

**Doing It Right Driving School, Inc.**  
**3141 East Towne Street, Suite 108**  
**Anytown, MI 47631**  
**(313) 555-1234**

Office Hours: Monday – Friday, 9:00 am – 5:00 p.m.

Department of State Certification # P000816

**SEGMENT 1 CONTRACT**

Program Number # SI-06/9/14-2pm Classroom Location: Anytown High School

Dates of Class: Monday – Thursday, 6/9/14 through 6/26/14

Student Name \_\_\_\_\_  
Last First Middle Age Date of Birth

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone (Parent or Guardian) \_\_\_\_\_

Parent's Name \_\_\_\_\_ Home Phone (Parent) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**COURSE PROVISIONS**

Doing It Right Driving School will provide a minimum of 24 hours of classroom instruction, 6 hours of behind-the-wheel (BTW) instruction, and 4 hours of observation time in a dual controlled automobile, fully insured, covering each student enrolled in the program. Classroom instruction must be a minimum of 3 weeks in length. BTW instruction shall not begin until the student has received a minimum of 4 hours of classroom instruction. BTW instruction must be completed no later than 3 weeks after the classroom instruction has been completed.

**REQUIRED LANGUAGE**

**NOTICE** - This provider is required to be certified by the Secretary of State. If you have any complaint that cannot be settled with the provider, please complete the Driver Education Complaint form found on the Department of State website; [www.michigan.gov/teendriver](http://www.michigan.gov/teendriver). Completion of driver education instruction does not guarantee qualification for a driver license.

**TERMS**

1. The student must be at least 14 years/8 months of age by the first scheduled day of class (verification by birth certificate required).
2. The parent or guardian agrees to pay the amount of \$250 which needs to be paid in full by the 3<sup>rd</sup> day of class.
3. Doing It Right Driving School, Inc. accepts cash or checks only.
4. Requirements to pass the course: *Complete all homework assignments, have 70% average on all daily quizzes.*
5. The required score to pass the STATE TEST is 70%. *Student will be given up to two additional attempts to pass the test.*
6. There is a \$20 fee for lost or damaged textbooks.
7. In the event of a driving appointment cancellation, a cancellation fee of \$25 will be charged.
8. A student may miss up to two days with a reasonable excuse (e.g. illness, family matter). The days must be made up at the end of the class or in a future Segment 1 class.
9. At least two students will be in the driver education vehicle whenever behind-the-wheel instruction is provided.

**REFUND POLICY**

- If for any reason you decide to withdraw from the course before its completion, your refund will be based on the following:
- a. A full refund will be given if student withdraws prior to class beginning.
  - b. 50% refund will be issued if student withdraws prior to any Behind-The-Wheel instruction.
  - c. Once the Behind-The-Wheel instruction begins no refund will be issued.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
School Representative Signature

\_\_\_\_\_  
Date of Contract

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The law requires that Doing it Right Driving School provide behind-the-wheel instruction with not less than 2 students in the training vehicle. That requirement may be waived if the parent/legal guardian signs the waiver agreement below, allowing for their son or daughter to be given individualized lessons. The student must still complete at least four hours of observation time as a passenger in a driver education vehicle being driven by another driver education student.

**Parent waiver agreement for individualized on-the-road instruction.**

By signing below, I, \_\_\_\_\_, authorize  
Printed Name of Parent/Guardian

\_\_\_\_\_ to allow a certified instructor  
Name of Provider  
employed by the provider to offer my child on-the-road driving instruction without another  
passenger in the vehicle.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Provider

I understand that my son/daughter must still complete at least four hours of observation time as a passenger in a driver education vehicle being driven by another driver education student.