

# MiScorecard Performance Summary

**Business Unit:** Agriculture and Rural Development  
**Executive/Director Name:** Jamie Clover Adams  
**Reporting Period:** Oct 2012  
**Date Approved:** 11/16/2012

**Green** 90% or greater of target  
**Yellow** >= 75% to 90% of target  
**Red** less than 75% of target  
**Scorecard Status** Final

Metric		Status	Progress	Target	Current	Previous	Frequency	Metric Definition
<b>Animal and Plant Health</b>								
MDARD-AP-01	Bovine TB Status	Yellow	=	100%	86%	86%	CY Annually	Measures the percent of Michigan counties designated as Bovine TB free by the USDA. MDARD's goal is to maintain and enhance market access for animal agriculture through surveillance, control, and eradication programs.
MDARD-AP-03	Medicated Feed Manufacturing Facility Inspections	Green	👍	100%	91%	86%	Quarterly	This measures the percent of medicated feed manufacturing facilities inspected for the purpose of ensuring that medicated feeds are properly formulated and produced in accordance with feed law and regulations.
MDARD-AP-05	Nursery Stock Inspections	Red	👍	1100	144	0	Quarterly	Measures the number of inspections of nursery stock growers and dealers who import nursery stock from, or export nursery stock to, other countries and states. These activities increase the risk of exotic, invasive, or otherwise serious pest dissemination.
MDARD-AP-06	Livestock Dealer Reviews	Red	👍	10.0%	5.6%	4.0%	Quarterly	This measures the percent of licensed livestock dealer reviews completed in order to review record keeping and sanitation requirements. This measure is intended to promote animal health and food safety through assurance of animal traceability and prevention of disease spread. Target of completing 10% per quarter.
<b>Consumer Protection</b>								
MDARD-CP-01	Weighing and Measuring Device Compliance	Green	👍	97%	98%	95%	FY Annually	Measures the percent of all wholesale and retail weighing and measuring devices in compliance with the National Institute of Standards and Technology during initial inspection.
MDARD-CP-02	Grain Dealer Audits	Green	👎	100%	95%	100%	FY Annually	Measures the percent of licensed grain dealers audited within an 18 month period. This measure provides an indicator of producer security as the audits are risk based and include verification of contractual obligations and inventory.
MDARD-CP-03	Consumer Packaged Goods	Green	👍	90.0%	96.7%	57.5%	Quarterly	Measures the percent achievement toward a goal of testing 12,000 packages annually to ensure they meet appropriate weight and measure standards.
<b>Efficient Agency Operations</b>								
MDARD-AO-01	Timely Issuance of Licenses	Green	=	100%	100%	100%	Quarterly	Measures the percent of licenses issued within established administrative or statutory limits.
MDARD-AO-02	Leadership Development	Yellow	=	70%	60%	60%	Quarterly	Measures the percent of MDARD employees participating in leadership development activities.
MDARD-AO-03	Emergency Management Capacity	Green	👍	50%	56%	40%	Quarterly	Measures the percent of MDARD employees participating in emergency management training courses, programs, and exercises. The measure is an indicator of MDARD's readiness to respond to emergency situations. MDARD expects to maintain a high level of readiness for response to food/animal health and environmental emergencies.
MDARD-AO-04	Professional Development and Growth	Yellow	👎	95%	72%	85%	Quarterly	Measures the percent of performance management plans completed by the supervisor within 28 calendar days of the end of the rating period as required in Civil Service Regulation 2.06.
MDARD-AO-05	Electronic Means of Contact / Registration	Green	👍	75.0%	82.4%	79.3%	Monthly	Using the Online Pesticide Exam Scheduling application as an indicator, measures the percent of customers contacting or registering via electronic means. Automating functions allows customers to receive 24/7 self-service support and MDARD to reallocate administrative support time to other functions.
MDARD-AO-10	Employee Landscape - Champions	Yellow		70%	56%		CY Annually	The percent of agency employees identified as Champions in the PwC Employee Landscape.
