
MICR DATA ELEMENT

EDITS AND ERROR MESSAGES HANDBOOK

Record Types	Data Elements
1 – 13, 61	Administrative
14 – 21	Offense
22 – 25	Offender
26 – 38	Victim
39 – 51	Arrest
52 – 60	Property
	Incident Address



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DATA ELEMENTS

DATA ELEMENT: ADMINISTRATIVE SEGMENT EDITS

1 ACTION:

- 1) Required for all transaction screens/formats.
- 2) Must be a valid code.
- 3) Action O **is** valid only for Incident (MICR. 1) transaction screen/format.
- 4) Action O **is not** valid for incidents with an Original Year prior to the base data or agency start date.
- 5) Action A **is not** valid for Incident (MICR. 1) transaction screen/format.
- 6) Action A is not valid if Assist ORI is completed.
- 7) Action M is valid only for Incident (MICR. 1) transaction screen/format.
- 8) Action R is valid only for Incident (MICR.1) transaction screen/format.
- 9) Action D is valid for all transaction screens/formats.
- 10) Action W is valid only for Incident (MICR. 1), Arrest (MICR. 7), or Property (MICR. 9) transaction screens/formats.
- 11) Action W is valid only for incidents with an Original Year and original Date of Occurrence/Report prior to the base date or agency start date.
- 12) If Action is W, Exceptional Clearance Date, Date of Arrest, or Date Recovered cannot be prior to the base date or agency start date.

2 ORIGINATING AGENCY IDENTIFIER (ORI) NUMBER:

- 1) Required for all transaction records.
- 2) Must be a valid 9-character National Crime Information Center number.
- 3) First two digits must be MI, the state abbreviation for Michigan.

3 ORIGINAL YEAR:

- 1) Required for all transaction screens/formats., the state abbreviation for Michigan.
- 2) Must be a valid year.
- 3) Year cannot be a future year.
- 4) Original Year and year in Date of Occurrence/Report must be same.

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4 INCIDENT NUMBER:

- 1) Required for all transaction screens/formats.
- 2) Must be a unique number for each originating agency for each original year unless number is 0000000000.
- 3) Cannot have embedded “blanks” between first and last non-blank character.

4A CARGO THEFT INDICATOR:

- 1) Must be a valid entry (Y or N).
- 2) Must be blank when Action is W (Window).
- 3) Must be completed when Offense File Class is one of the following:
 - 12000, Robbery
 - 21000, Extortion
 - 22001, Burglary – Forced Entry
 - 22002, Burglary – No Force
 - 23003, Larceny – Theft from Building
 - 23005, Larceny – Theft from Motor Vehicle
 - 23007, Larceny - Other
 - 24001, Motor Vehicle Theft
 - 24003, Motor Vehicle Fraud
 - 26001, Fraud – False Pretense/Swindle/Confidence Game
 - 26002, Fraud – Credit Card/Automatic Teller Machine
 - 26003, Fraud - Impersonation
 - 26005, Fraud – Wire Fraud
 - 27000, Embezzlement
 - 30001, Retail Fraud-Misrepresentation
 - 30003, Retail Fraud-Refund/Exchange
 - 51000, Bribery

5 COUNTY:

- 1) Required when Action O (Original), R (Replace), or W (Window Update).
- 2) Must be 01-83.
- 3) Must be valid county for reporting ORI.

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6 CITY/TOWNSHIP:

- 1) Required when Action is O (Original), R (Replace), or W (Window Update).
- 2) Must be a valid city/township code within the county.
- 3) Must be valid city/township code for reporting ORI.
- 4) If city/township code is a prison, then Location Site must be 15 (Jail/Prison).

7 GEOCODE:

- 1) NONE.

8 DATE OF OCCURRENCE/REPORT:

- 1) Required when Action is O (Original), R (Replace), or W (Window Update).
- 2) Must be a valid date.
- 3) Month must be 01-12.
- 4) Day cannot exceed the number of days for the month occurred/reported.
- 5) Date cannot be a future date from date of entry.
- 6) Day must be **01** if Incident Number is 0000000000.
- 7) If Action is O (Original), or R (Replace), Date of Occurrence/Report cannot be prior to the base date or agency start date.
- 8) If Action is W (Window Update), date of Occurrence/Report must be prior to the base date or agency start date, but cannot be earlier than January 1, 1950.
- 9) Year in Date of Occurrence/Report and Original Year must be same.

9 OCCURRENCE/REPORT DATE INDICATOR:

- 1) Required when Action is O (Original) or R (Replace).
- 2) Must be blank or valid code E (Occurrence or Event) or R (Date of Report).
- 3) Must be R if Incident Number is 0000000000.

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10 HOUR OCCURRED:

- 1) Required when action is O (Original) unless Incident Number is 0000000000.
- 2) Required when Action is R (Replace).
- 3) Must be blank or valid number 00 through 23 or 99 (**unknown**).

11 EXCEPTIONAL CLEARANCE:

- 1) If completed:
 - Must be a valid code:
 - 10 = Death of Offender
 - 11 = Prosecution declined
 - 12 = In Custody of Other Jurisdiction (previously Extradition Denied)
 - 13 = Victim refused to cooperate
 - 14 = Juvenile/No custody
 - Must complete Exceptional Clearance Date.
 - An Arrest record cannot be submitted for the entire incident.
 - Offender Number cannot be 00.
- 2) Must be blank if Offense File Class is:
 - 09004 Justifiable Homicide.

12 EXCEPTIONAL CLEARANCE DATE:

- 1) Must be completed if Exceptional Clearance is completed.
- 2) Month must be 01-12.
- 3) Day cannot exceed the number of days for the month of clearance.
- 4) Arrest record cannot be submitted.
- 5) Must be blank if Exceptional Clearance is blank.
- 6) Exceptional Clearance Date cannot be prior to Date of Occurrence/Report.
- 7) If Exceptional Clearance Date is completed, Exceptional Clearance must be completed.
- 8) If Action is W (Window Update), Exceptional Clearance Date cannot be prior to the base date or agency start date.

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13 ASSIST ORIGINATING AGENCY:

- 1) Must be valid ORI Number.
- 2) Assist ORI cannot be the same as ORI Number.
- 3) If Assist ORI is entered, the only data elements which can be entered are:
 - Action.
 - ORI.
 - Original Year.
 - Incident Number.
 - County.
 - City/Township.
 - Date of Occurrence/Report.
 - Report Date Indicator.
 - Hour.
 - Offense File Class.All other data elements MUST be blank.
- 4) If Assist ORI is entered, Offender, Victim, Arrest and Property information cannot be entered.

61 INCIDENT COMPLETE INDICATOR:

- 1) Must be a valid code Y (Yes, the Incident is Complete) or N (No, the Incident is not Complete, Supplemental Information to Immediately Follow).
- 2) Required for all transaction screen/formats with Action of O (Original), A (Add), M (Modify), R (Replace), D (Delete), or W (Window Update).

DATA ELEMENT: OFFENSE SEGMENT EDITS**14 OFFENSE FILE CLASS:**

- 1) Required for all submitted incidents.
- 2) Required when Action is O (Original) unless Incident number is 0000000000.
- 3) Required when Action is R (Replace) or W (Window Update).
- 4) Must be a valid MICR Offense File Class.
- 5) Offense File Class cannot be repeated as another offense record in the incident.
- 6) Only one Offense File Class can be submitted in an incident when the incident involves the offense of:
 - 09004 Justifiable Homicide
 - 75000 Solicitation
 - 77000 Conspiracy
- 7) Justifiable Homicide, 09004, cannot be reported as an offense when Action is W (Window Update).
- 8) A minimum of one (1) victim record is required for each Original or Replace incident (Action O or R) where the Offense File Class is as follows:
 - 09001 Murder/Non-negligent Manslaughter
 - 09002 Negligent Homicide/Manslaughter
 - 09003 Negligent Homicide – Vehicle/Boat
 - 09004 Justifiable Homicide
 - 10001 Kidnapping/Abduction
 - 10002 Parental Kidnapping
 - 11001 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 11002 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 11003 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 11004 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 11005 Sexual Penetration Object – CSC 1st Degree
 - 11006 Sexual Penetration Object – CSC 3rd Degree
 - 11007 Sexual Contact Forcible – 2nd Degree
 - 11008 Sexual Contact Forcible – 4th Degree
 - 12000 Robbery
 - 13001 Non-aggravated Assault
 - 13002 Aggravated/Felonious Assault
 - 13003 Intimidation/Stalking
 - 20000 Arson

DATA ELEMENT: OFFENSE SEGMENT EDITS**14 OFFENSE FILE CLASS – (continued):**

- 8) A minimum of one (1) victim record is required for each Original or Replace incident (Action O or R) where the Offense File Class is as follows – (continued):
- 21000 Extortion
 - 22001 Burglary – Forced Entry
 - 22002 Burglary – Entry Without Force
 - 23001 Larceny – Pocket-picking
 - 23002 Larceny – Purse-snatching
 - 23003 Larceny – Theft from Building
 - 23004 Larceny – Theft from Coin – Operated Machine
 - 23005 Larceny – Theft from Vehicle
 - 23006 Larceny – Theft of Motor Vehicle Parts/Accessories
 - 23007 Larceny – Other
 - 24001 Motor Vehicle Theft
 - 24002 Motor Vehicle as Stolen Property
 - 24003 Motor Vehicle Fraud
 - 25000 Forgery/Counterfeiting
 - 26001 Fraud – False Pretenses/Swindle/Confidence Game
 - 26002 Fraud – Credit Card/Automatic Teller Machine
 - 26003 Fraud – Impersonation
 - 26004 Fraud – Welfare Fraud
 - 26005 Fraud – Wire Fraud
 - 27000 Embezzlement
 - 28000 Recovery of Stolen Property
 - 29000 Damage to Property
 - 30001 Retail Fraud – Misrepresentation
 - 30002 Retail Fraud – Theft
 - 30003 Retail Fraud – Refund/Exchange
 - 30004 Organized Retail Fraud
 - 35001 Violation of Control Substance Act
 - 35002 Narcotic Equipment Violations

DATA ELEMENT: OFFENSE SEGMENT EDITS**14 OFFENSE FILE CLASS – (continued):**

- 8) A minimum of one (1) victim record is required for each Original or Replace incident (Action O or R) where the Offense File Class is as follows – **(continued)**:
- 36001 Sexual Penetration Non-forcible – Blood Affinity
 - 36002 Sexual Penetration Non-forcible – Other
 - 37000 Obscenity
 - 38001 Family – Abuse/Neglect Nonviolent
 - 39001 Gambling – Betting/Wagering
 - 39002 Gambling – Operating/Promoting/Assisting
 - 39003 Gambling – Equipment Violations
 - 39004 Gambling – Sports Tampering
 - 40001 Commercialized Sex – Prostitution
 - 40002 Commercialized Sex – Assisting/Promoting Prostitution
 - 40003 Purchasing Prostitution
 - 51000 Bribery
 - 52001 Weapons Offense – Concealed
 - 52002 Weapons Offense – Explosives
 - 52003 Weapons Offense – Other
 - 64001 Human Trafficking Commercial Sex Acts
 - 64002 Human Trafficking Involuntary Servitude
- 9) Crimes against Society can only have one Society victim record if these are the only offenses reported in the incident.
- 10) A property record is required and can only be entered when Action is O (Original) or R (Replace) and the incident involves one or more of the following offenses:
- 10001 Kidnapping/Abduction
 - 10002 Parental Kidnapping
 - 12000 Robbery
 - 20000 Arson
 - 21000 Extortion
 - 22001 Burglary – Forced Entry
 - 20002 Burglary – Entry Without Force
 - 23001 Larceny – Pocket-picking
 - 23002 Larceny – Purse-snatching

DATA ELEMENT: OFFENSE SEGMENT EDITS**14 OFFENSE FILE CLASS – (continued):**

- 10) A property record is required and can only be entered when Action is O (Original) or R (Replace) and the incident involves one or more of the following offenses – (continued):
- 23003 Larceny – Theft from Building
 - 23004 Larceny – Theft from Coin-Operated Machine
 - 23005 Larceny – Theft from Vehicle
 - 23006 Larceny – Theft of Motor Vehicle Parts/Accessories
 - 23007 Larceny – Other
 - 24001 Motor Vehicle Theft
 - 24002 Motor Vehicle as Stolen Property
 - 24003 Motor Vehicle Fraud
 - 25000 Forgery/Counterfeiting
 - 26001 Fraud – False Pretenses/Swindle/Confidence Game
 - 26002 Fraud – Credit Card/Automatic Teller Machine
 - 26003 Fraud – Impersonation
 - 26004 Fraud – Welfare Fraud
 - 26005 Fraud – Wire Fraud
 - 27000 Embezzlement
 - 28000 Recovery of Stolen Property
 - 29000 Damage to Property
 - 30001 Retail Fraud – Misrepresentation
 - 30002 Retail Fraud – Theft
 - 30003 Retail Fraud – Refund/Exchange
 - 30004 Organized Retail Fraud
 - 35001 Violation of Control Substance Act
 - 35002 Narcotic Equipment Violations
 - 39001 Gambling – Betting/Wagering
 - 39002 Gambling – Operating/Promoting/Assisting
 - 39003 Gambling – Equipment Violations
 - 39004 Gambling – Sports Tampering
 - 51000 Bribery

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14 OFFENSE FILE CLASS – (continued):

- 11) If Offense File Class is 24001, Motor Vehicle Theft, at least one Property Class must be:
 - 03 Automobiles
 - 05 Buses
 - 24 Other Motor Vehicles
 - 28 Recreational Vehicles
 - 37 Trucks

- 12) If Offense File Class is 22001, 22002 or 24001 and Property Loss Type is 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen), then Property Class cannot be:
 - 29 (Structures-Single Dwelling)
 - 30 (Structures-Other Dwellings)
 - 31 (Structures-Commercial/Business)
 - 32 (Structures-Industrial/Manufacturing)
 - 33 (Structures-Public/Community)
 - 34 (Structures-Storage)
 - 35 (Structures-Other)
 - 77 (Pending Inventory)

- 13) If Offense File Class is 21000, Property Class cannot be one of the following:
 - 03 (Automobiles)
 - 05 (Buses)
 - 24 (Other Motor Vehicles)
 - 28 (Recreational Vehicles)
 - 37 (Trucks)

DATA ELEMENT: OFFENSE SEGMENT EDITS**14 OFFENSE FILE CLASS – (continued):**

- 14) If Offense File Class is 23001 or 23002 and Property Loss Type (is 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen), then Property Class cannot be one of the following:
- 01 (Aircraft)
 - 03 (Automobiles)
 - 04 (Bicycles)
 - 05 (Buses)
 - 12 (Farm Equipment)
 - 15 (Heavy Construction/Industrial Equipment)
 - 16 (Household Goods)
 - 18 (Livestock)
 - 24 (Other Motor Vehicles)
 - 28 (Recreational Vehicles)
 - 29 (Structures-Single Dwelling)
 - 30 (Structures-Other Dwellings)
 - 31 (Structures-Commercial/Business)
 - 32 (Structures-Industrial/Manufacturing)
 - 33 (Structures-Public/Community)
 - 34 (Structures-Storage)
 - 35 (Structures-Other)
 - 37 (Trucks)
 - 39 (Watercraft)
- 15) If Offense File Class is 30002 or 30004 and Property Loss Type is 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen), then Property Class cannot be one of the following:
- **01 (Aircraft)**
 - 03 (Automobiles)
 - 05 (Bicycles)
 - 12 (Farm Equipment)
 - 15 (Heavy Construction/Industrial Equipment)
 - 18 (Livestock)
 - 24 (Other Motor Vehicles)

DATA ELEMENT: OFFENSE SEGMENT EDITS**14 OFFENSE FILE CLASS – (continued):**

- 15) If Offense File Class is 30002 or 30004 and Property Loss Type is 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen), then Property Class cannot be one of the following – **(continued)**:
- 28 (Recreational Vehicles)
 - 29 (Structures-Single Dwelling)
 - 30 (Structures-Other Dwellings)
 - 31 (Structures-Commercial/Business)
 - 32 (Structures-Industrial/Manufacturing)
 - 33 (Structures-Public/Community)
 - 34 (Structures-Storage)
 - 35 (Structures-Other)
 - 37 (Trucks)
 - 39 (Watercraft)
- 16) If Offense File Class is 23003, 23004, 23005 or 23006 and Property Loss Type is 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen), then Property Class cannot be one of the following:
- 03 (Automobiles)
 - 05 (Bicycles)
 - 24 (Other Motor Vehicles)
 - 28 (Recreational Vehicles)
 - 29 (Structures-Single Dwelling)
 - 30 (Structures-Other Dwellings)
 - 31 (Structures-Commercial/Business)
 - 32 (Structures-Industrial/Manufacturing)
 - 33 (Structures-Public/Community)
 - 34 (Structures-Storage)
 - 35 (Structures-Other)
 - 37 (Trucks)
- 17) If Offense File Class is 23006 and Property Loss Type is 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen), then Property Class must be one of the following:
- 38 (Vehicle Parts/Accessories)
 - 88 (Other)

DATA ELEMENT: OFFENSE SEGMENT EDITS**14 OFFENSE FILE CLASS – (continued):**

- 18) If Offense File Class is 23007 and Property Loss Type is 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen), then Property Class cannot be one of the following:
- 03 (Automobiles)
 - 05 (Bicycles)
 - 24 (Other Motor Vehicles)
 - 28 (Recreational Vehicles)
 - 37 (Trucks)

15 LOCATION SITE:

- 1) Required when Action is O (Original) unless Incident Number is 0000000000.
- 2) Required when Action is R (Replace).
- 3) Must be valid code 01 through 21 or 23 or 24 or 31 through 41 or 44 through 46 or 48 through 50 or 54 through 57 or 88 or 99.
- 4) If Offense File Class is 22001 Burglary Forced Entry or 22002 Burglary Entry Without Force and Premises Entered is completed, then Location Type must be 14 (Hotel/Motel/etc.) or 19 (Rental Storage).
- 5) Location 32 (College) should indicate anywhere on a campus that cannot otherwise be specified, i.e., dorm = Residence, Parking Lot, etc.

