



**PUBLIC SCHOOL PENSION PLUS Defined Contributions -  
REMITTANCE ADVICE**

*for Michigan Public School Pension Plus DC Contributions*

Office of Retirement Services • P.O. Box 30673 • Lansing, MI 48909-8173

Use this remittance advice form to submit Pension Plus **Defined Contribution (DC) payments only**. These contribution payments are to be made on a separate check from the Defined Benefit and TDP Deduction contributions.

NOTE: DO NOT include payments on anything other than Pension Plus DC Contributions with this remittance advice.		REPORTING UNIT #	REPORTING UNIT NAME	
DESCRIPTION	CONTRIBUTION AMOUNT	CHECK #	CHECK AMOUNT	RETIREMENT REPORT PERIOD END DATE
Employer DC Contributions				
Employee DC Contributions				
Late Fee(s) and Interest				
Adjustment(s)				
Employer DC Contributions				
Employee DC Contributions				
Late Fee(s) and Interest				
Adjustment(s)				
<b>TOTALS</b>		<b>Totals Must Equal</b> ↔		

**Submit Pension Plus DC Contributions on this form ONLY.**

**Your Pension Plus DC contributions payment must be made by separate check from your DB payments.**

**All payments are due within 7 business days after the end of the month.**

Make your check(s) payable to:

Michigan Public School Employees Retirement System  
(MPSERS)

Return this form with your payments to:

Office of Retirement Services (ORS), P.O. Box 30673,  
Lansing, MI 48909-8173

Or by special delivery service to:

DTMB Cashier, Lewis Cass Bldg 4th Fl  
320 S Walnut St, Lansing MI 48933