



2013-2014 Emergency Management Course Catalog

The Michigan Department of State Police (MSP) is partnered with the Michigan Department of Community Health (MDCH) to provide an online registration process and web-based learning community. [MI-TRAIN](#) is designed to give students a single location to register for courses, take online courses, and direct access to their certificates and transcripts. There are various ways to find courses; however, it is recommended to enter the Course ID (listed below) into the search box located on the top right of the MI-TRAIN home page.

COURSE TITLE (Alphabetically Listed)	MI-TRAIN COURSE ID	DATES
Basic Public Information Officers Workshop (G290) *	1017932	December 10-11, 2013 May 28-29, 2014 August 5-6, 2014
Exercise Design, Development and Evaluation Improvement Planning Course (G120/G130) *	1043370	February 3-6, 2014 June 16-19, 2014
Hazard Mitigation/Comprehensive Plan Interface (G626) *	1017432	December 3-4, 2013 June 3-4, 2014
Incident Command System/Emergency Operations Center Interface (G191) *	1017942	February 24, 2014 June 9, 2014
Michigan Specific Core EM Knowledge Requirement (MI-CEMKR) *	1046211	December 10-12, 2013 March 11-13, 2014 May 20-22, 2014
Workshop in Emergency Management: Legal Issues in Emergency Management (G222)	1017947	November 1, 2013 April 30, 2014

Note: Many emergency management courses have prerequisites consisting of Independent Studies (IS) and/or EMHSD classroom courses (see course descriptions for more information). The Independent Studies are free, web-based, and downloadable through the Federal Emergency Management Agency (FEMA) Web site at <http://training.fema.gov/IS/crslist.asp>

ONLINE COURSES

COURSE TITLE	MI-TRAIN COURSE ID
Damage Assessment for Emergency Operations Center Staff	1016123
Damage Assessment Teams *	1015568
Grants and Resources *	1046746
Radiological Emergency Preparedness (REP) Basic	1018545

* Indicates Professional Emergency Manager (PEM) requirement.

Basic Public Information Officers Workshop (G290)

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This two-day workshop for entry-level or less experienced disaster Public Information Officers and staff, emphasizing the skills needed to manage crisis information in emergency and disaster events. Topics include responsibilities of a Public Information Officer in disasters, effective media interviews, crisis information planning, and Joint Information Center (JIC) management.

Suggested Courses: IS-1, IS-230, IS-244, and IS-702

MI-TRAIN Course ID: 1017932

Dates and Location: December 10-11, 2013 in Lansing
May 28-29, 2014 in Lansing
August 5-6, 2014 in Lansing



Exercise Design, Development and Evaluation Improvement Planning Course (G120/G130)

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This three-and-a-half day course takes students through all 8-steps of exercise design using the fundamentals of the Homeland Security Exercise and Evaluation Program (HSEEP). By the end of the course students will have worked in groups to develop, deliver, evaluate and create an after action report for a tabletop exercise.

The first two-and-a-half day course examines the conceptual and logistical principles of how to design, develop, and conduct operations and discussion-based exercises to test a community's policies, plans, and procedures. The course also examines the requirements of the HSEEP in all exercise types, along with practical application of exercise concepts.

The second part of the course provides guidance for evaluating the performance of tasks, activities, and capabilities during an exercise. It also provides guidance on the evaluation process, beginning with organizing an evaluation team through developing an After-Action Report/Improvement Plan (AAR/IP) through HSEEP.

Prerequisites: IS-120 and IS-139 (If you do not have an HSEEP toolkit password, please contact the course manager.)

MI-TRAIN Course ID: 1043370

Dates and Location: February 3-6, 2014 in Lansing
June 16-19, 2014 in Lansing

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Hazard Mitigation/Comprehensive Plan Interface (G626)

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This two-day course provides participants with the skills for developing strategies that integrate hazard mitigation measures into the community's comprehensive planning process. The ultimate goal is to increase the public officials' understanding of the need to address mitigation issues.

