STATE OF MICHIGAN

COMMUNITY SERVICES BLOCK GRANT
(CSBG)

STATE PLAN
For
American Reinvestment and Recovery Act Funds
“Recovery Act” of 2009

MICHIGAN DEPARTMENT OF HUMAN SERVICES
Bureau of Community Action & Economic Opportunity

May 29, 2009
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I. FEDERAL FISCAL YEAR COVERED BY STATE PLAN & APPLICATION


II. LETTER OF TRANSMITTAL

See following page.
Attention: Community Services Block Grant Branch Manager
Division of State Assistance
Office of Community Services
Administration for Children and Families
U.S. Department of Health and Human Services
307 L’Enfant Promenade, S.W., 5th Floor West
Washington, D.C. 20447

Community Services Block Grant (CSBG) State Plan

Enclosed are two copies of the CSBG “Recovery Act” State Plan for the two-year funding period ending September 30, 2010. The enclosed plan was prepared in accordance with the CSBG Program Information Memorandum No. 109. As requested, a copy of this plan is also being submitted electronically to Gregory Elliott at Gregory.elliott@acf.hhs.gov.

Lead Agency and Information for Notice of Award:
Mr. Ismael Ahmed, Director
Michigan Department of Human Services
235 S. Grand Avenue
P.O. Box 30037
Lansing, Michigan 48909
Phone: (517) 373-2000
Fax: (517) 335-6101

Contact Person:
Ms. Stacie Gibson, Director
Bureau of Community Action and Economic Opportunity
Michigan Family Independence Agency
235 S. Grand Avenue – Suite 1314
P.O. Box 30037
Lansing, Michigan 48909
Phone: (517) 241-8054
Fax: (517) 335-5042

If you have any questions regarding this plan, please contact Ms. Gibson.

Sincerely,

[Signature]
Ismael Ahmed

cc: Stacie Gibson
    Cathy Scarborough
III. EXECUTIVE SUMMARY

A. CSBG State Legislation

In 1981, the state policy makers, cognizant of the problems facing Michigan’s disadvantaged population, enacted the “Michigan Economic and Social Opportunity Act of 1981” (Public Act 230 of 1981). This legislation was amended in 2003 (Public Act 123 of 2003). (See Exhibit B - House Bill No. 4502)

- The Act created a state agency (currently the Bureau of Community Action & Economic Opportunity) to administer the CSBG Program, provided for the designation of community action agencies (CAAs) and prescribed the powers, duties and responsibilities of the Bureau, a Commission on Community Action & Economic Opportunity and the CAAs.

Excerpts from P.A. 230, as amended, include: “…the bureau shall serve as a statewide advocate for social services and economic opportunities for low income persons…” “The commission shall provide an opportunity for low income persons to actively participate in the development of policies and programs to reduce poverty.” “…A community action agency shall serve as a primary advocate for the reduction of the causes, conditions, and effects of poverty and shall provide social and economic opportunities that foster self-sufficiency for low income persons…”

- Eligible Entities/CAAs

Federal law, under the amended CSBG Act, requires that not less than 90 percent of the funds made available to a state shall be used to make grants to eligible entities as defined in the Act. The law does not specify the method to be used in allocating funds to these entities/subgrantees.

In Michigan, the current eligible entities are the 30 community action agencies (CAAs) which provide services and resources to all of the state’s 83 counties. For FY2009, a minimum of 90 percent of CSBG funds will be passed through to the 30 CAAs.

■ CAAs and their Mission

Community Action was the cornerstone of the Economic Opportunity Act of 1964 and CAAs were formed as the catalysts to bring about Community Action. They were created by local communities to develop local solutions to poverty problems and to enable those communities to address the barriers to self-sufficiency encountered by their low-income citizens. CAAs bring together local citizens, including low-income persons, to provide the community with a voice regarding the opportunities that will best help all of their members to be self-sufficient, productive and contribute to community life.
In Michigan, CAAs accomplish these tasks through the participation of low-income citizens, their advocacy efforts, their programs of service and the statewide support of over 2.5 million volunteer hours each year from their communities and the private sector. (Based on Michigan’s minimum wage rate of $6.95/hour, the volunteers hours are valued in excess of $13 million.)

With respect to their increasing vision and role in their communities: They are the largest service provider for senior citizen programs, operate nearly 40% of all Head Start programs, are the largest emergency food provider network, are the largest provider of energy conservation programs, and provide immediate crisis assistance for families for shelter, food, heat, health care, transportation, etc. They are also becoming increasingly involved in the development, rehabilitation and repair of low-income housing.

While the operation of low-income programs is a major CAA activity, it is not their primary purpose. The CAA is a local decision-maker, linking community residents, the systematic assessment of local needs, community-wide response, and service delivery. It is this commitment to our communities and their residents that distinguishes CAAs from other human service agencies.

Hence, their effectiveness can be measured not only by the services which they directly provide but, more importantly, by the improvements and changes they achieve in the community's attitudes and practices toward the poor, elderly, and handicapped and in the allocation and focusing of public and private resources for anti-poverty purposes.

The CAAs' mission involves a balance between strengthening communication and cooperation on the one hand and coming to grips with serious problems and deeply felt differences on the other. CAAs address critical issues and deal with unpleasant realities. In performing their role as an advocate for their constituency, CAAs must carefully choose the issues on which they take stands and the tactics employed so as to maximize the chances for success.

The overall image of CAAs in the community should be that of a positive voice for their constituency. In all of their activities, CAAs should strive constantly to reduce the isolation of the population they serve and to improve communications with the community at large. CAAs' ultimate responsibility should not be to simply speak for their constituency but to assist them to effectively speak directly for themselves. It is the responsibility of CAAs to provide their constituency with the support and assistance necessary to participate meaningfully in the affairs that affect their lives.

■ Local Participation in the CAA Decision-Making Process

To carry out their mission effectively, CAAs work with three significant sectors in the community: consumer/low-income, public, and private.

1. Consumer Sector Participation
The consumer sector includes the low-income, elderly, and handicapped. CAAs' plans and programs must be developed and implemented with the maximum feasible participation of the residents of the areas and members of the groups served. Such participation is essential to ensure that community changes and improvements which CAAs promote are in fact responsive and relevant to the low-income citizens to whom they are addressed. It is, therefore, central to CAAs' mission to strengthen the self-help capability of the consumer sector and to provide it the opportunity and support to participate effectively--through both the CAA and its neighborhood and target area organizations, and in CAA or non-CAA programs which affect its interests.

2. The Public Sector

Regardless of whether a CAA is a public or private nonprofit agency, its effectiveness depends heavily on its ability to work closely with, and enlist the support of, state and local public officials and agencies. CAAs shall inform the state, units of government and appointed bodies, private agencies, organizations and citizens of the nature and extent of poverty within their respective service areas. No community can be fully responsive to the needs of the consumer sector without the active participation and cooperation of its duly elected or appointed officials. In this regard, it is also essential that CAAs develop a close-working partnership with MDHS local offices and local representatives of other state and federal agencies serving the same population.

3. The Private Sector

The consumer and public sectors cannot succeed without the resources of the private sector. Therefore, CAAs must enlist the support and participation of business, labor, religious and civil rights groups, public and private social service agencies, health and welfare councils, civic and service organizations, foundations, universities and private citizens.

CAA Local Planning Process

In developing strategies and plans, CAA officials must take into account areas of greatest community needs, availability of resources and the CAA's strengths and limitations. CAAs must establish realistic, attainable objectives (consistent with their mission) expressed in concrete terms which permit the measurement of results. To the extent feasible, CAAs shall coordinate their plans with those of other agencies and institutions responsible for poverty-related programs and assist such agencies and institutions in developing their own plans and carrying out their own missions. While the operation of programs is a principal CAA activity, it is not the CAA’s primary purpose. CAA programs must serve the larger purpose of mobilizing resources and bringing about greater institutional sensitivity. This critical link between service delivery and improved
community response distinguishes CAAs from other antipoverty agencies. Using their programs as a base, CAAs have become a focal point for increased community concern and greater community commitment to reduce poverty.

B. Designation of Lead Agency to Administer the CSBG Program

Designated State Lead Agency:
Michigan Department of Human Services (MDHS)
(See Exhibit A)

Director/Administrator of Lead Agency:
Ismael Ahmed, Director

C. Public Inspection Requirements

Notices were published in 5 newspapers across the state, the week of May 25, 2009, indicating that the CSBG Recovery Act State Plan would be posted on the Michigan Recovery website on June 1, 2009, and would also be available at Community Action Agencies across the state. Written public comments can be submitted between June 1 and June 10, 2009. (See Exhibit C - Notice of Public Comment Period.) The Notices were published in the following city newspapers:

- Detroit: The Detroit Free Press/News
- Detroit: The Michigan Chronicle
- Grand Rapids: Grand Rapids Press
- Lansing: Lansing State Journal
- Marquette: The Mining Journal

Public Comments: A copy of public comments received will be forwarded to HHS, Office of Community Services, for inclusion in this State Plan.
IV. STATEMENT OF FEDERAL and CSBG RECOVERY ACT ASSURANCES

A. As part of the plan required by Section 676 of the Community Services Block Grant Act, as amended (the Act), the designee of the chief executive of the State hereby agrees to the Assurances in Section 676 of the Act, unless otherwise stated in the American Reinvestment and Recovery Act ("Recovery Act") of 2009.

B. The State further agrees to the following, as required under the Recovery Act:

(1) To submit a plan to the Secretary containing information and provisions that describe the programs for which assistance is sought under the Community Services Block Grant program prepared in accordance with and containing the information described in the Recovery Act.

