



**RICK SNYDER**  
GOVERNOR

State of Michigan  
**STATE 9-1-1 COMMITTEE**  
LANSING

**SHERIFF DALE GRIBLER**  
CHAIR

**State 9-1-1 Committee Meeting**

**Held at: Michigan State Police, Training Academy**  
**Tuesday, June 14, 2011**  
**10:00 a.m.**

**Meeting Minutes**

<b>MEMBERS PRESENT</b>	<b>REPRESENTING</b>
Mr. Rich Feole	Association of Public Safety Comm. Officials
Ms. Yvette Collins	Commercial Mobile Radio Service
Ms. Karen Towne	Dept. of Licensing & Regulatory Affairs
Mr. Shawn Sible	Department of State Police
Lt. Frank Baker	Deputy Sheriff's Association
Mr. John Buczek	Fraternal Order of Police
Mr. John Hunt	Governor's Appointee, Public Member
Mr. Dale Berry	Michigan Association of Ambulance Services
Chief Kay Hoffman	Michigan Association of Chiefs of Police
Mr. Jon Campbell	Michigan Association of Counties
Mr. James Fyvie, Vice Chair	Michigan Communications Directors Association
Mr. Susana Woolcock	Michigan Public Service Commission
Mr. Andy Goldberger	National Emergency Number Association
Ms. Jennifer Greenburg	Telecommunications Association of Michigan
<b>STAFF SUPPORT PRESENT (Non Voting)</b>	<b>REPRESENTING</b>
Ms. Harriet Miller-Brown	State 9-1-1 Administrator's Office
Ms. Mary Jo Hovey	State 9-1-1 Administrator's Office
<b>MEMBERS ABSENT</b>	<b>REPRESENTING</b>
Mr. Dan Kuhn	House Appointee, Public Member
Chief Paul Trinka	Michigan Association of Fire Chiefs
Mr. Mark Docherty	Michigan Professional Firefighters Union
Sheriff Dale Gribler, Chair	Michigan Sheriffs' Association
Mr. Christopher Luty	Michigan State Police Troopers Association
Mr. Lloyd Fayling	Senate Appointee, Public Member
Mr. James Loeper	UP Emergency Medical Services Corporation

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Licensing and Regulatory Affairs  
Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services  
Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association  
Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriff's  
Association Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of  
Michigan • Upper Peninsula Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House,  
and Majority Leader of the Senate

### ROLL CALL

The State 9-1-1 Committee (SNC) meeting was called to order by Mr. James Fyvie, Vice Chair, at 10 a.m.

### APPROVAL OF PAST MEETING MINUTES

A **MOTION** was made by Mr. John Hunt to approve the meeting minutes of the March 15, 2011, State 9-1-1 Committee meeting. Supported by Mr. Andy Goldberger, the **MOTION** carried.

### CORRESPONDENCE

Vice Chair Fyvie reported that the Department of Energy, Labor and Economic Growth has gone through a name change and is now the Department of Licensing and Regulatory Affairs.

Notice was received from Mr. Dan Kuhn, House Appointee, Public Member, to appoint his own alternate to the State 9-1-1 Committee (SNC). Ms. Harriet Miller-Brown has advised Mr. Kuhn that his appointment to the SNC or alternates must be named by the House Speaker's office. Contact has been made with Speaker Jase Bolger's office; however, no appointee has been named as of this time.

Vice Chair Fyvie reminded SNC members that, as in past years, they need to go on-line and review the ethics information. The links have been provided via e-mail to all SNC members. A reply back to Ms. Mary Jo Hovey is needed indicating a member has reviewed the link and does/does not have a conflict.

### OLD BUSINESS

Ms. Miller-Brown provided an update on D-Block. Correspondence was sent on behalf of the SNC by Chair Dale Gribler to Michigan's U.S. Congressional delegation asking for their support of S.28, the Public Safety Spectrum and Wireless Innovation Act, which supports the allocation of an additional 10 megahertz (MHz) of spectrum within the 700 MHz frequency spectrum for public safety, known as D-Block. The letter also noted the SNC's non-support of H. R. 607 as introduced, as it contains provisions for "give-back" of other existing public safety radio spectrum from other MHz ranges to offset the cost of the build-out of D-Block. These give-back provisions may have devastating affects, both operationally and financially, on existing local public safety systems including police, fire, EMS, and warning sirens activation in Michigan.