16 OFFENSE ATTEMPTED/COMPLETED:

- 1) Required when Action is O (Original) unless Incident Number is 0000000000.
- 2) Required when Action is R (Replace).
- 3) Must be A (Attempted) or C (Completed).
- 4) Must be C (Completed) if Offense File Class is:
 - 09001 Murder/Non-negligent Manslaughter
 - 09002 Negligent Homicide/Manslaughter
 - 09003 Negligent Homicide – Vehicle/Boat
 - 09004 Justifiable Homicide
 - 13001 Non-aggravated Assault
 - 13002 Aggravated/Felonious Assault
 - 13003 Intimidation/Stalking

DATA ELEMENT: OFFENSE SEGMENT EDITS**16 OFFENSE ATTEMPTED/COMPLETED – (continued):**

5) If A (Attempted) and Offense File Class is one of the following, then type of Property Loss must be 0 (None) or 9 (Unknown). This edit is ignored when one or more property offenses in the incident are C (Continued).

- 10001 Kidnapping/Abduction
- 10002 Parental Kidnapping
- 12000 Robbery
- 20000 Arson
- 21000 Extortion
- 22001 Burglary – Forced Entry
- 22002 Burglary – Entry Without Force
- 23001 Larceny – Pocket-picking
- 23002 Larceny – Purse-snatching
- 23003 Larceny – Theft from Building
- 23004 Larceny – Theft from Coin-Operated Machine
- 23005 Larceny – Theft from Vehicle
- 23006 Larceny – Theft of Motor Vehicle Parts/Accessories
- 23007 Larceny – Other
- 24001 Motor Vehicle Theft
- 24002 Motor Vehicle as Stolen Property
- 24003 Motor Vehicle Fraud
- 25000 Forgery/Counterfeiting
- 26001 Fraud – False Pretenses/Swindle/Confidence Game
- 26002 Fraud – Credit Card/Automatic Teller Machine
- 26003 Fraud – Impersonation
- 26004 Fraud – Welfare Fraud
- 26005 Fraud – Wire Fraud
- 27000 Embezzlement
- 28000 Recovery of Stolen Property
- 29000 Damage to Property
- 30001 Retail Fraud – Misrepresentation
- 30002 Retail Fraud – Theft
- 30003 Retail Fraud – Refund/Exchange

DATA ELEMENT: OFFENSE SEGMENT EDITS**16 OFFENSE ATTEMPTED/COMPLETED – (continued):**

5) If A (Attempted) and Offense File Class is one of the following, then type of Property Loss must be 0 (None) or 9 (Unknown). This edit is ignored when one or more property offenses in the incident are C (Completed). - **(continued)**:

- 30004 Organized Retail Fraud
- 35001 Violation of Control Substance Act
- 35002 Narcotic Equipment Violations
- 39001 Gambling – Betting/Wagering
- 39002 Gambling – Operating/Promoting/Assisting
- 39003 Gambling – Equipment Violations
- 39004 Gambling – Sports Tampering
- 51000 Bribery

17 OFFENDER SUSPECTED OF USING:

- 1) Must be valid code of A (Alcohol), C (Computer), D (Drugs/Narcotics); N (Not Applicable).
- 2) If more than one code is entered, code cannot be duplicated.
- 3) If Code N (Not Applicable) is entered, no other code(s) can be entered.
- 4) Requires for all incidents when Action is O (Original) or R (Replace).

18 SUSPECTED BIAS MOTIVATION:

- 1) Must be a blank or valid code.
- 2) Required when Action is O (Original) or R (Replace) and Offense File Class is:
 - 09001 Murder/Non-negligent Manslaughter
 - 09002 Negligent Homicide/Manslaughter
 - 09003 Negligent Homicide – Vehicle/Boat
 - 09004 Justifiable Homicide
 - 10001 Kidnapping/Abduction
 - 10002 Parental Kidnapping
 - 11001 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 11002 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 11003 Sexual Penetration Oral/Anal – CSC 1st Degree

DATA ELEMENT: OFFENSE SEGMENT EDITS**18 SUSPECTED BIAS MOTIVATION – (continued):**

- 2) Required when Action is O (Original) or R (Replace) and Offense File Class is – **(continued):**
- 11004 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 11005 Sexual Penetration Object – CSC 1st Degree
 - 11006 Sexual Penetration Object – CSC 3rd Degree
 - 11007 Sexual Contact Forcible – 2nd Degree
 - 11008 Sexual Contact Forcible – 4th Degree
 - 12000 Robbery
 - 13001 Non-aggravated Assault
 - 13002 Aggravated/Felonious Assault
 - 13003 Intimidation/Stalking
 - 20000 Arson
 - 21000 Extortion
 - 22001 Burglary – Forced Entry
 - 22002 Burglary – Entry Without Force
 - 23001 Larceny – Pocket-picking
 - 23002 Larceny – Purse-snatching
 - 2300-3 Larceny – Theft from Building
 - 23004 Larceny – Theft from Coin-Operated Machine
 - 23005 Larceny – Theft from Vehicle
 - 23006 Larceny – Theft of Motor Vehicle Parts/Accessories
 - 23007 Larceny – Other
 - 24001 Motor Vehicle Theft
 - 24002 Motor Vehicle as Stolen Property
 - 24003 Motor Vehicle Fraud
 - 25000 Forgery/Counterfeiting
 - 26001 Fraud – False Pretenses/Swindle/Confidence Game
 - 26002 Fraud – Credit Card/Automatic Teller Machine
 - 26003 Fraud – Impersonation
 - 26004 Fraud – Welfare Fraud
 - 26005 Fraud – Wire Fraud
 - 27000 Embezzlement
 - 28000 Recovery of Stolen Property

DATA ELEMENT: OFFENSE SEGMENT EDITS

18 SUSPECTED BIAS MOTIVATION – (continued):

- 2) Required when Action is O (Original) or R (Replace) and Offense File Class is – **(continued):**
- 29000 Damage to Property
 - 30001 Retail Fraud – Misrepresentation
 - 30002 Retail Fraud – Theft
 - 30003 Retail Fraud – Refund/Exchange
 - 30004 Organized Retail Fraud
 - 35001 Violation of Control Substance Act
 - 35002 Narcotic Equipment Violations
 - 36001 Sexual Penetration Non-forcible – Blood Affinity
 - 36002 Sexual Penetration Non-forcible – Other
 - 37000 Obscenity
 - 39001 Gambling – Betting/Wagering
 - 39002 Gambling – Operating/Promoting/Assisting
 - 39003 Gambling – Equipment Violations
 - 39004 Gambling – Sports Tampering
 - 40001 Commercialized Sex – Prostitution
 - 40002 Commercialized Sex – Assisting/Promoting Prostitution
 - 40003 Purchasing Prostitution
 - 51000 Bribery
 - 52001 Weapons Offense – Concealed
 - 52002 Weapons Offense – Explosives
 - 52003 Weapons Offense – Other

DATA ELEMENT: OFFENSE SEGMENT EDITS**19 WEAPON TYPE:**

- 1) Must be blank or valid code.
- 2) Suffix A is valid only with codes 11-15.
- 3) If Offense File Class is 13001 Non-aggravated Assault, Weapon Type can only be:
 - 00 None.
 - 40 Personal Weapons.
 - 88 Other.
 - 99 Unknown.
- 4) Required and can only be entered when Action is O (Original) or R (Replace) and Offense File Class is:
 - 09001 Murder/Non-negligent Manslaughter
 - 09002 Negligent Homicide/Manslaughter
 - 09004 Justifiable Homicide
 - 10001 Kidnapping/Abduction
 - 10002 Parental Kidnapping
 - 11001 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 11002 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 11003 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 11004 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 11005 Sexual Penetration Object – CSC 1st Degree
 - 11006 Sexual Penetration Object – CSC 3rd Degree
 - 11007 Sexual Contact Forcible – 2nd Degree
 - 11008 Sexual Contact Forcible – 4th Degree
 - 12000 Robbery
 - 13001 Non-aggravated Assault
 - 13002 Aggravated/Felonious Assault
 - 21000 Extortion
 - 52001 Weapons Offense – Concealed
 - 52002 Weapons Offense – Explosives
 - 52003 Weapons Offense – Other
 - 64001 Human Trafficking Commercial Sex Acts
 - 64002 Human Trafficking Involuntary Servitude

DATA ELEMENT: OFFENSE SEGMENT EDITS

19 WEAPON TYPE – (continued):

- 5) If Offense File Class is 09001 Murder Non-negligent Manslaughter, 09002 Negligent Homicide/Manslaughter, or 09004 Justifiable Homicide, Weapon Type cannot be 00 (None).
- 6) If entered, the third character of the code must be A (Automatic) or blank.

20 ACTIVITY TYPE:

- 1) Must be blank or valid code.
- 2) If more than one (1) code is entered, cannot be duplicated.
- 3) Can only be entered when Action is O (Original) or R (Replace).
- 4) If Offense File Class is one of the following:
 - 24002 Motor Vehicle as Stolen Property
 - 25000 Forgery/Counterfeiting
 - 28000 Recovery of Stolen Property
 - 35001 Violation of Controlled Substance Act
 - 35002 Narcotic Equipment Violations
 - 37000 Obscenity
 - 39003 Gambling – Equipment Violations
 - 52001 Weapons Offense – Concealed
 - 52002 Weapons Offense – Explosives
 - 52003 Weapons Offense – Other
 - Activity Type must be one of the following:
 - B (Buying/Receiving).
 - C (Cultivating/Manufacturing/Publishing).
 - D (Distributing/Selling).
 - E (Exploiting Children).
 - O (Operating/Promoting/Assisting).
 - P (Possessing/Concealing).
 - T (Transporting/Transmitting/Importing).
 - U (Using/Concealing).

DATA ELEMENT: OFFENSE SEGMENT EDITS

20 ACTIVITY TYPE – (continued):

- 5) If Offense File Class is one of the following:
- 09001 Murder/Non-negligent Manslaughter
 - 09002 Negligent Homicide/Manslaughter
 - 10001 Kidnapping/Abduction
 - 10002 Parental Kidnapping
 - 11001 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 11002 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 11003 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 11004 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 11005 Sexual Penetration Object – CSC 1st Degree
 - 11006 Sexual Penetration Object – CSC 3rd Degree
 - 11007 Sexual Contact Forcible – 2nd Degree
 - 11008 Sexual Contact Forcible – 4th Degree
 - 12000 Robbery
 - 13001 Non-aggravated Assault
 - 13002 Aggravated/Felonious Assault
 - 13003 Intimidation/Stalking
 - Activity Type must be one of the following:
 - J (Juvenile Gang)
 - G (Other Gang)
 - N (None/Unknown)

DATA ELEMENT: OFFENSE SEGMENT EDITS

21 PREMISES ENTERED:

- 1) Must be blank or valid number 01 through 99.
- 2) Required and can only be entered when Action is O (Original) or R (Replace) and Offense File Class is:
 - 22001 Burglary – Forced Entry
 - 22002 Burglary – Entry Without Force
 - And Location Site is:
 - 14 Hotel/Motel/etc.
 - 19 Rental Storage
- 3) Must be blank if Location Site is not 14 (Hotel/Motel/etc.) or 19 (Rental Storage) and Offense File Class is not 22001 Burglary – Forced Entry or 22002 Burglary – Entry Without Force.

DATA ELEMENT: OFFENDER SEGMENT EDITS

22 OFFENDER NUMBER:

- 1) **Must be a valid number.**
- 2) Not required if Action is W (Window Update).
- 3) If more than 1 offender record is entered in the incident, the Offender Number cannot be duplicated.
- 4) If 00 (Unknown) is entered, then Offender Age, Offender Race and Offender Sex must be blank.
- 5) If 01 through 99 is entered, then Offender Age, Offender Race and Offender Sex must be completed.
- 6) If Exceptional Clearance is completed, the Offender Number cannot be 00 (Unknown) and Offender Age, Offender Race and Offender Sex must be known.
- 7) If the Offense File Class is 09004 Justifiable Homicide, the Offender Number cannot be 00 (Unknown).
- 8) Required for all offender records.
- 9) Offender Number 00 cannot be entered on the supplemental Offender (MICR.3) transaction format.
- 10) A minimum of one offender record is required for each Original (Action O) or Replace (Action R) incident when the Offense File Class is:
 - 09004 Justifiable Homicide
 - 11001 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 11002 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 36002 Sexual Penetration Non-forcible – Other

23 OFFENDER AGE:

- 1) Required if Offender Number is coded other than 00.
- 2) Must be blank or valid number 00 through 99.
- 3) If Exceptional Clearance is completed, at least one of the Offender's Age must be known.
- 4) If the Offense File Class is 09004 Justifiable Homicide, at least one Offender's Age must be known.
- 5) If Victim to Offender Relationship is 01 (Spouse) or 27 (Ex-Spouse), the offender cannot be less than 10 years old.

DATA ELEMENT: OFFENDER SEGMENT EDITS

24 OFFENDER RACE:

- 1) Required if Offender Number is coded other than 00.
- 2) Must be blank or valid code.
- 3) If Exceptional Clearance is completed, at least one Offender's Race must be known.
- 4) If the Offense File Class is 09004 Justifiable Homicide, at least one Offender's Race must be known.

25 OFFENDER SEX:

- 1) Required if Offender Number is coded other than 00.
- 2) Must be blank or valid code.
- 3) If Exceptional Clearance is completed, at least one Offender's Sex must be known.
- 4) If the Offense File Class is 09004 Justifiable Homicide, at least one of the Offender's Sex must be known.