(2) To distribute not less than 99 percent of the Recovery Act allocations made available to the State by the Secretary to make grants to "eligible entities" as defined by Section 673(1) of the CSBG Act for the stated purposes of the Recovery Act.

(3) To make such funds available to eligible entities for obligation during the fiscal year and the succeeding fiscal year, subject to the provisions regarding carryover of unobligated funds as stated in the Appropriations Act. (HR. 3061)

(4) To spend no more than 1 percent of the State allotment received under the Recovery Act for benefits enrollment coordination activities relating to the identification and enrollment of eligible individuals and families in Federal, State, and local benefit programs.

(5) To fulfill supplemental reporting requirements for CSBG Recovery Act funds.

(6) To provide information describing how the State will carry out activities and services supported by Recovery Act funds.

Signature:

_______________________________________________________________
Ismael Ahmed                                  Date

Director, Michigan Department of Human Services
Designated Lead Agency
V. THE NARRATIVE STATE PLAN

A. Administrative Structure

1. State Administrative Agency

(a) Mission and Responsibilities of the Lead Agency:

The Michigan Department of Human Services (MDHS), formerly the Michigan Family Independence Agency, was designated the Lead Agency for the CSBG program in 1995.

MDHS Mission & Vision - The MDHS assists children, families and vulnerable adults to be safe, stable and self-supporting. We will: Reduce poverty - Help all children have a great start in life - Help our clients achieve their full potential.

MDHS is Michigan’s public assistance, Child and Family welfare agency and is responsible for all state and federal public assistance benefit programs in the state, including: Family Independence Program (FIP), Day Care Services, Child Support, Foster Care, Juvenile Delinquency, Adult and Children’s Protective Services, Food Stamps/Food Assistance, Medical Assistance, Low Income Home Energy Assistance Program, State Disability Assistance, State Emergency Relief and Employment and Training.

The CSBG Program is administered through the MDHS’ Bureau of Community Action & Economic Opportunity. (See Exhibit D - MDHS and Bureau Organization Charts) The Bureau serves as a statewide advocate for social and economic opportunities for low-income persons. (See Exhibit B - PA 230 of 1981, as amended.)

The programs the Bureau administers fit well with the overall mission of MDHS and include (but not necessarily limited to):

- Community Services Block Grant (CSBG)
- DOE Weatherization Assistance Program (WAP)
- Low-Income Home Energy Assistance Program (LIHEAP)
  [Weatherization services which supplement the DOE WAP and emergency fuel crisis assistance.]
- Temporary Assistance for Needy Families (TANF)
  [Federal funds earmarked by MDHS for CAAs to provide assistance to TANF-eligible households.]
- Michigan Public Service Commission (MPSC)
  [Weatherization services which supplement the DOE WAP as well as support Client Education focused on energy conservation activities.]
Bureau responsibilities include, but are not limited to:

- working within and outside MDHS to develop programs and initiatives that assist low-income families and individuals become self-sufficient;
- developing state plans, program policies, guidelines and requirements and program monitoring tools;
- reviewing local agency funding plans and applications for compliance with policy and regulations and developing grants and contracts awarding funds;
- routinely providing technical assistance to grantees regarding annual plans and budget development, compliance with policies and regulations, discretionary fund applications and reporting requirements;
- assisting CAAs develop new program areas with discretionary funds;
- negotiating and developing discretionary contracts;
- conducting annual, or biennial comprehensive, on-site monitoring reviews and reports for each grantee;
- monitoring, review and approval of monthly grantee/contractor expenditure reports;
- providing for ROMA and outcome measurement training activities;
- compiling statewide data for required grantor reports.

(b) Goals and Objectives:

The goals of the state of Michigan’s CSBG program are to assist low-income persons and families to achieve self-sufficiency and to assist communities in reducing poverty. The target population, for direct CSBG services, includes those individuals and families with incomes at or below 200 percent of the federally established poverty level. These goals are to be accomplished by providing support for services, initiatives and community activities having a measurable and potentially major impact on the causes of poverty in Michigan.

CSBG funds are used at the local level in combination with a variety of funding sources. These resources include but are not limited to:

**State Resources**

- Michigan School Readiness/Pre-School Program
- Office on Services to the Aging
- MI ENROLLS – MAXIMUS (Medicaid Clients, Enrollment in Health Plan)
- Emergency and Temporary Shelter Grants (Michigan State Housing Development Authority)
- State Emergency Services (SER) funds [from local MDHS offices]
- Michigan Public Service Commission (MPSC) funds [Low-Income
Energy Efficiency Funds providing weatherization services, emergency heat and utility assistance and energy conservation education

**Federal Resources**

- Federal Head Start
- DOE Low-Income Home Weatherization Assistance Program
- HHS Low-Income Home Energy Assistance Program
- United States Dept. of Agriculture Commodity Food Distribution
- Federal and State Housing programs
- Community Development Block Grants
- FEMA and TEFAP
- Community Food and Nutrition
- TANF, Food Assistance Program and Employment & Training Programs
- HUD McKinney funds
- Special HHS grants
- Assets for Independence Act Rural Development Funds

**Local, Public and Private Resources**

- United Ways
- Foundations
- Faith Based Organizations
- Local Community Walk-for-Warmth
- Local Units of Government
- Utility Companies
- Local Businesses
- Volunteers, etc.

2. **Eligible Entities**

   (a) List of eligible entities and
   (b) Geographic areas served.

   The current eligible entities in Michigan are the 30 CAAs which serve all 83 counties in the state. See Exhibit F - Community Action Agency Directory and Service Area Map which includes the name, address and city/county geographic area for each CAA.

3. **Distribution and Allocation of Funds**

   (a) Planned Distribution of CSBG ARRA Funds to eligible entities.
Michigan’s CSBG Recovery Act allocation is $36,840,330. Ninety nine percent of the state allocation, or $36,840,330, will be distributed to eligible entities. In Michigan, the eligible entities are the 30 Community Action Agencies covering all 83 Michigan counties.

B. Description of Funding Criteria and Distribution Formula

1. Application for Funding (CAP)

All eligible entities (CAAs) requesting CSBG Recovery Act funds will submit a Community Action ARRA Plan in the format prescribed by the state. Allocation amounts, program requirements, plan criteria, and other pertinent data will be distributed as a CSBG item update in the MDHS’ Community Services Policy Manual (CSPM).

The state has designated the following program categories/activities that may be supported with CSBG Recovery Act funds: **Employment, Education, Income Management, Housing, Emergency Services, Nutrition, Linkages with Other Programs, Self-Sufficiency, Health and Central Agency Administration**. These categories match those included in the annual state-wide CSBG-IS Survey report submitted to the National Association for State Community Services Programs (NASCSP).

CAAs will be given the option of conducting at least one local public hearing or providing for a public comment period to allow low-income persons, community organizations and other interested parties the opportunity to participate in formulating the agencies' community action plans. CAAs provide documentation in their plans that such a hearing or comment period was scheduled and maintain a record of all testimony and/or comments received.

2. Program Rules/Requirements

The current FY 2009 CSBG Grant Agreements with the Community Action Agencies are being extended to September 30, 2010 and amended to incorporate the CSBG Recovery Act funds and requirements. The Grant Agreements include general provisions that CAAs must abide by in order to receive funds. The provisions cover issues such as: audit requirements, insurance coverage, compliance with state and federal laws and regulations, confidentiality, termination, submission of board minutes, etc. It also includes the following assurances/documents: Governing Board Assurances; Certification Regarding Lobbying; and Certification Regarding Debarment, Suspension and other Responsibility Matters - Primary Covered Transactions. A signed Agreement Amendment must be on file prior to disbursing the Recovery Act funds.

Community Services Policy Manual (CSPM): For purposes of providing direction to grantees, the Bureau maintains and continually updates the MDHS CSPM, which specifies policy and procedural requirements for all
programs (CSBG, DOE, LIHEAP, TANF, etc.). The CSPM covers, but is not limited to: conditions to receive funding, funding formula, definitions, program policy, client application and eligibility requirements, reporting requirements, fiscal accountability, performance standards and measurements, penalties for misuse of funds, appeal processes, affirmative action requirements and other applicable state and federal requirements.

3 Poverty Income Guidelines

Income eligibility for direct CSBG Recovery Act services will be determined based on household income of up to **200 percent** of the most recent poverty income criterion published in the Federal Register by the federal Department of Health and Human Services. Grantees and contractors will follow the income eligibility criteria as updated in the CSPM.

4. CAA Funding Allocation Methodology

The funding allocations are based on the following historic formula. **Note:** The state uses the income data from the 2000 Census to distribute funds under item (b).

**Funding Formula**

(a) A base allocation of $25,000 for each CAA.

(b) Remaining Funds:

- **84 percent:** Based on each CAA's relative share of the number of persons with income below 125% of the poverty level.

- **10 percent:** Based on each CAA's relative share of the excess number of persons with income below 125% of the poverty level. Excess poverty is defined as the number of persons with income below 125% of the poverty level in excess of the statewide average of 14 percent.

- **6 percent:** Based on each CAA's relative share of the extreme poverty level. Extreme poverty is defined as the number of persons with income 125% of the poverty level in excess of 25 percent.

5. Funding Agreements and Use of Carry-Over Balances

A Grant Award, Notice of Funds Available/NFA, will be processed after review and approval of the CAA’s ARRA Plan and receipt of all required supporting documents. An initial payment (cash advance) will be processed after a NFA has been signed by MDHS. Subsequent payments will be generated upon receipt of monthly expenditure reports/billing statements.
As noted under item 2. above, since the FY 2009 Grant Agreements are being extended to September 30, 2010, the CAA Recovery Act funds will be available for one continuous funding period that ends on September 30, 2010. Therefore, it is expected that any fund balance identified as of September 30, 2009 will remain with the CAA for expenditure through the end of the grant period.

