



RICK SNYDER
GOVERNOR

State of Michigan
STATE 911 COMMITTEE
LANSING

JEFF TROYER
CHAIR

State 911 Committee Meeting
Meeting Minutes - Wednesday, June 14, 2017
MSP - HQ

Voting Members Present	Representing
Mr. Jeff Troyer, Chair	House Appointee, Public Member
Ms. April Heinze, Vice Chair	Senate Appointee, Public Member
Mr. Greg Clark	Michigan Communication Directors Association
Sheriff Richard Behnke	Michigan Sheriffs' Association
Mr. Rich Feole	Association of Public Safety Communication Officials
Mr. Shawn Sible	Michigan State Police
Mr. Christian Marcus	Michigan Association of Counties
Chief Mark Barnes	Michigan Association of Fire Chiefs
Mr. Marc Gramlich	National Emergency Number Association
Ms. Wendy Thelen	Michigan Public Service Commission
Mr. James Loeper	UP Emergency Medical Services Corporation
Mr. John Bawol	Governor's Appointee, Public Member
Mr. Dale Berry	Michigan Association of Ambulance Services
Deputy Chief David LeValley	Michigan Association of Chiefs of Police
Ms. Jeanette Doll	Department of Licensing & Regulatory Affairs
Non-Voting Members Present	Representing
Mr. Michael Moody	Office of the Attorney General
Mr. Joel King	Office of the Attorney General
Ms. Harriet Miller-Brown	State 911 Administrator's Office
Ms. Theresa Hart	State 911 Administrator's Office
Ms. Kristine Bond	State 911 Administrator's Office
Ms. Cindy Homant	State 911 Administrator's Office
Ms. Lyndsay Stephens	State 911 Administrator's Office
Member Present by Teleconference/Non-Voting	Representing
Ms. Jennifer Greenburg	Telecommunications Association of Michigan
Voting Members Absent	Representing
Mr. Dave Hiller	Fraternal Order of Police
Ms. Heidi Roberts	Deputy Sheriff's Association
Ms. Yvette Collins	Commercial Mobile Radio Service
Mr. Mark Docherty	Michigan Professional Firefighters Union
Mr. Adam Starkweather	Michigan State Police Troopers Association

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Licensing and Regulatory Affairs
 Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services
 Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association
 Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriff's Association
 Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of Michigan • Upper Peninsula
 Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House, and Majority Leader of the Senate

I. Call to Order/Roll Call

Mr. Troyer called the State 911 Committee (SNC) meeting to order at 10:02 a.m. and roll call was taken.

II. Approval of Minutes

A **MOTION** was made by Mr. Bawol, with support by Mr. Feole, to approve the meeting minutes of March 8, 2017, as presented. With no discussion, the **MOTION** carried unanimously.

III. Correspondence

Ms. Harriet Miller-Brown received word from the Department of Licensing & Regulatory Affairs (LARA) that Jeanette Doll has been approved to represent them for a term on the State 911 Committee, replacing Marnie Wills.

Harriet Miller-Brown responded to a request for informal dispute resolution services by the Michigan Department of Health and Human Services (DHHS). The information was reviewed and after conferring with SNC counsel it was decided that it was not an appropriate matter for the SNC's informal dispute resolution process at this time. It should be noted that in this matter, multiple parties were identified to be involved and it was also determined to be in active litigation.

Mr. Troyer presented a letter from the Michigan Communication Directors Association (MCDA) dated June 5, 2017, in support of SB400 and HB4651.

IV. New Business

Pamela Matelski, Director of the Michigan Public Safety Broadband Program gave a presentation regarding FirstNet.

On March 30, 2017, FirstNet announced the selection of AT&T as their carrier partner to build, operate and maintain the network. The details of the buildout in Michigan are expected in late June. To assist Governor Snyder in soliciting feedback from the public safety community, Michigan will utilize an online web portal to communicate details of the FirstNet State Plan. The portal will contain interactive coverage maps, subscriber plans, and other pertinent information provided in the FirstNet Plan alongside Michigan's identified priorities. To register as a member of the State Plan Review Team, contact: Ms. Ulrika Zay at ZayU@Michigan.gov or (517) 335-7011.

V. Certification Subcommittee Report

A. Approval of Minutes

A **MOTION** was made by Mr. Feole, with support by Mr. Loeper to accept the minutes from the February 27, 2017 and April 27, 2017 meeting as written. With no discussion, the **MOTION** carried.

