper submission of criminal history information.

In order to improve our services, please take a few minutes to tell us how we did by answering the following.

Training Date: \_\_\_\_\_

Presenter Name: \_\_\_\_\_

1. Was the Presenter helpful in identifying and resolving problems?

Yes  No  N/A

Comments: \_\_\_\_\_

\_\_\_\_\_

2. Was the training conducted in a helpful, courteous and professional manner?

Yes  No  N/A

Comments: \_\_\_\_\_

\_\_\_\_\_

3. Were you offered useful recommendations/options for improvement?

Yes  No  N/A

Comments: \_\_\_\_\_

\_\_\_\_\_

4. Was the training a positive learning experience for you and your staff?

Yes  No  N/A

Comments: \_\_\_\_\_

\_\_\_\_\_

5. For future planning, what areas would you like to receive training in (I wish...)?

Comments: \_\_\_\_\_

\_\_\_\_\_

6. Please rate the overall service provided today:  Excellent  Good  Fair  Poor

\_\_\_\_\_

\_\_\_\_\_

Thank you for allowing us to assist you and for your continued efforts to report timely, accurate and complete criminal history records.

Agency Name: \_\_\_\_\_

Contact Name (optional): \_\_\_\_\_

E-mail, (for sending updates): \_\_\_\_\_

**Please return to:** Michigan State Police, Criminal Justice Information Center, Criminal History Section  
Fax: 517-241-0866  
Attn: Criminal History Unit Manager