DATA ELEMENT: VICTIM SEGMENT EDITS**26 VICTIM NUMBER:**

- 1) **Must be a valid number.**
- 2) Not required if Action is W (Window Update).
- 3) Required for all victim records.
- 4) If more than 1 victim record is entered in the incident, the Victim Number cannot be duplicated.
- 5) Crimes against Society can only have one Society victim record if these are the only types of crimes reported in the incident.
- 6) Victim Number, Victim Connected Offense File Class and Victim Type are required for each victim record.
- 7) Victim Age, Victim Race and Victim Sex are required if Victim Type is I (Individual) or P (Police Officer).
- 8) Victim Ethnicity and Victim Residence are optional, but may only be entered if Victim Type is I (Individual) or P (Police Officer).
- 9) Victim Injury, Victim Circumstance, Justifiable Homicide Circumstance, Offender Related Number, and Victim to Offender Relationship are required for certain offense file classes.
- 10) A minimum of one victim record is required for each Original (Action O) or Replace (Action R) incident where the Offense File Class is:
 - 09001 Murder/Non-negligent Manslaughter
 - 09002 Negligent Homicide/Manslaughter
 - 09003 Negligent Homicide – Vehicle/Boat
 - 09004 Justifiable Homicide
 - 10001 Kidnapping/Abduction
 - 10002 Parental Kidnapping
 - 11001 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 11002 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 11003 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 11004 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 11005 Sexual Penetration Object – CSC 1st Degree
 - 11006 Sexual Penetration Object – CSC 3rd Degree
 - 11007 Sexual Contact Forcible – 2nd Degree
 - 11008 Sexual Contact Forcible – 4th Degree
 - 12000 Robbery
 - 13001 Non-aggravated Assault
 - 13002 Aggravated/Felonious Assault
 - 13003 Intimidation/Stalking

DATA ELEMENT: VICTIM SEGMENT EDITS**26 VICTIM NUMBER – (continued):**

10) A minimum of one victim record is required for each Original (Action O) or Replace (Action R) incident where the Offense File Class is - **(continued):**

- 20000 Arson
- 21000 Extortion
- 22001 Burglary – Forced Entry
- 22002 Burglary – Entry Without Force
- 23001 Larceny – Pocket-picking
- 23002 Larceny – Purse-snatching
- 23003 Larceny – Theft from Building
- 23004 Larceny – Theft from Coin-Operated Machine
- 23005 Larceny – Theft from Vehicle
- 23006 Larceny – Theft of Motor Vehicle Parts/Accessories
- 23007 Larceny – Other
- 24001 Motor Vehicle Theft
- 24002 Motor Vehicle as Stolen Property
- 24003 Motor Vehicle Fraud
- 25000 Forgery/Counterfeiting
- 26001 Fraud – False Pretenses/Swindle/Confidence Game
- 26002 Fraud – Credit Card/Automatic Teller Machine
- 26003 Fraud – Impersonation
- 26004 Fraud – Welfare Fraud
- 26005 Fraud – Wire Fraud
- 27000 Embezzlement
- 28000 Recovery of Stolen Property
- 29000 Damage to Property
- 30001 Retail Fraud – Misrepresentation
- 30002 Retail Fraud – Theft
- 30003 Retail Fraud – Refund/Exchange
- 30004 Organized Retail Fraud
- 35001 Violation of Control Substance Act
- 35002 Narcotic Equipment Violations
- 36001 Sexual Penetration Non-forcible – Blood Affinity

DATA ELEMENT: VICTIM SEGMENT EDITS

26 VICTIM NUMBER – (continued):

- 10)** A minimum of one victim record is required for each Original (Action O) or Replace (Action R) incident where the Offense File Class is - **(continued)**:
- 36002 Sexual Penetration Non-forcible – Other
 - 37000 Obscenity
 - 38001 Family – Abuse/Neglect Nonviolent
 - 51000 Bribery
 - 52001 Weapons Offense – Concealed
 - 52002 Weapons Offense – Explosives
 - 52003 Weapons Offense – Other
 - 64001 Human Trafficking Commercial Sex Acts
 - 64002 Human Trafficking Involuntary Servitude

26A DOMESTIC VIOLENCE INDICATOR:

- 1) Must be blank when Action is W (Window).
- 2) If Victim to Offender Relationship is one of the following, this data element must be Y or N.
 - 01-13
 - 24-27
 - 32-34

27 VICTIM CONNECTED OFFENSE FILE CLASS:

- 1) If more than one offense is entered in the incident, the Victim Connected Offense File Class cannot be duplicated in the victim record.
- 2) The Victim Connected Offense File Class must have a corresponding Offense record for this incident.
- 3) Required for all victim records.
 - If victim offense is 09001, then all other victim offenses cannot = 09002, 13001-13003
 - If victim offense is 09002, then all other victim offenses cannot = 09001, 13001-13003
 - If victim offense is 12000, then all other victim offenses cannot = 13001-13003, 23001-23007, 24001, 30002, 30004
 - If victim offense is 11001 or 11002, then all other victim offenses cannot = 11007-11008, 13001-13003, 36001, 36002
 - If victim offense is 11003 or 11004, then all other victim offenses cannot = 11007-11008, 13001-13003, 36001, 36002

DATA ELEMENT: VICTIM SEGMENT EDITS**27 VICTIM CONNECTED OFFENSE FILE CLASS – (continued):**

- 3) Required for all victim records – (continued).
- If victim offense is 11005 or 11006, then all other victim offenses cannot = 11007-11008, 13001-13003, 36001, 36002
 - If victim offense is 13001, then all other victim offenses cannot = 09001-09002, 11001-11008, 12000, 13002, 13003
 - If victim offense is 13002, then all other victim offenses cannot = 09001-09002, 11001-11008, 12000, 13001, 13003
 - If victim offense is 13003, then all other victim offenses cannot = 09001-09002, 11001-11008, 12000, 13001, 13002
 - If victim offense is 11007 or 11008, then all other victim offenses cannot = 11001-11006, 13001-13003, 36001, 36002
 - If victim offense is 36001 or 36002, then all other victim offenses cannot = 11001-11008

28 VICTIM TYPE:

- 1) Must be valid code.
- 2) Required for all victim records.
- 3) If Victim Type is I (Individual) or P (Police Officer), then Victim Age, Victim Race and Victim Sex must be completed.
- 4) Victim Type must be I (Individual) or P (Police Officer) for Victim Connected Offense File Classes:
 - 09001 Murder/Non-negligent Manslaughter
 - 09002 Negligent Homicide/Manslaughter
 - 09003 Negligent Homicide/Vehicle/Boat/Snowmobile
 - 09004 Justifiable Homicide
 - 10001 Kidnapping/Abduction
 - 11001 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 11002 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 11003 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 11004 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 11005 Sexual Penetration Object – CSC 1st Degree
 - 11006 Sexual Penetration Object – CSC 3rd Degree
 - 11007 Sexual Contact Forcible – 2nd Degree
 - 11008 Sexual Contact Forcible – 4th Degree
 - 13001 Non-aggravated Assault

DATA ELEMENT: VICTIM SEGMENT EDITS

28 VICTIM TYPE – (continued):

4) Victim Type must be I (Individual) or P (Police Officer) for Victim Connected Offense File Classes
– (continued):

- 13002 Aggravated/Felonious Assault
- 13003 Intimidation/Stalking
- 64001 Human Trafficking Commercial Sex Acts
- 64002 Human Trafficking Involuntary Servitude

5) Victim Type must be S (Society/Public)

- 35001 Violation of Control Substance Act
- 35002 Narcotic Equipment Violations
- 37001 Obscenity
- 39001 Gambling – Betting/Wagering
- 39002 Gambling – Operating/Promoting/Assisting
- 39003 Gambling – Equipment Violations
- 39004 Gambling – Sports Tampering
- 40001 Commercialized Sex – Prostitution
- 40002 Commercialized Sex – Assisting/Promoting
- 40003 Purchasing Prostitution
- 52001 Weapons Offense – Concealed
- 52002 Weapons Offense – Explosives
- 52003 Weapons Offense – Other

6) Victim Type cannot be S (Society/Public) if Victim Connected Offense File Class is:

- 12000 Robbery
- 20000 Arson
- 21000 Extortion
- 22001 Burglary – Forced Entry
- 22002 Burglary – Entry Without Force
- 22003 Burglary – Unlawful Entry
- 22004 Possession of Burglary Tools
- 23001 Larceny – Pocket-picking

DATA ELEMENT: VICTIM SEGMENT EDITS

28 VICTIM TYPE – (continued):

- 6) Victim Type must be S (Society/Public) – **(continued)**:
- 23002 Larceny – Purse-snatching
 - 23003 Larceny – Theft from Building
 - 23004 Larceny – Theft from Coin-Operated Machine
 - 23005 Larceny – Theft from Vehicle
 - 23006 Larceny – Theft of Motor Vehicle Parts/Accessories
 - 23007 Larceny – Other
 - 24001 Motor Vehicle Theft
 - 24002 Motor Vehicle as Stolen Property
 - 24003 Motor Vehicle Fraud
 - 25000 Forgery/Counterfeiting
 - 26001 Fraud – False Pretense/Swindle/Confidence Game
 - 26002 Fraud – Credit Card/Automatic Teller Machine
 - 26003 Fraud – Impersonation
 - 26004 Fraud – Welfare Fraud
 - 26005 Fraud – Wire Fraud
 - 27000 Embezzlement
 - 28000 Recovery of Stolen Property
 - 29000 Damage to Property
 - 30001 Retail Fraud – Misrepresentation
 - 30002 Retail Fraud – Theft
 - 30003 Retail Fraud – Refund/Exchange
 - 30004 Organized Retail Fraud
 - 51000 Bribery
 - 64001 Human Trafficking Commercial Sex Acts
 - 64002 Human Trafficking Involuntary Servitude
- 7) If victim is entered, Victim Type must be G (Government) , I (Individual), or P if Victim Connected Offense File is:
- 01000 Sovereignty
 - 02000 Military
 - 03000 Immigration

DATA ELEMENT: VICTIM SEGMENT EDITS

28 VICTIM TYPE – (continued):

- 8) If victim is entered, Victim Type must be G (Government) or S (Society/Public) if Victim Connected Offense File Class is:
- 48000 Obstructing Police
 - 59000 Election Laws
 - 61000 Tax/Revenue
- 9) If victim is entered, Victim Type must be S (Society) or I (Individual) or P (Police Officer) if Victim Connected Offense File Class is:
- 14000 Abortion
 - 36003 Peeping Tom
 - 38001 Family – Abuse/Neglect Non-Violent
 - 38002 Family – Nonsupport
 - 38003 Family – Other
 - 41001 Liquor Licensees – Establishment Violations
 - 41002 Liquor Violations – Other
 - 42000 Drunkenness
 - 49000 Escape/Flight
 - 50000 Obstructing Justice
 - 53001 Disorderly Conduct
 - 53002 Public Peace – Other
 - 54002 Operating Under the Influence of Liquor or Drugs
 - 58000 Smuggling
 - 60000 Antitrust
 - 62000 Conservation
 - 63000 Vagrancy
- 10) If victim is entered, Victim Type must be I (Individual), P (Police Officer), S (Society/Public), O (Other), or U (Unknown) if Victim Connected Offense File Class is:
- 36004 Sex Offense – Other

DATA ELEMENT: VICTIM SEGMENT EDITS

28A TYPE OF ACTIVITY-LEOKA (located After Data Element 38)

- 1) Required when Offense is 09001, 13001, 13002, 13003 AND,
- 2) When Victim Type is P (Police Officer).
- 3) Valid entries: 01-11.

28B TYPE OF ASSIGNMENT-LEOKA (located After Data Element 38)

- 1) Required when Offense is 09001, 13001, 13002, 13003 AND,
- 2) When Victim Type is P (Police Officer).
- 3) Valid entries: F-L.

28C ORI OTHER JURISDICTION-LEOKA (located After Data Element 38)

- 1) Required when Offense is 09001, 13001, 13002, 13003 AND,
- 2) When Victim Type is P (Police Officer) AND,
- 3) Officer works for a different jurisdiction than the originating jurisdiction.
- 4) Valid ORI Entry.

29 VICTIM AGE:

- 1) Required if Victim Type is I (Individual) or P (Police Officer).
- 2) Must be valid code or blank.
- 3) Must be blank if Victim Type is other than I (Individual) or P (Police Officer).
- 4) Must be less than 18 years old for Offense File Class:
 - 10002 Parental Kidnapping
- 5) If Victim to Offender Relationship is 01 (Spouse) or 27 (Ex-Spouse), then Victim Age cannot be less than 10 years old.

30 VICTIM RACE:

- 1) Required if Victim Type is I (Individual) or P (Police Officer).
- 2) Must be valid code or blank.
- 3) Must be blank if Victim Type is other than I (Individual) or P (Police Officer).

DATA ELEMENT: VICTIM SEGMENT EDITS

31 VICTIM SEX:

- 1) Required if Victim Type is I (Individual) or P (Police Officer).
- 2) Must be valid code or blank.
- 3) Must be blank if Victim Type is other than I (Individual) or P (Police Officer).
- 4) At least one of the offenders must be of the opposite sex of the victim if Victim Connected Offense File Class is:
 - 11001 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 11002 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 36002 Sexual Penetration Non-forcible – Other

32 VICTIM ETHNICITY:

- 1) Must be valid code or blank.
- 2) Must be blank if Victim Type is other than I (Individual) or P (Police Officer).

33 VICTIM RESIDENCE:

- 1) Must be valid code or blank.
- 2) Must be blank if Victim Type is other than I (Individual) or P (Police Officer).

DATA ELEMENT: VICTIM SEGMENT EDITS

34 VICTIM INJURY:

- 1) Victim Type must be I (Individual) or P (Police Officer).
- 2) Must be valid code or blank.
- 3) Must be blank if Victim Type is other than I (Individual) or P (Police Officer).
- 4) Required and can only be entered for Victim Connected Offense File Classes:
 - 09001 Murder/Non-negligent Manslaughter
 - 09002 Negligent Homicide/Manslaughter
 - 09003 Negligent Homicide – Vehicle/Boat
 - 09004 Justifiable Homicide
 - 10001 Kidnapping/Abduction
 - 10002 Parental Kidnapping
 - 11001 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 11002 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 11003 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 11004 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 11005 Sexual Penetration Object – CSC 1st Degree
 - 11006 Sexual Penetration Object – CSC 3rd Degree
 - 11007 Sexual Contact Forcible – 2nd Degree
 - 11008 Sexual Contact Forcible – 4th Degree
 - 12000 Robbery
 - 13001 Non-aggravated Assault
 - 13002 Aggravated/Felonious Assault
 - 21000 Extortion
- 5) Victim Injury must be F (Fatal) for Victim Connected Offense File Classes:
 - 09001 Murder/Non-negligent Manslaughter
 - 09002 Negligent Homicide/Manslaughter
 - 09003 Negligent Homicide – Vehicle/Boat
 - 09004 Justifiable Homicide

DATA ELEMENT: VICTIM SEGMENT EDITS

35 VICTIM CIRCUMSTANCE:

- 1) Must be valid code or blank.
- 2) Required and can only be entered for Victim Connected Offense File Classes:
 - 09001 Murder/Non-negligent Manslaughter
 - 09002 Negligent Homicide/Manslaughter
 - 09004 Justifiable Homicide
 - 13002 Aggravated/Felonious Assault
- 3) Codes 01 through 10 are valid for Victim Connected Offense File Class:
- 4) Codes 01 through 06 and 08 through 10 are valid for Victim Connected Offense File Class:
 - 13002 Aggravated/Felonious Assault
- 5) Codes 30 through 34 are valid for Victim Connected Offense File Class:
 - 09002 Negligent Homicide/Manslaughter
- 6) Codes 20 and 21 are valid for Victim Connected Offense File Class:
 - 09004 Justifiable Homicide
- 7) If codes 20 or 21 are entered, Justifiable Homicide Circumstance must be completed.
- 8) If code 30 (Child Playing with Weapon) is entered, Offender Age must be less than 17 years old.
- 9) If code 08 (Other Felony Involved) is entered, a minimum of two Group A offenses must be entered into Victim Connected Offense File Class.