B. Compliance Review Report – Clare County

The Clare County compliance review began on January 20, 2017. Ms. Stephens and the team members from the subcommittee visited Clare County Central Dispatch on March 27, 2017. The Clare County review went well with no necessary changes and recommendations were outlined in the report. In addition, financials were fiscally in compliance.

A **MOTION** was made by Mr. Feole, with support by Mr. Berry to accept the Clare County review as presented. The **MOTION** carried.

C. Compliance Review Reports – Mackinac County, Luce County and Chippewa County

On January 20, 2017 Mackinac County was drawn for review. Pursuant to the multi-county Public Safety Answering Point (PSAP) guidelines, the review was extended to Luce County and Chippewa County. The PSAP is located in Chippewa County and covers all three named counties. The compliance reviews were conducted and Ms. Stephens and team members from the subcommittee completed a site visit on May 16, 2017. The review for each county went

well with no necessary changes or recommendations. In addition, the financials were fiscally in compliance. It should be noted that Chippewa County had a review completed in 2011, prior to the implementation of the multi-county PSAP guidelines.

A **MOTION** was made by Mr. Feole, with support by Mr. Gramlich to accept the Mackinac County, Luce County and Chippewa County reviews as presented. The **MOTION** carried.

- D. Pre-Compliance Review Information Request – The form is used in conjunction with the compliance reviews to obtain information. The form was revised to eliminate duplicative questions that are answered in other forms completed by the county.

A **MOTION** was made by Ms. Heinze, with support by Mr. Loeper to approve the Pre-compliance Review Information Request form for use in the compliance reviews as presented. Mr. Troyer requested that a form number be assigned to the document by the State 911 Office. The **MOTION** carried.

- E. Subcommittee Updates - Mr. Feole indicated that Manistee County was drawn for review and is scheduled for a site visit on June 23, 2017. He also indicated that Oscoda County was drawn for review and there is a possible site visit scheduled for August 2, 2017. The subcommittee chair, Mr. Feole, also thanked his subcommittee for their hard work these past few months as they catch up from when Amanda left and when Ms. Stephens took the position. The subcommittee is also reviewing their other forms for updating.

VI. Dispatcher Training Subcommittee (DTS)

- A. Approval of Minutes

A **MOTION** was made by Mr. Berry with support by Mr. Marcus, to approve the February 22, 2017 meeting minutes as presented. With no discussion, the **MOTION** carried.

- B. Subcommittee Updates

The last meeting held on May 23, 2017 at the Michigan NENA conference. There is one remaining case of training funds which are due to return money and the follow up is being done by Mr. Gramlich and Ms. Jordyn Sellek. Discussion about training courses for the classroom versus online courses was held and a proposed form will be drafted for use to centralize reviews of the courses. There is a pending issue with Power Phone who has not been submitting rosters. Priority Dispatch had a course with the hours clarified and corrected. There are notifications being sent for the 122 delinquent and 68 undesignated telecommunicators. For 2017, the DTS application team besides reviewing requests to add instructors, has reviewed 93 new/renewal applications for training courses and denied 2.

VII. Emerging Technology Subcommittee (ETS)

- A. State 911 Plan

The final draft was submitted at the last meeting and discussed. A redline copy was requested and members were emailed the plan since the last meeting which included the final draft, the current proposed copy and a redline copy.

A **MOTION** was made by Ms. Heinze, with support by Mr. Bawol to approve the revised State 911 Plan. With no discussion, the **MOTION** carried.

- B. Subcommittee Updates

The Emerging Technology Forum was held in Frankenmuth in April 18-19, 2017 with 97 attendees. The results were 97% positive on the location and as to the presentations. The most popular sessions were Cyber Security and Into the Weeds CPE Panel. The use of unknown acronyms was questioned so it will be addressed for next year. Planning for the 2018 forum will begin in August.

In early December, Envoy Spectrum, a long-term evolution (LTE) wireless provider, reached out to all PSAPs to let them know they were deploying in Michigan. As part of deployment, they requested access to use the State GIS repository to provide service. However, according to the GIS agreement, they must have a signed non-disclosure agreement (NDA) with each PSAP. Only 28 PSAPs have responded and of these, 10 provided a signed NDA. Because of this, Envoy's schedule for testing is delayed. The current GIS agreement requirements came under discussion and the matter was referred for review by the Emerging Technology Subcommittee.

