



RESTORATION ADVISORY BOARD (RAB) MEETING

DATE/TIME: Tue, 13 Feb 2018 5:30-7:30 p.m. EDT

LOCATION: Robert J. Parks Public Library, 6010 N. Skeel Ave., Oscoda, MI 48750

[Note: This meeting will be conducted as a teleconference in the event of inclement weather.]

GROUND RULES:

1. Respect one another and maintain an atmosphere of open dialogue and exchange of ideas.
2. Use our time together efficiently, wisely, and respectfully.
3. Listen and remain open to each other's varying points of view.
4. Speak clearly and succinctly one person at a time; avoid interrupting others.
5. Share information early, openly, and honestly.
6. Maintain a propensity for progress: prepare, discuss, document, and move forward.
7. Accurately and objectively relay to others the discussions that occur at board meetings.

Topic	Purpose	Presenter	Time
Introductions			
Welcome	<ul style="list-style-type: none"> • Air Force and community co-chairs welcome RAB members and attendees. • Participants introduce themselves and read ground rules. • Facilitator summarizes agenda. 	Matt MARRS Arnie Leriche All Tim Sueltenfuss	5:30-5:40
Adopt Operating Procedures			
Review draft and discuss recommended changes	<ul style="list-style-type: none"> • Discuss any recommended changes 	Arnie Leriche	5:40-5:45
Adoption procedures or schedule adoption at next RAB meeting	<ul style="list-style-type: none"> • Air Force co-chair and community co-chair may sign operating procedures • Delay adoption until the next RAB 	Co-chairs	5:45-5:50
General Updates			
Stakeholder/RAB Member Updates	<ul style="list-style-type: none"> • Government RAB members provide brief updates for their stakeholder organizations 	Government RAB members	5:50-6:10
	<ul style="list-style-type: none"> • Updates from other RAB members regarding matters pertinent to the RAB 	RAB Members	6:10-6:20
BREAK			6:20-6:30
Substantive Requirements Document Update	<ul style="list-style-type: none"> • Update status and discuss Benzene and Arrow pump and treat systems. 	Matt MARRS	6:30-6:40
Granular-Activated Carbon (GAC) System Update	<ul style="list-style-type: none"> • Update status and indicate progress on selecting GAC system location. 	Matt MARRS	6:40-6:55
RAB Business			



Former Wurtsmith AFB
 Restoration Advisory Board Meeting
 13 Feb 2018
 Final Agenda

Topic	Purpose	Presenter	Time
Meeting Minutes and Action Items	<ul style="list-style-type: none"> Update status of previous meeting minutes. Update status of current action items. 	Tim Sueltenfuss	6:55-7:00
Schedule Next RAB Meeting	<ul style="list-style-type: none"> Consider date for the next RAB meeting. 	RAB members	7:00-7:10
Meeting Evaluation	<ul style="list-style-type: none"> Evaluate elements of this meeting that worked well and elements that need change. (Note: All attendees are encouraged to complete written meeting evaluation forms.) 	All	7:10-7:15
Public Comment			
Public Comment	<ul style="list-style-type: none"> Public participants provide two-minute verbal comments to the RAB. [Note: Public participants may also choose to provide written comments.] 	Public participants	7:15-7:25
Conclusion			
Conclusion	<ul style="list-style-type: none"> Co-chairs offer closing remarks. 	Co-chairs	7:25-7:30
RAB Meeting Adjourns			