

State 911 Office
Dispatcher Training Subcommittee
PSAP Reporting of Exigent Circumstances

This form is used to report an exigent circumstance. In the case of such circumstance, you are required to report to the State 911 Office within 30 days.* R 484.802 (f) defines an exigent circumstance by the following definition:

“...means a crisis situation lasting not more than 2 hours that may arise in a primary PSAP, with little or no notice, in which the 911 calls cannot be managed without using a delinquent or undesignated telecommunicator, or other similarly situated employees.”

Name of Primary PSAP _____

Name of PSAP Director _____

Name and Title of Undesignated Telecommunicator _____

Date of Incident _____ Length of Time _____

Explain reason for exigent circumstance: _____

** If a written complaint is received by the State 911 Office that a Primary PSAP has used undesignated telecommunicators beyond the spirit and intent of this exception, the Dispatcher Training Subcommittee will review the information and determine whether the use of undesignated telecommunicators was beyond the spirit and intent of this exception. If so, a report of the same will be provided to the Certification Subcommittee.*

Send completed form to: snedispatchertraining@michigan.gov