36 JUSTIFIABLE HOMICIDE CIRCUMSTANCE:

- 1) Must be valid code or blank.
- 2) Required and can only be entered for Victim Connected Offense File Class:
 - 09004 Justifiable Homicide
- 3) Required if Victim Circumstance is:
 - 20 Criminal Killed by Private Citizen
 - 21 Criminal Killed by Police Officer

DATA ELEMENT: VICTIM SEGMENT EDITS

37 OFFENDER RELATED NUMBER:

- 1) Must be 01 through 99.
- 2) If completed, Victim to Offender Relationship is required.
- 3) Victim Type must be I (Individual) or P (Police Officer).
- 4) If more than one number is entered for a victim, the Offender Related Number cannot be duplicated.
- 5) Must have corresponding offender record.

38 VICTIM TO OFFENDER RELATIONSHIP:

- 1) Must be valid code or blank.
- 2) When completed, Offender Related Number is required.
- 3) Victim Type must be I (Individual) or P (Police Officer).
- 4) If code is 01 (Victim was Spouse), 02 (Victim was Common – Law Spouse), 13 (Child in Common), 24 (Victim was Boyfriend/Girlfriend), 27 (Victim was Ex-Spouse), 32 (Former Dating (boyfriend/girlfriend)), 33 (Resident (boyfriend/girlfriend)), or 34 (Former Resident (boyfriend/girlfriend)), victim and offender must be opposite sex.
- 5) If code is 26 (Victim was Homosexual), victim and offender must be the same sex.
- 6) Cannot be entered if Offense File Class is 75001 (Solicitation-All Crimes Other than Prostitution).
- 7) If code of 03 (Victim was Parent) or 06 (Victim was Grandparent), victim's age must be greater than offender's age.
- 8) If code is 05 (Victim was Child), 07 (Victim was Grandchild), or 23 (Victim was Babysitter), victim's age must be less than offender's age.
- 9) Only one Victim to Offender Relationship code of 01 (Spouse) is valid per victim.
- 10) Age of spouses or ex-spouses cannot be less than 10 years old.
- 11) If code is 31 (Victim was Offender), there must be two or more victims who are also offenders, with like file classes.
- 12) Cannot be entered if Offense File Class is 75001 (Solicitation-All Crimes Other than Prostitution).

DATA ELEMENT: ARREST SEGMENT EDITS

39 ARREST NUMBER:

- 1) **Must be a valid number.** Arrest Number must match Offender Number, i.e., if Offender 01 and 02 exist but only Offender 02 was arrested, Arrest Number must be 02 (to match the Offender data).
- 2) Two subjects cannot be assigned the same arrest number.
- 3) Required for all arrest records.
- 4) Arrest Number, Arrest Type, Arrest Age, Arrest Race, Arrest Sex, Arrest Charge, Arrest Armed, Date of Arrest, and Multiple Arrest Indicator must be completed for each arrest.
- 5) Disposition of Arrest under 18 is required only if the person arrested is less than 18 years old.
- 6) Arrest records cannot be submitted for Offense File Class **09004** Justifiable Homicide or when an incident is exceptionally cleared.
- 7) The number of arrests cannot exceed the number of offenders in an incident.

40 ARREST TYPE:

- 1) Must be valid code O (On-View Arrest), S (Summoned/Cited), or T (Taken into Custody).
- 2) Required for all arrest records.

41 ARREST AGE:

- 1) Must be valid number 01 through 99.
- 2) Required for all arrest records.
- 3) If age is less than 18, then Disposition of Arrest under 18 must be completed.
- 4) If Offense File Class is 70000 Juvenile Runaway or the Arrest Charge is 7070, age of arrestee must be 17 years old or less.

42 ARREST RACE:

- 1) Must be a valid code.
- 2) Required for all arrest records.

43 ARREST SEX:

- 1) Must be a valid code.
- 2) Required for all arrest records.

DATA ELEMENT: ARREST SEGMENT EDITS

44 ARREST ETHNICITY:

- 1) Must be valid code or blank.

45 ARREST RESIDENCE:

- 1) Must be a valid code or blank.

46 ARREST CHARGE:

- 1) Must be a valid code.
- 2) Required for all arrest records.
- 3) An arrest charge for a Group A Offense File Class can only be entered if the incident includes a Group A offense.
- 4) An incident that has only Group B offenses can only have Group B arrest charges.

47 ARREST ARMED:

- 1) Must be a valid code.
- 2) Suffix code A (Automatic Firearm) valid for codes 11 – 15 only.
- 3) Required for all arrest records.
- 4) If more than one code is entered, cannot be duplicated.
- 5) Code 01 (Unarmed) can only be used once in an arrest record.

48 DATE OF ARREST:

- 1) Must be valid date.
- 2) Day cannot exceed the number of days for the month of arrest.
- 3) Date cannot be future date from the entry date.
- 4) Required for all arrest records.
- 5) Date of Arrest cannot be prior to Date of Occurrence/Report.
- 6) If Action is W (Window Update), Date of Arrest cannot be prior to the base date or agency start date.

DATA ELEMENT: ARREST SEGMENT EDITS

49 MULTIPLE ARREST INDICATOR:

- 1) Must be valid code.
- 2) Required for all arrest records.

50 DISPOSITION OF ARREST UNDER 18:

- 1) Required when person arrested is 17 years old or younger.
- 2) Must be blank or valid code H (Handled within the Department) or R (Referred to Other Authorities).
- 3) Must be blank if arrest age is 18 years old or older.

51 CLEARANCE INDICATOR:

- 1) Required only for Action W (Window Update) records.
- 2) Must be blank or valid code Y (Arrest Clears the Incident) or N (Incident Already Cleared by a Previous Arrest).
- 3) If more than one arrest record is entered for an incident, only the first arrest record can have Y in this data element and all succeeding arrest records must have N.

DATA ELEMENT: PROPERTY SEGMENT EDITS**52 ITEM NUMBER:**

- 1) **Must be a valid number.**
- 2) Item Number must be 000 if Property Loss Type is 0 (None) or 9 (Unknown).
- 3) Item Number 000 cannot be repeated in the incident.
- 4) Item Number 000 cannot be entered on the supplemental Property (MICR9) transaction format.
- 5) Property Records can only be submitted with Offense File Classes of “Crimes against Property,” Kidnapping, Gambling, or Drug/Narcotics.

53 PROPERTY LOSS TYPE:

- 1) Must be valid code.
- 2) Must be 5 (Recovered) if Action is W (Window Update).
- 3) If 0 (None) or 9 (Unknown), Property Class, Property Value, Date Recovered, Number of Stolen/Recovered Vehicles, Suspected Drug Type, Estimated Drug Quantity, and Type Drug Measurement must be blank. **Note: This edit does not apply if Offense File Class is 35001 Violation of Controlled Substances when Property Loss Type is 0 (None); Suspected Drug Type must be entered as 99.**
- 4) If 5 (Recovered), every Property Class item must also be (or have been) reported as 7 (Stolen). This edit does not apply to Offense File Classes **24002** (Motor Vehicle as Stolen Property), **25000** (Forgery/Counterfeiting), or **28000 (Recovery of Stolen Property)**.
- 5) Item Number and Property Class must match for stolen and recovered records. **Exception:** If a motor vehicle was reported stolen and parts of the vehicle are recovered, the recovered record can indicate a Property Class of 38 (Vehicle Parts/Accessories).
- 6) When Action is O (Original) or R (Replace), a property record is required and can only be entered if the incident involves one or more of the following Offense File Classes:
 - 10001 Kidnapping/Abduction
 - 10002 Parental Kidnapping
 - 12000 Robbery
 - 20000 Arson
 - 21000 Extortion
 - 22001 Burglary – Forced Entry
 - 22002 Burglary – Entry Without Force
 - 23001 Larceny – Pocket-picking
 - 23002 Larceny – Purse-snatching
 - 23003 Larceny – Theft from Building
 - 23004 Larceny – Theft from Coin – Operated Machine

DATA ELEMENT **PROPERTY SEGMENT EDITS****53** **PROPERTY LOSS TYPE – (continued):**

- 6) When Action is O (Original) or R (Replace), a property record is required and can only be entered if the incident involves one or more of the following Offense File Classes – **(continued):**
- 23005 Larceny – Theft from Motor Vehicle
 - 23006 Larceny – Theft of Motor Vehicle Parts/Accessories
 - 23007 Larceny – Other
 - 24001 Motor Vehicle Theft
 - 24002 Motor Vehicle as Stolen Property
 - 24003 Motor Vehicle Fraud
 - 25000 Forgery/Counterfeiting
 - 26001 Fraud – False Pretenses/Swindle/Confidence Game
 - 26002 Fraud – Credit Card/Automatic Teller Machine
 - 26003 Fraud – Impersonation
 - 26004 Fraud – Welfare Fraud
 - 26005 Fraud – Wire Fraud
 - 27000 Embezzlement
 - 28000 Recovery of Stolen Property
 - 29000 Damage to Property
 - 30001 Retail Fraud – Misrepresentation
 - 30002 Retail Fraud – Theft
 - 30003 Retail Fraud – Refund/Exchange
 - 30004 Organized Retail Fraud
 - 35001 Violation of Control Substance Act
 - 35002 Narcotic Equipment Violations
 - 39001 Gambling – Betting/Wagering
 - 39002 Gambling – Operating/Promoting/Assisting
 - 39003 Gambling – Equipment Violations
 - 39004 Gambling – Sports Tampering
 - 51000 Bribery

DATA ELEMENT: PROPERTY SEGMENT EDITS**53 PROPERTY LOSS TYPE – (continued):**

- 7) When Action is O (Original) or R (Replace), a property record is required and can only be entered if the incident involves one or more of the following Offense File Classes.
- 8) Property Loss Type must be 2 (Burned) if offense is C (Completed) and Offense File Class is:
 - 20000 Arson
- 9) Property Loss Type must be 4 (Destroyed/Damaged/Vandalized) if offense is C (Completed) and Offense File Class is:
 - 29000 Damage to Property
- 10) Property Loss Type must be 6 (Seized) if offense is C (Completed) and Offense File Class is:
 - 39001 Gambling – Betting/Wagering
 - 39002 Gambling – Operating/Promoting/Assisting
 - 39003 Gambling – Equipment Violations
 - 39004 Gambling – Sports Tampering
- 11) Property Loss Type must be 0 (None) or 6 (Seized) if offense is C (Completed) and Offense File Class is:
 - 35001 Violation of Control Substance Act
 - 35002 Drug Equipment Violations
- 12) Property Loss Type must be 0 (None) or 5 (Recovered) if offense is C (Completed) and Offense File Class is:
 - 24002 Motor Vehicle as Stolen Property
 - 28000 Recovery of Stolen Property
- 13) Property Loss Type must be 3 (Counterfeited/Forged), 5 (Recovered) or 6 (Seized) if offense is C (Completed) and Offense File Class is:
 - 25000 Forgery/Counterfeiting
- 14) Property Loss Type must be 1 (Stolen and Recovered), 5 (Recovered), or 7 (Stolen) if offense is C (Completed) and Offense File Class is:
 - 12000 Robbery
 - 21000 Extortion
 - 23001 Larceny – Pocket-picking
 - 23002 Larceny – Purse-snatching
 - 23003 Larceny – Theft from Building
 - 23004 Larceny – Theft from Coin – Operated Machine
 - 23005 Larceny – Theft from Vehicle

DATA ELEMENT: PROPERTY SEGMENT EDITS**53 PROPERTY LOSS TYPE – (continued):**

- 14) Property Loss Type must be 1 (Stolen and Recovered), 5 (Recovered), or 7 (Stolen) if offense is C (Completed) and Offense File Class is – **(continued):**
- 23006 Larceny – Theft of Motor Vehicle Parts/Accessories
 - 23007 Larceny – Other
 - 24001 Motor Vehicle Theft
 - 24003 Motor Vehicle Fraud
 - 26001 Fraud – False Pretenses/Swindle/Confidence Game
 - 26002 Fraud – Credit Card/Automatic Teller Machine
 - 26003 Fraud – Impersonation
 - 26004 Fraud – Welfare Fraud
 - 26005 Fraud – Wire Fraud
 - 27000 Embezzlement
 - 30001 Retail Fraud – Misrepresentation
 - 30002 Retail Fraud – Theft
 - 30003 Retail Fraud – Refund/Exchange
 - 30004 Organized Retail Fraud
- 14) Property Loss Type must be 0 (None), 1 (Stolen and Recovered), 5 (Recovered), 7 (Stolen), or 9 (Unknown) if offense is C (Completed) and Offense File Class is:
- 10001 Kidnapping/Abduction
 - 10002 Parental Kidnapping
 - 22001 Burglary – Forced Entry
 - 22002 Burglary – Entry Without Force
 - 51000 Bribery
- 15) If Property Loss Type is 6 (Seized) and Offense File Class is 35001 (Violation of Controlled Substances Act), Property Class must be 10 (Drugs/Narcotics).
- 16) If Property Loss Type is 6 (Seized) and Offense File Class is 35002 (Drug Equipment Violations), Property Class must be 11 (Drug/Narcotic Equipment).

DATA ELEMENT: PROPERTY SEGMENT EDITS**54 PROPERTY CLASS:**

- 1) Must be valid code.
- 2) If 77 (Pending Inventory) is entered, then Property Value must be 1.
- 3) If Property Class is completed, then Property Loss Type is required.
- 4) If 09 (Credit/Debit Cards) or 22 (Nonnegotiable Instruments) or 48 (Documents/Personal or Business) or 65 (Identity Documents) or 66 (Identity-Intangible), then Property Value must be 0.
- 5) If Property Class is 10 (Drugs/Narcotics) and Property Value is blank, there must be an Offense File Class of 35001 (Violation of Controlled Substance Act).
- 6) If Property Class is 11 (Narcotic Equipment) and Loss Type is 6, there must be an Offense File Class of 35002 (Narcotic Equipment Violation).
- 7) Only one property record with code 77 (Pending Inventory) can be entered per incident.

55 PROPERTY VALUE:

- 1) If value is Unknown, must have value of 1 (\$1.).
- 2) Must be whole dollars (no cents are to be entered).
- 3) Must be 0 if Property Class is 09 (Credit/Debit Cards) or 22 (Nonnegotiable Instruments) or 48 (Documents/Personal or Business) or 65 (Identity Documents) or 66 (Identity-Intangible).
- 4) If a value is entered, then Property Loss Type and Property Class must be entered.
- 5) Can be 0 if Property Class is 88 (Other).
- 6) All property that is recovered must also be reported as stolen. (This edit does not apply to Offense File Class 24002 Motor Vehicle as Stolen Property, 25000 Forgery/Counterfeiting, or 28000 Recovery of Stolen Property).
- 7) When Property Loss Type entries are made for both 7 (Stolen) and 5 (Recovered), the recovered property cannot have property values greater than corresponding property values reported stolen.
- 8) If Property Class is coded as 10 (Drugs/Narcotics) and an offense submitted is 35001 (Violation of Controlled Substances Act), the property value must be blank.

56 DATE RECOVERED:

- 1) Must be a valid date.
- 2) Day cannot exceed the number of days for the month recovered.
- 3) Cannot be future date from the entry date.
- 4) Required when Property Type Loss is 1 (Stolen and Recovered) or 5 (Recovered).
- 5) Cannot be prior to original Date of Occurrence/Report.
- 6) If completed, Property Type, Property Class, and Property Value must be entered.
- 7) If Action is W (Window Update), Date Recovered cannot be prior to the base date or agency start date.

DATA ELEMENT: PROPERTY SEGMENT EDITS

56 DATE RECOVERED – (continued):

- 8) Must be a valid date.
- 9) Day cannot exceed the number of days for the month recovered.
- 10) Cannot be future date from the entry date.
- 11) Required when Property Type Loss is 1 (Stolen and Recovered) or 5 (Recovered).
- 12) Cannot be prior to original Date of Occurrence/Report.
- 13) If completed, Property Type, Property Class, and Property Value must be entered.
- 14) If Action is W (Window Update), Date Recovered cannot be prior to the base date or agency start date.