C. Distribution and Use of Restricted Funds

1. Planned distribution of funds allocated for benefits enrollment coordination activities relating to the identification and enrollment of eligible individuals and families in Federal, State and local benefit programs.

The state will utilize one percent of the state’s allocation, or $368,400, for benefits enrollment coordination activities in the following manner.

- Approximately $338,400 will be utilized to support the work of the Voices for Action (V4A) Regional Networks to develop “system navigators” in each region to assist persons with obtaining access to Federal, State and local benefit programs. (See Exhibit G – V4A Regional Network Structure.)

- Approximately $30,000 will be utilized for state-wide communications related to the availability of Federal, State and local benefit programs.

D. State Community Services Program Implementation [676(b)(2)]

1. Program Overview

(a) Service Delivery System of Benefit Enrollment Coordination Activities:

- Michigan has a state network of eight V4A/Voices for Action Regional Networks consisting of CAAs, DHS County Offices, Regional End to Homelessness entities and various community-level groups. These networks are engaged in building regional mobilization structures to strengthen community responses for addressing poverty in their region and are developing and implementing local initiatives to address local needs. Each network administers its funding through a CAA Regional Lead agency. (See Exhibit G – V4A Regional Network Structure.)

Each network will be utilizing “system navigators” (case management and service coordination) to identify individuals and households eligible for benefits and to assist individuals in the benefit enrollment process. Targeted activities will focus on individuals who have had
difficulty accessing and/or maintaining benefits to which they are eligible and have since fallen deeper into poverty. DHS will provide CSBG ARRA funds to each Network to support the cost of “system navigators” who will carry out benefit enrollment activities. The grants will also provide funds for statewide coordination and training of the “navigators.”

- State-wide communications, as developed by the DHS Communications Office, will publicize and promote the eligibility for and enrollment process for accessing Federal, State and local benefit programs.

(b) Description of Recovery Act Projects

Since the economic impact has resulted in various service needs across the state, the state has not identified any specific state-wide projects. However, the state has encouraged each CAA to utilize a portion of their Recovery Act funds to meet basic client needs for employment supports, food, housing and medical assistance.

Note: Michigan has the highest unemployment rate in the nation, around 12.9%, and by the end of December 2009, it is expected that over 99,000 persons will exhaust their current extended unemployment benefits. This will result in a major increase in the number of individuals and families seeking resources to meet their basic needs. Due to the close relationship between the CAAs and the DHS county offices, and the Michigan 2-1-1 Referral System, the CAAs will be one of the first referral resources identified to provide for those needs. Our CAAs are aware of the geographic dynamics of this population and are actively planning on how to address meeting the basic needs of this additional population. Individuals/households eligible for services will include those with incomes up to 200% of the poverty income guidelines.

With the above noted, each CAA will develop and administer Recovery Act activities as identified to meet the immediate needs of their local communities. The CAAs have identified a wide range of activities to be addressed, including but not limited to: emergency assistance for housing, foreclosure prevention, utilities, food, transportation, medical/dental, etc.; financial literacy training and counseling in housing and credit repair; the development of community gardens; employment supports; entrepreneurial training, employment creation, certification programs, etc.; delivering and/or supporting existing home repair and home maintenance services; and staff training to enhance and support much needed case management services. Also, due to the recent loss of other CAA funding, Recovery Act funds will provide for continued staffing to provide needed
services (saving/retaining jobs), jobs/positions which would otherwise be lost due to decreased administrative funds.

(c) The Service Delivery System for Recovery Act Projects:

The 30 CAAs serve the state’s 83 counties through a combination of central, county and satellite offices and home visits as points of access for services. Since their service areas range from 1-11 counties, and their funding base and number of programs vary significantly, each agency has developed a service delivery system unique to its community’s needs and financial resources. However, common to all agencies is: their networking, coordination and collaboration with local public and private emergency service providers in meeting clients emergency needs; their assessment of client non-emergency needs and the effective coordination of CAA and local area services for maximum benefit to the client; and the delivery of services in such a way as to foster self-sufficiency rather than dependency.

A description of the geographical area served and a listing of eligible entities/CAAs (grantees) and services areas is included in Exhibit F - Community Action Agency Directory and Service Area Map.

(d) Linkages that have been developed to fill identified gaps in services: [676(b)(3)(B)]

The CAAs actively participate in local networking and planning organizations, including multi-purpose collaborative bodies, human service coordinating bodies, continua of care, workforce development boards, etc. As participants, they take an active role in identifying gaps in services and join together with community leaders and service providers in planning and developing methods of getting services where they are needed.

(e) Coordination with other public and private resources: [676(b)(3)C)]

Since most of our CAAs use a major portion of their regular CSBG funds to support the under-funded management costs of their direct service programs, as well as for central operational/administrative costs (vs. providing direct monetary services with CSBG), the coordination of public and private resources is one of their most outstanding characteristics. They coordinate the vast majority of their programs with public and private resources and have both verbal and written agreements concerning coordination, referrals, exchange of information, specific services to be provided, funding, volunteers, etc.
Examples of public resources include: hospitals and health care providers; law-enforcement and courts; schools and juvenile offices; local MDHS (welfare) offices; transit and housing development authorities; public utilities; commissions on aging; Work First and One Stop centers; Federal grantors; etc.

Examples of private resources include: volunteers, mentoring and literacy coalitions; child and senior care providers; farm worker and migrant services organizations; energy and transportation providers; churches, food pantries and Gleaners; Foundations; Walk For Warmth, Urban Leagues, United Way, Red Cross, Salvation Army; and banks and lending institutions; etc.

Agencies have already begun to meet with other service providers in their service areas to discuss opportunities, collaboration, coordination and avoiding duplication of services with Recovery Act funds. The CAA ARRA planning documents will reiterate that current agency resources already identified for specific activities or services may not be supplanted with CSBG Recovery Act funds.

(f) Innovative Community and Neighborhood-based Initiatives

The CAAs will utilize funds, as locally feasible, to develop and/or enhance and support community and neighborhood-based initiatives related to the purposes of the Recovery Act, which promotes the provision of food, housing, health services and employment-related services and activities. Some examples include: the development and support of community gardens, coordination of services to prevent home foreclosures, creating mobile medical facilities and coordinating and supporting skills certification programs for local employment opportunities.

2. Community Needs Assessments: [676(b)(11)]

The FY2009 CAA CSBG grant funding process required that each CAA submit a copy of its latest Community Needs Assessment. The state recommends that CAAs conduct an assessment every 3 years.

E. Fiscal Control and Monitoring

1. State Program Monitoring [678B(a)]

In addition to the review/monitoring noted below, all grants, agreements, contracts and the CSPM require grantees to submit monthly expenditure reports within 30 days following the end of the month. All pass-through awards are closed out and reconciled after September 30 each year in order to determine final agency expenditures and allowable carry-forward.
Grantees are also required to submit programmatic reports on either a quarterly, semi-annual or annual basis depending on the type of award.

(a) On-site review of each eligible entity at least once during each 3-year period: The monitoring process is a continuing activity throughout the fiscal year. The Bureau updates the CSBG/WX Monitoring Guides annually and each agency is visited yearly.

In FY06, the Bureau implemented a two-tiered system, with both a Annual and Comprehensive level monitoring, and the system was further refined for FY07. The Annual Monitoring Guide incorporates review of client eligibility determination, allowable costs for each of our contract programs [4-8 programs], federal and state policies, and follow up of any prior year findings. The Comprehensive Monitoring Guide provides for a more comprehensive review aimed at assessing the overall health of the agency. This review incorporates areas found in the “Standard Monitoring Principles and Practices” that was developed by NASCSP. Therefore, it also covers agency procedures, procurement, personnel policies, board requirements and functions, staff interviews, coordination with other local organizations, etc. and lasts from 3-5 days. Under the new system, each CAA continues to receive an annual monitoring visit, however, every other year a comprehensive review is conducted.

Monitoring reports are issued following each visit and include administrative recommendations and findings, with follow-up responses required. T/TA is provided, or provided for, as necessary.

Note: Our Monitoring Guides and processes will continue to evolve from year-to-year based on our experiences, federal and state requirements and staff training opportunities.

(b) On-site review of each newly designated entity after one year of funding: An onsite review of a newly designated entity would be included in the regular annual monitoring process or sooner if circumstances warranted.

(c) Follow-up reviews for entities that fail to meet the requirements established by the State: As noted above, all CAAs are monitored on an annual basis. Additional visits are made as deemed necessary when concerns surface regarding financial and/or management issues. Also, the monitoring process includes review of issues from the prior year’s monitoring report that were unresolved or identified for follow-up.

(d) Other reviews as appropriate: Additional on-site reviews are conducted when specific concerns are identified that require attention, review, discussion or T/TA. In addition to the annual monitoring process, staff from the MDHS Office of Internal Audit division
perform periodic financial management reviews in coordination with, or at the request of, the Bureau or MDHS.

(e) Audit reviews: All CAA grant and contract agreements require agencies to follow the audit report requirements in the Single Audit Act (OMB A-133 or A-128) and to follow the appropriate OMB financial and administrative circulars pertinent to their organization structure. (See Exhibit J - CAA Audit Information, which identifies when the last audit was received by MDHS and the period covered by the audit for each CAA.)

CAAs are required to submit copies of their A-133 audits to MDHS Office of Internal Audit who reviews and issues findings and administrative recommendations as necessary. The Bureau (program office) requests and reviews relevant corrective action plans from the CAAs, prepares necessary MDHS Management Decision Letters and performs necessary follow-up.