<b>Environmental Stewardship</b>								
MDARD-ES-01	Michigan Agriculture Environmental Assurance Program (MAEAP) new verified farm systems	Red	=	100%	66%	66%	Monthly	Measures the percent achievement toward a target to complete 2060 new verifications by September 30, 2013.
MDARD-ES-02	Michigan Agriculture Environmental Assurance Program (MAEAP) re-verifications	Red	=	100%	67%	67%	Monthly	Measures the percent achievement toward a target to complete 888 re-verifications by September 30, 2013.
MDARD-ES-03	Farmland Development Rights Processing Time	Green	👍	90%	100%	65%	Quarterly	Measures the percent of Farmland Development Rights applications processed within 60 days of receipt.
MDARD-ES-05	Pesticide Collection and Disposal	Green	👍	100%	122%	100%	FY Annually	Measures the percent achievement toward MDARD's goal of collecting and properly disposing 107,000 lbs. of pesticides annually.
MDARD-ES-06	Bulk Agricultural Facility Inspections	Green	👍	10.0%	22.5%	13.5%	Quarterly	This measures the number of registered facilities that store bulk fertilizers and/or pesticides and directs inspection of 10% of that group, resulting in the identification and correction of storage and operational violations and the protection of human health and environment by preventing contamination of surface water and groundwater.
MDARD-ES-07	Repeat offenders of pesticide violations	Red	👎	0	11	6	FY Annually	Measures the number of entities receiving subsequent enforcement actions as a result of repeated pesticide violations.
MDARD-ES-08	Pesticide Use Investigation Closure	Green	👍	10%	19%	3%	Quarterly	This measure the percent increase in pesticide use investigations closed within 90 days of initiation as compared to FY2012.
<b>Rural Development</b>								
MDARD-RD-01	Export Assistance	Red	=	90%	18%	18%	FY Annually	Measures the percent of Michigan food and agriculture companies exporting or showing interest in exporting products that receive assistance from MDARD. This measure is an indicator of MDARD's capacity to help increase food and agriculture exports.
MDARD-RD-03	Regional Food Hub Establishment			100%	0%	0%	FY Annually	The percent of funded food hubs with complete business plans by September 30, 2013.
MDARD-RD-05	Non-industrial Private Forest Harvest			100%	0%	0%	Quarterly	Measures the percent of achievement toward referring \$4,000,000 of non-industrial forest timber for harvest to the private sector.
<b>Safe and Healthy Food</b>								
MDARD-FS-01	Routine Food Establishment Inspections	Yellow	👍	75.0%	61.0%	44.0%	Monthly	Measures the percent of scheduled routine food inspections completed during the period. MDARD's goal is to complete at least 75% of routine inspections due for MDARD inspected food establishments which include processing plants, warehouses, and retail food stores.
MDARD-FS-02	Milk Safety Inspection Standards	Green	👎	100%	94%	100%	Quarterly	Measures the percent of audited milk safety inspections meeting the national enforcement standards. MDARD's goal is to maintain 100% compliance with national milk safety standards.
MDARD-FS-03	Manufactured Food Regulatory Program Standards			100%	0%	0%	Quarterly	Measures the percent of national Manufactured Food Regulatory Program Standard (MFRPS) elements within the corrective action plan for Standard #5 that have been implemented. MDARD's goal is to achieve 100% completion by March 1, 2013. MFRPS Standard #5 addresses food-related illness and outbreak response.
MDARD-FS-04	Migrant Labor Housing Licensing Inspections	Green	👍	100%	113%	100%	Quarterly	Compares the number of inspections conducted in the previous calendar quarter to the average for the past three years. Percentages above 100 indicate inspectors are on or ahead of schedule.
MDARD-FS-06	MDARD Dairy Farm Inspection Coverage	Yellow	=	100.0%	78.0%	78.0%	Quarterly	Measures the percent of licensed Michigan dairy farms that are inspected by MDARD inspectors for milk safety compliance. MDARD's goal is to provide milk safety inspection coverage for 100% of Michigan's dairy farms.