VIII. Legislative Action Subcommittee

A. Approval of Minutes

A **MOTION** was made by Mr. Sible with support by Mr. Loeper, to approve the February 23, 2017 meeting minutes as presented. Ms. Heinze requested an update to her employer's name. With no further discussion, the **MOTION** carried.

B. Smart 911 update

Michigan State Police staff learned from the conference committee for the upcoming budget year of October that an additional 2.2 million was planned in the budget for the third party application, Smart 911. There is presently enough money on the existing contract for the PSAPs currently enrolled, to pay for this fiscal year and 2018.

C. Legislation update –SB400 and HB4651

The Next Generation 911 bills as recommended by the SNC have been introduced with changes to two items. The prepaid percentage was changed (based on an updated average revenue per unit [ARPU]) and the enforcement language was revised. The Michigan State Police press release included AT&T who is supporting the legislation. The 911 community will be contacting their legislators. The SNC was provided the talking points for the benefits of the legislation for the 911 community and financial information as it impacts the State 911 Office.

D. SB 314

Senate Bill 314 as introduced by Senator Shirkey, would remove the oversight MPSC over multiline telephone service (MLTS). It would amend and repeal the rules over the multi-line telephone systems that were previously established through sec. 413 of 1986 PA 32 (MCL 484.1413) and sec. 405 of 1986 PA 32 (MCL484.1405). A draft letter of opposition was presented to the SNC.

A **MOTION** was made by Ms. Heinze with support by Mr. Loeper to approve the Letter of Opposition to Senate Bill 314. After discussion, the **MOTION** carried.

IX. Policy Subcommittee

Mr. Berry has been working with Cherie Bartram as members of an organization called Save MI Heart. It is a statewide effort to improve survival of cardiac arrest. They are looking at reviewing and creating a policy for best practices for use at primary and secondary PSAPs for encouraging telephone CPR under emergency medical dispatch. Statistics were given and the subcommittee is looking to possibly meet at the end of July.

X. State 911 Administrator's Report

- A. MLTS FAQ document The Multi Line Telephone System Frequently Asked Questions (FAQ) document has been reviewed Mr. Moody and Mr. King from the Attorney General's office.

A **MOTION** was made by Mr. Bawol with support by Mr. Clark to approve the updated MLTS FAQ for the website. After discussion, the **MOTION** carried.

B. Administrator's Report

A Smart 911 update was handed out and Ms. Miller-Brown thanked Cindy Homant for continuing to do a great job obtaining and tracking the information on this project.

Ms. Miller-Brown thanked Lyndsay Stephens for her work on collecting and posting the local surcharges which will become effective July 1, 2017, as well as the National 911 Progress Report and the Federal Communications Commission's (FCC) NET 911 Report. There were reported data inconsistencies from a couple of counties and these are requiring follow up.

The Text-to-911 coverage is now at 51.26%, and updates are posted to the website.

Thanks were also given to the State 911 Committee, Mr. Sible, Tim Smith-the former chair, and the current chair, Jeff Troyer for allowing Harriet Miller-Brown to actively participate in the National Association of State 911 Administrators (NASNA), including their board since 2008. Ms. Miller-Brown is now serving as the secretary in her last term on the board.

XI. Public Comment

Patricia Coates indicated that Retired Troy Fire Chief, Bill Nelson, passed away and shared the funeral arrangements.

Mr. Loeper asked Ms. Greenburg of Telecommunications Association of Michigan (TAM) of their opinion on SB314; and the response was TAM was keeping their options open.

Mr. Troyer indicated that teleconferencing bridge is not the preferred method of participation for the members at the SNC meeting. The bridge, while available in the current room, may not be available at other locations. There is also no guarantee on the access quality since microphones are not used and the size of the room can also be a factor. Attendance, quorum, participation and voting were questioned and referred to the Attorney General for review.

XII. Next Meeting

Michigan State Police Headquarters, Wednesday, September 13, 2017, at 10:00 a.m.

XIII. Adjourn

A **MOTION** was made by Mr. Loeper, with support of Mr. Gramlich to adjourn the meeting. The meeting adjourned at 11:45 a.m.