



SUBJECT: State Properties Security Officer’s Duties and Responsibilities

TO: Members of the Department

This Order establishes department policy and members responsibilities for the following:

Section 45.1	STATE PROPERTIES SECURITY OFFICERS DUTIES AND RESPONSIBILITIES	
45.1.1.	Functions	
45.1.2.	Arrest Powers and Limitations	
Section 45.2	REVISION RESPONSIBILITY	

45.1 STATE PROPERTIES SECURITY OFFICERS’ DUTIES AND RESPONSIBILITIES

The Director is given authority by [MCL 28.6c](#) to authorize the State Properties Security Officers to exercise limited arrest powers and to carry firearms while on duty. This Order identifies their functions and specifies the limitations placed on their arrest powers.

45.1.1. FUNCTIONS

- A. The primary function of the State Properties Security Officers is the protection of persons and property located on specified state-owned or leased lands. This function shall be accomplished in the following ways:
 - (1) Arresting those persons who violate state laws and/or otherwise endanger persons or property.
 - (2) Deterring crime and acts of terrorism through high visibility patrols.
 - (3) Investigating criminal complaints which emanate from state offices or occur on state properties.
 - (4) Providing a security presence at public meetings or demonstrations held on state properties.
 - (5) Conducting regular property inspections of state owned or leased facilities.
 - (6) Utilizing video surveillance or CCTV systems to detect criminal behavior or terrorist acts at state owned or leased facilities.

- (7) Providing recommendations for security improvements at state owned or leased facilities.
- (8) Conducting public relations events aimed at improving personnel safety and security.

45.1.2. ARREST POWERS AND LIMITATIONS

- A. State Properties Security Officers are authorized to make arrests only while officially on duty, in uniform, on the state-owned or leased property or facilities in the City of Lansing and in Windsor Township of Eaton County, under the following circumstances and within the following guidelines:
 - (1) For misdemeanors or felonies committed in their presence, as well as for violations of [Administrative Rules 18.201 - 18.208](#), which regulate conduct on state properties.
 - (2) For felonies, when there is reasonable cause to believe that a felony has been committed and that the person to be arrested committed it.
 - (3) On the basis of a felony or misdemeanor warrant, or on positive information by written, telegraphic, teletypic, telephone, radio, or other authoritative source that a police officer or department holds a valid warrant for the arrest of a person.
 - (4) For the following traffic offenses while on the state-owned or leased properties specified in Section 21.4.2A of this Order, but for no other traffic offenses whether on or off said properties:
 - a. Operating While Under the Influence of Alcohol or Controlled Substance
 - b. Reckless Driving
 - c. Parking Violations (Handicap Parking Zones)
 - d. Failed to report a traffic crash (257.617a -257.618)
 - e. Operation of an electric mobility device or low speed vehicle on the sidewalk (257.660 (5) (6))
 - f. Prohibited conduct, void or canceled license (257.324)
 - g. Causing or permitting unlicensed minor to drive (257.325)
 - h. Removal of a vehicle from public or private property (257.252d)
 - i. Registered and unregistered abandoned scrap vehicles (257.252a – 257.252b)
 - j. Operation of a vehicle with suspended or revoked (257.904)
 - (5) When summoned by any peace officer to assist in making an arrest.

45.2 REVISION RESPONSIBILITY

Responsibility for the review and revision of this Order lies with the Office of the Director (Special Operations Division).

DIRECTOR