57 NUMBER OF STOLEN/RECOVERED VEHICLES:

- 1) **Must be blank or numeric.**
- 2) Must be blank if Offense File Class is not 24001 (Motor Vehicle Theft) or 24002 Motor Vehicle as Stolen Property.
- 3) **If Offense File Class is 24001 (Motor Vehicle Theft) and Property Type is 5 (Recovered), recovered value cannot be greater than the stolen value.**
- 4) Must be blank if Property Class is not 03 (Automobiles), 05 (Buses), 24 (Other Motor Vehicles), 28 (Recreational Vehicles), or 37 (Trucks).
- 5) The total number of recovered vehicles must be equal to or less than the total number of stolen vehicles.
- 6) **Required when offense code is 24001 (Motor Vehicle Theft) and Property Loss Type is 1 (Stolen and Recovered), or 5 (Recovered), or 7 (Stolen), and Property Class is 03 (Automobiles), 05 Buses, 24 Other Motor Vehicles, 28 Recreational Vehicles, or 37 Trucks.**
- 7) **Required when offense code is 24002 (Motor Vehicle as Stolen Property) and Property Loss Type is 5 (Recovered), and Property Class is 03 (Automobiles), 05 Buses, 24 Other Motor Vehicles, 28 Recreational Vehicles, or 37 Trucks.**

58 SUSPECTED DRUG TYPE:

- 1) Must be a blank or valid code.
- 2) Required when offense code is
 - 35001 Violation of Controlled Substances Act and,
 - Property Loss Type is:
 - 0 None
 - 6 Seized
 - And Property Class is:
 - 10 Drugs/Narcotics

DATA ELEMENT: PROPERTY SEGMENT EDITS

58 SUSPECTED DRUG TYPE – (continued):

- 3) If 77 (Over 3 Drug Types) is entered, two other drug types must also be entered.
- 4) If 77 (Over 3 Drug Types) is entered, then Estimated Drug Quantity and Type Drug Measurement must be blank.
- 5) If other than 77 (Over 3 Drug Types) is entered, then Estimated Drug Quantity and Type Drug Measurement must be completed.
- 6) If more than one code is entered, the same code cannot be entered within the same Type Drug Measurement.

59 ESTIMATED DRUG QUANTITY:

- 1) Must be blank or valid number.
- 2) **Required when offense file class is 35001 Violation Controlled Substances Act and Property Loss Type is 6 Seized and Property Class is 10 Drugs/Narcotics.**
- 3) Not required if Suspected Drug Type is 77 (Over 3 Drug Types) or 99 (Unknown).
- 4) If completed, then Suspected Drug Type and Type Drug Measurement must be entered.
- 5) Must be 1000 (None) if Type Drug Measurement is XX (Not Reported).

DATA ELEMENT: **PROPERTY SEGMENT EDITS**

60 **TYPE DRUG MEASUREMENT:**

- 1) Must be blank or valid **code**.
- 2) **Required when Offense File Class is 35001 Violation Controlled Substances Act and Property Loss Type is 6 Seized and Property Class is 10 Drugs/Narcotics.**
- 3) Not required if Suspected Drug Type is:
 - 77 Over 3 Drug Types.
 - 99 Unknown.
- 4) NP can only be used as measurement if Suspected Drug Type is:
 - 05 Marijuana.
 - 07 Opium.
 - 11 Other Hallucinogens.
- 5) If completed, then Suspected Drug Type and Estimated Drug Quantity must be completed.
- 6) If XX (Not Reported), Estimated Drug Quantity must be 1 (None).

If more than one drug property item is entered, the same Suspected Drug Type code cannot be entered with the same Type Drug Measurement.

DATA ELEMENT: **ADDRESS SEGMENT EDITS**

- 1) Action A to add an address record.
- 2) Incident Begin Date/Time must be valid format – MMDDYYYYhhmm.
- 3) Incident End Date/Time must be valid format – MMDDYYYYhhmm.

MICR1 EDITS

101 ORI REQUIRED ORI NOT VALID

A Valid Originating Agency Identifier (ORI) is required.

- WHEN LEFT BLANK IN DATA FILE, ERROR "STRING INDEX OUT OF RANGE: 7" OCCURS.

106 INCIDENT COMPLETE MUST BE Y OR N

Incident Complete Indicator must be Y (Yes, the Incident is Complete) or N (No, the Incident is not Complete).

107 COUNTY MUST RANGE FROM 01 TO 83

County is required and must be from 01 to 83.

108 CITY/TOWNSHIP IS REQUIRED

City/Township code is required and must be from 01 to 99.

109 COUNTY/CITY – TWP IS NOT VALID

County and/or City/Township code(s) must be valid. Refer to MICR Handbook, Section 16 for valid entries.

110 INVALID COUNTY NUMBER ORI NOT VALID FOR COUNTY/CITY – TWP

County must be from 01 to 83.

City/Township must be a valid code. See MICR Handbook, Section 16 for valid codes.

111 ASSIST ORI CANNOT BE SAME AS ORI INVALID ASSIST ORI INCIDENT DATE IS NOT VALID INCIDENT DATE CANNOT BE A FUTURE DATE FILE CLASS 1 REQUIRED FIELDS (SITE THRU PREMISE) MUST NOT BE ENTERED FOR ASSISTS OFFENDER INFORMATION MUST NOT BE ENTERED FOR ASSISTS VICTIM INFORMATION MUST NOT BE ENTERED FOR ASSISTS ARREST INFORMATION MUST NOT BE ENTERED FOR ASSISTS PROPERTY INFORMATION MUST NOT BE ENTERED FOR ASSISTS INCIDENT DATE CANNOT BE PRIOR TO BASE DATE CARGO THEFT CANNOT BE ENTERED FOR ASSIST OR WINDOW RECORDS FIELDS (SITE THRU PREMISE) MUST NOT BE ENTERED FOR WINDOW RECORDS DOMESTIC VIOLENCE CANNOT BE ENTERED FOR ASSIST OR WINDOW RECORDS

Based on the incident data submitted, invalid codes exist.

- For Assist incidents, only certain data elements may exist.

- For Window incidents, fields Site through Premise must not be entered.

See MICR Handbook, Sections 2 and 3, for more specific information.

MICR1 EDITS – (continued)

- 113 EXCEPT IS REQUIRED FOR ACTION = M
CLEAR DATE IS NOT VALID
CLEAR DATE CANNOT BE A FUTURE DATE
INCIDENT DATE IS NOT VALID
CLEAR DATE CANNOT BE PRIOR TO INCIDENT DATE**

Exceptional Clearance Date must be valid and cannot be prior to Date of Occurrence/Report and cannot be future date.

- 114 EXCEPT CLE MUST BE 10/11/12/13/14**

If entered, Exceptional Clearance must be 10 (Death of Offender), 11 (Prosecution Declined), 12 (Extradition Denied), 13 (Victim Refused to Cooperate) or 14 (Juvenile/No Custody).

- 115 ARREST RECORD EXISTS, CANNOT ENTER EXCEPTIONAL CLEARANCE**

Exceptional Clearance cannot be entered if MICR7 arrest record exists.

- 117 ACTION MUST BE O**

Action must be O (Original) when Incident Number = 0000000000.

- 118 INCIDENTS EXIST FOR THIS MONTH, INCIDENT NUMBER CANNOT BE ZEROS**

No other incident records can exist for ORI with Date of Occurrence/Report, Date of Arrest or Date Recovered within the month and year of the record with the incident number of 0000000000.

- 119 NO CRIMINAL DATA RECORD (INCIDENT NUMBER 0) EXISTS FOR THIS MONTH**

Original incident cannot be created as no criminal data record exists for the selected month.

- 120 MONTH IN INCIDENT DATE IS NOT VALID
YEAR IN INCIDENT DATE IS NOT VALID**

If Incident Number is 0000000000, then month and year in Date of Occurrence/Report must be valid and day must = 00.

- 123 CITY/TWP IS PRISON, OFFENSE SITE MUST BE 15**

If City/Township is P (Prison) in ORICT File, then Location Site must = 15 (Jail/Prison).

- 125 CLEAR – DATE IS NOT VALID
CLEAR – DATE CANNOT BE PRIOR TO BASE DATE**

If entered, Exceptional Clearance Date, Date of Arrest and Date cannot be prior to Base Date in System or ORI Start Date and cannot be future date.

MICR1 EDITS – (continued)

126 INCIDENT DATE MUST BE PRIOR TO BASE DATE OR ORI START DATE

If Action is W (Window Update) Date of Occurrence/Report must be prior to either year in **BASE – DATE** in **SYSTEM** or **ORI START DATE** in the MIF File.

127 HOUR OCCURRED CANNOT BE ENTERED

If Action is W (Window Update), then Hour Occurred cannot be entered.

129 MUST ENTER EXCEPTIONAL CLEARANCE OR ARREST INFO OR RECOVERED PROPERTY FOR ACTION = W (WINDOW RECORD UPDATE)

If Action is W (Window Update) either an exceptional clearance, an arrest or recovered property must be entered.

130 VICTIM/OFFENDER INFORMATION CANNOT BE ENTERED FOR WINDOW RECORDS

If Action is W (Window Update) offender and victim information cannot be entered.

131 OFFENSE 09004 NOT VALID FOR ACTION = W

Offense File Class cannot be **09004** if Action = W (Window Update).

133 PROPERTY TYPE MUST = 5 FOR ACTION W

If action is W (Window Update) and if Property Loss Type is 5 (Recovered), then Item Number, Property Class, Property Value and Date Recovered are required.

138 HOUR – OCC MUST BE 00 to 23 OR 99

Hour Occurred must be valid code 00 – 23 or 99.

140 VICTIM INFORMATION IS REQUIRED

If Offense File Class is any one of the following: **09001 – 09004, 10001 – 10002, 11001 – 11008, 12000, 13001 – 13003, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30004, 35001 – 35002, 36001 – 36002, 37000, 38001, 39001 – 39004, 40001 – 40003, 51000 or 52001 – 52003, 64001 – 64002.**

Then Offender Number, Victim Number, Victim Connected File Class, and Victim Type are required. Victim Number cannot be zero.

141 PROPERTY INFORMATION IS REQUIRED

If Offense File Class is any one of the following: **10001 – 10002, 12000, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30004, 35001 – 35002, 39001 – 39004, or 51000,**

Then Item Number is required.

MICR1 EDITS – (continued)

144 FILE CLASS IS REQUIRED FOR OFFENSE

If any offense line field is entered, then Offense File Class is required.

145 WEAPON IS REQUIRED FOR OFFENSE

If Offense File Class is any one of the following: **09001 – 09002, 09004, 10001 – 10002, 11001 – 11008, 12000, 13001 – 13002, 21000** or **52001 – 52003, 64001 – 64002**.

Then Weapon Type is required.

147 VICTIM NUMBER IS REQUIRED

If any victim related field is entered, then Victim Number is required.

149 CLEAR DATE MUST BE ENTERED WHEN EXCEPT IS ENTERED

If Exceptional Clearance is entered, then Exceptional Clearance Date is required.

150 ARREST INFORMATION CANNOT BE ENTERED IF EXCEPTIONAL CLEAR IS NOT BLANK

If Exceptional Clearance is entered, then Arrest Number and other arrest information must **NOT** be entered.

151 OFFENDER NUMBER CANNOT BE 00

If Action is not W (Window Update) and Exceptional Clearance is entered, then Offender Number cannot be 00.

**152 EXCEPT CLEAR MUST BE 00 FOR OFFENSE = 09004
CLEAR DATE IS NOT REQUIRED FOR OFFENSE = 09004**

If Offense File Class is **09004**, then Exceptional Clearance must NOT be entered.

153 EXCEPT CLEAR MUST BE ENTERED WHEN CLEAR DATE IS ENTERED

If Exceptional Clearance Date is entered, then Exceptional Clearance is required.

154 ASSIST ORI IS NOT VALID

If Assist ORI Number is entered, the first two characters must be MI and the ORI must be a valid Michigan ORI.

155 FILE CLASS 1 REQUIRED

Offense File Class is required.

MICR1 EDITS – (continued)

**156 FILE CLASS IS NOT VALID
CANNOT HAVE DUPLICATE FILE CLASSES**

If entered, Offense File Class must be a valid offense and cannot be duplicated.

157 FILE CLASS 09004/75000/77000 SHOULD OCCUR ALONE

If Offense File Class is **09004**, **75000**, or **77000**, then Offense File Class 2 through Offense File Class 4 must be blank.

159 SITE MUST BE 14 OR 19 WHEN PREMISE 1 IS GREATER THAN 0

If Offense File Class is **22001** or **22002** and Premises Entered is not 00, the Location Site must be 14 (Hotel/Motel/etc.) or 19 (Rental Storage).

160 ATTEMPT FOR OFFENSE MUST BE A/C

If entered, Offense Attempted/Completed must be A (Attempted) or C (Completed).

161 ATTEMPT FOR OFFENSE MUST BE C

If Offense File Class is one of the following: **09001 – 09004** or **13001 – 13003**,
Then Offense Attempted/Completed must be C (Completed).

162 PROPERTY LOSS TYPE OF 0 OR 9 MUST BE ENTERED FOR ATTEMPTS

If Offense Attempted/Completed is A (Attempted) and Offense File Class is any one of the following:
10001-10002, 12000, 20000, 21000, 22001-22002, 23001-23007, 24001-24003, 25000, 26001-26005, 27000, 28000, 29000, 30001-30004, 35001-35002, 39001-39004, or 51000

Then Property Loss Type must be 0 (None) or 9 (Unknown), Item Number must be 000 and all other fields in the property record must be blank. (Exception: 35001, Suspected Drug Type is required.)

**163 USED FOR OFFENSE MUST BE A/C/D/N
USED CANNOT BE DUPLICATED IN OFFENSE
USED 1 FOR OFFENSE MUST BE A/C/D
USED 2 FOR OFFENSE MUST BE A/C/D**

If entered, Offender Suspected of Using must = A (Alcohol), C (Computer Equipment), D (Drugs/Narcotics) or N (Not Applicable/None) and cannot be duplicated within the offense.

164 USED = N MUST OCCUR ALONE FOR AN OFFENSE

If any Offender Suspected of Using is N (Not Applicable/None), others on the line must be blank.

MICR1 EDITS – (continued)

165 INVALID BIAS IN OFFENSE

If entered, Suspected Bias Motivation must be one of the following:

- 11 to 15, 21 to 27, 32 to 33, 41 to 45, 51 to 52, 61 to 62, 88, 00, or 99

166 INVALID WEAPON

If entered, 1st two characters of Weapon Type must be one of the following:

- 00, 11 to 15, 20, 30, 40, 50, 60, 65, 70, 85, 88 or 99,
And A (Automatic Firearm)

and the 3rd character can be A (Automatic Firearm) if characters 1 and 2 are 11 – 15.

167 WEAPON MUST BE 00/40/88/99 FOR 13001

If Offense File Class is **13001**, then Weapon Type can only be 00b (None), 40b (Personal Weapons), 88b (Other) or 99b (Unknown),
(b= blank).

168 WEAPON = 00 IS NOT VALID FOR 09001, 09002 OR 09004

If Offense File Class is **09001**, **09002**, or **09004**, then Weapon Type cannot be 00 (None).

169 3RD CHARACTER OF WEAPON MUST BE A OR BLANK

If entered, third character of Weapon Type must be A (Automatic Firearm) or blank.

170 ACTIVITY MUST BE B/C/D/E/O/P/T/U

If Offense File Class is one of the following offenses: 24002, 25000, 28000, 35001, 35002, 37000, 39003, 52001-52003, Activity Type must be a valid code of B/C/D/E/O/P/T/U.

171 ACTIVITY MUST BE J/G/N

If Offense File Class is one of the following offenses: 09001, 09002, 10001, 10002, 11001-11008, 12000, 13001-13003, Activity Type must be a valid code of J, G, or N.

172 IF ACTIVITY TYPE N ENTERED, NO OTHER ACTIVITY TYPE CAN BE ENTERED

If Offense File Class is one of the following: 09001, 09002, 10001, 10002, 11001-11008, 12000, 13001-13003, AND Activity Type is N (known/unknown), no other Activity Types can exist.

173 ACTIVITY TYPE CANNOT BE DUPLICATED

If entered, Activity Type cannot be duplicated on a line.