Prerequisites: IS-230, IS-393, and IS-235

MI-TRAIN Course ID: 1017432

Date and Location: December 3-4, 2013 in Lansing
June 3-4, 2014 in Lansing

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Incident Command System/Emergency Operations Center Interface (G191)

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This one-day course highlights the concepts and interaction between two disaster management systems: the Incident Command System (ICS) and the Emergency Operations Center (EOC). Both elements will be studied as integral parts of the National Incident Management System (NIMS) required in disaster response. Discussion will examine issues in communication, coordination, and decision making enabling participants to properly plan for response and recovery.

Prerequisites: IS-100, IS-200 (or IS-200.HC), and ICS-300

Suggested Courses: IS-701 and ICS-400

MI-TRAIN Course ID: 1017942

Dates and Location: February 24, 2014 in Lansing
June 9, 2014 in Lansing

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Michigan Specific Core EM Knowledge Requirement (MI-CEMKR)

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The MI-CEMKR is a set of mandatory modules needed for achieving the Michigan PEM designation, including coursework on Public Act 390 of 1976, the Michigan Emergency Management Plan, Planning, Damage Assessment, and other Michigan emergency management essentials. The course consists of modules on:

- Michigan Public Act 390
- Michigan Emergency Management Plan
- Damage Assessment & Declaration Process
- Michigan Local Planning
- Training and Exercise
- Planning for Disaster Resistant Communities
- Michigan Planning
- MABAS and MEMAC
- Michigan Emergency Communications and Warning
- Online MSP/EMHSD Grant module (MI-TRAIN)

The basis for the development of this course was to provide everything a new Michigan emergency manager would need to know or where to go for the information in order to be effective in performing the essential duties of their job.

Prerequisites: [The FEMA Independent Study \(IS\) Professional Development Series](#) (7 online courses); [NIMS Training](#) (IS-100, 200, 700, and 800); [Damage Assessment Teams](#) (online course); and [Grants and Resources](#) (online course)

Suggested Courses: IS-1, IS-7, and IS-775

MI-TRAIN Course ID: 1046211

Dates and Location: December 10-12, 2013 in Lansing
March 11-13, 2014 in Lansing
May 20-22, 2014 in Lansing

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Workshop in Emergency Management (WEM): Legal Issues in Emergency Management (G222)

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This one-day workshop discusses current laws and legal issues in emergency management and homeland security. Topics covered are the Michigan Emergency Management Act, Public Health Codes, fire laws, police powers, mutual aid compacts, liability issues, and annual updates regarding current disaster case law.

Target audience: This course is strongly recommended for all emergency managers (public and private) including EMHSD staff, and state agency/local emergency management coordinators and their staff.

MI-TRAIN Course ID: 1017947

Dates and Location: November 1, 2013 in Lansing
April 30, 2014 in Lansing

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ONLINE COURSES

Damage Assessment for Emergency Operations Center Staff (Online) [Return to List](#)

Damage Assessment for Emergency Operations Center Staff examines the concepts of disaster assessment and information management, which is vital to obtain assistance after an emergency or disaster. This includes data compilation, analysis, and dissemination. The course will highlight proper reporting.

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Damage Assessment Teams (Online)

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The Damage Assessment Teams course was developed to help individuals who will be rating damage in the field. The course provides information on:

- Damage Assessment Classification System
- Impact Analysis
- Completing the Damage Assessment Worksheet
- Visual Documentation Guidelines

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Grants and Resources

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The grant programs administered by MSP/EMHSD assist responders and communities across the five mission areas of prevent, protect, mitigate, respond, and recover. These grants address preparedness activities, including planning, training, exercise and equipment purchases, to strengthen all-hazards capabilities in advance of a disaster; hazard mitigation activities such as mitigation planning, floodproofing, or structural retrofitting, to avert or minimize the impacts of a disaster; and disaster response and recovery activities to assist individuals and communities during and following an actual event.

This tutorial presents a high-level overview of the 12 primary grant programs. While these are the primary programs administered by MSP/EMHSD, it should be noted that there are occasions when additional grant programs may be administered by the Division. It is also important to recognize that each program discussed encompasses unique facets that are specific to the individual programs. Potential subgrant recipients are encouraged to closely examine grant programs on an individual basis to become more familiar with the program requirements and processes.

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Radiological Emergency Preparedness (REP) Basic (Online)

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The Radiological Emergency Preparedness (REP) course is designed to provide basic preparedness information for the off-site responders involved in an incident at one of Michigan's nuclear power plants.

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