



**Governor's Traffic Safety Advisory Commission
Michigan Traffic Incident Management (TIM) Action Team
Meeting Minutes
October 4, 2013
9:30 a.m.
MDOT Horatio Earle Learning Center**

Attendance	
Name	Agency
Allan Avery	Michigan State Police
Angie Kremer	Michigan Department of Transportation
Charlotte Kilvington	Michigan Office of Highway Safety Planning
Craig Shackelford	Bloomfield Township Police Department
Dawn Miller	Michigan Department of Transportation
George Morehouse	Southeastern Michigan Association of Fire Chiefs
Jim Austrich	Federal Highway Administration
Morris Hoevel	Federal Highway Administration
Oladayo Akinyemi	Michigan Department of Transportation
Paul Joadin	Federal Highway Administration
Richard Marinucci	Northville Township Fire Department
Tammy Guastella	Michigan Association of Medical Examiners
Terry Adams	Adam's Towing
Tim Jones	Flint Township Police Department
Tim Robbins	Arenac County Sheriff
Tom Bruff	Southeastern Michigan Council of Governments

Agenda Item: Traffic Safety Summit March 2014
Discussion: Topics submitted to the Office of Highway Safety Planning for the 2014 Traffic Safety Summit include: 1) "How Unified Command Can Help at a Traffic Incident" - Fire personnel explain how the Unified Command System can benefit all first responders at a traffic incident – Shadd Whitehead, Carl Hein, Sgt. Craig Shackelford 2) "Resources for Emergency Responders" – Representative designated by Steve Austin, a nationally recognized speaker on responder safety (respondersafety.com) 3) TIM: Safety in Cooperation - Capt. Tom Martin, retired 4) "Using Shared Resources for Efficient Crash Investigation" – Sgt. Timothy Wyatt, Sgt. Craig Shackelford
Action: Determine which topics have been selected for the 2014 Traffic Safety Summit by the Office of Highway Safety Planning.

Agenda Item: Nominations for 2013 GTSAC Traffic Safety Awards
Discussion: Paper and electronic versions of nomination forms are available on the Office of Highway Safety Planning website: http://michigan.gov/ohsp
Action: Nominations must be submitted on or before November 1, 2013.

Agenda Item: ITS World Congress September 7-11, 2014 Detroit, MI
Discussion: <ul style="list-style-type: none"> • Will be held at the newly renovated Cobo Hall • Emergency Responder Day, Sept. 9th – Angie Kremer, Co-Chair • Traffic Incident Management on Belle Isle- Live crash with mock traffic incident management will show first responders how to manage an incident • Free admission to any first responders in uniform on Emergency Responder Day

Action: Submit suggestions for activities to be planned for Emergency Responder Day. Contact Angie Kremer for information and ideas regarding Emergency Responder Day activities.

Agenda Item: TIM Action Plan 2013-2016

Discussion:

TIM Action Plan 2013-2016 (revised 6-27-13):

- Action Plan now posted on <http://michigan.gov/gtsac> along with Action Team meeting minutes
- Needed to change cover photo of Action Plan to due to permission to use the photo.
- Surveys used to determine current agency compliance with high-visibility apparel requirements for all 'workers' at traffic incidents
- Spread information within law enforcement, fire, and towing agencies and associations about the requirements of using high-visibility apparel for all 'workers' at traffic incidents
- SHRP2 TIM Train the Trainer program in Michigan- getting accreditation for training and scheduling training sessions

Action: Attendees will forward any photos appropriate for the Action Plan cover. Champions will spread information about the requirements of using high-visibility apparel for all 'workers' at traffic incidents. Pursue accreditation for SHRP2 TIM Train the Trainer program and schedule training.

Future Meeting Dates

Next meeting at MDOT Horatio Earle Learning Center on December 4, 2013 from 9:30-11:30 a.m.