MICR1 EDITS – (continued)

**174 PREMISE REQUIRED IF SITE IS 14 OR 19
SITE CANNOT BE 14 OR 19 WHEN PREMISE IS BLANK OR 0**

Premise Can Be >0 ONLY when File Class is 22001 or 22002 and Site is 14 or 19.

175 ACTION MUST BE O/A/M/D/W/I

An invalid Action code has been entered. Valid Action codes are O/A/M/D/W/I.

177 INCIDENT NUMBER MUST BE NUMERIC

The Incident Number contains non-numeric character(s). Incident Number can only be numeric, including 0 for No Criminal Data.

178 INVALID FILE CLASS

An Offense File Class was entered that is not valid. Refer to MICR Handbook, Section 5, for valid Offense File Class list.

200 SITE IS REQUIRED

Location Site is required unless Action is W.

201 SITE MUST BE 01-21/23/24/31 TO 41/45/46/48 TO 50/54 TO 57/88/99

Location Site must be numeric AND a valid code.

202 ATTEMPT IS REQUIRED

Offense Attempted/Completed is required and must be a valid code, A or C.

203 ATTEMPT MUST BE A FOR OFFENSE

If Offense File Class is 10001, 10002, 12000, 20000, 21000, 22001-22002, 23001-23007, 24001-24003, 25000, 26001-26005, 27000, 28000, 29000, 30001-30004, 35001-35002, 39001-39003, or 51000, AND Property Loss Type is 0 or 9, Offense Attempt/Completed must be A.

204 OFFENDER USED IS REQUIRED

Offender Suspected of Using is required and must be a valid code, A, C, D or N.

205 BIAS IS REQUIRED FOR OFFENSE

The Offense File Class entered requires a valid Suspected Bias Motivation code.

207 WEAPON SHOULD BE SUFFIXED WITH A CODE BETWEEN 11 TO 15

MICR1 EDITS – (continued)

208 ACTIVITY TYPE CANNOT BE ENTERED FOR OFFENSE

The Offense File Class entered does not require an Activity Type. See MICR Code Card for valid Activity Type and related Offense File Class listing.

209 PREMISE MUST BE 00 TO 99

If Premises Entered is entered, the entry must be numeric between 00 and 99.

210 PREMISE IS NOT REQUIRED FOR OFFENSE

Premises Entered is only required when Offense File Class is 22001 or 22002 AND Location Site is 14 or 19.

212 NO FILE CLASS FOUND WHICH REQUIRES PROPERTY INFORMATION

An Offense File Class was not submitted that requires property.

213 PROPERTY ITEM NUMBER MUST BE A 3 DIGIT NUMBER

Property Item Numbers must be 000-999.

214 PROPERTY RECORD NOT ALLOWED WHEN VALID PROPERTY CLASS EXISTS

A Property Item of 000 was entered when a valid Property Item, Loss Type and Property Class exist.

220 ARREST NUMBER ALREADY EXISTS

An Arrest Number is being submitted that currently exists in the database.

222 NO ORIGINAL RECORD EXISTS

Inquire was performed on a record that does not exist in the database.

223 WEAPON CANNOT BE ENTERED FOR OFFENSE

A Weapon Type was entered when the Offense File Class does not require a weapon.

224 CARGO THEFT MUST BE Y OR N

Valid submission for Cargo Theft is Y or N and must be entered if one of the following offenses is submitted:

12000, 23003, 23005, 23007, 26001, 26002, 26003, 26005, 21000, 22001, 22003, 24001, 30001, 30003, 27000 or 51000.

MICR1 EDITS – (continued)

225 THIS OFFENSE REQUIRES AN ENTRY OF Y OR N FOR CARGO THEFT

If one of the following offenses occurs, an entry of Y or N is required for Cargo Theft:

12000, 23003, 23005, 23007, 26001, 26002, 26003, 26005, 21000, 22001, 22003, 24001, 30001, 30003, 27000 or 51000.

226 CARGO THEFT CANNOT BE ENTERED FOR OFFENSE

The offense entered does not require an entry in Cargo Theft.

MICR3 EDITS

**300 OFFENDER AGE MUST NOT BE ENTERED
OFFENDER SEX MUST NOT BE ENTERED
OFFENDER RACE MUST NOT BE ENTERED**

If Offender Number is not 00, then Offender Age, Offender Race and Offender Sex are required.

301 OFFENDER # REQUIRED FOR EXCEPT CLEAR

If Exceptional Clearance is entered, then Offender Number cannot be 00.

303 OFFENDER RACE MUST BE W/B/I/A/U

If entered, Offender Race must = W (White), B (Black), I (American Indian/Alaskan Native), A (Asian/Pacific Islander), or U (Unknown).

304 OFFENDER SEX MUST BE M/F/U

If entered, Offender Sex must = M (Male), F (Female) or U (Unknown).

305 OFFENDER MUST BE 00 TO 99

If Offender exists, Offender Number must be a valid entry between 00 and 99.

306 OFFENDER AGE IS REQUIRED

If Offender Number exists, Offender Age must exist.

308 OFFENDER RACE IS REQUIRED

If Offender Number and/or Offender Age and/or Offender Sex exist, Offender Race must exist.

309 OFFENDER SEX IS REQUIRED

If Offender Number and/or Offender Age and/or Offender Race exist, Offender Sex must exist.

311 OFFENDER CANNOT BE DUPLICATED

If Offender(s) exist, Offender Number must not be duplicated.

MICR5 EDITS

500 VICTIM OFFENSE 1 IS REQUIRED

If Victim Number is entered, then FIRST Victim Connected File Class is required.

501 VICTIM TYPE IS REQUIRED

If Victim Number is entered, then Victim Type is required.

502 VICTIM AGE IS REQUIRED VICTIM RACE IS REQUIRED VICTIM SEX IS REQUIRED

If Victim Type is I (Individual) or P (Police Officer), then Victim Age, Victim Race and Victim Sex are required.

503 VICTIM ETHNICITY MUST BE BLANK IF TYPE NOT I/P

If Victim Ethnicity is entered, then Victim Type must be I (Individual) or P (Police Officer).

504 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class is 30002, then all other victim connected file classes cannot be 30004.

505 VICTIM OFFENSES CANNOT BE DUPLICATED VICTIM OFFENSE MUST BE VALID OFFENSE

If entered, Victim Connected File Class must not be duplicated and must be a valid offense.

506 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class is **13001**, then all other Victim Connected File Classes cannot equal the following: **09001 – 09002, 11001 – 11008, 12000** or **13002 – 13003**.

507 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class is **13002**, then all other Victim Connected File Classes cannot equal the following: **09001 – 09002, 11001 – 11006, 12000, 13001** or **13003**.

508 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class is **13003**, then all other Victim Connected File Classes cannot equal the following: **09001 – 09002, 11001 – 11008, or 12000, 13001** or **13002**.

509 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class is **11007** or **11008**, then all other Victim Connected File Classes cannot equal the following: **11001 – 11006, 13001, 13003** or **36001 – 36002**.

MICR5 EDITS – (continued):

510 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class is **36001** or **3600-2**, then all other Victim Connected File Classes cannot equal **11001 – 11006**.

511 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class is **12000**, then all other Victim Connected File Classes cannot equal the following: 13001-13003, **23001 – 23007, 24001, 30002 or 30004**.

512 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class is **09001**, then all other Victim Connected File Classes cannot equal **09002, 13001-13003**.

513 VICTIM TYPE MUST BE I/P/B/F/G/R/S/O/U

If entered, Victim Type must equal one of the following:

- I (Individual)
- P (Police Officer)
- B (Business)
- F (Financial Institution)
- G (Government)
- R (Religious Organization)
- S (Society/Public)
- O (Other)
- U (Unknown)

514 VICTIM TYPE MUST BE I/P FOR CRIME AGAINST PERSON

If Victim Connected Class File is one of the following: **09001 – 09004, 10001, 11001 – 11008, 13001 – 13003**, or **36001, 36002, 36004, 64001 or 64002**.

Then Victim Type must = I (Individual) or P (Police Officer).

515 VICTIM TYPE MUST BE I/P/S

If entered, Victim Type must = S (Society/Public), I (Individual) or P (Police Officer) if Victim Connected File Class is any one of the following: **14000, 36003, 36004, 38001-38003, 39001 – 39004, , 41001 – 41002, 42000, 49000, 50000, 53001 – 53002, 54002, 58000, 60000, 62000**.

(Use I or P if the victim to offender relationship is a domestic relationship.)

MICR5 EDITS – (continued):

516 VICTIM TYPE CANNOT BE S

If Victim Connected File Class is any one of the following: **12000, 20000, 21000, 22001 – 22004, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30004, 36001, 36002, 51000, 64001 or 64002.**

Then Victim Type cannot = S (Society/Public).

517 VICTIM TYPE MUST BE S

If Victim Connected File Class is any one of **35001-35002, 37000, 39001-39004, 40001-40003, or 52001-52003**, then Victim Type must = S (Society/Public).

(Use I or P if the victim to offender relationship is a domestic relationship.)

518 VICTIM TYPE MUST BE G/I/P

If Victim Type is entered AND Victim Connected File Class is **01000, 02000 or 03000**, then Victim Type must = G (Government), I (Individual) or P (Police Officer).

(Use I or P if the victim to offender relationship is a domestic relationship.)

519 VICTIM TYPE MUST BE G/I/P/S

If Victim Connected File Class is **48000, 59000 or 61000**, then Victim Type must = G (Government), S (Society/Public), I (Individual) or P (Police Officer).

(Use I or P if the victim to offender relationship is a domestic relationship.)

520 VICTIM TYPE MUST BE I/P/S/O/U

If Victim Connected File Class is **36004** and, if entered, Victim Type must be one of the following:

- I (Individual)
- P (Police Officer)
- S (Society/Public)
- O (Other)
- U (Unknown)

(Use I or P if the victim to offender relationship is a domestic relationship.)

MICR5 EDITS – (continued):

521 INVALID VICTIM AGE

If entered, Victim Age must be one of the following:

- 00 (Unknown)
- 01 – 98 (Years Old)
- 99 (Over 98 Years Old)
- NN (Under 24 Hours Old)
- NB (1 – 6 Days Old)
- BB (7 – 364 Days Old)

522 VICTIM AGE MUST BE BLANK IF TYPE NOT I/P

If Victim Type is not I (Individual) or P (Police Officer), then Victim Age must not be entered.

523 VICTIM AGE MUST BE NN, NB, BB OR 00 TO 17 IF OFFENSE = 10002

If Victim Connected File Class is **10002**, then Victim Age must be one of the following:

- NN (Under 24 Hours Old)
- NB (1 – 6 Days Old)
- BB (7 – 364 Days Old)
- 00 – 17 (Years Old)

524 VICTIM AGE MUST BE 13, 14, OR 15 IF OFFENSE = 36001 OR 36002

If Victim Connected File Class is **36001** or **36002**, then Victim Age must equal 13, 14 or 15 years old.

526 VICTIM RACE MUST BE W/B/I/A/U

If entered, Victim Race must be one of the following:

- W (White)
- B (Black)
- I (American Indian/Alaskan Native)
- A (Asian/Pacific Islander)
- U (Unknown)

527 VICTIM RACE MUST BE BLANK IF TYPE NOT I/P

If Victim Type is not I (Individual) or P (Police Officer), then Victim Race must not be entered.

528 VICTIM SEX MUST BE M/F/U

If entered, Victim Sex must be M (Male), F (Female), or U (Unknown).

MICR5 EDITS – (continued):

529 VICTIM SEX MUST BE BLANK IF TYPE NOT I/P

If Victim Type is not I (Individual) or P (Police Officer), then Victim Sex must not be entered.

530 VICTIM SEX MUST BE M/F

If Victim Connected File Class is **11001 – 11002** or **36002**, then Victim Sex must be M (Male) or F (Female).

531 VICTIM ETHNICITY MUST BE A/H/O/U

If entered, Victim Ethnicity must be one of the following:

- A (Arab)
- H (Hispanic)
- O (Other Ethnicity/National Origin)
- U (Unknown)

533 VICTIM RESIDENT MUST BE R/C/S/O/U

If entered, Victim Residence must be one of the following:

- R (Resident of the Community)
- C (Resides in County)
- S (Resides in State)
- O (Out of State)
- U (Unknown)

534 VICTIM RESIDENT MUST BE BLANK IF TYPE NOT I/P

If Victim Type is not I (Individual) or P (Police Officer), then Victim Residence must not be entered.

536 VICTIM INJURY MUST BE BLANK IF TYPE NOT I/P

If Victim Type is not I (Individual) or P (Police Officer), then Victim Injury must not be entered.

537 VICTIM INJURY REQUIRED FOR OFFENSE

If Victim Connected File Class is any one of the following: **09001 – 09004, 10001 – 10002, 11001 – 11008, or 13001 – 13002**.

Then, Victim Injury is required.

MICR5 EDITS – (continued):

**538 VICTIM INJURY REQUIRED FOR OFFENSES 12000/21000
VICTIM INJURY CANNOT BE ENTERED**

If Victim Type is I (Individual) or P (Police Officer) and Victim Connected File Class is **12000** or **21000**, then Victim Injury is required.

539 VICTIM INJURY MUST BE F FOR OFFENSES 09001-09004

If Victim Connected File Class is any one of **09001 – 09004**, then Victim Injury must equal F (Fatal).

541 NONAGGRAVATED ASSAULTS CANNOT HAVE MAJOR INJURIES

If Victim Connected File Class is **13001**, then Victim Injury must equal M (Apparent Minor Injury) or N (None).

543 VICTIM CIRCUMSTANCE IS REQUIRED IF OFFENSE IS 09001, 09002, 09004, 13002

If Victim Connected File Class is any one of **09001 – 09002, 09004** or **13002** then Victim Circumstance is required.

544 VICTIM CIRCUMSTANCE MUST BE BLANK OR 0 IF OFFENSE IS NOT 09001, 09002, 09004, 13002

If Victim Connected File Class is NOT **09001 – 09002, 09004** or **13002**, then Victim Circumstance must be blank or 0.

545 CIRCUMSTANCE MUST BE 01 TO 10 FOR OFFENSE 09001

If Victim Connected File Class is **09001**, then Victim Circumstance must equal one of the following:

- 01 (Argument)
- 02 (Assault on Law Enforcement Officers)
- 03 (Drug Dealing)
- 04 (Gangland)
- 05 (Juvenile Gang)
- 06 (Lover's Quarrel)
- 07 (Mercy Killing)
- 08 (Other Felony Involved)
- 09 (Other Circumstances)
- 10 (Unknown Circumstances)

MICR5 EDITS – (continued):

546 CIRCUMSTANCE MUST BE 1 TO 6 OR 8 TO 10 FOR 13002

If Victim Connected File Class is **13002**, then Victim Circumstance must equal one of the following:

- 01 (Argument)
- 02 (Assault on Law Enforcement Officers)
- 03 (Drug Dealing)
- 04 (Gangland)
- 05 (Juvenile Gang)
- 06 (Lover's Quarrel)
- 08 (Other Felony Involved)
- 09 (Other Circumstances)
- 10 (Unknown Circumstances)

547 CIRCUMSTANCE MUST BE 30 TO 34 FOR OFFENSE 09002

If Victim Connected File Class is **09002**, then Victim Circumstance must equal one of the following:

- 30 (Child Playing with Weapon)
- 31 (Gun-Cleaning Accident)
- 32 (Hunting Accident)
- 33 (Other Negligent Weapon Handling)
- 34 (Other Negligent Killings)

548 CIRCUMSTANCE MUST BE 20/21 FOR OFFENSE 09004

If Victim Connected File Class is **09004**, then Victim Circumstance must = 20 (Criminal Killed by Private Citizen) or 21 (Criminal Killed by Police Officer), and Justifiable Homicide is required.

