

# MiScorecard Performance Summary

Business Unit: Agriculture and Rural Development  
 Executive/Director Name: Jamie Clover Adams  
 Reporting Period: Feb 2013  
 Date Approved: 3/28/2013

Green >90% of target  
 Yellow >= 75% - 90% of target  
 Red <75% of target  
 Scorecard Status: Final

	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
<b>Animal and Plant Health</b>								
AID-01	Bovine TB Status	Yellow	=	100.0%	86.0% CY 2013	86.0%	CY Annually	Measures the percent of Michigan counties designated as Bovine TB free by the USDA. MDARD's goal is to maintain and enhance market access for animal agriculture through surveillance, control, and eradication programs.
AID-02	Livestock Dealer Review	Green	👍	10.0%	9.5% CY 2013 Q1	8.5%	Quarterly	This measures the percentage of licensed livestock dealer reviews completed in order to review record keeping and sanitation requirements. This measure is intended to promote animal health and food safety through assurance of animal traceability and prevention of disease spread. Target of completing 10% per quarter.
<b>Consumer Protection</b>								
LAB-01	Weighing and Measuring Device Compliance	Green	👍	97.0%	98.4% FY2012	98.0%	FY Annually	Measures the percent of all wholesale and retail weighing and measuring devices in compliance with the National Institute of Standards and Technology during initial inspection.
LAB-02	Consumer Packaged Goods	Green	👍	90.0%	143.0% October - December 2012	96.7%	Quarterly	Measures the percent achievement toward a goal of testing 12,000 packages annually to ensure they meet appropriate weight and measure standards.
PPPM-12B	Measured Self-Inventory System for Grain (FY 2013-FY 2014)	Red	👍	100%	11% Oct 2012 - Dec 2012	0%	Quarterly	Measures the percentage of Michigan-licensed grain elevator companies that have implemented ExamNet's measured self-inventory program in FY 2013 and FY 2014. Implementation will result in increased grain inventory accountability and increased ability for MDARD to inspect facility business records.
<b>Efficient Agency Operations</b>								
MDARD-AO-04	Professional Development and Growth	Red	👎	95.0%	61.5% July - September 2012	72.0%	Quarterly	Measures the percent of performance management plans completed by the supervisor within 28 calendar days of the end of the rating period as required in Civil Service Regulation 2.06.
MDARD-AO-10	Employee Landscape - Champions	Yellow		70%	56% CY 2012		CY Annually	The percent of agency employees identified as Champions in the PwC Employee Landscape.
OSCL-01	Timely Issuance of Licenses	Green	=	100.0%	100.0% July - September 2012	100.0%	Quarterly	Measures the percentage of licenses issued within established administrative or statutory limits.
OSCL-02	Electronic Means of Contact/Registration	Green	👎	75.0%	80.2% November 2012	81.5%	Monthly	Using the Online Pesticide Exam Scheduling application as an indicator, measures the percent of customer contacting or registering via electronic means. Automating functions allows customers to receive 24/7 self-service support and allows MDARD to reallocate administrative support time to other functions.
<b>Environmental Stewardship</b>								
ESD-01	Michigan Agriculture Environmental Assurance Program	Red	👍	100.0%	71.0% October 2012	70.0%	Monthly	Measures the percent achievement toward a target to complete 2060 new verifications by September 30, 2013.
ESD-02	Michigan Agriculture Environmental Assurance Program (MAEAP) re-verifications	Red	👍	100.0%	73.0% October 2012	71.0%	Monthly	Measures the percent achievement toward a target to complete 888 re-verifications by September 30, 2013.
ESD-03	Farmland Development Rights Processing Time	Green	=	100.0%	100.0% October 2012	100.0%	Monthly	Measures the percent of farmland Development Rights applications processed within 60 days of receipt.
ESD-06	Pesticide Collection and Disposal	Green	👍	100.0%	122.0% FY 2012	100.0%	FY Annually	Measures the percent achievement toward MDARD's goal of collecting and properly disposing 107,000 lbs. of pesticides annually (Clean Sweep Program).
<b>Internal Business Process</b>								
PPPM-21B	Pesticide Use Investigation Closure (FY 2013)	Red	=	80%	56% July - September 2012	56%	Quarterly	Measures the percentage of pesticide use investigations closed within 90 days of initiation, measured at the end of the previous quarter.
<b>Rural Development</b>								
AgD-01	Export Assistance	Red	=	90.0%	18.0% FY 2012	18.0%	FY Annually	Measures the percent of Michigan food and agriculture companies exporting or showing interest in exporting products that receive assistance from MDARD. This measure is an indicator of MDARD's capacity to help increase food and agriculture exports.
AgD-02	Regional Food Hub Establishment			100.0%	0.0% FY 2012	0.0%	FY Annually	The percent of funded food hubs with complete business plans by September 30, 2013.
ESD-04	Non-industrial Private Forest Harvest			100.0%	0.0% October 2012		Quarterly	Measures the percent of achievement toward referring \$4,000,000 of non-industrial forest timber for harvest to the private sector.
<b>Safe and Healthy Food</b>								
ESD-05	Migrant Labor Housing Licensing Inspections	Yellow	👎	100.0%	88.0% July - September 2012	113.0%	Quarterly	Compares the number of inspections conducted in the previous calendar quarter to the average for the past three years. Percentages above 100 indicate inspectors are on or ahead of schedule.
FDD - 05	Rate of Food Establishment Compliance on Follow-up Inspections			95.0%	92.0% February 2013		Monthly	Measures the rate of industry compliance by determining the percentage of priority and priority foundation violations corrected upon follow-up inspections conducted by MDARD. Determine the total number of follow up inspections each month, subtract the number of follow up inspections containing uncorrected priority or priority foundation violations, divide by the total number of inspections equals rate of compliance at follow-up inspection.
FDD - 01	Rate of Food Establishment Compliance with Michigan Food	Red		90.0%	56.0%	53.0%	Monthly	Measures the monthly compliance rate of establishments

	Law.				February 2013				where routine food safety evaluations have been completed. Establishments include food processing plants, warehouses and retail stores. The denominator is the all routine evaluations submitted and the numerator is only those routine evaluations that cite P or PF violations. The resulting percentage is subtracted from 100.
FDD - 04	MDARD Dairy Farm Inspection Coverage		=	100.0%	78.0% July - September 2012	78.0%	Quarterly		Measures the percent of licensed Michigan dairy farms that are inspected by MDARD inspectors for milk safety compliance. MDARD's goal is to provide milk safety inspection coverage for 100% of Michigan's dairy farms.
FDD - 03	Manufactured Food Regulatory Program Standards			100.0%	50.0% October - December 2012	0.0%	Quarterly		Measures the percent of national Manufactured Food Regulatory Program Standard (MFRPS) elements within the corrective action plan for Standard #5 that have been implemented. MDARD's goal is to achieve 100% completion by March 1, 2013. MFRPS Standard #5 addresses food related illness and outbreak response.
FDD - 02	Milk Safety Inspection Standards			100.0%	85.0% July - September 2012	100.0%	Quarterly		Measures the percent of audited milk safety inspections meeting the national enforcement standards. MDARD's goal is to maintain 100% compliance with national milk safety standards