



JENNIFER M. GRANHOLM  
GOVERNOR

State of Michigan  
**STATE 9-1-1 COMMITTEE**  
LANSING

**SHERIFF DALE GRIBLER**  
CHAIR

**Michigan State Police Headquarters**  
**1917 Conference Room**  
**Tuesday, June 22, 2010**  
**10:00 a.m.**

**MEETING MINUTES**

<b>MEMBERS PRESENT</b>	<b>REPRESENTING</b>
Ms. Dreama Arnett	Assn. of Public Safety Comm. Officials
Ms. Jeannine Benedict	Dept. of Energy, Labor, and Economic Growth
Mr. John Buczek	Fraternal Order of Police
Ms. Yvette Collins	Commercial Mobile Radio Service
Mr. Mark Docherty	Michigan Professional Fire Fighters Union
Lt. Col. Kriste Etue (Ms. Jeri McClure, Alternate)	Department of State Police
Mr. Lloyd Fayling	Public Member, Senate Appointee
Mr. James Fyvie, Vice Chair	Michigan Communications Directors Assoc.
Mr. Andy Goldberger	National Emergency Number Association
Mr. John Hunt	Governor's Appointee, Public Member
Mr. Dan Kearney	Michigan Public Service Commission
Mr. Christopher Luty	Michigan State Police Troopers Association
Mr. Dave Piasecki	Telecommunications Association of Michigan
Mr. Robert Struck (Mr. James Loeper, Alternate)	UP Emergency Medical Services Corporation
Chief Paul Trinko	Michigan Association of Fire Chiefs
Mr. James VanDoren	Michigan Association of Counties
<b>MEMBERS ABSENT</b>	<b>REPRESENTING</b>
Mr. Dale Berry	Michigan Association of Ambulance Services
Sheriff Dale Gribler	Michigan Sheriffs' Association
Chief Kay Hoffman	Michigan Association of Chiefs of Police
Mr. Dan Kuhn	Public Member, House Appointee
Mr. Larry Orlowski	Deputy Sheriff's Association
<b>STAFF SUPPORT</b>	<b>REPRESENTING</b>
Ms. Harriet Miller-Brown	State 9-1-1 Administrator's Office
Ms. Janet Hengesbach	State 9-1-1 Administrator's Office

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Labor and Economic Growth  
Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services  
Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association  
Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriff's  
Association Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of  
Michigan • Upper Peninsula Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House,  
and Majority Leader of the Senate

## ROLL CALL

The State 9-1-1 Committee (SNC) meeting was called to order by Vice Chair Jim Fyvie at 10:10 a.m.

## APPROVAL OF MINUTES

A **MOTION** was made by Mr. Fayling to approve the minutes of the March 23, 2010, SNC meeting, supported by Mr. Loeper. The **MOTION** carries.

## CORRESPONDENCE

There was no correspondence today.

Vice Chair Fyvie welcomed Mr. Mark Docherty as the new President of the Michigan Fire Fighters Union.

## OLD BUSINESS

None

## NEW BUSINESS

None

## LEGISLATIVE ACTION SUBCOMMITTEE REPORT

Ms. Miller-Brown noted the Legislative Action Subcommittee recently met in May and have another meeting scheduled for August. They are working on developing a list of issues that will need to be addressed in future legislation as the current 9-1-1 statute sunsets December 31, 2014.

### A. 9-1-1 Feasibility Report

Ms. Miller-Brown reported the contract extension with Kimball Corp has been approved. She will now begin meeting and getting input from stakeholders in the 9-1-1 community in preparation for a project plan for IP-9-1-1. Members discussed the contract extension and if there were any additional costs associated with the extension.

### B. Legislative Update

Mr. Goldberger made a **MOTION** that the SNC oppose HB 5927, but to support efficiencies and removal of barriers that impede efficiencies to the 9-1-1 system. Mr. Loeper supported. The **MOTION** carries.

### C. MLTS update

Ms. Miller-Brown deferred this item to Ms. Karen Norcross from the Michigan Public Service Commission (MPSC). Ms. Norcross explained the MLTS document is still in the informal rulemaking process. Draft 8 was sent out with comments last week, but the MPSC staff has not had a chance to review the comments received thus far.

## POLICY SUBCOMMITTEE REPORT

In Mr. Berry's absence, Mr. Fyvie reported that Policy E – EMS Dispatching has been reviewed by the EMS division of the Michigan Department of Community Health (MDCH). Ms. Robin Shively from the

MDCH submitted suggestions which will be discussed during a conference call on Friday, June 25 with the subcommittee members. If the subcommittee is in agreement with the suggestions, the document will go to the Attorney General's office for review, then to this committee for final review and approval.

## CERTIFICATION SUBCOMMITTEE REPORT

### A. County Compliance Review Updates

- **Montmorency County**

The review team made a second visit to Montmorency County on May 21 to meet with the Sheriff, 9-1-1 Coordinator, County Commissioners, and County Administrator. In addition to improving cooperation between the Sheriff's Office, 9-1-1 Coordinator, and County Board of Commissioners, the county will be working to:

1. Activate the 9-1-1 advisory board
2. Update the county plan and draft bylaws
3. Develop long-term capital funding goals
4. Realign current Sheriff Department staff to cover window traffic and paper work which dispatchers are currently handling, or hiring a new employee for these duties.

The county will be submitting time lines to meet these objectives, and the review team will make another visit in the early fall for a progress update.