### NEW BUSINESS

Vice Chair Fyvie noted that the State 9-1-1 Office received notice dated May 24, 2011, of a financial audit by the Office of the Auditor General to cover the period of October 1, 2008, through September 30, 2010. Ms. Miller-Brown added that the Legislative Action Subcommittee is looking at possible enforcement provisions of providers to be included in the statute.

### 9-1-1 EFFICIENCIES SUBCOMMITTEE UPDATE

#### A. Correspondence from Rep. Richard LeBlanc

Representative LeBlanc forwarded correspondence dated April 14, 2011, to Speaker Bolger requesting the formation of a legislative commission to determine the most efficient structure of Michigan's E-911 system and associated dispatch centers. Ms. Miller-Brown advised the SNC that a letter was previously sent to Speaker Bolger regarding the SNC's 9-1-1 Efficiencies Subcommittee (NES) and the white paper targeted for December 2011 to address this issue. The NES is making progress and is on target for the December date.

### CERTIFICATION SUBCOMMITTEE REPORT

#### A. Subcommittee Membership

Vice Chair Fyvie stated that Mr. Chris Luty from the Michigan State Police Troopers Association had resigned from the subcommittee. Two new members have been added and begun participation in the meetings. They are Mr. Greg Clark from CCE (Charlevoix-Cheboygan-Emmet Counties) and Mr. Barry Nelson from the Saginaw County 9-1-1 Communications Center Authority

#### B. County Compliance Review Updates

The reviews have been placed on a temporary hold until the new 9-1-1 Administrative Section secretary is hired. Ms. Hovey has been filling in with those duties to keep the SNC's activities moving forward until the new secretary is in place. A brief update of the pending reviews follows.

1. Benzie County – The report is in the final drafting stage.
2. Chippewa County – An on-site review was held on March 22, 2011, and the report drafting will begin soon.
3. Eaton County – Pre-review materials have been received and it is anticipated this review will take place in the late fall.
4. Baraga County – This is the most recent randomly selected county for review. Notification to the county has not yet taken place.

#### D. Allowable and Disallowable Expenses

A request was received from a county to allow 9-1-1 surcharge funds to be used for signage of roads and trails. A conference call was held to discuss the issue and the subcommittee upheld its previous decision that this is a disallowable expense. The county had the option to appeal the decision at today's SNC meeting, but chose not to.

#### E. State of Compliance Review Pre On-Site Visit Questionnaire

The draft check off list to be used as part of the information gathering for compliance reviews is still a work in progress. It is hoped to be ready for the SNC's review at the September 2011 meeting.

## DISPATCHER TRAINING SUBCOMMITTEE REPORT

### A. Questions for Attorney General's Office Interpretation

Ms. Miller-Brown stated that Mr. Hal Martin from the Attorney General's Office is ill today and he apologizes for his absence. He is still doing research on the questions posed to him by the SNC Executive Committee in regards to PSAP status.

### B. Distribution

The May dispatcher training fund distribution has been delayed from the Department of Treasury due to a glitch in their system. Payments will be made as soon as possible. The distribution is due to be \$859,279.00 for 1,790 FTEs at \$480.05 each.

### C. Status of Rulemaking

Decisions on rulemaking are still pending. Ms. Susana Woolcock noted that there are two steps to the rulemaking. Comments were due in May on MLTS. There are training standards forms that need to be redone and the MPSC is waiting for SOAHR (State Office of Administrative Hearings and Rules) to approve them. No anticipated date of when yet.

Ms. Gina Saucedo is continuing to work with the Department of Technology, Management, and Budget regarding the tracking of telecommunicators. Testing of the electronic system is expected soon. Once in place, tracking will be required electronically.

## EMERGING TECHNOLOGY SUBCOMMITTEE REPORT

### A. Update on Technology Forum

Mr. John Hunt reported that 112 registrations were received for the forum held on April 20, 2011, with approximately 90 of those registrants actually in attendance. The subcommittee plans to offer this event annually with the same time period targeted for each year.

### B.. Establishment of Work Groups

The subcommittee is setting up two workgroups; (1) to review and update the State 9-1-1 Plan, and (2) to look at RFPs (Request for Proposals) for the statewide Kimball project.

