

# Michigan State Police Training Academy



## Training Announcement

### *Michigan Vehicle Code Update and Refresher*

The Michigan State Police Academy will be hosting six Michigan Vehicle Code Update and Refresher courses during 2010. The courses will be taught by Sgt. Lance Cook of the Michigan State Police Traffic Safety Division. The course will update students on recent changes to the Code as well as review other commonly used sections.

**Dates:** February 18, 2010  
April 14, 2010  
June 24, 2010  
August 19, 2010  
October 14, 2010  
December 16, 2010

**Time:** 9 a.m. - 4 p.m.

**Place:** Michigan State Police Training Academy, 7426 N. Canal Road,  
Lansing, MI 48913

**Cost:** \$30.00 (Includes lunch and copy of the Michigan Vehicle Code Excerpts.)

Fax completed enrollment form to (517) 322-6363. For more information, contact Ms. Sheila Cowles at (517) 322-5174.

## TRAINING DIVISION ENROLLMENT

**Return To:**  
MSP Student Enrollment  
  
7426 N. Canal Road  
Lansing, Michigan 48913

Telephone: (517) 322-1200  
Fax: (517) 322-5600

### I. Program Information

Program Title	Program Date or Preferred Training Month
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### II. Student Information

Student's Name (Last, First, Middle Initial)	Rank		
Department	Division/Post/Concept Team		
Address	City	State	ZIP Code
Student's MCOLES Number <b>**REQUIRED**</b>	E-Mail Address		
Phone Number (Include Area Code)	Fax Number (Include Area Code)		

### III. Supervisor/Contact Person Information

Supervisor/Contact Person's Name	Rank or Title
E-mail Address	Phone Number (Include Area Code)

### IV. Lodging Information

Will the student require lodging?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will the student require lodging the night before the program?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Student's Gender*	<input type="checkbox"/> Male	<input type="checkbox"/> Female
*This information is confidential. Disclosure of confidential information is protected by the Privacy Act of 1974 (5 U.S.C. § 552a), as amended.		

### V. Enrollment Terms and Conditions

All tuition costs are calculated on a per student basis. Costs for lodging at the Michigan State Police Training Academy are based on arrival for the first day of the program. If students require earlier lodging because of travel time, the Training Division will make the necessary arrangements for an additional charge.

Class sizes are limited and registrations are accepted on a first-come, first-serve basis. You will be notified two to four weeks in advance of your scheduled class.

A violation of any Michigan State Police Training Academy or Range rule will be grounds for immediate dismissal from a program. If a dismissal is necessary, the participant's tuition will not be refunded.

**CANCELLATION POLICY:**  
Cancellation of attendance should occur seven working days before the training course begins. Cancellations made within seven working days will be charged the full training amount. Failure to cancel or "NO SHOW" will be charged the full cost of the course. Reservations are transferable within a department.

**PRECISION DRIVING UNIT CANCELLATION POLICY:**  
Cancellation should occur two weeks before the scheduled program begins. Failure to cancel or "NO SHOW" will be charged the full training fee, even if tuition was to be originally paid through a grant.

**Note: DO NOT include tuition money with this enrollment form. An invoice will be sent at a later date.**

### VI. Authorization

Index	PCA	
Signature of Commander or Authorizing Person		Date