

# Expected Time

**A formula to estimate the cost and/or time required to complete a task**

**O**ptimistic Times - the minimum possible hands-on time required to accomplish the task

**P**essimistic Times - the maximum possible hands-on time required to accomplish the task

Number of people that do task

**K**ey **P**rocess Changes (eliminated tasks)

**M**ost Likely Times - the median possible hands-on time required to accomplish the task

Number of times per year

<b>Cost and Time Savings</b>					
<b>KPC</b>	<b>O</b>	<b>M</b>	<b>P</b>	<b>#/Yr</b>	<b>#/ppl</b>

To calculate, plug the times into this formula:

$$TE = [O + 4M + P] / 6$$

**Expected Time**