- **Van Buren County**

The first draft of the report is complete and has been forwarded to both the Van Buren County Sheriff Department and South Haven Police Department for the opportunity to respond to the "Necessary and Recommended Actions." Their responses are due by July 1.

One area of the report which has subsequently been brought to the review team's attention dealing with South Haven Police Department's fire call-outs is being looked into further and will be updated in the report.

- **Mason Oceana**

The first draft of the report is complete and has been forwarded to Mason-Oceana 9-1-1 for the opportunity to respond to the "Recommended Actions," by July 23.

- **Lenawee County**

The on-site review is scheduled for June 29. The review team members are Sheriff Gribler, Margie Hatfield, Vic Martin, Dave Piasecki, and Mary Jo Hovey. Chris Luty was also scheduled to observe as his first review, but has experienced some scheduling conflicts and will be moved to observe another review in the near future.

- **Benzie County**

The review packet has been received from the county. However, the packet is not complete and further contact has been made with Benzie County for the additional materials.

The on-site visit for the review is anticipated to be sometime in September. The team members include Sheriff Gribler, Harriet Miller-Brown, Gary Johnson, Jim Loeper, Mary Jo Hovey, and Yvette Collins who will observe her first review.

## EMERGING TECHNOLOGY SUBCOMMITTEE REPORT

No report.

## DISPATCHER TRAINING SUBCOMMITTEE REPORT

The May 2010 distribution was made to 138 PSAPs, representing 1,860 FTEs at \$444.04 per FTE. The total distribution is \$825,903.00.

Ms. Norcross reported that the training standards document is now in the formal process. She does not have any further information regarding the process. Mr. Fyvie congratulated the Dispatcher Training Subcommittee for completing the document thus far. Ms. Benedict noted that she has not yet received a formal request for rule making. Once she receives that request, the formal rule making process will begin.

## STATE 9-1-1 ADMINISTRATORS REPORT

### A. Updated Objectives

Ms. Miller-Brown reviewed the updated objectives regarding the State 9-1-1 Plan which was adopted one year ago:

**Objective 1:** Create a system for notice, data collection, reporting, and review of the funding systems established in Secs. 401 and 408 of P.A. 32 of 1986, as amended.

This objective has been met in part and will continue to be developed. The State 9-1-1 Office is going back to the counties regarding the Technical funding. They have also set up a system/database for notifying the providers regarding contact information and surcharge amount changes.

**Objective 2:** Recommend, in consultation with PSAPs, the implementation of set operational standards and model policies for PSAP operations, 9-1-1 fund use, service provider 9-1-1 delivery functions, and best practices for 9-1-1 governing authorities.

This was to be complete by June 30, 2010 but a new date will need to be established. Before a lot of work is to be done, considerations made to re-establishing a completion date should include a program/migration plan for NG-9-1-1. (A draft plan will not be completed until at least December 31, 2010.) Further input from the PSAP community is necessary.

Mr. Loeper inquired about the draft county model plan that Mr. Doug VanEssen has developed. Ms. Miller-Brown explained that the draft county model plan Mr. VanEssen developed and the one which will be approved from this committee will be different. She would like to discuss this item further with the Attorney General's office.

**Objective 3:** Establish a written plan for migration from the current 9-1-1 legacy system to a Next Generation IP-based 9-1-1 system that identifies a timeline for implementation, system benefits, potential areas of challenge, and potential funding methods.

Ms. Miller-Brown does not believe this will be complete by July 31, 2010. The stakeholders have submitted questions and concerns - those questions/concerns still need to be answered. Ms. Miller-Brown would like to also involve the providers in this project.

**Objective 4:** Develop a program for the implementation of the Committee's Recommended Minimum Standards for Dispatcher Training as adopted by the Committee on December 14, 2007.

Ms. Miller-Brown reported the MPSC has received documentation submitted from the SNC and the rule making process should next go into the formal process. No additional recommendations at this time.

Mr. Goldberger inquired why Ms. Benedict has not received a formal rule making process request. Ms. Benedict noted that it takes approximately one year from the time her office initially receives the request to get the formal process started.

**B. State 9-1-1 Administrator's Report**

Ms. Miller-Brown is working with the Attorney General and the Office of the Auditor General in addressing some issues regarding the annual State 9-1-1 Surcharge Fund Audit. She has inquired which entity has legal standing to bring about action regarding non-compliance.

Ms. Miller-Brown has not heard back from the Department of Treasury regarding the prepaid amount for this year. Information is submitted each year to Treasury and they calculate the prepaid surcharge based on a weighed average of the local surcharges. Electronic notices went out to providers regarding the local surcharge and the state 9-1-1 surcharge. The prepaid information will also be sent out to the providers electronically when her office receives it.

Ms. Miller-Brown's office is working on changing the format so the data is more useful. The annual report is due to the Legislators on August 1, 2010.

Ms. Miller-Brown is scheduling meetings with the DIT Center for Shared Solutions in preparation for the project and the utilization of resources that will be available through the state. HB 5622 (the matching funds for the ENHANCE 9-1-1 Grant) is still in the House.

**PUBLIC COMMENT**

Mr. Fyvie thanked NENA for today's refreshments.

**NEXT MEETING**

The next SNC meeting will be held at 10:00 a.m. on Tuesday, September 21 2010. The location will be announced.

**ADJOURN**

Mr. Goldberger made a MOTION to adjourn, Ms. Benedict supported. Vice Chair Fyvie adjourned the meeting at 10:50 a.m.

Approved,



MR. JAMES FYVIE, VICE CHAIR