



# Grand Valley State University License Plate Order Form (Mail orders only)

1. Cost: \$35 per plate. Of that amount, the university gets \$25.
2. Your plate should arrive by mail within two-to-three weeks, but allow up to 30 days before contacting the department.
3. Collector plates can't be used for registration. They're for display purposes only.
4. If ordering a collector plate, fill out the address information in the collector plate section below.
5. Pay by check or money order made payable to the **State of Michigan**. Mail the completed order form along with payment to: **Michigan Department of State, Renewal-by-Mail Unit, Lansing MI 48918**.
6. To purchase online: Select "[More Online Vehicle Services](#)" and follow the screen prompts for ordering a plate.
7. When ordering online or at a secretary of state office:
  - i. For an additional prorated fee, your plate may be personalized. [Check personalized plate availability](#) prior to submitting your plate order.
8. When buying a plate for a new vehicle or when renewing, your normal registration fees will apply.

## Grand Valley State University License Plate Order Form

CUSTOMER CONTACT INFORMATION	
Name:	Telephone:

TO ORDER A VALID GRAND VALLEY STATE UNIVERSITY LICENSE PLATE	
List each license plate that will be replaced with a new Grand Valley State University plate. If you are replacing more than four vehicle plates, include a second sheet.	
Current license plate number:	Current license plate number:
Current license plate number:	Current license plate number:

TO ORDER A COLLECTOR LICENSE PLATE		
Address is required for collector plate orders		
Street address:		
City:	State:	ZIP code:

TOTAL DUE				
Enter the number of GVSU plates you want to order:	Enter the number of GVSU collector plates you want to order:	Total number of plates ordered:	(x \$35 per plate)	<b>TOTAL COST DUE:</b>

