View Completion Receipts

Driving Skills Test Receipts can be printed from e-Services at any time after individuals are scheduled for a test. Examiners should only give completion certificates to individuals once they pass the test(s). Driving skills test receipts can only be reprinted 365 days after the test was administered. After 365 days, the receipt will not be eligible to printed.

To view completion receipts on e-Services:

1. Select the View Completion Receipts hyperlink from the Driver Testing Business e-Services home page.

CLINTON AREA DRIVER TESTING 558877555 2179 OLD US 27 STE A SAINT JOHNS MI 48879	Request Access Request Code Add Account Access	Request an Authorization Code Use an Authorization Code to Add Account Access	Welcome, DTB055680 Manage My Profile Accountant Center
Summary Action Center Settings Driver Testing Business CLINTON AREA DRIVER TESTING 2179 OLD US 27 STE A SAINT JOHNS MI 48879	More Account DTB055680		

2. After selecting the hyperlink, the next screen allows you to search for a skills test receipt by DLN. Enter the driver's license number of the desired individual and select the search action button.

< CLINTON AREA DRIVER TESTING

DLN	est Receipt Search
Search	

3. Once you have selected the search action button, all skills test receipts associated with that DLN will appear.

<	CLINTON	AREA	DRIVER	TESTING

MARIA RACHEL AKERS

Skills Test Receipt Searc	h			
DLN				
A 900 000 381 936				
Search				
Skills Test Receipts				Ŧ
Name	Туре	Result	Created	
MARIA RACHEL AKERS	Automobile Driving Skills Exam	Passed	30-Apr-2021 04:40 PM	Print Receipt
MARIA RACHEL AKERS	Automobile Driving Skills Exam	Cancelled	30-Apr-2021 03:36 PM	Print Receipt
MARIA RACHEL AKERS	Automobile Driving Skills Exam	Failed	25-Feb-2021 10:49 AM	Print Receipt

As you can see there are three tests associated with this individual. You can print off a receipt for any of the tests.

25-Feb-2021 10:49 AM

4. Select the Print Receipt hyperlink for the skills test receipt that needs to be printed. That will open a new internet browser window and will display a copy of the receipt.

Failed

Automobile Driving Skills Exam

	JOCELYN BENS	TE OF MICHIGAN GON, SECRETARY OF STATE RTMENT OF STATE LANSING		38409
CLINTON AREA DRIV 2179 OLD US 27 STE SAINT JOHNS MI 488	A 79		Issued: Letter ID:	04-30-2021 L0000389339
	DRIVING SKILL	S TEST RECEIPT		
TESTING BUSINESS: TESTING SITE NUMBER: EXAMINER NAME: EXAMINER NUMBER: CUSTOMER NAME: DL NUMBER: TYPE OF TEST:	CLINTON AREA DRIVER TESTIN 003701 JACOB BENJAMIN MILLER E000110 MARIA RACHEL AKERS A 900 000 381 936 Automobile Driving Skills Exam	G DATE OF TEST: SEG 2 CERTIFIC RESTRICTIONS	ATE:	-30-2021 Y EXAMINER:
TEST RESULT:	Passed	RECEIPT ISSUED:		
AMOUNT RECEIVED: \$		EXAMINER SIGNATUR	RE:	

THIS RECEIPT IS NOT A LICENSE

5. From here, print the document. Depending on the web browser, select the Print icon (typically in the upper right-hand corner) or **Ctrl** + **P** on the keyboard.