2. Corrective Action, Termination and Reduction of Funding
[676(b)(8); 676(c); 678C]

If the State determines, on the basis of a final decision in a review pursuant to section 678B, that an eligible entity has failed to comply with the terms of an agreement, or the State plan, to provide services under the CSBG Act or to meet appropriate standards, goals and other requirements established by the State, the State will follow the procedures found in Section 678C(a)(1),(2),(3) and (4) to allow the entity to correct the deficiency prior to initiating hearing procedures for termination or reduction of funding. The steps and procedures are outlined in MDHS’s CSPM Item 501 - Corrective Action - Termination or Reduction in Funding.

3. Tracking:

DHS has developed a separate financial coding structure for CSBG Recovery Act funds and expenditure of these funds will be easily identifiable from the regular FY2009 and FY2010 CSBG funds. The coding structure will be included in the grant extension incorporating the Recovery Act funds, in the NFA/Notice of Funds Available and on the monthly billing form (Statement of Expenditures/SOE). Also, a separate monthly billing form, different from the current FY09 CSBG billing form, will be utilized by the grantees and the form will include the coding structure identified for these funds. The monthly billings will be thoroughly reviewed by the Bureau/DHS grant managers and supervisor prior to approval for payment. All offices within DHS that are involved in the tracking process (the Bureau, the Budget office, the Contract office and the Payment office) have been involved in the expenditure tracking process.
F. Reporting and Registration Requirements.

In accordance with Section 1512 of the American Recovery and Reinvestment Act of 2009, Public Law 111-5, the designee of the chief executive of the State hereby agrees to the following reporting and registration requirements:

(a) This award requires the recipient to complete projects or activities which are funded under the American Recovery and Reinvestment Act of 2009 (“Recovery Act”) and to report on use of Recovery Act funds provided through this award. Information from these reports will be made available to the public.

(b) The reports are due no later than ten calendar days after each calendar quarter in which the recipient receives the assistance award funded in whole or in part by the Recovery Act.

(c) Recipients and their first-tier recipients must maintain current registrations in the Central Contractor Registration (www.ccr.gov) at all times during which they have active federal awards funded with Recovery Act funds. A Dun and Bradstreet Data Universal Numbering System (DUNS) Number (www.dnb.com) is one of the requirements for registration in the Central Contractor Registration.

(d) The recipient shall report the information on line at www.FederalReporting.gov and ensure that any information that is pre-filled is corrected or updated as needed.
VI. APPENDICES

Exhibit A  Designation of Lead Agency

- As amended through 2003
- As amended in 2006 – House Bill No. 5258

Exhibit C  Notice of Public Inspection

Exhibit D  Organization Charts:
- Michigan Department of Human Services
- Bureau of Community Action & Economic Opportunity

Exhibit E  CAA ARRA Funding Allocation Chart

Exhibit F  CAA Directory and Service Area Map

Exhibit G  V4A/Voices for Action Regional Network Structure
Designation of Lead Agency
Ms. Josephine B. Robinson, Director
Office of Community Services
Administration for Children and Families
U.S. Department of Health and Human Services
370 L'Enfant Promenade, S.W.
Washington, D.C. 20447

Dear Ms. Robinson:

The Michigan Department of Human Services (DHS) is designated as the lead agency for the Community Food and Nutrition (CFN) Program, Community Services Block Grant (CSBG), and the Low Income Home Energy Assistance Program (LIHEAP). Mr. Ismael Ahmed, Director, Michigan Department of Human Services, is authorized to certify any required federal assurances or other documents associated with the CFN Program, CSBG, and LIHEAP.

All Michigan grant award letters for the above programs should be sent to:

Mr. Ismael Ahmed
Michigan Department of Human Services
235 S. Grand Avenue, Suite 1514
PO Box 30037
Lansing, Michigan 48909

Sincerely,

[Signature]

Jennifer M. Granholm
Governor

c: Ismael Ahmed
P.A. 230 of 1981

- As Amended through 2003

AND

- As Amended in 2006 – House Bill No. 5258
MICHIGAN ECONOMIC AND SOCIAL OPPORTUNITY ACT OF 1981
Act 230 of 1981

AN ACT to create a bureau of community services and a commission on economic and social opportunity within a state department to reduce the causes, conditions, and effects of poverty and promote social and economic opportunities that foster self-sufficiency for low income persons; to provide for the designation of community action agencies; and to prescribe the powers and duties of the department, the bureau, the commission, and the community action agencies.


The People of the State of Michigan enact:

400.1101 Short title.
Sec. 1. This act shall be known and may be cited as the “Michigan economic and social opportunity act of 1981”.


Compiler’s note: For transfer of authority, powers, duties, functions, and responsibilities established under the Michigan economic and social opportunity act and transferred by Executive Order 1993-4 from the department of labor to the Michigan jobs commission and continued by Executive Order 1994-26 within the Michigan jobs commission to the department of social services, see E.R.O. No. 1995-1, compiled at § 408.49 of the Michigan Compiled Laws.

400.1102 Meanings of words and phrases.
Sec. 2. For purposes of this act, the words and phrases defined in sections 3 and 4 have the meanings ascribed to them in those sections.


400.1103 Definitions; B to D.
Sec. 3. (1) “Bureau” means the bureau of community action and economic opportunity created in section 5.
(2) “Chief elected official” means a chairperson of a county board of commissioners, a county executive, a city mayor, a township supervisor, a village president, or his or her designee.
(3) “Commission” means the commission on community action and economic opportunity created in section 6.
(4) “Community action agency” means an agency designated pursuant to section 8.
(5) “Community social and economic programs” means those programs provided under section 675 of the community services block grant act, subtitle B or title VI of the omnibus budget reconciliation act of 1981, Public Law 97-35, 42 U.S.C. 9904.
(6) “Department” means the family independence agency or another department or agency designated by the governor to receive and distribute community services block grant funds under the community services block grant act, subtitle B of title VI of the omnibus budget reconciliation act of 1981, Public Law 97-35, 42 U.S.C. 9901 to 9924.
(7) “Director” means the director of the department.


400.1104 Definitions; E to S.
Sec. 4. (1) “Executive director” means the chief administrator of the bureau.
(2) “Low income person” means a person who is a member of a household that has a gross annual income that is equal to or less than the poverty standard for the same size household.
(3) “Poverty standard” means the federal poverty guidelines published annually in the federal register by the United States department of health and human services under its authority to revise the poverty line under section 673(2) of subtitle B of title VI of the omnibus budget reconciliation act of 1981, Public Law 97-35, 42 U.S.C. 9902.
(4) “Service area” means the geographical area served by a community action agency.
(5) “State program budget” means state funds, federal block grants, and federal categorical grants that the legislature appropriates annually for community social and economic programs.


400.1105 Bureau of community action; creation; appointment of executive director; powers and duties of bureau.
Sec. 5. The bureau of community action and economic opportunity is created within the department. The director shall appoint an executive director who is a member of the state classified service or the state career executive service, as established and approved by the civil service commission. Under the supervision of the department, the bureau shall serve as a statewide advocate for social and economic opportunities for low income persons and shall do all of the following:

(a) Coordinate state activities designed to reduce poverty and implement community social and economic programs.
(b) Cooperate with agencies of the state and federal government and other public agencies, nonprofit private agencies, and nonprofit organizations in reducing poverty and implementing community social and economic programs.
(c) Receive and expend funds for any purpose authorized by this act.
(d) Provide assistance to units of local government for the purpose of establishing and operating a community action agency.
(e) Designate community action agencies pursuant to section 8.
(f) Provide technical assistance to community action agencies to improve program planning, program development, administration, and the mobilization of public and private resources. In implementing this subdivision, the department shall contract, when warranted by geographical and other factors or when warranted to meet the requirements of section 15, with public agencies, nonprofit private agencies, or nonprofit organizations.
(g) Enter into necessary contracts with community action agencies for the purpose of coordinating community social and economic programs and other programs and services designated by the bureau and for which funding is appropriated by the legislature.
(h) Contract with public agencies, nonprofit private agencies, or nonprofit organizations for demonstration programs and other services necessary to implement this act.
(i) Conduct performance assessments of the activities and programs of community action agencies.
(j) Establish, in cooperation with community action agencies, an educational and public information program designed to increase public awareness regarding the nature and extent of poverty in this state and regarding existing community social and economic programs.
(k) Evaluate state statutes and programs relevant to the reduction of poverty and recommend appropriate changes to the governor and the legislature.
(l) Submit reports to the governor, the legislature, the state congressional delegation, and other appropriate federal officials regarding the needs, problems, opportunities, and contributions of low income persons; the effectiveness of existing state or federal policies and programs; and recommended actions to improve economic and social opportunities for low income persons.
(m) Administer the weatherization assistance program created pursuant to 10 C.F.R. part 440. The bureau shall administer the weatherization assistance program in a manner that provides that public agencies, nonprofit private agencies, and nonprofit organizations are eligible and shall have the opportunity for funding for each portion of a program that a community action agency may undertake.
(n) Serve as an advocate within the executive branch to remove administrative barriers to self-sufficiency services and to seek additional resources for antipoverty strategies.


400.1106 Commission on community action and economic opportunity; creation; appointment, qualifications, and terms of members; chairperson; executive secretary; vacancies; per diem compensation; reimbursement of expenses; quorum; commission action; meetings.

Sec. 6. (1) A commission on community action and economic opportunity is created within the department. The commission shall provide an opportunity for low income persons to actively participate in the development of policies and programs to reduce poverty.

