



STATE OF MICHIGAN

JENNIFER M. GRANHOLM
GOVERNOR

EMERGENCY TELEPHONE SERVICE COMMITTEE
EAST LANSING

SHERIFF DALE GRIBLER
CHAIR

EMERGENCY TELEPHONE SERVICE COMMITTEE
Michigan National Guard Headquarters
Lansing, Michigan
September 18, 2007
10:00 a.m.

MEETING MINUTES

MEMBERS PRESENT	REPRESENTING
Sheriff Dale Gribler, Chair	Michigan Sheriffs' Association
Mr. John Bawol, Vice Chair	Assn. of Public Safety Comm. Officials
Ms. Jeannine Benedict	Dept. of Labor and Economic Growth
Mr. Dale Berry	Michigan Association of Ambulance Services
Mr. Hugh Crawford	Michigan Association of Counties
Lt. Col. Kriste Etue	Department of State Police
Mr. Lloyd Fayling	Public Member, Senate Appointee
Mr. James Fyvie (Alternate)	Michigan Communications Directors Assoc.
Ms. Suzan Hensel Clark	National Emergency Number Association
Mr. Paul Hufnagel	Michigan Professional Firefighters Association
Undersheriff Jim Hull	Deputy Sheriff's Association
Mr. John Hunt	Public Member, Governor's Appointee
Mr. Dan Kearney	Michigan Public Service Commission
Tpr. Michael Moorman	Michigan State Police Troopers Association
Mr. Dave Piasecki	Telecommunications Association of Michigan
Mr. Robert Struck (Mr. James Loeper, Alternate)	UP Emergency Medical Services Corporation
Mr. Scott Temple	Commercial Mobile Radio Service
Chief Paul Trinka	Michigan Association of Fire Chiefs
MEMBERS ABSENT	REPRESENTING
Mr. John Buczek	Fraternal Order of Police
Mr. Miles Handy II	Public Member, House Appointee
Chief Kay Hoffman	Michigan Association of Chiefs of Police
STAFF SUPPORT	REPRESENTING
Ms. Harriet Miller-Brown	Department of State Police
Ms. Janet Hengesbach	Department of State Police

ROLL CALL

The Emergency Telephone Service Committee (ETSC) meeting was called to order by Chair Dale Gribler at 10:00 a.m.

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Labor and Economic Growth • Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services • Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association • Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriffs' Association • Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of Michigan • Upper Peninsula Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House, and Majority Leader of the Senate

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APPROVAL OF MINUTES

A **MOTION** was made by Mr. Hufnagel to approve the minutes of the June 26, 2007 ETSC meeting. Supported by Chief Trinka, the **MOTION** carries.

CORRESPONDENCE

Chair Gribler requested that a moment of silence be observed for the recent passing of William Charon, Director of Ionia County Central Dispatch. It was noted that Ms. Miller-Brown made a donation to Mr. Charon's family on behalf of the ETSC.

Chair Gribler requested a **MOTION** for a resolution from the ETSC to the Department of Management and Budget to support Ms. Miller-Brown's attendance at the national conferences of APCO, NENA, NASNA, TDC, and NENA goes to Washington DC. Undersheriff Hull made the **MOTION**, Mr. Hunt supported. Ms. Miller-Brown explained there is currently a moratorium on out-of-state travel for any state employees. The State 9-1-1 Administrator's office is funded through state restricted funds and able to support these expenses through their budget. Following discussions, the **MOTION** carries.

Chair Gribler presented a plaque to Mr. Charles Nystrom for his years of service and contributions to the ETSC as the House of Representatives appointee.

OLD BUSINESS

A. Prepaid Reimbursement Issues

Ms. Kristen Smith represented the Attorney's General's office for a quarterly update regarding pending litigation with Tracfone, Omnipoint Holdings and Virgin Mobile. Ms. Smith requested a closed session of only ETSC members. Ms. Hensel Clark made a **MOTION** for closed session, Mr. Bawol supported, the **MOTION** carries. The meeting was reconvened to the public at 10:30 a.m.

NEW BUSINESS

Chair Gribler updated the members regarding changes on 3 ETSC subcommittees: Mr. Piasecki will serve on the Legislative Action Subcommittee and Certification Subcommittee replacing Mr. Steve Berenbaum. Chief Trinka has volunteered to serve on the Dispatcher Training Subcommittee replacing Mr. Nystrom and Ms. Hensel Clark has volunteered to be Interim Chair of the Certification Subcommittee.

