

Questions and Answers regarding the Michigan Skills Alliances RFP
Last updated 4/14/2010

Q. In the Work Plan section, is it allowable to deviate from the narrative requirements (i.e. double spacing and 12 point font) and to use a table with tasks and timelines?

A. In order to allow for a reasonable review structure, a concise and succinct Work Plan is required in MiSA proposals. It is allowable to utilize single spacing in a table format to detail the 48-month timeline, but the 12 point font is still a requirement. Proposals that receive a score of 80% or more on each section will have an opportunity to provide an enhanced Work Plan during the site visit portion of the review process.

Q. Due to the size of attachments, there could be difficulties in sending proposals and accompanying documents via email. Are any alternative means of submission available?

A. The only acceptable electronic submission of proposals and accompanying documents is via email in Microsoft Word (doc) or Adobe Acrobat PDF format. Sending multiple files via email(s) is an acceptable means of satisfying the MiSA proposal electronic submission requirements. If doing so, be sure to designate in the file name the number of the attachment such as MiSA_proposal_name-of-applicant_1of 4.doc. The second email will contain the file MiSA_proposal_name-of-applicant_2of 4.doc, etc.

Q. Pages 29 and 30 of the MiSA RFP state that employers must be partners of an alliance, but the public workforce system “should” be included in an alliance. Is the public workforce system a necessary partner?

A. Yes. Mandatory partners of a Michigan Skills Alliance include employers, the public workforce system, post secondary education institutions/universities, and the Department of Energy, Labor & Economic Growth. In addition to being mandatory partner, Michigan Works! Agencies/Workforce Development Boards should be actively involved in a Michigan Skills Alliance.

Beginning on page 29, the MiSA RFP states:
Partners **MUST** include:

- **Employers.** Because the Sectoral Skills Alliance is built around the workforce needs of employers, the majority of partners should be businesses engaged in the targeted industry.

- **Public Workforce System.** The public workforce system--Michigan Works! Agencies/Workforce Development Boards--should be actively involved to seamlessly bring together private enterprise and public resources.
- **Post Secondary Education Institutions/Universities.** Educational institutions are responsible for providing training for the current and future workforce making them an important partner. Representatives must be included from local or regional post secondary education institutions and/or universities.
- **The Department of Energy, Labor & Economic Growth.** DELEG is poised to provide value-added support to Regional and Sectoral Skills Alliances in several ways, including:
 - Alliance Convening
 - Strategy Development
 - Labor Market Research
 - Communications Linkages
 - Regional and Sectoral Academy

Q. The MiSA RFP Budget Summary does not fully display numbers in the Program Subtotal Costs line.

A. The Budget Summary has been amended to allow for full display of numbers in the Program Subtotal Costs line.

Please click here for a link to the budget summary

http://w3.michigan.gov/documents/rsa/MiSA_RFP_Budget_Summary_FINAL_Apr2010_317776_7.xls