(2) The commission shall consist of 6 to 15 members appointed by the governor by and with the advice and consent of the senate. The commission shall be comprised of equal numbers of elected public officials, private sector members, and low income individuals or as nearly equal in number as possible. At least 1/3 of the commission members shall be community action agency representatives as either staff or board members. The governor shall designate the chairperson of the commission. The chairperson shall serve at the will of the governor. The executive director or designee of the commission shall serve as executive secretary to the commission.
The term of office of each member shall be 3 years. Vacancies on the commission shall be filled in the same manner as the original appointment for the remainder of the unexpired term.

A member of the commission may receive per diem compensation and reimbursement of actual and necessary expenses while acting as an official representative of the commission. The per diem compensation of the commission and the schedule for reimbursement of expenses shall be established annually by the legislature.

A majority of the commission constitutes a quorum. Except as otherwise provided by rule, action may be taken by the commission by vote of a majority of the members present at a meeting. The commission shall meet not less than 4 times a year. A meeting of the commission may be held anywhere within this state.


**400.1107 Duties of commission.**

Sec. 7. The commission shall serve as a statewide forum concerning state policies and programs to reduce poverty and to address the needs and concerns of low income people in this state. The commission shall do all of the following:

(a) Convene a state forum every 2 years that includes representatives from the public, private, nonprofit, and low income sectors to analyze poverty trends and make recommendations to reduce poverty.

(b) Convene public meetings to provide low income and other persons the opportunity to comment upon public policies and programs to reduce poverty.

(c) Advise the executive director concerning the designation or rescission of a designation of a community action agency.

(d) Review and comment upon the annual program budget request before its submittal to the governor and the legislature pursuant to section 10.

(e) Advise the governor, the legislature, the state congressional delegation, and other appropriate federal officials of the nature and extent of poverty in the state and make recommendations concerning needed changes in state and federal policies and programs.

(f) Advise the director and the governor at least annually concerning the performance of the bureau in fulfilling its requirements as prescribed by this act.

(g) Participate with the bureau to implement a public education program designated to increase public awareness regarding the nature and extent of poverty in this state.

(h) Receive reports from the bureau on strategies to reduce poverty and make recommendations based on those reports to the governor.

(i) In coordination with community action agencies and the commission, establish an education and public information program designed to increase public awareness regarding the nature and extent of poverty in this state and regarding existing community social and economic programs.

(j) Evaluate state statutes and programs relevant to the reduction of poverty and recommend appropriate changes to the governor and the legislature.

(k) Submit reports to the governor, the legislature, the congressional delegation, and other appropriate federal officials regarding the needs, problems, opportunities, and contributions of low income persons and the effectiveness of existing state and federal policies and programs, and recommend actions to improve economic and social opportunities for low income persons.


**400.1108 Designating or rescinding designation of community action agency; procedures; continuation of community action agency designated by community services administration; rescission of designation.**

Sec. 8. (1) Except as required to meet the requirements of section 15, the executive director shall designate community action agencies to fulfill the requirements of this act in the service areas governed by 1 or more units of local government. A community action agency designated by the executive director may be 1 of the following:

(a) A public office or agency of a unit of local government that is designated as a community action agency by the chief elected official of that unit of government.

(b) A public office or agency that is designated as a community action agency by the chief elected officials of a combination of 2 or more units of local government.

(c) A nonprofit private agency serving 1 or more units of local government approved by the chief elected official of the unit of local government that includes the service area, or if more than 1 unit of local government is included in the service area, by the chief elected officials of the county or counties in which the local governments are located and of at least 2/3 of the cities, villages, and townships in the service area that have a population of not less than 100,000.

(d) A public or private nonprofit agency designated by 1 or more native American tribal governments that have been established pursuant to state or federal law.

(2) Before designating or rescinding the designation of a community action agency, the executive director
shall do all of the following:
(a) Consult with the director.
(b) Consult with the chief elected official of each county and of each city, village, or township with a population of not less than 100,000 within the existing or proposed service area.
(c) Hold at least 1 public meeting in the service area to provide low income and other citizens living within the service area the opportunity to review and comment upon the strengths and weaknesses of the existing or proposed community action agency.
(d) Consult with and obtain the advice of the commission on the proposed action.
(3) Notwithstanding subsections (1) and (2), each community action agency that has been designated by the community services administration pursuant to the economic opportunity act of 1964, Public Law 88-452, 78 Stat. 508, and that is in operation on the effective date of the 2003 amendatory act that amended this section shall continue as a community action agency.
(4) The executive director may rescind the designation of a community action agency for cause. In implementing this subsection, the executive director shall follow the procedures set forth in subsection (2) and the procedures set forth in the community services block grant act, subtitle B of the omnibus budget reconciliation act of 1981, Public Law 97-35, 42 U.S.C. 9901 to 9924.


400.1109 Community action agency; duties; permissible activities.
Sec. 9. A community action agency shall serve as a primary advocate for the reduction of the causes, conditions, and effects of poverty and shall provide social and economic opportunities that foster self-sufficiency for low income persons. A community action agency may engage in activities necessary to fulfill the intent of this act, including, but not limited to, the following:
(a) Informing this state, units of local government, private agencies and organizations, and citizens of the nature and extent of poverty within the service area.
(b) Developing, administering, and operating community social and economic programs to reduce poverty within the service area.
(c) Providing a range of services and activities having a measurable and potentially major impact on causes of poverty in the community or in the service areas of the community.
(d) Providing activities designed to assist low income participants, including the elderly poor, to secure and retain meaningful employment; to attain an adequate education; to make better use of available income; to obtain and maintain adequate housing and a suitable living environment; to obtain emergency assistance through loans or grants to meet immediate and urgent individual and family needs, including the need for health services, nutritious food, housing, and employment-related assistance; to remove obstacles and solve problems which block the achievement of self-sufficiency; to achieve greater participation in the affairs of the community; and to make more effective use of other programs related to the purposes of this section.
(e) Providing on an emergency basis for the provision of supplies and services, nutritious food items, and related services necessary to counteract conditions of starvation and malnutrition among the poor.
(f) Providing and establishing linkages between governmental and other social services programs to assure the effective delivery of services to low income individuals.
(g) To encourage the use of entities in the private sector of the community in efforts to reduce poverty.
(h) Conducting pilot and demonstration projects with innovative approaches to reduce poverty, improve services, and utilize resources.
(i) Providing and advocating for training and technical assistance to public and private agencies, community groups, and units of local government to better define human problems, to improve services, and to facilitate citizen participation, including that of low income persons.
(j) Increasing interagency coordination and cooperation in serving low income persons. If possible, community action agencies shall enter into partnership and collaboration with other organizations to meet economic self-sufficiency goals.
(k) Entering into contracts with federal, state, and local public and private agencies and organizations as necessary to carry out the purposes of this act.
(l) Mobilizing federal, state, and local public and private financial resources and material and volunteer resources to reduce poverty and increase social and economic opportunities.

(m) Mobilizing community involvement from private and nonprofit sectors, including, but not limited to, businesses, economic and job development organizations, nonprofit faith-based communities, technical colleges and institutions of higher education, and the public sector, including, but not limited to, townships, cities, counties, and this state to address issues of poverty. Community action agencies shall coordinate with welfare-to-work strategies and implement strategies that increase household income and assets that lead to long-term economic self-sufficiency.
(n) Serving populations with barriers to self-sufficiency such as individuals and families with low incomes,
senior citizens, young children, homeless persons, physically and developmentally disabled persons, low wage workers, and adults without literacy skills or basic education or adequate skills needed for the workplace.

(o) Engaging in any other activity necessary to fulfill the intent of this act.


### 400.1110 Distribution of funds.

Sec. 10. Distribution of funds to community action agencies shall meet federal requirements.


### 400.1111 Community action agency; establishment of governing board of directors; qualifications and selection of members.

Sec. 11. A community action agency shall establish a governing board of directors that consists of the following:

(a) One-third are elected public officials. An elected public official may act through his or her representative.

(b) One-third of the members are low income, elderly, or consumers with disabilities.

(c) One-third of the members represent the private sector, including representatives of business and industry, agriculture, labor, and religious and civic organizations.


**Compiler's note:** The repealed section pertained to establishment of board of directors for community action agency.

### 400.1113 Interagency agreements; purpose; renewal.

Sec. 13. The bureau shall develop interagency agreements with agencies of other departments providing services to low income persons. The agreements shall specify methods of interagency planning and coordination of services. The agreements shall be renewed annually.


### 400.1114 Conducting business at public meeting; notice; availability of writings to public.

Sec. 14. (1) The business which the commission, a community action agency board of directors, or a community action agency advisory board may perform shall be conducted at a public meeting held in compliance with Act No. 267 of the Public Acts of 1976, as amended, being sections 15.261 to 15.275 of the Michigan Compiled Laws. Public notice of the time, date, and place of the meeting shall be given in the manner required by Act No. 267 of the Public Acts of 1976, as amended.

(2) A writing prepared, owned, used, in the possession of, or retained by the commission, the bureau, the department, or a community action agency created pursuant to this act in the performance of an official function shall be made available to the public in compliance with Act No. 442 of the Public Acts of 1976, as amended, being sections 15.231 to 15.246 of the Michigan Compiled Laws.


### 400.1115 Existing agencies and organizations performing services described in act; eligibility to receive funds; continuation of services.

Sec. 15. A public agency, nonprofit private agency, or nonprofit organization in existence and performing one or more of the services described in this act for which federal or state funds were expended, if eligible to receive the funds, shall receive those funds to enable the public agency, nonprofit private agency, or nonprofit organization to continue to perform those services.


### 400.1116 Rules.

Sec. 16. The department shall promulgate rules to implement this act pursuant to the administrative procedures act of 1969, Act No. 306 of the Public Acts of 1969, as amended, being sections 24.201 to 24.315 of the Michigan Compiled Laws. The department shall consult with and receive the advice of the commission before promulgating a rule under this act.


