

APPLICATION TO **REMOVE** or **REPLACE A FATHER** ON A MICHIGAN **BIRTH RECORD**
(This form is to be used only to remove or replace a father)

PLEASE READ AND FOLLOW INSTRUCTIONS

For additional information:

Vital Records Changes

(517) 335-8660 Mon-Fri 8:00 am - 5:00 pm ET

MAIL APPLICATION AND PROPER FEE TO:

Vital Records Changes

P.O. Box 30721

Lansing MI 48909

PERSON REQUESTING FATHER'S NAME BE REMOVED OR REPLACED PLEASE PRINT CLEARLY AND LEGIBLY

Please provide your name and complete mailing address to mail the new record to you and a phone number to contact you if there are questions regarding this request.

Person Requesting Father's Name
Be Removed or Replaced:

Mailing Address:

City/State/Zip:

Daytime phone to contact you:

Area Code & Number

ELIGIBILITY

To be eligible to remove or replace a father on a birth record, you must be the person named on the record and at least 18 years old, a parent named or to be named on the record, or a legal guardian or legal representative of the person named on the record. Legal guardians must include a copy of the court guardianship documents. Legal representatives must provide information on official letterhead documenting that he/she represents the person named on the record. Please check the item that applies to you:

☐ Person named on the record (must be at least 18 years old)

☐ Legal guardian of the person(s) named or to be named on the record

☐ Parent named or to be named on the record

☐ Legal representative of the person(s) named or to be named on the record

REQUIRED DOCUMENTATION (All court documents will be returned)

To **remove** a father's name from a birth record, you must submit at least one of the following documents (please check one):

☐ Final Judgment of Divorce (all pages)

☐ Court Determination of Non-Paternity

To **replace** a father's name on a birth record, you must submit one of the following documents (please check one):

☐ An original signed and notarized Affidavit of Parentage **is attached**.

☐ A court order **is attached**. (The court order must name the natural father as a party of the court action)

☐ Affidavit of Parentage has been duly signed and notarized, and previously submitted to the Central Paternity Registry.

INDICATE INFORMATION AS IT SHOULD APPEAR ON THE NEW RECORD			
CHILD'S FULL NAME	First:	Middle:	Last:
FATHER'S FULL NAME	First:	Middle:	Last:
FATHER'S PLACE OF BIRTH	State or County (if not U.S.)		
FATHER'S DATE OF BIRTH	Month	Day	Year

If any birth information is unknown, please indicate "unknown" in the appropriate space.

INFO TO LOCATE CHILD'S BIRTH RECORD	CHILD'S NAME AT BIRTH:		CHILD'S DATE OF BIRTH	
	First	Middle	Last	Mo Day Year
GENDER 9 Male 9 Female	CHILD'S PLACE OF BIRTH:			
	Hospital (If recent birth)	City	County	
MOTHER'S NAME BEFORE FIRST MARRIED:				
	First	Middle	Last	
FATHER CURRENTLY NAMED ON RECORD:				
	First	Middle	Last	

A SIGNATURE IS REQUIRED TO PROCESS THE APPLICATION. THE MOTHER'S SIGNATURE IS REQUIRED WHEN REQUESTING A NAME CHANGE FOR THE CHILD.	
K Signature of Person Requesting Change:	Date:
K Other Signature:	Date:

FOR OFFICE USE ONLY - DO NOT WRITE IN THIS AREA

PENALTIES: Any person who willfully and knowingly makes false application to change or amend a Michigan birth record may be fined not more than \$1,000 and/or imprisoned not more than one (1) year. MCL 333.2894(1)(b) and (c).
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PAYMENT - The fee for removing or replacing a father's name on a Michigan birth record is \$26.00 and includes one copy of the record with the changes made. Additional copies of the new record are available for \$5.00 each when ordered at the same time. Payment must be made by check or money order and made payable to the "State of Michigan."		
Application Fee (Non-Refundable) Fee includes one (1) certified copy of the record	\$26.00	\$ 26.00
_____ Additional Certified Copies	\$ 5.00 Each	\$
TOTAL ENCLOSED:		\$