550 JUSTIFY MUST BE 1 TO 6, 9

If entered, Justifiable Homicide Circumstance must equal one of the following:

- 1 (Criminal Attacked Police Officer and that Officer Killed the Criminal)
- 2 (Criminal Attacked Police Officer and Criminal Killed by Another Police Officer)
- 3 (Criminal Attacked a Civilian)
- 4 (Criminal Attempted Flight from a Crime)
- 5 (Criminal Killed in Commission of a Crime)
- 6 (Criminal Resisted Arrest)
- 9 (Unable to Determine/Not Enough Information)

MICR5 EDITS – (continued):

**551 JUSTIFY IS REQUIRED
JUSTIFY SHOULD NOT BE ENTERED**

Justifiable Homicide Circumstance is required and can only be entered if Victim Connected File Class is **09004** or Victim Circumstance is 20 (Criminal Killed by Private Citizen) or 21 (Criminal Killed by Police Officer).

554 VICTIM TYPE MUST BE I/P IF OFFENDER RELATED NUMBER IS ENTERED

If Offender Related Number is entered, then Victim Type must = I (Individual) or P (Police Officer).

555 OFFENDER MUST NOT BE DUPLICATED

If entered, Offender Related Number cannot be duplicated.

556 VOR CANNOT BE ENTERED

If Offender Number is entered and Victim Connected File Class is 75000, VOR Cannot Be Entered.

Then Offender Related Number is required.

557 VOR MUST BE 01 TO 13, 20 TO 34, 98 OR 99

If entered, Victim to Offender Relationship must equal one of the following:

- 01 (Spouse)
- 02 (Common – Law Spouse)
- 03 (Parent)
- 04 (Sibling (brother/sister))
- 05 (Child)
- 06 (Grandparent)
- 07 (Grandchild)
- 08 (In – Law)
- 09 (Stepparent)
- 10 (Stepchild)
- 11 (Step Sibling (brother/sister))
- 12 (Other Family Member)
- 13 (Child in Common)
- 20 (Acquaintance)
- 21 (Friend)
- 22 (Neighbor)
- 23 (Babysittee (the baby))
- 24 (Dating (Boyfriend/Girlfriend))
- 25 (Child of Boyfriend/Girlfriend)
- 26 (Homosexual Relationship)
- 27 (Ex – Spouse)

MICR5 EDITS – (continued):

557 VOR MUST BE 01 TO 13, 20 TO 34, 98 OR 99 – (continued):

- 28 (Employee)
- 29 (Employer)
- 30 (Otherwise Known)
- 31 (Offender)
- 32 (Former Dating (boyfriend/girlfriend))
- 33 (Resident (boyfriend/girlfriend))
- 34 (Former Resident (boyfriend/girlfriend))
- 98 (Stranger)
- 99 (Unknown)

559 VOR MUST BE 99 FOR UNKNOWN OFFENDER

If Offender Age is 00 (Unknown) and Offender Race is U (Unknown) and Offender Sex is U (Unknown), then Victim to Offender Relationship must = 99 (Unknown).

560 VICTIM/OFFENDER MUST BE OPPOSITE SEX

If Victim to Offender Relationship is 01 (Spouse), 02 (Common-Law Spouse), 13 (Child in Common), 24 (Boyfriend/Girlfriend), 27 (Ex-Spouse), 32 (Former dating (boyfriend/girlfriend), 33 (Resident (boyfriend/girlfriend), or 34 (Former Resident (boyfriend/girlfriend), then victim and offender must be opposite sex.

If offense file class is 11001, 11002, or 36002 victim and offender must be opposite sex.

561 VICTIM/OFFENDER MUST BE SAME SEX

If Victim to Offender Relationship is 26 (Homosexual Relationship), then Victim Sex and Offender Sex must be same sex.

562 VICTIM AGE MUST BE GREATER THAN OFFENDER AGE

If Victim to Offender Relationship is 03 (Parent) or 06 (Grandparent), then Victim Age must be greater than Offender Age.

563 VICTIM AGE MUST BE LESS THAN OFFENDER AGE

If Victim to Offender Relationship is 05 (Child), 07 (Grandchild) or 23 (Babysitter (the baby)), then Victim Age must be less than Offender Age.

564 ONLY ONE VOR CAN HAVE THE VALUE 01

Only one Victim to Offender Relationship can have the value of 01 (Spouse) associated to a specific offender.

MICR5 EDITS – (continued):

565 VICTIM AGE CANNOT BE LESS THAN 10

If Victim to Offender Relationship is 01 (Spouse) or 27 (Ex – Spouse), then Victim Age cannot be less than 10 years old.

568 VOR IS REQUIRED

If Offender Number is not 00 and Victim Connected File Class is any of the following: **09001 – 09004, 10001 – 10002, 11001 – 11008, 13001 – 13003 or 36001 – 36002.**

Then Victim to Offender Relationship is required.

572 VICTIM TYPE MUST BE I FOR 10002

If Victim Connected File Class is 10002 (Parental Kidnapping Victim Type must be I (Individual)).

574 VICTIM INJURY CANNOT BE ENTERED FOR THIS OFFENSE

The Victim Connected File Class that exists does not require a Victim Injury.

575 INVALID VICTIM CIRCUMSTANCE

If entered, Victim Circumstance must be a valid code, 01-10; 20-21, or 30-34 depending on the Victim Connected File Class.

576 JUSTIFY CANNOT BE 1 OR 2 WHEN CIRCUMSTANCE IS 20

If Victim Circumstance is 20, Criminal Killed by Private Citizen, Justifiable Homicide Circumstance cannot be 1 or 2, as these involve police officers.

577 JUSTIFY MUST BE BLANK

If Victim Connected File Class is not 09004, Justifiable Homicide Circumstance must be blank.

578 INVALID JUSTIFY

If Justifiable Homicide Circumstance is entered, a valid code (1-9) must be entered.

579 VICTIM OFFENDER NUMBER IS INVALID WHEN OFFENDER NUMBER = 00

Offender Related Number cannot be entered when Offender is unknown and Offender Number is 00.

580 OFFENDER RECORD DOES NOT EXIST FOR OFFENDER IN VOR

An Offender Related Number was entered for an Offender that does not exist.

MICR5 EDITS – (continued):

- 581 VICTIM OFFENDER RELATED # MUST BE BLANK OR 01 TO 99**
VICTIM OFFENDER RELATED # MUST BE BLANK IF OFFENDER NUMBER IS BLANK IN VOR

Offender Related Number cannot be entered when Offender is unknown and Offender Number is 00.

- 584 VICTIM CANNOT BE DUPLICATED**

If Victim Number is entered, it must be a unique number.

- 585 INVALID ACTIVITY TYPE**

LEOKA Data Field Activity Type must be 01 through 11.

- 586 INVALID ASSIGNMENT TYPE**

LEOKA Data Field Assignment Type must be F through L.

- 587 INVALID ORI OTHER JURISDICTION**

LEOKA Data Field ORI-Other Jurisdiction must be a valid ORI.

- 590 VICTIM TYPE OF P REQUIRES ACTIVITY TYPE AND ASSIGNMENT TYPE**

If Victim Type is P and Offense File Class = **09001, 13001 – 13003**, LEOKA Fields Activity Type and Assignment Type must be present.

- 591 ACTIVITY TYPE, ASSIGNMENT TYPE AND ORI OTHER JURISDICTION MUST BE BLANK**

If Victim Type is P and Offense File Class is NOT **09001, 13001 – 13003**, then LEOKA Activity Type, LEOKA Assignment Type, and LEOKA ORI-Other Jurisdiction must NOT be entered.

- 592 ORIG ORI AND ORI OTHER JURISDICTION MUST NOT BE THE SAME**

LEOKA Data Field ORI-Other Jurisdiction must not be the same as the Originating ORI.

- 593 VICTIM NUMBER MUST BE 01 TO 99**

If a victim number is entered, it must be 01 to 99.

- 595 VICTIM INJURY MUST BE N/BI/L/M/O/T/U**

Valid entries for victim injury are N/B/I/L/M/O/T/U.

- 596 DOMESTIC VIOLENCE MUST BE Y OR N**

If entered, Domestic Violence Must Be Y or N.

MICR7 EDITS

700 ARREST NUMBER IS REQUIRED

If any one of the following is entered:

- Arrest Type
- Arrest Age
- Arrest Race
- Arrest Sex
- Arrest Ethnicity
- Arrest Residence
- Arrest Charge
- Arrest Armed
- Date of Arrest
- Multiple Arrest Indicator
- Disposition of Arrest Under 18
- Clearance Indicator

Then Arrest Number is required.

701 ARREST TYPE IS REQUIRED ARREST AGE IS REQUIRED ARREST RACE IS REQUIRED ARREST SEX IS REQUIRED ARREST CHARGE IS REQUIRED ARREST ARMED 1 IS REQUIRED ARREST DATE IS REQUIRED MULTI-ARR INDICATOR IS REQUIRED

If Arrest Number is entered, then the following are required:

- Arrest Type
- Arrest Age
- Arrest Race
- Arrest Sex
- Arrest Charge
- Arrest Armed
- Date of Arrest
- Multiple Arrest Indicator

702 ARREST DISPO IS REQUIRED

If Arrest Age is under 18 years, then Disposition of Arrest Under 18 is required and must = H (Handled within the Department) or R (Referred to Other Authorities).

704 ARREST CANNOT BE ENTERED FOR OFFENSE 09004

If Offense File Class is **09004**, then arrest data cannot be entered.

MICR7 EDITS – (continued):

705 ARREST TYPE MUST BE O/S/T

If entered, Arrest Type must = O (On-View Arrest), S (Summoned/Cited) or T (Taken into Custody).

707 ARREST AGE MUST BE LESS THAN 18

If Offense File Class is **70000** or Arrest Charge is **7070**, Arrest Age must be less than 18 years old.

708 ARREST RACE MUST BE W/B/I/A/U

If entered, Arrest Race must be one of the following:

- W (White)
- B (Black)
- I (American Indian/Alaskan Native)
- A (Asian/Pacific Islander)
- U (Unknown)

709 ARREST SEX MUST BE M/F

If entered, Arrest Sex must = M (Male) or F (Female).

710 ETHNICITY MUST BE A/H/O/U

If entered, Arrest Ethnicity must be one of the following:

- W (White)
- B (Black)
- I (American Indian/Alaskan Native)
- A (Asian/Pacific Islander)
- U (Unknown)

711 RESIDENCE MUST BE R/C/S/O/U

If entered, Arrest Residence must be one of the following:

- R (Resident of the Community)
- C (Resides in County)
- S (Resides in State)
- O (Out of State)
- U (Unknown)

MICR7 EDITS – (continued):

**712 ARREST CHARGE NOT A VALID ARREST CODE
ARREST CHARGE MUST BE TYPE B**

If entered, Arrest Charge must be valid.

If Offense File Class is Group B, then Arrest Charge cannot be Group A. See MICR Handbook, Section 5, pages 37- 38.

713 OFFENSE CODE NOT GROUP A BUT ARREST CODE IS GROUP A

If Offense File Class is Group B, then Arrest Charge cannot be Group A. See MICR Handbook, Section 5, pages 37 – 38.

**714 INVALID ARMED 1
3RD CHAR. OF ARMED 1 MUST BE A OR BLANK
INVALID ARMED 2
3RD CHAR. OF ARMED 2 MUST BE A OR BLANK**

If entered, the 1st two characters of Arrest Armed must equal one of the following:

- 01 (Unarmed)
- 11 (Firearm)
- 12 (Handgun)
- 13 (Rifle)
- 14 (Shotgun)
- 15 (Other Firearm)
- 20 (Lethal Cutting Instrument)
- 30 (Club/Blackjack/Brass Knuckles)

The 3rd character can be A (Automatic Firearm) only if characters 1 and 2 are 11 – 15.

715 ARMED 1 AND ARMED 2 CANNOT BE THE SAME

If entered, Armed 1 and Armed 2 cannot be the same.

**716 ARMED 2 MUST BE BLANK WHEN ARMED 1 = 01
ARMED 1 MUST BE BLANK WHEN ARMED 2 = 01**

If either Armed 1 or Armed 2 is 01 (Unarmed), then other one must be blank.

**717 INVALID ARREST DATE
ARREST DATE CANNOT BE A FUTURE DATE
INVALID INCIDENT DATE
ARREST DATE CANNOT BE PRIOR TO INCIDENT DATE
ARREST DATE CANNOT BE PRIOR TO BASE DATE**

If entered, Date of Arrest must be valid. It cannot be a future date. It cannot be prior to Date of Occurrence/Report in MICR1.

MICR7 EDITS – (continued):

718 MULTIPLE ARREST INDICATOR MUST BE M/C/N

If entered, Multiple Arrest Indicator must = M (Multiple), C (Court Arrest) or N (Not Applicable).

719 ARREST DISPO MUST BE H/R

If entered, Disposition of Arrest must = H (Handled within the Department) or R (Referred to Other Authorities).

720 ARREST DISPO MUST BE BLANK

Disposition of Arrest Under 18 can only be entered if Arrest Age is less than 18 years old.

721 CLEARANCE MUST BE Y/N

If entered, Clearance Indicator must = Y (Arrest Clears the Incident) or N (Incident Already Cleared by a Previous Arrest). Only one arrest record can have clearance value Y, all others must have value N.

722 ARREST NUMBER MUST BE NUMERIC

If Arrest Number exists, it must be numeric rather than alpha and/or alpha numeric.

723 ARREST NUMBER MUST BE 01-99

If Arrest Number exists, the arrest number must be numeric and be 01-99.

724 ARREST AGE MUST BE NUMERIC

If Arrest Age is entered, age must be numeric and between 01-99.

725 ARREST CHARGE MUST BE NUMERIC

If Arrest Charge is entered, the charge must be numeric and a valid code (See MICR Arrest Code Card or Section 5 in the MICR Handbook).

727 ARRESTEE DATA MUST MATCH OFFENDER DATA

An Arrest Number was entered that does not match any of the Offender Number(s) that exist.

MICR9 EDITS

900 PROPERTY ITEM MUST BE 000

If Loss Type is '0' or '9', Item Number must be 000.

901 PROPERTY ITEM MUST NOT BE 000

If Action is W (Window Update), then Item Number cannot be 000.

902 PROPERTY ITEM 000 CANNOT BE DUPLICATED PROPERTY ITEM MAY NOT BE DUPLICATED UNLESS LOSS TYPE IS 5 OR 7

Item Number 000 can only occur once in an incident.

Item Number can only be repeated if Property Loss Type is 5 (Recovered) and 7 (Stolen).

903 ITEM NUMBER CANNOT BE GREATER THAN ZERO

If Attempt/Complete is A (Attempted), Item Number cannot be greater than zero.

906 PROPERTY RECORD, CLASS, VALUE, DATE, VEH, DRUG QTY AND MEASURE MUST NOT BE ENTERED

If Property Loss Type (is 0 (None) or 9 (Unknown), all other property fields must be blank.

907 DRUG TYPE REQUIRED

If Offense File Class is 35001, and Attempt/Complete is A, Suspected Drug Type must be 99.

908 ITEM TYPE 5 MUST EXIST WITH TYPE 7

If the same Item Number is used, then Property Loss Type 5 (Recovered) must exist with Property Loss Type 7 (Stolen) with same Property Class.