### 400.1117 Effectiveness report.

Sec. 17. Before January 1, 1986, the department shall submit to the senate and house committees that have the responsibility for labor matters a report covering the effectiveness of the bureau, the commission, and the community action agencies in reducing poverty and promoting social and economic opportunities for low income persons under this act.

400.1118 Appropriation of funds from general fund not required; condition.
Sec. 18. The legislature shall not be required to appropriate funds from the general fund for the continued performance of the provisions of this act, if federal funding for coordinating community social and economic programs and other programs and services as designated by the bureau and funded by the community development block grant is eliminated.

400.1119 Proposed use and distribution of funds provided under omnibus budget reconciliation act of 1981; public hearings; approval or disapproval of bureau plan.
Sec. 19. The legislature shall conduct public hearings on the proposed use and distribution of funds to be provided pursuant to section 675 of the omnibus budget reconciliation act of 1981, 42 U.S.C. 9902, and shall approve or disapprove by concurrent resolution adopted by a majority of the members elected and serving in each house the bureau's plan for distribution of funds.

Compiler's note: The repealed section pertained to effective date of act.
STATE OF MICHIGAN
93RD LEGISLATURE
REGULAR SESSION OF 2006

Introduced by Reps. Caul, Moolenaar, Booher, Proos, Baxter, Stewart, Miller, Vander Veen, Green, Ball, Palsrok, Tboeeman, Shaffer and Casperson

ENROLLED HOUSE BILL No. 5258

AN ACT to amend 1981 PA 230, entitled “An act to create a bureau of community services and a commission on economic and social opportunity within a state department to reduce the causes, conditions, and effects of poverty and promote social and economic opportunities that foster self-sufficiency for low income persons, to provide for the designation of community action agencies; and to prescribe the powers and duties of the department, the bureau, the commission, and the community action agencies,” by amending section 11 (MCL 409.1111), as amended by 2006 PA 129.

The People of the State of Michigan enact:

Sec. 11. (1) A community action agency shall establish a governing board of directors that consists of the following:
   (a) One-third are elected public officials. An elected public official may act through his or her representative.
   (b) One-third of the members are low income, elderly, or consumers with disabilities.
   (c) One-third of the members represent the private sector, including representatives of business and industry, agriculture, labor, and religious and civic organizations.

   (2) A community action agency may establish term limits for members of its board of directors in the community action agency’s bylaws. An administrative rule that purports to establish term limits for a member of a community action agency board of directors is void.

This act is ordered to take immediate effect.

__________________________________________
Cherie Filer
Chamber of the House of Representatives

Carol Murray Vivanti
Secretary of the Senate

Approved

__________________________________________
Governor
Notice of Public Comment Period
NOTICE OF PUBLIC COMMENT PERIOD
FY 2009 COMMUNITY SERVICES BLOCK GRANT (CSBG)
RECOVERY ACT STATE PLAN

The Michigan Department of Human Services (MDHS) is making the CSBG Recovery Act State Plan available for review and comment. The plan will be posted June 1, 2009, on the Michigan Recovery Web site @ www.michigan.gov/recovery, under Oversight and Accountability, and will also be available at Community Action Agency offices throughout Michigan. Written comments regarding the plan will be accepted until June 10, 2009 and should be sent to Stacie Gibson, Director, Bureau of Community Action and Economic Opportunity, Department of Human Services, Suite 1314, P.O. Box 30037, Lansing, Michigan 48909 or by fax to 517-335-5042.
ZIMMERFISH

PROJECT ESTIMATE

JOB #: SM1005

Date of Estimate: May 22, 2009

Project Name: MDHS Notice of Public Comment Period (CSBG) Recovery Act SP

Specifications: 5 publications: format ads, complete and fax insertion orders, create ad pdf files and email to publications, collect tearsheets and reconcile invoices. Includes newspaper charges.

Retail Ads (Size), Run Date:
- Detroit Free Press (2x2), 5/28/09 $1,392.00
- Grand Rapids Press (2x2), 5/28/09 224.00
- Detroit Michigan Chronicle (2x2), 5/27/09 174.80
- Marquette Mining Journal (2x2), 5/28/09 83.28

ZimmerFish Format and Placement Fees 630.00

TOTAL $ 2,844.32

Approved By: ____________________________ Date: 05/26/09

Purchase Order #: ____________________________ Usage: 1 Time

Send invoice and tearsheets to (please mark corrections if necessary):

Attn: Larry VanDeSande
Section: Office of Communications
Department: Department of Human Services
Address: P.O. Box 30037
Lansing, MI 48909

ZimmerFish policy for newspaper advertising: All newspaper advertising is billable upon completion of placement of the advertising and must be paid within 30 days of invoice. ZimmerFish will send tearsheets once they are received from all newspapers. Should an omission occur, a reconciliation credit will be issued.

This is an estimate only, based on specifications outlined to date. Customer alterations that exceed estimate are billed at $115 per hour and are added to final invoice. Terms are net 30 days. Interest at prevailing rates is added to all outstanding invoices over 30 days. Estimate valid for 30 days from date issued. Rev. 4/05.
Organization Charts

Michigan Department of Human Services
and
Bureau of Community Action & Economic Opportunity
Bureau of Community Action and Economic Opportunity

BCI = Building Code Inspector  
CIS = Code Inspector Supervisor  
GM = Department Analyst  
LTA = Limited Term Appointment
CSBG Recovery Act
CAA Allocation Chart
CAA 99% Funds Pass Through
### COMMUNITY SERVICES BLOCK GRANT

**CSBG Recovery Act - CAA Allocation Chart**

**April 10, 2009 -- September 30, 2010**

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<th>COMMUNITY ACTION AGENCY</th>
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<td>FiveCAP, Inc.</td>
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<td>Kalamazoo County Human Development Bureau *</td>
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<td>Muskegon-Oceana Community Action Partnership, Inc.</td>
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<td>Oakland-Livingston Human Service Agency</td>
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<td>Ottawa County Community Action Agency *</td>
<td>$415,083</td>
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<td>Saginaw County Community Action Committee, Inc.</td>
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<td>Southwest Michigan Community Action Agency</td>
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<td>Washtenaw County Employment Training &amp; Com Ser Group *</td>
<td>$925,193</td>
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<td>Wayne Metropolitan Community Services Agency</td>
<td>$2,635,558</td>
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**TOTAL CAA DISTRIBUTION BY FORMULA**