The State 9-1-1 Plan was presented to the SNC in 2009 and at that time a guideline was established to update it every two years. The different sections of the plan have been assigned to subcommittee members to work on and then the changes will come together for the final update. The plan is included as a part of the Annual Report to the Legislature. This year a notation will be made in the annual report that the plan is in the process of being updated and will be submitted later as an amendment. The goal of the subcommittee is to have the plan ready for the SNC to review at the September 20, 2011, meeting.

As part of the statewide project for NG 9-1-1 as noted in the Kimball Report, RFPs from other states will be reviewed as possible examples for establishing guidelines for Michigan proposal submissions. The subcommittee is still considering if a sample RFP will be provided or a checklist of what to include in an RFP.

## LEGISLATIVE ACTION SUBCOMMITTEE REPORT

### A. H.B. 4314 and H.B. 4683

Mr. Shawn Sible reported that since the last SNC meeting H.B. 4314, which is the Michigan Telecommunications Act, passed both the House and Senate and is awaiting the Governor's signature. The LAS did not have ample time to make a full evaluation, but some of the issues discussed by the group were addressed in the final version; (1) provider of last resort notice to its customers when it withdraws service from a service area, and (2) number of alternative providers (at least two rather than one wireless or VoIP) be available in that area before withdrawing.

H.B. 4683, Multi-line Telephone Service, was introduced to extend the statutory deadline on MLTS to 12 months beyond the MPSC's final rulemaking, which would extend it past the statutory deadline of December 31, 2011, as the rulemaking is not yet complete. A hearing of the House Energy and Technology Committee is scheduled for June 15, 2011.

### B. Project Plan

At the last LAS meeting, Ms. Evelyn Bailey from Kimball reported she is continuing to work with the subcommittee to develop the project plan to address the legislative/regulatory issues affecting NG 9-1-1 that Kimball has identified in their recommendation.

Mr. Sible noted that funding issues for Michigan with NG 9-1-1 were also discussed. The LAS met with representatives from the Department of Technology, Budget, and Management to ask questions about the viability of using the Michigan Capital Outlay fund for the costs to establish an NG 9-1-1 network. It was found the project would not be suitable for capital outlay; however, there were other options discussed.

### C. Enforcement

Ms. Miller-Brown has worked on an initial draft for the LAS to begin discussions and work towards a recommendation to the SNC regarding both state and local surcharge enforcement with providers. Mr. Sible reminded the group that there currently is no enforcement included in the Act against provider(s) who do not pay the state 9-1-1 fees in Michigan. Ms. Miller-Brown and Mr. Hal Martin have met with the Department of Treasury and the MPSC, reviewed the Revenue Act, and concluded that there's virtually no ability to enforce the revenue portion of the statute. Mr. Sible reported that based on their work, a recommendation has been made to the LAS that a single section amendment to the statute be pursued to support compliance enforcement. The Office of the Auditor General's report from the annual fund audit also supports the pursuit of compliance provisions in the statute.

## POLICY SUBCOMMITTEE REPORT

No report.

**STATE 9-1-1 ADMINISTRATOR'S REPORT**

A. Technical Advisory Committee (TAC)

Ms. Miller-Brown reported that a survey to collect data for a snapshot on the current status of the Enhanced 9-1-1 GIS project in Michigan was sent by the TAC to PSAPs in the state, with more than 100 PSAPs responding. The

information will be important in targeting resources. The TAC has been meeting regularly through either conference calls or in person.

B. NENA Goes to Washington

Ms. Miller-Brown felt this was one of the best trips made to date and was very productive. A white paper and drop off letter were provided to members of the Michigan delegation if an appointment for a personal visit could not be arranged with Michigan's Congressional delegation.

C. Pre-Paid Surcharge

Notice to providers about the local, state, and new prepaid (\$0.96) surcharges has been sent to all providers via U.S. mail and available e-mail addresses, as well as posted on the SNC web site.

**PUBLIC COMMENT**

Ms. Marsha Bianconi noted she has reached out to have one of the GIS sessions held in Wayne County and when held inquired if other counties would be invited. Ms. Miller-Brown indicated a session will be held in Wayne County and participation will be made available to neighboring counties. She will get with Ms. Bianconi regarding the details of the meeting.

**NEXT MEETING**

The next meeting is scheduled for September 20, 2011, 10 a.m., with the location to be announced.

**ADJOURN**

The meeting was adjourned at 11:00 a.m.

Approved,



MR. JAMES FYVIE, VICE CHAIR