

Doing It Right Truck Driving School, Inc. dba Doing It Right
123 Main Street, Any Town, MI 49000; 517-241-6850
Department of State Certification # P000000
Office Hours: Monday-Thursday 7:30 am-6:00 pm; Friday & Saturday by appointment.

Student Contract

Program No. _____ Dates of Class: _____

Student _____
Name Last First Middle Age Date of Birth

Address _____ City _____ State _____ Zip _____

Phone # _____ Drivers License # _____ TIP # _____

Course Provisions

Doing It Right Truck Driving School, Inc. (Doing It Right) will provide a minimum of 80 hours of classroom instruction, 20 hours of range practice (yard), 20 hours of driving observation, and 30 hours of behind-the-wheel (BTW) instruction in a tractor-trailer that is fully insured, covering each student enrolled in the program. Classes will normally run 10 hours/day Monday through Thursday for 4 weeks (150 hours).

Required Language

Notice: This provider is required to be certified by the Secretary of State. If you have any complaint, which you cannot settle with this provider, write: Michigan Department of State, Driver Programs Division, Lansing, MI 48918. Completion of driver education instruction does not guarantee qualification for a driver license.

Terms

1. Classroom instruction for this program will begin on _____ and end on _____.
2. All instruction – classroom, range, and BTW – will be given at 123 Main Street, Any Town, MI.
3. The student must be at least 18 years of age and possess a valid Michigan driver license by the first day of class.
4. The total cost of this program is \$5995. This includes all course materials, DOT physical examination and drug screen (arranged by Doing It Right), basic TIP fee, plus the 3rd party-tester fee and the use of a Doing It Right tractor-trailer for one State of Michigan CDL driver license test. The student is responsible for the license fee, any endorsements beyond the basic CDL-A minimum requirements, and all costs associated with subsequent CDL driver license tests.
5. A non-refundable deposit of \$500 is required when this contract is signed. Full payment of the balance (\$5,495) by cash, check, money order, or credit card must be made by the first day of class.
6. Students must present a current US DOT physical examination card and drug screen at the time the course begins. Contact the Doing It Right office to make arrangements to complete these in time for your course.
7. Students must obtain a Commercial Drivers License temporary instruction permit (TIP) by achieving a score of 80% or higher on the State of Michigan “Knowledge” test.
8. A score of 80% on each course segments (Federal Regulations, Vehicle Inspection, Range Skills, & Over-The-Road) is required to pass the course. Certificates of Completion will be presented to those who pass the course.
9. In the event that a class is cancelled by Doing It Right, it will be made-up on a Friday or Saturday.

10. Up to 10 hours of classroom instruction missed due to the student's absence can be made-up via homework assignments or by attending the same session in a subsequent program. One BTW session may be cancelled by the student and will be made-up at a time mutually agreed upon by the student and Doing It Right. If the session is cancelled with at least 24 hours notice, there will be no additional charge. For additional cancelled sessions and for any session cancelled with less than 24 hours notice, a cancellation fee of \$100 will be charged.

Refund Policy

1. Students who withdraw before the first 40 hours of instruction will receive a refund of \$5,000.
2. Students who withdraw after 40 hours and before 80 hours of instruction will receive a refund of \$3,000.
3. No refunds will be given to students who withdraw after 80 hours of instruction.

Student Signature: _____ Date: _____

Doing It Right Representative Signature: _____ Date: _____