$36,471,928

*Public Agencies*
CAA Directory

and

Service Area Map
<table>
<thead>
<tr>
<th>MAP No.</th>
<th>AGENCY</th>
</tr>
</thead>
</table>
| 1       | **Alger-Marquette Community Action Board**  
Mr. Earl Hawn, Executive Director  
1125 Commerce Drive, Marquette Michigan 49855  
phone: 906-228-6522 fax: 906-228-6527  
E-Mail: www.ehawn@amcab.org  
www.amcab.org  
Service area: counties of Alger, Marquette |
| 2       | **Allegan County Resource Development Committee, Inc.**  
Mr. Edward Hillary, Executive Director  
323 Water Street, Allegan, Michigan 49010  
phone: 269-673-5472  
fax: 269-673-3795  
E-Mail: ehillary@ardc.com  
Service area: county of Allegan |
| 3       | **Area Community Services Employment and Training Council - Community Action Agency**  
Ms. Beverly Drake, Director  
Ms. Karen Tolan, Associate Director - CAA  
144 East Fulton Street, Grand Rapids, Michigan 49503  
phone: 616-336-4100  
fax: 616-336-4118  
E-Mail: bdrake@acset.org  
Service area: county of Kent |
| 4       | **Baraga-Houghton-Keweenaw Community Action Agency, Inc.**  
Ms. Jean LaBerg, Executive Director  
926 Dodge St., Houghton, Michigan 49931  
phone: 906-482-5528, FAX: 906-482-5512  
E-Mail: bhkcaa@att.net  
Service area: counties of Baraga, Houghton, Keweenaw |
| 5       | **Capital Area Community Services, Inc.**  
Mr. Ivan Love, Jr., Executive Director  
101 East Willow Street, Lansing, Michigan 48906  
Phone: 517-482-6281  
Fax: 517-482-7747  
E-Mail: iwlove@cacs-inc.org  
Service area: counties of Clinton, Eaton, Ingham, Shiawasee |
| 26      | **Community Action Agency of Jackson, Lenawee, Hillsdale**  
Ms. Marsha Kreucher, Executive Director  
P.O. Drawer 1107, 1214 Greenwood, Jackson, Michigan 49204  
phone: 517-784-4800  
Fax: 517-784-5188 or 517-784-6815  
E-Mail: mkreucher@caajlh.org  
Website: www.caajlh.org  
Service area: counties of Hillsdale, Jackson, Lenawee |
| 7       | **Community Action Agency of South Central Michigan**  
Ms. Nancy MacFarlane, Executive Director  
P.O. Box 1026, 175 Main Street, Battle Creek, Michigan 49016  
phone: 269-965-7766  
Fax: 269-965-1152  
E-Mail: nancym@caascm.org  
Service area: counties of Branch, Barry, Calhoun & St. Joseph Co. |
<table>
<thead>
<tr>
<th>MAP No.</th>
<th>AGENCY</th>
</tr>
</thead>
</table>
| 6       | **Chippewa-Luce-Mackinac Community Action and Human Resources Authority, Inc.**  
Mr. Ronald J. Calery, Executive Director  
P.O. Box 70, 524 Ashman Street, Sault Ste. Marie, MI 49783  
Phone: 906-632-3363  
FAX: 906-632-4255  
e-mail: [execdir@clmcaa.com](mailto:execdir@clmcaa.com)  
Service area: counties of Chippewa, Luce, Mackinac |
| 21      | **City of Detroit, Department of Human Services**  
Ms. Shenetta Coleman, Executive Director  
5031 Grandy Street, Detroit, Michigan 48211  
phone: 313-852-5628  
fax: 313-852-4837  
E-Mail: [Colemas@dhs.ci.detroit.mi.us](mailto:Colemas@dhs.ci.detroit.mi.us)  
Service area: County of Wayne – City of Detroit only |
| 8       | **Dickinson-Iron Community Services Agency**  
Mr. Jeff Heino, Executive Director  
Crystal Lake Community Center  
800 Crystal Lake Boulevard, Iron Mountain, Michigan 49801  
phone: 906-774-2256  
fax: 906-774-2257  
E-Mail: [jheino@dicsami.org](mailto:jheino@dicsami.org)  
Service area: counties of Dickinson, Iron |
| 9       | **Economic Opportunity Committee of St. Clair County**  
Ms. Melinda Johnson, Executive Director  
302 Michigan Street, Port Huron, Michigan 48060  
phone: 810-982-8541  
fax: 810-982-7233  
E-Mail: [Johnson.melinda@caascc.org](mailto:Johnson.melinda@caascc.org)  
Service area: county of St. Clair |
| 10      | **EightCAP, Inc**  
Mr. John Van Nieuwenhuyzen, President  
P.O. Box 368, Greenville, Michigan 48838  
Phone: 616-754-9315  
Fax: 616-754-9310  
E-Mail: [johnvan@8cap.org](mailto:johnvan@8cap.org)  
Service area: counties of Gratiot, Ionia, Isabella, Montcalm |
| 11      | **FiveCAP, Inc.**  
Ms. Mary Trucks, Executive Director  
302 North Main Street, P.O. Box 37, Scottville, Michigan 49454  
phone: 231-757-3785  
fax: 231-757-9669  
E-Mail: [fivecap@fivecap.org](mailto:fivecap@fivecap.org)  
Service area: counties of Lake, Manistee, Mason, Newaygo |
<table>
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<th>#</th>
<th>Organization Name</th>
<th>Contact Person</th>
<th>Phone Number</th>
<th>Fax Number</th>
<th>Email Address</th>
<th>Service Area</th>
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</thead>
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<tr>
<td>12</td>
<td>Genesee County Community Action Resource Department</td>
<td>Mr. Steve Walker, Executive Director</td>
<td>810-762-4900</td>
<td>810-768-4667</td>
<td><a href="mailto:swalker@co.genesee.mi.us">swalker@co.genesee.mi.us</a></td>
<td>County of Genesee</td>
</tr>
<tr>
<td>13</td>
<td>Gogebic-Ontonagon Community Action Agency</td>
<td>Ms. Carolynne Carlson, Executive Director</td>
<td>906-667-0283</td>
<td>906-663-0356</td>
<td><a href="mailto:carlsonc@gocaa.org">carlsonc@gocaa.org</a></td>
<td>Counties of Gogebic, Ontonagon</td>
</tr>
<tr>
<td>14</td>
<td>Human Development Commission</td>
<td>Ms. Mary Ann Vandemark, Executive Director</td>
<td>989-673-4121</td>
<td>989-673-2031</td>
<td><a href="mailto:maryannv@hdc-caro.org">maryannv@hdc-caro.org</a></td>
<td>counties of Huron, Lapeer, Sanilac, Tuscola</td>
</tr>
<tr>
<td>15</td>
<td>Kalamazoo County Community Action Bureau</td>
<td>Mr. Miguel Rodriguez, Executive Director</td>
<td>269-373-5314</td>
<td>269-373-5132</td>
<td><a href="mailto:MLRodr@kalcounty.com">MLRodr@kalcounty.com</a></td>
<td>county of Kalamazoo</td>
</tr>
<tr>
<td>16</td>
<td>Macomb County Community Services Agency</td>
<td>Mr. Frank Taylor, Executive Director</td>
<td>586-469-6999</td>
<td>586-469-5530</td>
<td><a href="mailto:julie.hintz@co.macomb.mi.us">julie.hintz@co.macomb.mi.us</a></td>
<td>county of Macomb</td>
</tr>
<tr>
<td>17</td>
<td>Menominee-Delta-Schoolcraft Community Action Agency and Human Resource Authority</td>
<td>Mr. William Dubord, Executive Director</td>
<td>906-786-7080</td>
<td>906-786-9423</td>
<td>wdu <a href="mailto:bord@mdscaa.org">bord@mdscaa.org</a></td>
<td>counties of Delta, Menominee, Schoolcraft</td>
</tr>
<tr>
<td>18</td>
<td>Mid Michigan Community Action Agency, Inc.</td>
<td>Ms. Jill Sutton, Interim CEO, Executive Director</td>
<td>989-386-3805</td>
<td>989-386-3277</td>
<td><a href="mailto:jsutton@mmcaa.org">jsutton@mmcaa.org</a></td>
<td>Bay, Clare, Gladwin, Mecosta, Midland, Osceola</td>
</tr>
<tr>
<td>Page</td>
<td>Organization Name</td>
<td>Contact Person</td>
<td>Address</td>
<td>Phone</td>
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<td>19</td>
<td>Monroe County Opportunity Program</td>
<td>Ms. Stephanie Kasprzak, Executive Director</td>
<td>1140 S. Telegraph Road, Monroe, Michigan 48161-4006</td>
<td>734-241-2775</td>
<td>734-457-0630</td>
<td><a href="mailto:skasprzak@monroecountyop.org">skasprzak@monroecountyop.org</a></td>
</tr>
<tr>
<td>20</td>
<td>Muskegon-Oceana Community Action Against Poverty, Inc.</td>
<td>Mr. Kenneth Shelton, Executive Director</td>
<td>1170 W. Southern, Muskegon, Michigan 49441</td>
<td>231-725-9499</td>
<td>231-722-1959</td>
<td><a href="mailto:Krsheulton@aol.com">Krsheulton@aol.com</a></td>
</tr>
<tr>
<td>22</td>
<td>Northeast Michigan Community Service Agency</td>
<td>Mr. John Swise, Executive Director</td>
<td>2375 Gordon Road, Alpena, Michigan 49707</td>
<td>989-356-3474</td>
<td>989-354-5909</td>
<td><a href="mailto:wisei@nemcsa.org">wisei@nemcsa.org</a></td>
</tr>
<tr>
<td>23</td>
<td>Northwest Michigan Community Action Agency</td>
<td>Mr. John Stephenson, Executive Director</td>
<td>3963 Three Mile Road, Traverse City, Michigan 49686-9164</td>
<td>231-947-3780</td>
<td>231-947-4935</td>
<td><a href="mailto:istephenson@nmcaa.org">istephenson@nmcaa.org</a></td>
</tr>
<tr>
<td>24</td>
<td>Oakland Livingston Human Services Agency</td>
<td>Mr. Ron Borngesser, Executive Director, CEO</td>
<td>P.O. Box 430598, 2nd Floor, 196 Cesar E. Chavez, Pontiac, Michigan 48343-0598</td>
<td>248-209-2603</td>
<td>248-209-2645</td>
<td><a href="mailto:claudiab@olhsa.org">claudiab@olhsa.org</a></td>
</tr>
<tr>
<td>25</td>
<td>Ottawa County Community Action Agency</td>
<td>Mr. Bill Raymond, Executive Director</td>
<td>12251 James Street, Suite 300, Holland, Michigan 49424-9661</td>
<td>616-393-5601</td>
<td>616-393-5612</td>
<td><a href="mailto:braymond@co.ottawa.mi.us">braymond@co.ottawa.mi.us</a></td>
</tr>
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<td>27</td>
<td>Saginaw County Community Action Committee, Inc.</td>
<td>Ms. Lillie Williams, Executive Director</td>
<td>2824 Perkins, Saginaw, Michigan 48601</td>
<td>989-753-7741</td>
<td>989-753-2439</td>
<td><a href="mailto:liwilliams@saginawcac.org">liwilliams@saginawcac.org</a></td>
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<td>28</td>
<td><strong>Southwest Michigan Community Action Agency</strong></td>
<td>Mr. Arthur Fenrick  Executive Director&lt;br&gt;185 E. Main St, 2nd Floor, Benton Harbor, Michigan  49022&lt;br&gt;phone:  800-334-7670&lt;br&gt;269-925-9077&lt;br&gt;fax:  269-925-9271&lt;br&gt;E-Mail: <a href="mailto:afenrick@smcaa.com">afenrick@smcaa.com</a></td>
<td>counties of Berrien, Cass, Van Buren</td>
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<td><strong>Washtenaw County Employment Training &amp; Human Services Group</strong></td>
<td>Ms. Trenda Rusher, Director&lt;br&gt;Employment Training and Community Services&lt;br&gt;P.O. Box 915, 555 Towner, Ypsilanti, Michigan  48197-0915&lt;br&gt;phone: 734-484-6610&lt;br&gt;fax: 734-484-7271&lt;br&gt;E-Mail: <a href="mailto:rushert@ewashtenaw.org">rushert@ewashtenaw.org</a></td>
<td>county of Washtenaw</td>
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<td><strong>Wayne-Metropolitan Community Action Agency</strong></td>
<td>Mr. Louis Piszker, Executive Director&lt;br&gt;2121 Biddle, Suite 102, Wyandotte, Michigan  48192&lt;br&gt;phone: 734-246-2280&lt;br&gt;fax: 734-246-2288&lt;br&gt;E-Mail: <a href="mailto:bpszker@waynemetro.org">bpszker@waynemetro.org</a></td>
<td>county of Wayne – excluding the City of Detroit</td>
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COMMUNITY ACTION AGENCIES IN MICHIGAN