909 ILLOGICAL PROPERTY DESCRIPTION FOR OFFENSE SUBMITTED IN PROP RECORD

If Offense File Class is **22001**, **22002** or **24001** and Property Loss Type is 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen), then Property Class cannot be:

- 29 (Structures-Single Dwelling)
- 30 (Structures-Other Dwellings)
- 31 (Structures-Commercial/Business)
- 32 (Structures-Industrial/Manufacturing)
- 33 (Structures-Public/Community)
- 34 (Structures-Storage)
- 35 (Structures-Other)
- 77 (Pending Inventory)

MICR9 EDITS – (continued):

909 ILLOGICAL PROPERTY DESCRIPTION FOR OFFENSE SUBMITTED IN PROP RECORD (continued):

If Offense File Class is **21000**, Property Class cannot be one of the following:

- 03 (Automobiles)
- 05 (Buses)
- 24 (Other Motor Vehicles)
- 28 (Recreational Vehicles)
- 37 (Trucks)

If Offense File Class is **23001** or **23002** and Property Loss Type (is 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen), then Property Class cannot be one of the following:

- 01 (Aircraft)
- 03 (Automobiles)
- 04 (Bicycles)
- 05 (Buses)
- 12 (Farm Equipment)
- 15 (Heavy Construction/Industrial Equipment)
- 16 (Household Goods)
- 18 (Livestock)
- 24 (Other Motor Vehicles)
- 28 (Recreational Vehicles)
- 29 (Structures-Single Dwelling)
- 30 (Structures-Other Dwellings)
- 31 (Structures-Commercial/Business)
- 32 (Structures-Industrial/Manufacturing)
- 33 (Structures-Public/Community)
- 34 (Structures-Storage)
- 35 (Structures-Other)
- 37 (Trucks)
- 39 (Watercraft)

If Offense File Class is **30002** or **30004** and Property Loss Type is 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen), then Property Class cannot be one of the following:

- **01 (Aircraft)**
- 03 (Automobiles)
- 05 (Bicycles)
- 12 (Farm Equipment)
- 15 (Heavy Construction/Industrial Equipment)
- 18 (Livestock)
- 24 (Other Motor Vehicles)
- 28 (Recreational Vehicles)
- **29 (Structures-Single Dwelling)**
- **30 (Structures-Other Dwellings)**
- **31 (Structures-Commercial/Business)**

MICR9 EDITS – (continued):

909 ILLOGICAL PROPERTY DESCRIPTION FOR OFFENSE SUBMITTED IN PROP RECORD (continued):

- 32 (Structures-Industrial/Manufacturing)
- 33 (Structures-Public/Community)
- 34 (Structures-Storage)
- 35 (Structures-Other)
- 37 (Trucks)
- 39 (Watercraft)

If Offense File Class is **23003, 23004, 23005** or **23006** and Property Loss Type is 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen), then Property Class cannot be one of the following:

- 03 (Automobiles)
- 05 (Bicycles)
- 24 (Other Motor Vehicles)
- 28 (Recreational Vehicles)
- 29 (Structures-Single Dwelling)
- 30 (Structures-Other Dwellings)
- 31 (Structures-Commercial/Business)
- 32 (Structures-Industrial/Manufacturing)
- 33 (Structures-Public/Community)
- 34 (Structures-Storage)
- 35 (Structures-Other)
- 37 (Trucks)

If Offense File Class is **23006** and Property Loss Type is 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen), then Property Class must be one of the following:

- 38 (Vehicle Parts/Accessories)
- 88 (Other)

If Offense File Class is **23007** and Property Loss Type is 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen), then Property Class cannot be one of the following:

- 03 (Automobiles)
- 05 (Bicycles)
- 24 (Other Motor Vehicles)
- 28 (Recreational Vehicles)
- 37 (Trucks)

910 PROPERTY TYPE MUST BE 2

If Offense File Class is **20000** and Offense Attempted/Completed is C (Completed), then Property Loss Type must = 2 (Burned).

911 PROPERTY TYPE MUST BE 4

If Offense File Class is **29000** and Offense Attempted/Completed is C (Completed), then Property Loss Type must = 4 (Destroyed/Damaged/Vandalized).

MICR9 EDITS – (continued):

912 PROPERTY TYPE MUST BE 6

If Offense File Class is **39001 – 39004** and Offense Attempted/Completed is C (Completed), then Property Loss Type must = 6 (Seized).

913 PROPERTY TYPE MUST BE 0/6

If Offense File Class is **35001 – 35002** and Offense Attempted/Completed is C (Completed), then Property Loss Type must = 0 (None) or 6 (Seized).

914 PROPERTY TYPE MUST BE 0/5

If Offense File Class is **24002** or **28000** and Offense Attempted/Completed is C (Completed), then Property Loss Type must = 0 (None) or 5 (Recovered).

915 PROPERTY TYPE MUST BE 3/5/6

If Offense File Class is **25000** and Offense Attempted/Completed is C (Completed), then Property Loss Type must = 3 (Counterfeited/Forged), 5 (Recovered) or 6 (Seized).

916 PROPERTY TYPE MUST BE 1, 5, or 7 – VERIFY PROPERTY CLASS

If Offense File Class is **12000, 21000, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000** or **30001 – 30004** and Offense Attempted/Completed is C (Completed), then Property Loss Type must = 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen).

917 PROPERTY TYPE MUST BE 0/1/5/7/9

If Offense File Class is **10001 – 10002, 22001 – 22002** or **51000** and Offense Attempted/Completed is C (Completed), then Property Loss Type (must equal one of the following):

- 0 (None)
- 5 (Recovered)
- 1 (Stolen and Recovered)
- 7 (Stolen)
- 9 (Unknown)

918 IF PROP TYPE IS 1, ONE OF THE FOLLOWING FILE CLASSES MUST EXIST AND ATTEMPT MUST = C

If Property Loss Type is 1 (Stolen and Recovered), one Offense File Class must equal one of the following: **10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, 30001 – 30004, or 51000**, and Offense Attempted/Completed must = C (Completed).

919 IF PROP TYPE IS 2, FILE CLASS 20000 MUST EXIST AND ATTEMPT MUST = C

If Property Loss Type is 2 (Burned), then one of Offense File Class must = **20000** and Offense Attempted/Completed must = C (Completed).

MICR9 EDITS – (continued):

920 IF PROP TYPE IS 3, FILE CLASS 25000 MUST EXIST AND ATTEMPT MUST = C

If Property Loss Type is 3 (Counterfeited/Forged), then one of Offense File Class must = **25000** and Offense Attempted/Completed must = C (Completed).

921 IF PROP TYPE IS 4, FILE CLASS 29000 MUST EXIST AND ATTEMPT MUST = C

If Property Loss Type is 4 (Destroyed/Damaged/Vandalized), then one of Offense File Class must be **29000** and Offense Attempted/Completed must = C (Completed).

922 IF PROP TYPE IS 5, ONE OF THE FOLLOWING FILE CLASSES MUST EXIST AND ATTEMPT MUST = C:

10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 30001 – 30004, OR 51000

Attempt/Complete must = C (Completed).

923 IF PROP TYPE IS 6, ONE OF THE FOLLOWING FILE CLASSES MUST EXIST AND ATTEMPT MUST = C: 25000, 35001, 35002, 39001 – 39004

If Property Loss Type is 6 (Seized), then one of the Offense File Class must equal **25000, 35001 – 35002 or 39001 – 39004**, and Offense Attempted/Completed must = C (Completed).

924 IF PROP TYPE IS 7, ONE OF THE FOLLOWING FILE CLASSES MUST EXIST AND ATTEMPT MUST = C:

10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, 30001 – 30004, OR 51000

If Property Loss Type is 7 (Stolen), then one of Offense File Class must equal one of the following: **10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, 30001 – 30004**, or **51000**, and Offense Attempted/Completed must = C (Completed).

926 PROPERTY CLASS MUST BE 01 – 39, 41-49, 59, 64-80, 88

If Property Class is entered, a valid property class must exist.

927 PROPERTY RECORD WITH CLASS 77 MUST EXIST ALONE

Property Class 77 indicates “Pending Inventory.” This is the only Property Item allowed until inventory has been completed.

928 IF PROPERTY CLASS IS 77, ITEM NUMBER MUST BE 001

If Property Class = 77 (Pending Inventory), then only one property record can be entered and Item Number must = 001.

MICR9 EDITS – (continued):

929 PROPERTY VALUE MUST = 1

If Property Class = 77 (Pending Inventory), Property Value must = 1.

930 PROPERTY TYPE IS REQUIRED

If Property Item and Property Class exist, a valid Property Loss Type is required.

931 PROPERTY VALUE MUST BE ZERO

If Property Item Number is 000 and Property Loss Type is 0 or 9, Property Value Must be Zero (0).

**933 PROPERTY TYPE IS REQUIRED
PROPERTY CLASS IS REQUIRED**

If Property Value is entered, then Property Loss Type and Property Class are required.

934 PROPERTY VALUE MUST BE ZERO

If Property Class is 09 (Credit/Debit Cards), or 22 (Non-Negotiable Instruments), or 48 (Documents/Personal or Business), or 65 (Identity Documents), or 66 (Identity-Intangible), Property Value Must Be Zero.

935 PROPERTY VALUE MUST BE NUMERIC

If Property Value exists, it must be numeric and a whole dollar value.

936 VALUE MUST BE GREATER THAN ZERO

Property Value must be greater than zero when Property Loss Type equals one of the following:

- 1 (Stolen and Recovered)
- 2 (Burned)
- 3 (Counterfeited/Forged)
- 4 (Destroyed/Damaged/Vandalized)
- 5 (Recovered)
- 6 (Seized)
- 7 (Stolen)

Except when the associated Property Class is one of the following:

- 09 (Credit/Debit Card)
- 22 (Nonnegotiable Instruments)
- 48 (Documents/Personal or Business)
- 65 (Identity Documents)
- 66 (Identity/Intangible)

Or Property Loss Type = 6 and Property Class = 10 (Drugs/Narcotics).

MICR9 EDITS – (continued):

937 VALUE RECOVERED CANNOT BE GREATER THAN VALUE STOLEN

If Property Loss Types and 7 (Stolen) and 5 (Recovered) and the Item Number is Duplicated, Property Value of the 5 (Recovered) item cannot be greater than the 7 (Stolen) Value.

938 PROPERTY VALUE MUST BE ZERO

If Loss Type is 6 (Seized) and Property Class is 10 (Drugs/Narcotics), Property Value must = 0.

940 RECOVERED DATE IS REQUIRED

If Property Loss Type is 1 (Stolen and Recovered) or 5 (Recovered), then Date Recovered is required.

942 RECOVERED DATE MUST NOT BE ENTERED

If Property Loss Type is not 1 (Stolen and Recovered) or 5 (Recovered), then Date Recovered must not be entered.

943 VEH STLN/REC CANNOT BE ENTERED

Number Stolen/Recovered Vehicles can be entered only if Offense File Class is 24001 or **24002** and Property Class is 03 (Automobiles), 05 (Buses), 24 (Other Motor Vehicles), 28 (Recreational Vehicles) or 37 (Trucks).

944 PROP REC VEH STLN/REC REQUIRED

If any Offense File Class is **24001** and Property Loss Type is 1 (Stolen and Recovered), 5 (Recovered) or 7 (Stolen) and Property Class is 03 (Automobiles), 05 (Buses), 24 (Other Motor Vehicles), 28 (Recreational Vehicles) or 37 (Trucks), then Number of Stolen/Recovered Vehicles is required.

945 PROP REC VEH STLN/REC REQUIRED

If any Offense File Class is **24002** and Property Loss Type is 5 (Recovered) and Property Class (is 03 (Automobiles), 05 (Buses), 24 (Other Motor Vehicles), 28 (Recreational Vehicles) or 37 (Trucks), then Number of Stolen/Recovered Vehicles is required.

946 PROPERTY CLASS CANNOT BE 03/05/24/28/37

If Offense File Class is **28000**, then Property Class cannot be one of the following:

- 03 (Automobiles)
- 05 (Buses)
- 24 (Other Motor Vehicles)
- 28 (Recreational Vehicles)
- 37 (Trucks)

948 DRUG TYPE MUST BE 1 – 18, 77 OR 99

If Drug Type is entered, it must be a valid code of 01-18, 77, or 99.

MICR9 EDITS – (continued):

949 DRUG TYPE IS REQUIRED

If Offense File Class is 35001, and Property Loss Type is 6 (Seized) or 0 (None), and Property Class is 10 (Drugs/Narcotics), Drug Type is Required.

**950 EST DRUG QUANTITY MUST NOT BE ENTERED
MEASURE MUST NOT BE ENTERED**

If Suspected Drug Type is 77 (Over 3 Drug Types), corresponding Estimated Drug Quantity and Type Drug Measurement cannot be entered.

951 MEASURE 1 CANNOT BE SAME MEASURE CATEGORY AS MEASURE 2

If Suspected Drug Type is duplicated, then Type Drug Measurement cannot be in the same class. Drug-type and Unit Of Measure already exists for this incident.

**952 DRUG QUANTITY REQUIRED FOR SEIZED DRUGS
MEASURE REQUIRED FOR SEIZED DRUGS**

If any Offense File Class is **35001** and corresponding Property Loss Type is 6 (Seized) and Property Class is 10 (Drugs/Narcotics), the Estimated Drug Quantity is required.

953 PROP CLASS MUST BE 10 IF DRUG TYPE ENTERED

If Offense File Class is 35001 and Suspected Drug Type is entered, Property Class (must be 10).

955 DRUG QTY MUST BE 1 FOLLOWED BY THREE ZEROS (1000 = 1.000)

If Type Drug Measurement is XX (Not Reported), then Estimated Drug Quantity must be entered as **1000** (1.000).

956 MEASURE MUST BE GM/KG/OZ/LB/ML/LT/FO/GL/DU/NP/XX

If Drug Measurement is entered, a valid code of GM, KG, OZ, LB, ML, LT, FO, GL, DU, NP, or XX must be entered.

957 MEASURE CANNOT BE NP

Type Drug Measurement can be NP (Number of Plants) only if Suspected Drug is one of the following:

- 05 (Marijuana)
- 07 (Opium)
- 11 (Other Hallucinogens)

958 AT LEAST THREE (3) DRUG TYPES MUST EXIST

If suspected drug type is 77 (Over 3 Drug Types), two other drug property records must exist with unduplicated suspected drug type.

MICR9 EDITS – (continued):

961 ITEM NUMBER REQUIRED

If Property Loss Type, Property Class, and/or Property Value, Date Recovered or Number Stolen/Recovered Vehicles is entered, a valid Item Number must also be entered.

962 PROPERTY TYPE MUST BE 0-7 OR 9

If property Item Number exists, a valid Property Loss Type must exist.

964 PROPERTY VALUE MUST BE NUMERIC

If Property Value is entered, it must be numeric and in whole dollars.

965 PROPERTY RECOVERY DATE IS INVALID

Recovery date must be a valid date and must be in MMDDYY format.

966 STOLEN RECOVERED VEHICLES VALID RANGE IS 01-99

If Number Stolen/Recovered Vehicles is entered, it must be numeric and a valid number between 01 and 99.

969 PROPERTY LOSS TYPE 5 REQUIRES A LOSS TYPE 7 ENTRY

If Property Loss Type is 5 (Recovered), then same Item Number must exist with Property Loss Type of 7 (Stolen) with same Property Class.

971 DRUG TYPE CANNOT BE ENTERED

If Offense File Class is NOT 35001, drug type cannot be entered.

972 RECOVER DATE CANNOT BE PRIOR TO INCIDENT DATE OR FUTURE DATE

If Date Recovered is entered, it must be within the Base Date (current year plus one) and not a future date.

974 MEASURE CANNOT BE ENTERED

If a valid Suspected Drug Type does not exist, Drug Measurement cannot exist.

MICR9 EDITS – (continued):

975 DRUG QTY CANNOT BE ENTERED

Estimated Drug Quantity exists without a valid Suspected Drug Type and/or valid Type Drug Measurement.

976 RECOVER DATE CANNOT BE PRIOR TO BASE DATE

If Date Recovered is entered, it must be within the Base Date (current year plus one).

977 DRUG TYPE MUST BE 99 WITH ITEM 000 AND LOSS TYPE 0

If Offense File Class is 35001, and Property Item Number is 000 and Property Loss Type is 0, then Suspected Drug Type must be 99.

978 IF DRUG TYPE 77 IS USED, ONLY TWO OTHER DRUG TYPES CAN BE ENTERED

Drug Type 77 (more than three drug types) requires an entry of only two other drug types.

ADDRESS EDITS

1100 INVALID INCIDENT BEGIN DATE/TIME – FORMAT MMDDYYYYhhmm

1101 INVALID INCIDENT END DATE/TIME – FORMAT MMDDYYYYhhmm

1102 STATE FIELD REQUIRES AN ALPHA ENTRY.

If state field is entered, the entry must contain only alpha characters.

1103 COUNTY FIELD REQUIRES A NUMERIC ENTRY.

If county field is entered, the entry must contain numeric characters.