Also as a result of the sudden passing of Mr. Charon, it is necessary that the Vice Chair position be filled. Chair Gribler requested any members of the ETSC that were interested to contact him. With a **MOTION** from Chair Gribler and support from Tpr. Moorman, Mr. Bawol was selected as Vice Chair of the ETSC until the regular elections are held at the December meeting.

A. 2008 Meeting Dates

Chair Gribler announced the dates for the 2008 ETSC meetings are as Tuesday, March 18, Tuesday, June 24, Tuesday, September 16, and Tuesday, December 9.

CMRS SUBCOMMITTEE REPORT

A. Review of Invoices

There were no invoices submitted as the deadline for submission of invoices for cost recovery to providers was December 31, 2006.

LEGISLATIVE ACTION SUBCOMMITTEE REPORT

A. Summary on SB 410/411

Ms. Miller-Brown updated members regarding the current status of SB 410 and 411. The bills have passed from the House Appropriations and will now be heard in the House. Currently there is no date set which these bills will be heard and voted on in the House.

SB 410 and 411 were released from the House with differences from SB 410/411 as passed by the Senate. Ms. Miller-Brown outlined the differences as follows:

- State 9-1-1 Surcharge from SB 410 of .19 cents is increased to .81 cents. A 9-1-1 fund is established for the receipt of surcharge funds, then divided into two accounts – 9-1-1 account and the public safety fund account.
- The House substitutes for 410 and 411 change the method of remittance to counties of their local surcharges. It will increase the administrative costs to the state to track and distribute the funds to the counties. It may also delay the receipt of funds by the counties and may make the state responsible for compliance. It also places the state in position of financial responsibility to the counties for local surcharges.
- The adjustability of the .19 cents in the original senate bills is no longer in the substitute. The .81 cents is a “fixed” amount for the duration of the bill. The original bill made the .19 cents adjustable (not lower than .15 cents and no higher than .25 cents)
- Prepaid is changed from the two options (sales-based and account-based), for collections and remittance to retailer collection only. This puts the burden on Treasury and the retailers, internet sales and “charge-up” 800 numbers can circumvent the system, may be difficult to track and enforce, and creates disparity in that prepaid surcharges can be “shopped”. The money from prepaid county-based collection at the retail level has no bearing on the phone’s area of use, prepaid money is directed to the State 911 fund, from the fund it is divided up to the two accounts.
- Changes in deadlines. Deadlines for the MPSC filings for the counties initial surcharges were changed to October 15 with determinations due by November 1, 2008. This is two weeks less than in the original SB 410. The surcharge is also effective on January 1, 2008. The providers will need to be given adequate time to modify their billing processes once a bill is enacted.
- MPSC considerations for review of surcharge requests. In the original SB 410 the MPSC’s consideration for increased surcharge revenues included “documented needs and historical expenditures” in relationship to the ETSC’s Allowable and Disallowable Expenditure list. The “documented needs and historical expenditures” language has been removed from the substitute bill.

Sen. Bruce Patterson recently introduced SB 679 to extend the sunset until December 31, 2008. The bill does not include Section 484.1401 (15) that extends the sunset on the operational and technical charges.

Ms. Miller-Brown updated the members regarding the meetings she hosted throughout Michigan during August. The meetings discussed the process and the forms that have been developed for counties to complete requesting surcharge increases through the MPSC. The sessions included county officials, PSAP directors/coordinators and any others that will be involved in surcharge increase process. Ms. Miller-Brown has offered to do pre-reviews of the packets prior to counties' submission to the Michigan Public Service Commission.

As in the past, she will keep the ETSC members updated when changes in the legislation occur.

POLICY SUBCOMMITTEE REPORT

Mr. Berry had no report

CERTIFICATION SUBCOMMITTEE REPORT

A. Updates on county compliance reviews

Alpena County

A preliminary letter was sent to county officials in June. A final report from the Certification Subcommittee will be presented at the December ETSC meeting.

Calhoun County

A preliminary letter was sent to county officials earlier this month. The financial records at the 3 PSAPs in this county are in compliance with statute. Specific recommendations will be forthcoming with regard to policy, personnel, and training issues. A final report from the Certification Subcommittee will be presented at the December ETSC meeting.