Service Area Map

1. Alger-Marquette Community Action Board
2. Allegan County Resource Development Committee
3. ACSET – Community Action Agency
5. Capital Area Community Services Agency
6. Chippewa-Luce-Mackinac Community Action & Human Resource Authority
7. Community Action Agency of South Central Michigan
8. Dickinson-Iron Community Services Agency
9. Economic Opportunity Committee of St. Clair County
10. EIGHTCAP
11. FIVECAP
12. Genesee County Community Action Resource Department
13. Gogebic-Ontonagon County Community Action Agency
14. Human Development Commission
15. Kalamazoo County Community Action Bureau
16. Macomb County Community Services Agency
17. Menominee-Delta-Schoolcraft Community Action Agency
18. Mid-Michigan Community Action Agency
19. Monroe County Opportunity Program
20. Muskegon-Oceana Community Action Partnership
21. City of Detroit - Department of Human Services
22. Northeast Michigan Community Services Agency
23. Northwest Michigan Community Action Agency
24. Oakland-Livingston Human Services Agency
25. Ottawa County Community Action Agency
27. Saginaw County Community Action Committee
28. Southwest MI Community Action Agency
29. Washtenaw County Employment Training & Human Services Group
30. Wayne Metropolitan Community Action Agency
V4A/Voices for Action
Regional Network Structure
<table>
<thead>
<tr>
<th>Regions cover all 83 counties* (same as Homelessness regions)</th>
<th>DHS Regional Lead</th>
<th>CAA Regional Lead and alternate</th>
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</thead>
<tbody>
<tr>
<td><strong>Region I</strong>&lt;br&gt;Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon, Schoolcraft</td>
<td>Russell Sexton&lt;br&gt;DHS County Director, Menominee Direct Phone: 906-789-7217&lt;br&gt;Cell: 906-280-7689&lt;br&gt;<a href="mailto:SextonR2@Michigan.gov">SextonR2@Michigan.gov</a></td>
<td>Earl Hawn&lt;br&gt;Executive Director, Alger-Marquette Community Action Board&lt;br&gt;Phone: 906-228-6522&lt;br&gt;<a href="mailto:ehawn@amcab.org">ehawn@amcab.org</a></td>
</tr>
<tr>
<td><strong>Region II</strong>&lt;br&gt;Alcona, Iosco, Alpena, Presque Isle, Antrim, Kalkaska, Benzie, Charlevoix, Emmet, Cheboygan, Crawford, Otsego, Grand Traverse, Leelanau, Manistee, Missaukee, Wexford, Montmorency, Oscoda, Ogemaw, Roscommon</td>
<td>Dave VanHouten&lt;br&gt;DHS County Director, Missaukee/Wexford Direct Phone: 231-779-4501&lt;br&gt;Cell: 231-878-2314&lt;br&gt;<a href="mailto:VanHoutenD@Michigan.gov">VanHoutenD@Michigan.gov</a></td>
<td>John Swise, Executive Director, NE Michigan Community Service Agency&lt;br&gt;Phone: 989-356-3474&lt;br&gt;<a href="mailto:swisej@nemcsa.org">swisej@nemcsa.org</a></td>
</tr>
<tr>
<td><strong>Region III</strong>&lt;br&gt;Ionia, Kent, Lake, Mason, Mecosta, Montcalm, Muskegon, Newaygo, Oceana, Oseola, Ottawa</td>
<td>James H. McCormick&lt;br&gt;DHS County Director, Newaygo/Lake Direct Phone: 231-689-5531&lt;br&gt;Cell: 231-349-1614&lt;br&gt;<a href="mailto:McCormickJ@Michigan.gov">McCormickJ@Michigan.gov</a></td>
<td>Kenneth R. Shelton, Sr.&lt;br&gt;Executive Director, Muskegon-Oceana CAP, Inc.&lt;br&gt;Phone: 231-725-9499&lt;br&gt;<a href="mailto:krsheltonsr@aol.com">krsheltonsr@aol.com</a></td>
</tr>
<tr>
<td><strong>Region IV</strong>&lt;br&gt;Arenac, Bay, Clare, Gladwin, Gratiot, Isabella, Midland, Saginaw</td>
<td>Mark L. Stevens&lt;br&gt;DHS County Director, Isabella/Midland Direct Phone: 989-772-8502&lt;br&gt;Cell: 989-529-2937&lt;br&gt;<a href="mailto:StevensM3@Michigan.gov">StevensM3@Michigan.gov</a></td>
<td>John Van Nieuwenhuyzen, President&lt;br&gt;EightCAP, Inc.&lt;br&gt;Phone: 616-754-9315, ext.3346&lt;br&gt;<a href="mailto:johnvan@8cap.org">johnvan@8cap.org</a></td>
</tr>
</tbody>
</table>

John Sutton, Interim CEO, Executive Director<br>Mid Michigan CAA<br>Phone: 989-386-3805<br>[jsutton@mmcaa.org](mailto:jsutton@mmcaa.org) |
<table>
<thead>
<tr>
<th>Regions cover all 83 counties* (same as Homelessness regions)</th>
<th>DHS Regional Lead</th>
<th>CAA Regional Lead and alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Region V</strong>&lt;br&gt;Genesee, Huron, Lapeer, St. Clair, Sanilac, Tuscola</td>
<td>Longino Gonzales&lt;br&gt;DHS County Director, Genesee&lt;br&gt;Direct Phone: 810-760-2645&lt;br&gt;Cell: 989-245-0351&lt;br&gt;<a href="mailto:GonzalesL@Michigan.gov">GonzalesL@Michigan.gov</a></td>
<td>Mary Ann Vandemark&lt;br&gt;Executive Director, Human Development Commission&lt;br&gt;Phone: 989-673-4121&lt;br&gt;<a href="mailto:maryannv@hdc-caro.org">maryannv@hdc-caro.org</a>&lt;br&gt;Melinda Johnson&lt;br&gt;Executive Director, Economic Opportunity Committee of St. Clair County&lt;br&gt;Phone: 810-982-8541&lt;br&gt;<a href="mailto:mjohnson@stclaireoec.org">mjohnson@stclaireoec.org</a></td>
</tr>
<tr>
<td><strong>Region VI</strong>&lt;br&gt;Allegan, Barry, Berrien, Branch, Calhoun, Cass, Kalamazoo, St. Joseph, Van Buren,</td>
<td>Sherry Thomas-Cloud&lt;br&gt;DHS County Director&lt;br&gt;Kalamazoo&lt;br&gt;Direct Phone: 269-337-5254&lt;br&gt;Cell: 269-998-3584&lt;br&gt;<a href="mailto:Thomas-CloudS@Michigan.gov">Thomas-CloudS@Michigan.gov</a></td>
<td>Nancy McFarlane,&lt;br&gt;Executive Director, CAA of South Central MI&lt;br&gt;Phone: 269-965-7766&lt;br&gt;<a href="mailto:nancym@caascm.org">nancym@caascm.org</a>&lt;br&gt;Art Fenrick&lt;br&gt;Executive Director, SW Michigan CAA&lt;br&gt;Phone: 269-925-9077&lt;br&gt;<a href="mailto:afenrick@smcaa.com">afenrick@smcaa.com</a></td>
</tr>
<tr>
<td><strong>Region VII</strong>&lt;br&gt;Clinton, Eaton, Hillsdale, Ingham, Jackson, Lenawee, Livingston, Shiawassee, Washtenaw</td>
<td>Tanda L. Reynolds&lt;br&gt;DHS County Director, Jackson&lt;br&gt;Direct Phone: 517-780-7180&lt;br&gt;Cell: 517-812-2514&lt;br&gt;<a href="mailto:ReynoldsT@Michigan.gov">ReynoldsT@Michigan.gov</a></td>
<td>Ivan Love&lt;br&gt;Executive Director, Capital Area Community Services, Inc.&lt;br&gt;Phone: 517-482-6281&lt;br&gt;<a href="mailto:Ksnow1327@hotmail.com">Ksnow1327@hotmail.com</a>&lt;br&gt;Marsha Kreucher, CEO&lt;br&gt;Community Action Agency of Jackson, Lenawee, Hillsdale&lt;br&gt;Phone: 517-784-4800&lt;br&gt;<a href="mailto:mkreucher@caajlh.org">mkreucher@caajlh.org</a></td>
</tr>
<tr>
<td><strong>Region VIII</strong>&lt;br&gt;Macomb, Monroe, Oakland, Wayne</td>
<td>Rene Fluker,&lt;br&gt;Wayne County DHS&lt;br&gt;Direct Phone: 313-456-1236&lt;br&gt;Cell: 313-468-4433&lt;br&gt;<a href="mailto:FlukerR@Michigan.gov">FlukerR@Michigan.gov</a></td>
<td>Louis Piszker, CEO, Wayne-Metropolitan Community Action Agency&lt;br&gt;Phone: 734-246-2280&lt;br&gt;<a href="mailto:lpiszker@waynemetro.org">lpiszker@waynemetro.org</a>&lt;br&gt;Shenetta Coleman, Director,&lt;br&gt;Department of Human Services (CAA)&lt;br&gt;City of Detroit&lt;br&gt;Phone: 313-852-5628&lt;br&gt;<a href="mailto:Colemas@dhs.ci.detroit.mi.us">Colemas@dhs.ci.detroit.mi.us</a></td>
</tr>
</tbody>
</table>

*Note: The “Regions” do not necessarily align with the CAA geographic boundaries. However, all CAAs and County DHS Offices are included in the V4A networks.*