

**STATE 9-1-1 COMMITTEE**  
**Certification Subcommittee**  
Michigan State Police Headquarters  
Recruiting Conference Room  
Tuesday, November 24, 2009  
Meeting Minutes

**A. ROLL CALL**

The meeting was called to order at 10:00 a.m. Roll call was taken and a quorum was present.

MEMBERS:

Mr. John Bawol  
Mr. James Fyvie  
Sheriff Dale Gribler (by conference call)  
Ms. Margie Hatfield  
Mr. Steve Leese  
Mr. James Loeper (by conference call)  
Mr. Vic Martin  
Mr. Leonard Norman  
Mr. Dave Piasecki  
Mr. Scott Temple

REPRESENTING:

Success Communications, Inc.  
Clinton County Central Dispatch  
Van Buren County Sheriff Department  
Hillsdale County Central Dispatch  
Eaton County Central Dispatch  
Gogebic 9-1-1  
Lapeer County Central Dispatch  
Bay County Central Dispatch  
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NON-VOTING MEMBERS:

Ms. Harriet Miller-Brown	Michigan State Police
Ms. Mary Jo Hovey	Michigan State Police
Ms. Janet Hengesbach	Michigan State Police

ABSENT:

Mr. Gary Johnson (w/notice)	Marquette County Central Dispatch
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**B. APPROVAL OF SEPTEMBER 2, 2009, MEETING MINUTES**

Mr. Norman made a **MOTION** to approve the minutes of September 2, 2009. Mr. Martin supported. The **MOTION** carries.

**C. OLD BUSINESS**

1. County Compliance Reviews

Jackson County

The report was sent to Jackson County representatives so they are able to respond to the necessary and recommended actions noted. Mr. Bawol made a recommendation that a sentence be added stating "as of the writing of this report, no required actions are necessary". Ms. Hovey will add that sentence to the report. The report will be forwarded to the State 9-1-1 Committee for final approval

*Sheriff Gribler joined the meeting via conference call*

Mr. Loeper made a **MOTION** to approve the report with the change noted above. Mr. Leese supported. The **MOTION** carries.

Montmorency County

The first draft has been reviewed by the team members and forwarded to Montmorency representatives for their review and comment. The draft report is anticipated to be ready for the next Certification Subcommittee meeting.

VanBuren County

The on-site review of the Van Buren County Central Dispatch was held on November 19, 2009. The team will be visiting South Haven Police Department dispatch center on Wednesday, December 2, 2009, to view their operations.

Mason-Oceana

The pre-review materials have been received. Ms. Hovey is reviewing those documents to ensure all requested materials are included. The review team will include Sheriff Gribler, Mr. Steve Leese, Mr. Vic Martin, Mr. Bawol, and Ms. Hovey.

2. County 9-1-1 Plan

A model plan has been approved by the MCDA. Mr. Doug VanEssen is also drafting a caveat that states the model plan will not fit all counties. Ms. Miller-Brown has not reviewed the most recent document, but did note that the fact the plan will not fit all of the counties is one of the issues she has had. Ms. Miller-Brown has discussed this with the Attorney General's office, but they are deferring to her input on this. She feels that if the State 9-1-1 Committee is to issue a model plan, it needs to be generic to all counties. There is also language in the model plan that specifically mentions 9-1-1 boards, etc. It should only refer to these types of items generically, because if this information should change, the plan would need to be opened to make any changes.

Following discussion, Ms. Miller-Brown will review the model plan that the MCDA has approved and will attempt to have something drafted for the next Certification Subcommittee meeting.

**D. NEW BUSINESS**

1. Questions Regarding Use of 9-1-1 Surcharge Monies

An inquiry was made recently to the State 9-1-1 Office regarding usage of 9-1-1 surcharge funds and what they can be used for. Ms. Miller-Brown discussed the types of questions that come into her office regarding funding, surcharge information, etc. She has been receiving many questions recently regarding the relationship between the locals and counties as money is tight at the local level. PSAPs are also fielding questions regarding what kinds of technology (such as Blackberrys) can be purchased with surcharge monies. Members described and discussed some recent examples of these types of situations.

2. Review and Approval of 2010 Annual Report to the Legislature Forms

Members reviewed and discussed a minor change to the forms for 2010. This year there will be an inquiry regarding expenses incurred by a Non-PSAP. Currently, there are a number of counties that are collecting surcharge monies but not using those monies for PSAP operations. This would include projects such as counties consolidating and have 9-1-1 consolidation coordinators on staff, but not including that expense as part of the PSAP budget.

Members discussed this additional question and agreed it would be a good idea to inquire as to how many counties currently have this type of expenditure.

These forms, along with information inquiring about counties' local surcharge elections (PA 279), will be mailed out the end of January 2010. All documents will need to be returned no later than noon on May 17, 2010.

3. New County for Review

Lenawee County was chosen for the next review. Ms. Hovey will prepare a letter advising them of this and requesting pertinent documents to begin the review.

**E. PUBLIC COMMENT**

None

**F. NEXT MEETING**

The next meeting will be Wednesday, March 24, 2010, at 10:00 a.m. Ms. Hengesbach will secure a conference room and advise the members.

**G. ADJOURN**

The meeting was adjourned at 11:05 a.m.