

Traffic Records Coordinating Committee (TRCC)  
Thursday, October 17, 2013  
MSP Headquarters  
Meeting Notes

Present were:

Mike Prince	MSP-OHSP
Alicia Sledge	MSP-OHSP
Kathy Farnum	MSP-OHSP
Janet Hengesbach	MSP-OHSP
Bill Pemble	DTMB
Sydney Smith	MSP-CJIC
John Harris	MDOS
Mark Bott	MDOT
Joe Silva	DTMB
Dawn Brinningstaul	MSP-CJIC
Mark Dobek	State Court Administrative Office
Scott Carlson	MSP-CJIC

Welcome and Introductions

Mr. Prince called the meeting to order at 10:00 a.m. Self-introductions were made.

Additions to the Agenda

None

FY14 Traffic Records Proposals Review – Alicia Sledge

Ms. Sledge reviewed the proposals received as a result of additional funding for this project. If there are no concerns regarding this effort, Alicia plans to move forward. For each proposal, background and funding information is provided. Updates on each piece will be provided during each TRCC meeting.

a. Traffic Crash Reporting System (TCRS) Modernization with UD-10 Revision

The apps are being designed at this time with good progress being made. The team will be requesting additional funding for the TCRS Modernization for FY16. Ms. Smith reported that they would be working one-on-one with the vendors. The final draft of the UD-10 guide is complete. The form will not be utilized until 2016. If there are no questions or concerns, she will plan to move forward with the project.

b. Data Linkage Project

Ms. Sledge reported the data linkage road map document was presented and explained earlier this year. A pilot location was originally suggested; however, subsequent discussion resulted in the plan to begin building individual linkages, which will continue to grow into a statewide linkage of necessary databases. They have spoken with agencies to see what they are expecting from this project. The Data Linkage work group will work with DTMB to accomplish the different linkages.

c. UD-10 Training Materials

Tr. Scott Carlson was introduced as the UD-10 trainer. He will be developing a training plan for the updated UD-10 form. Ms. Smith reported they will be requesting funding to support supplies for this effort and are hoping to present at the Michigan Sheriff's Association meeting in June 2014.

d. UD-10 Paper Processing

Ms. Smith reported that some agencies continue to report via paper. They do not want to go to electronic processing. She has a 92 percent electronic submission from the other agencies, however. She initially thought they would need \$75,000, but is now revising that number to \$20,000.

#### e. Traffic Crash Mapping/Locating interface

Mr. Pemble explained the steps they have accomplished thus far. He reported that the current system has a mapping tool currently. Funding is a big concern now. If they do not receive the funding, errors in mapping will continue.

#### Act 26 Crash Data Request Approvals

OHSP modified their policy for requests for access to crash data under Act 26. OHSP will now consider access to personal information on a case-by-case basis, depending on the justification provided by the requestor. Any approvals are subject to full compliance with Act 26 as well as an MOU with the Michigan State Police Criminal Justice Information Center.

#### HB 4770

This bill restricts access to crash reports for the first 30 days except for law enforcement, insurance companies, and individuals involved in the crash.

#### 2013 Traffic Records Forum

Ms. Sledge reported that OHSP is sponsoring several TRCC agency representatives to attend this conference. The sponsored representatives are from MDOT, MSP-CJIC, DTMB, and OHSP.

#### 2014 Traffic Safety Summit

Ms. Sledge reported that she has received over 70 suggestions for topics. She will finalize the document and send to the group. She also reminded members to nominate an individual or group for the GTSAC Awards.

#### Traffic Records Assessment

Regarding MAP-21, Michigan does not need to have this completed until July 2015. Ms. Sledge has advised NHTSA of the three preferred dates in 2014 for which OHSP would like to schedule the assessment. She indicated that initially a questionnaire is sent out, once that is submitted, the Assessors will review. There is much back and forth with the process lasting 2 -3 months.

#### Selection of TRCC Chair

Mr. Mark Bott from MDOT has been selected to chair the TRCC for the next two years.

#### Agency Roundtable Updates

##### MDOT – Mark Bott

Mr. Bott reported on the MDOT initiative, *Toward Zero Deaths*. Information is sent out on a regular basis to MDOT employees indicating the current number of fatalities and the MDOT goal.

##### DDACTs workshops – Alicia Sledge

Ms. Sledge reminded all that the next DDACTs workshop is scheduled for December 10-12 in Southfield. Previous workshops have been beneficial for participating agencies.

##### MDOS – John Harris

Mr. Harris discussed the National Medical Registry for CMV drivers. The registry includes doctors who are certified to sign off on the CMV driver's registration cards. It is recommended that all doctors go to this registry to sign up. He also reported there is an information newsletter written specifically for CMV drivers. Thus far, 300,000 have completed the medical restrictions/registration as the deadline is scheduled for January 30, 2014.

##### MSP – Sydney Smith

She advised that three of the last 10 larger agencies are going to electronic UD-10 reporting.

#### Next Meeting Date

The next meeting is scheduled for January 16, 2014 at 10 a.m. at MSP-Headquarters.

