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GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LABOR & ECONOMIC GROWTH
LANSING

KEITH W. COOLEY
DIRECTOR

OFFICIAL

E-mailed: 08/10/07 (bs)
Bureau of Workforce Programs (BWP)
Policy Issuance (PI): 07-05

Date: August 10, 2007

To: Michigan Works! Agencies

From: Janet Howard, Interim Director (SIGNED)
Bureau of Workforce Programs

Subject: Second Year Funding for the 21st Century Regional Planning Initiative

Programs Affected: Workforce Investment Act (WIA)

Rescissions: None

References: The WIA of 1998
20 CFR Part 652, et al

Background: PI 06-07 and subsequent changes provided Rapid Response Reserve funds to Michigan Works! Agencies for the creation of 13 regional strategic collaborations. The funds were to be used to develop strategic plans for implementation of comprehensive regional strategies that would address short and long-term workforce, and economic development needs of the region.

Policy: Additional funds are being provided for implementation of the regional strategies as identified in the strategic plans that were submitted on May 30, 2007. Funds will be provided to implement projects consistent with the approved 21st Century Regional Plans. The Department of Labor & Economic Growth will award up to \$30,000 per project. Regions may submit proposals for more than one project, but the total amount any region can receive is \$60,000. Carry-forward funds from Program Year 2006 must be obligated prior to new funds being awarded for second year funding.

Separate proposals will be taken on a rolling, continual basis until all funds are allocated for projects. The BWP will notify all 21st Century Region Conveners when all funds have been obligated.

The following criteria will apply:

- Program Year 2006 carry-forward funding must be obligated or expended prior to application for the second year funds.
- Funds awarded during the program year must be expended by June 30, 2008.
- Separate proposals are to be submitted for each project.
- Funds are to be used for implementation activities that have already been identified in the 21st Century Regional Plans approved by the state.
- Funds will not be awarded to projects that duplicate existing Technical Assistance resources.
- Funds will not be awarded to conduct surveys or to compose, develop or provide reports.
- Proposals are limited to the 21st Century Regional Plan Project Form (2 page maximum), and the budget form signed by the convener.

Action:

Proposals will be accepted on a rolling, continual basis. Proposals should be submitted to:

Ms. Janice Cooper, Acting Program Manager
Michigan Regional Skills Alliances Section
Department of Labor & Economic Growth
Bureau of Workforce Programs
201 North Washington Square
Victor Office Center, 5th Floor
Lansing, Michigan 48913

Plans should also be submitted electronically to 21stcentury@michigan.gov.

Inquiries:

Questions regarding this PI should be directed to Ms. Janice Cooper at (517) 335-5858 or by e-mail to cooperj1@michigan.gov

In accordance with the Americans with Disabilities Act, information contained in this PI will be made available in alternative format (large type, audio tapes, etc.) upon written requests received by this office. It is also available for transmission on the e-mail system. Please contact Ms. Bonita Smith for details at (517) 335-5177.

Expiration:

June 30, 2008

JH:JC:bs

Budget Information Summary (BIS) Instructions

Section I - - Identification Information

1. Michigan Works! Agency (MWA): Enter the name of the MWA.
2. MWA Number: Enter the number assigned to the MWA.
3. Plan/Modification Number: Each plan number will begin with the year (e.g., 07). The modification will begin with 00 and subsequent changes will be the next in sequence from 00; i.e., 01, 02, etc.
4. Plan Period: Enter the start and end dates of the plan period. (e.g., 07-01-07 to 06-30-08).
5. Funding Source: Check the box for corresponding plan this BIS will be used for.

Section II - - Total Funds Available

1. Appropriation Year (AY) Funding
 - a. Enter the current AY allocated funding.
 - b. Enter amount transferred in from another program, if any, and indicate which program the amount came from.
 - c. Enter amount transferred out to another program, if any, and indicate which program the amount was transferred to.
 - d. Enter the sum of lines 1a, 1.b., and 1.c. to show the total allocation.
2. Carry-in funding
 - a. Enter carry-in, if any, indicate AY, and indicate if final or estimated. If estimated, the MWA shall ensure the figure is accurate based upon financial balance at the time.
 - b. Enter State level carry-in, if any.
 - c. Enter the sums of lines 2a and 2b to show total carry-in funding.
3. Enter the sums of lines 1d and 2c to show total funds available.

Section III - - Current AY Planned Expenditures by Cost Category

1. Administration: Enter amount of current allocation planned for administration.
2. Program: Enter amount of current allocation planned for program costs.

For Youth:

- a. Enter amount of allocation planned for in-school youth.
- b. Enter amount of allocation planned for out-of-school youth.

21st Century Regional Plan Project Form
(Not to exceed 2 pages)

21st Century Region: _____
Convener: _____
Project Title: _____
Date Submitted: _____
Amount Requested: _____ (Not to exceed \$30,000)
Leveraged Resources: cash \$_____ in kind \$_____
Projected start date: _____ end date: _____

Check the focus area(s) of the 21st Century Regional Plan that apply to this project:

- Develop a coordinated approach to working with employers.
- Assess the regional workforce and economy; develop and maintain regional resources/asset mapping.
- Define and develop regional response services; coordinate the process for input/output of database information.
- Develop regional layoff prevention, and business enhancement services.
- Develop, attract, retain talent; implement a 21st Century Scholarship Program; incorporate Skills Information Model.
- Develop and implement a communications strategy.

1. Briefly describe the project covering the following:
 - a. The goals/objectives, and the corresponding tasks to accomplish the project.

b. Partners or contractors responsible for completing the project.

2. Describe how the project fits into the 21st Century Regional Plan, and how it ties in with other regional activities.

Assurance:

I certify that all first year 21st Century Regional Planning funds have been obligated or expended as of this date.

Convener Signature: _____ Date: _____

BUDGET INFORMATION SUMMARY

SECTION I – IDENTIFICATION INFORMATION

1. Michigan Works! Agency (MWA)				2. MWA No.	
3. Plan/Mod No. 07-00			4. Plan Period: 7-1-07 through 6-30-08		
5. Funding Source:					
Adult	DW	Youth	Administration	Statewide Activities	Rapid Response X

SECTION II – TOTAL FUNDS AVAILABLE

Allocation	Amounts
1. Appropriation Year (AY) Funding	
a. Current AY Funding	\$
b. Transfer in from: Adult [] Dislocated Worker []	\$
c. Transfer out to: Adult [] Dislocated Worker []	\$
d. Total Current AY funding	\$
2. Carry-in Funding	
a. Carry-in AY _____ Estimated [] Final []	\$
b. State Level Carry-in Funding	\$
c. Total Carry-in Funding	\$
3. Total Funds Available	\$

SECTION III - CURRENT AY PLANNED EXPENDITURES BY COST CATEGORY

Cost Category	Amounts
1. Administration	\$
2. Program	\$
If Youth, complete a and b	
a. Program Funding Amount for In-School Youth	\$
b. Program Funding Amount for Out-of-School Youth	\$

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