



## **TRCC Meeting Minutes July 15, 2014**

The Traffic Records Coordinating Committee/Crash Data User Group Annual Joint meeting was held July 15, 2014, in the MDOT Horatio Earle Learning Center Lake Erie Room.

### Welcome and Introductions

The meeting was called to order at 1:00 p.m. by TRCC Chair Mark Bott.

### Additions to the Agenda

Michigan Traffic Safety Summit Call for 2015 Session Topics

### DTMB Replacement for Bill Pemble

Replacement expected to be named in the next couple months

### Traffic Records Assessment Overview

John Siegler, NHTSA Traffic Records Team, gave a presentation on the Traffic Records Assessment. The presentation addressed the background on assessments, the Traffic Records Program Assessment Advisory, the Final Report, Assessment Roles and next steps for participants. NHTSA has implemented a new online questionnaire format for the Traffic Records Assessment. The timeline for the assessment was discussed. A NHTSA Webinar to explain the online questionnaire will be given September 11, 2014 followed by a kick-off meeting on October 7, 2014. Round 1 for Michigan participants to complete the questionnaire will be October 14-31, 2014.

In preparation for the assessment, OHSP must assign assessment questions to specific individuals to ensure a response is provided for each question. If organizations or individuals want to provide input on any of the assessment questions, contact information as well as which section(s) and question(s) in the assessment for which to respond must be provided to OHSP by August 15, 2014 using the form distributed at the meeting. OHSP will assign the questions in the State Traffic Records Assessment Program (STRAP) online system

### FY15 Traffic Records Approved Projects

The approved list of projects was presented by Alicia Sledge. Seven of the nine posed projects will be funded in FY 2015. The proposed projects total \$1,370,000. The TCRS Modernization with UD-10 Revision and the Traffic Records Data Linkages Project are multi-year projects which were previously approved by the TRCC in FY 13 and FY14.

### TCRS Modernization & UD-10 Revision

The 2nd module is complete with work starting on module 3. The new UD-10 form is complete. There have been delays in securing a contact with the paper processing Sydney Smith will present screen shots at a future CDUG meeting.

### Data Linkage Project

A work group reporting to the TRCC is working on this project with the assistance of a facilitator from DTMB. A presentation will be made at the September 23<sup>rd</sup> GTSAC meeting on the goals and the next steps of the project.

### UD-10 Crash Trainer Materials, UD-10 Paper Processing and Crash Mapping/Locating Pilot Project

These three have been combined into the Traffic Crash Reporting Improvement Project. UD-10 training materials have been developed and are being provided on flash drives during MSP Academy training. In addition, development of Traffic Crash Data brochures and the update to the crash manual have been completed. These materials are very useful in educating all parties involved in the use of crash data.

There is a need to update the paper processing to accommodate the new software/crash form. Five percent of crash reports being submitted on the paper form.

The mapping project goal is to improve location information. The kickoff meeting is August 21, 2014 with a goal of September 30, 2014 for screen shots of the prototype.

### CDUG Action Plan Update

Alicia Sledge discussed recent updates on the projects included in the CDUG Action Plan. The next update is scheduled for January 2015.

### Michigan Traffic Safety Summit Call for 2015 Session Topics

The deadline for submitting proposed topics for the summit is September 12, 2014. Topics suggested were:

- Training/Update UD-10 form
- How is crash data used?
- FARS – A full understanding
- Results of the Traffic Records Assessment
- Data Linkages

### Agency Roundtable Updates

Updates provided by each agency present.

### Next Meeting

The next TRCC meeting will be October 30, 2014, at 1:00 p.m. at MSP-HQ Room 1920. (\*Note new date and time for this meeting.)

The next CDUG meeting will be September 16, 2014, at 1:00 p.m. at the MDOT Horatio Training Center.