



Michigan Department of Natural Resources

BIRTHDAY PARTY CELEBRATION CAFETERIA PARTY



Minimum number of guests: 21
Maximum number of guests: 40
Include host family members

STAFF USE ONLY	
Date Received	

CONTACT INFORMATION

Contact Person		
Address		
City, State, ZIP Code		
Email Address		
Daytime Telephone Number	Evening/Weekend Telephone Number	Cell Phone Number

EVENT INFORMATION

Name of Birthday Child	Age of Birthday Child		
Total Number of Attendees (Maximum of 40 people, including children and adults)			
	DAY	DATE	TIME
1 st choice			<input type="checkbox"/> Saturday 10:30 a.m.-12:30 p.m. <input type="checkbox"/> Saturday 2-4 p.m. <input type="checkbox"/> Sunday 12:30-2:30 p.m.
2 nd choice			<input type="checkbox"/> Saturday 10:30 a.m.-12:30 p.m. <input type="checkbox"/> Saturday 2-4 p.m. <input type="checkbox"/> Sunday 12:30-2:30 p.m.
3 rd choice			<input type="checkbox"/> Saturday 10:30 a.m.-12:30 p.m. <input type="checkbox"/> Saturday 2-4 p.m. <input type="checkbox"/> Sunday 12:30-2:30 p.m.
Number of People _____ x \$4 each = \$ _____			

FOOD SERVICE

Meal (Homemade food CANNOT be served. No cooking. Vendor must have valid Health Department license and insurance.)

Vendor	Scheduled Delivery Time (if delivered)
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A guest list, including first and last names of all guests, must be provided at least three business days before your event. See birthday party roster form on the following page.

Please initial _____ I understand that if I exceed the 40-person guest limit at any point during the day, my party will be removed from the party space immediately and my payment will not be refunded.

Michigan DNR Outdoor Adventure Center
 1801 Atwater Street
 Detroit, MI 48207
 Telephone Number: 1-844-OAC-MDNR (1-844-622-6367)
 Fax Number: 313-567-0160
 E-mail: DNR-OAC@michigan.gov
 Website: www.michigan.gov/oac

STAFF USE ONLY

Entered (date, initials)
Confirmed (date, initials)



Outdoor Adventure Center Birthday Party Roster

CAFETERIA BIRTHDAY PARTY

LIMITED TO 40 PEOPLE TOTAL

Please include the first and last name of all adults and children (including the host family). All guests (adults and children) must wear a wristband at all times. Children must be accompanied by an adult throughout the Outdoor Adventure Center.

DAY/DATE/TIME _____

BIRTHDAY CHILD _____

HOST ADULT _____

FIRST NAME	LAST NAME	AGE FOR EACH CHILD or INDICATE ADULT	STAFF USE ONLY TIME IN
1. Birthday Child			
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