Newaygo County

A preliminary letter was sent to county officials earlier this month. The site visit was made on July 27. The compliance review team found that the county does not credit the Central Dispatch operation the interest that it receives on investments of 9-1-1 funds. A recommendation was made during the site visit that a new line item is created to direct the interest monies back to Central Dispatch. Also found was the terms of agreement for the space that Central Dispatch rents has not been spelled out specifically. A recommendation was made that some formal action should be taken to outline the parameters of the space that Central Dispatch rents for its operation. A final report from the Certification Subcommittee is expected to be completed in March 2008.

Crawford County

Preliminary documents have been received by the State 9-1-1 Administrator's Office and forwarded to compliance review members. The on site visit will be scheduled in early 2008.

B Certification for 3rd Quarter wireless funds

Ms. Hensel Clark made a **MOTION** that all 82 counties and 4 Wayne County Service Districts be certified for 3rd quarter wireless funds, Mr. Fyvie supported. The **MOTION** carries.

EMERGING TECHNOLOGY SUBCOMMITTEE REPORT

A. Developing Telematics

The Emerging Technology subcommittee met via conference call on August 27. They are in the final stages of developing a recommended guideline for Telematics. Mr. Hunt advised the document will be presented at the December ETSC meeting.

The tour of the OnStar facility is scheduled for September 25. The tour will take approximately 2 hours and if any members are interested they are to contact John Hunt.

DISPATCHER TRAINING SUBCOMMITTEE REPORT

A. Dispatcher Training work group update

The Dispatcher Training work group is scheduled to meet via conference call for final revisions to draft white paper. The document will then be distributed to the Dispatcher Training Subcommittee members with discussion and review on October 22.

B. 2008 Dispatcher Training Distribution Process

The Dispatcher Training Subcommittee met on September 10 to review the forms for the 2008 distribution process. The packets are tentatively scheduled to be mailed to all Michigan Primary PSAPs on Monday November 26. These documents are to be returned to the State 9-1-1 Administrator's office no later than 4:00 p.m. Friday February 1, 2008.

C. Refund of Unspent Training Monies

As of this date, approximately \$32,000.00 has been received and redeposited into the dispatcher training fund. This represents unspent 2001 and 2002 training monies from 25 PSAPs in Michigan. This money will be redistributed to PSAPs in their November 2007 distribution.

Tpr. Moorman made a **MOTION** to certify payment of the November 2007 dispatcher training fund distribution. Mr. Bawol supported, The **MOTION** carries.

It was discovered that the Livonia Police Department had listed a MCOLES sworn officer on the ETSC 101W. This was recently brought to the attention of the Dispatcher Training Subcommittee. Consequently a reduction in their May 2007 distribution and upcoming November 2007 distribution will be necessary. Moorman made a **MOTION** to amend Livonia PD's FTE count from 11 to 10. Hensel Clark supported, the **MOTION** carries.

It was also discovered that the Oakland County Sheriff Department listed a dispatcher twice on the 2007 101W. and was also brought to the attention of the Dispatcher Training Subcommittee. Consequently a reduction in their May 2007 and upcoming November 2007 distribution will be necessary. Tpr. Moorman made a **MOTION** to amend from the Oakland County Sheriff Department's FTE count from 41 to 40. Mr. Crawford supported. The **MOTION** carries

STATE 9-1-1 ADMINISTRATORS REPORT

Ms. Miller-Brown updated the members regarding the activities of her office. This includes working with officials regarding SB 410 and 411, meeting with staff members of the Michigan Public Service Commission, preparing documents in advance of possible passage of SB 410 and 411, presentations at the Institute of Public Utilities in July, the Michigan Association of Counties in August. Upcoming presentations and updates include the Michigan APCO Fall Conference and the Michigan Sheriff's Association. Ms. Miller-Brown's counterpart in Tennessee continues to work on the draft documentation to the FCC with regard to non-initialized phones. It was also noted that Ms. Gina Rosendall has been working with DIT to update the ETSC web site. It should tentatively be completed by October 1. The Annual Report to the Legislature was hand-delivered on Thursday, August 30 to the Governor's Office and appropriate members of Legislature.

PUBLIC COMMENT

There was no public comment at today's meeting.

Chair Gribler thanked NENA for the refreshments provided for today's meeting.

NEXT MEETING

The next ETSC meeting will be held at 10:00 a.m. on December 11, 2007. The location will be announced.

ADJOURN

Chair Gribler adjourned the meeting at 11:30 a.m.

Approved,

A handwritten signature in black ink, appearing to read "Dale Gribler". The signature is written in a cursive style with a large initial "D".

SHERIFF DALE GRIBLER, CHAIR