



Detail 4 (DTL4) Validations

For Public School Employers

Department of Technology,
Management & Budget

Rule	Description	Status
1	SUSPEND a record if Status Change date is not a valid date.	
2	SUSPEND a record if Status Change code is not a valid code. Following are the possible "Status Change Reason Codes" for DTL4 records. Code Description 01 Retired 02 Terminated/Separated 03 Disability retirement 04 Death 05 Laid off 06 Leave of absence	
3	SUSPEND a record if the begin date is before the employer became active.	
4	FLAG a record if the member reported is less than 19 years old. This may indicate a student is being reported that may not reportable to ORS.	
5	SUSPEND a record if the member's ORS account is missing one or more of the following data elements: 'First Name, Last Name, Date of Birth, Address and Gender. 'An account is said to have complete demographics details if it has all the following fields: First Name, Last Name, Date of Birth, Address and Gender. A gender of Unknown in the system should be treated as missing. A date of birth of 01/01/1900 in the system should be treated as missing. Note: Do not suspend if the address is end-dated, because in that case the last address will be used.	
6	FLAG a DTL4 record if the first name and/or the last name reported on the record are different than the first name and/or last name in the system.	
7	SUSPEND a record if the Gross Wages are greater than \$25,000 for the period.	Removed 2015
8	SUSPEND DTL4 record if member is not a Pension Plus member.	Removed 12/01/12
9	Do NOT SUSPEND if DTL4 record has only SSN, Status Change Code and Status Change Date. This date can imply the employee has terminated employment, has retired, is deceased, etc.	
10	SUSPEND the DTL4 record if the employer DC contribution in DTL4 record is not <=4.	Removed 2015
11	If reported wages is greater than 0 then SUSPEND the DTL4 record (Type 01) if employer or employee DC contributions are greater than reported wages. (This is to account for people on military leave, who will have wage=0, but may still get the employer contribution, in which case, contribution will be >wage for them and is still valid).	
12	SUSPEND the DTL4 record if the Status Change Date is prior to 9/1/2010, or after 12/31/2999.	Revised 03/23/11
13	SUSPEND the DTL4 record if the record has reported gross wages and contributions but the contribution percentage is not present.	Removed 2015



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14	SUSPEND the DTL4 record if the reported employee DC contribution percentage is not a whole number and greater than zero.	Removed 2015
15	SUSPEND any adjustment record (DC Record Type 05 – Positive Adjustment) reported for a period end date prior to 09/01/2010.	Revised 2015
16	SUSPEND a DTL4 record with a DC Record Type 01 (Regular Wages),05 (Positive Adjustment), if both the begin date and end date of the member record does not match any of the payroll cycle calendar dates or is not completely contained in any of the payroll cycle dates in the payroll cycle calendar approved by ORS. Negative adjustments do not go through the calendar rule because we have other rules that suspend Negative Adjustments if there are no corresponding original record.	Revised 2015
17	FLAG a DTL4 record with DC Record Type 01 (regular wage) and 05 (positive adjustment) if the begin and end dates do not match the payroll calendar, and the record is completely contained a payroll cycle dates in the payroll cycle calendar approved by ORS.	Revised 2015
18	SUSPEND a DTL4 record with a DC Record Type 06 if the negative adjustment comes in for amount greater than previous contribution reported.	
19	SUSPEND a DTL4 adjustment record if the record's end date is prior to 9/1/2010	Removed 2015
20	FLAG a regular record (DC record type 01) if the record does not have any required DC or PHF contribution or status change information.	2015
21	FLAG a record if the Employer Gross Earnings are greater than \$25,000 for the period.	Revised 2015
22	SUSPEND DTL4 record (DC record type 01 & 05) if the record end date is before 9/4/2012 if the member is not a Pension Plus with PHF or DC.	2015
23	SUSPEND a negative adjustment record (DC record type 06) if the original record is not posted.	2015
24	SUSPEND a positive adjustment record (DC record type 05) if the original record is present and not posted.	2015
25	SUSPEND a record if the Negative Adjustment reported earnings is greater than previously posted earnings.	2015
26	SUSPEND a record if the Negative Adjustment contribution % is greater than previously posted contribution %.	2015
27	SUSPEND DTL4 Record submitted for a 3rd Party Job class Code 9023, 9024, or 9025. (Refer to job class codes reported in DTL2 for the same org)	2015
28	SUSPEND DTL 1 until the DTL4 is present for any record with a begin date on or after 9/1/10; Benefit Structure effective date must be based on the DTL4 begin date for records with a begin date on or after 9/1/10	2015
29	SUSPEND a DTL4 record if the job class code is 8000 or 8500. (Refer to job class codes reported in DTL2.)	2015
30	Flag an adjustment record (DC record type 05 or 06) if the Employee or Employer DC contribution is greater than reported gross earnings.	2015
31	Flag an adjustment record (DC record type 05 or 06) if the gross earnings are zero but contributions are greater than zero.	2015



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32	Combine the adjustment record (DC Record type 05-06,) with the corresponding original DTL4 record (DC Record type 01) if exists as well as the existing corresponding adjustment records (DC Record type 05-06) if exists and run the totaled record through the validations. If no original exists, adjustment will stand as original for validations alone. NOTE: If a negative adjustment doesn't have an original record it will be suspended by a different rule.	2015
33	SUSPEND a DTL2 record if the benefit structure (Pension Plus, PURE DC, MIP DC, and BASIC DC) and/or healthcare election PHF require a DTL4 and the DTL4 is not present.	2015
34	The DTL2 should not suspend if the job class code is 8000 or 8500.	2015
35	SUSPEND a record if a member SSN is reported more than once with the same DC record type in a report and the begin and end dates overlap.	2015
36	SUSPEND a record if the begin and end dates are between the report's begin and end dates and the DC record type is 05 (positive adjustment) or 06 (Negative adjustment.)	2015
37	SUSPEND a record if the record's end date is prior to the records begin date.	2015
38	Suspend a DTL4 if the record dates are prior to the report begin and end date and the wage code is 01.	2015
39	SUSPEND a DTL4 record if the record has a status change reason code but the status change date is not present.	2015
40	SUSPEND a DTL4 record if the record has a status change date but the status change reason code is not present or is not valid.	2015