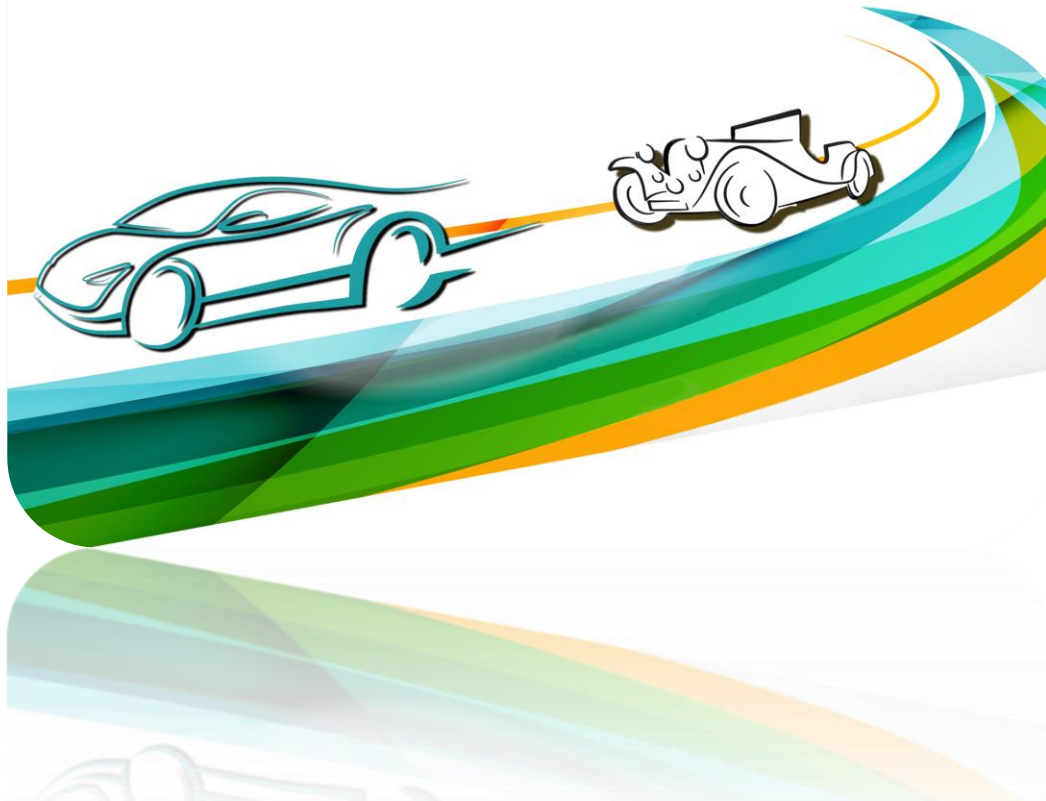


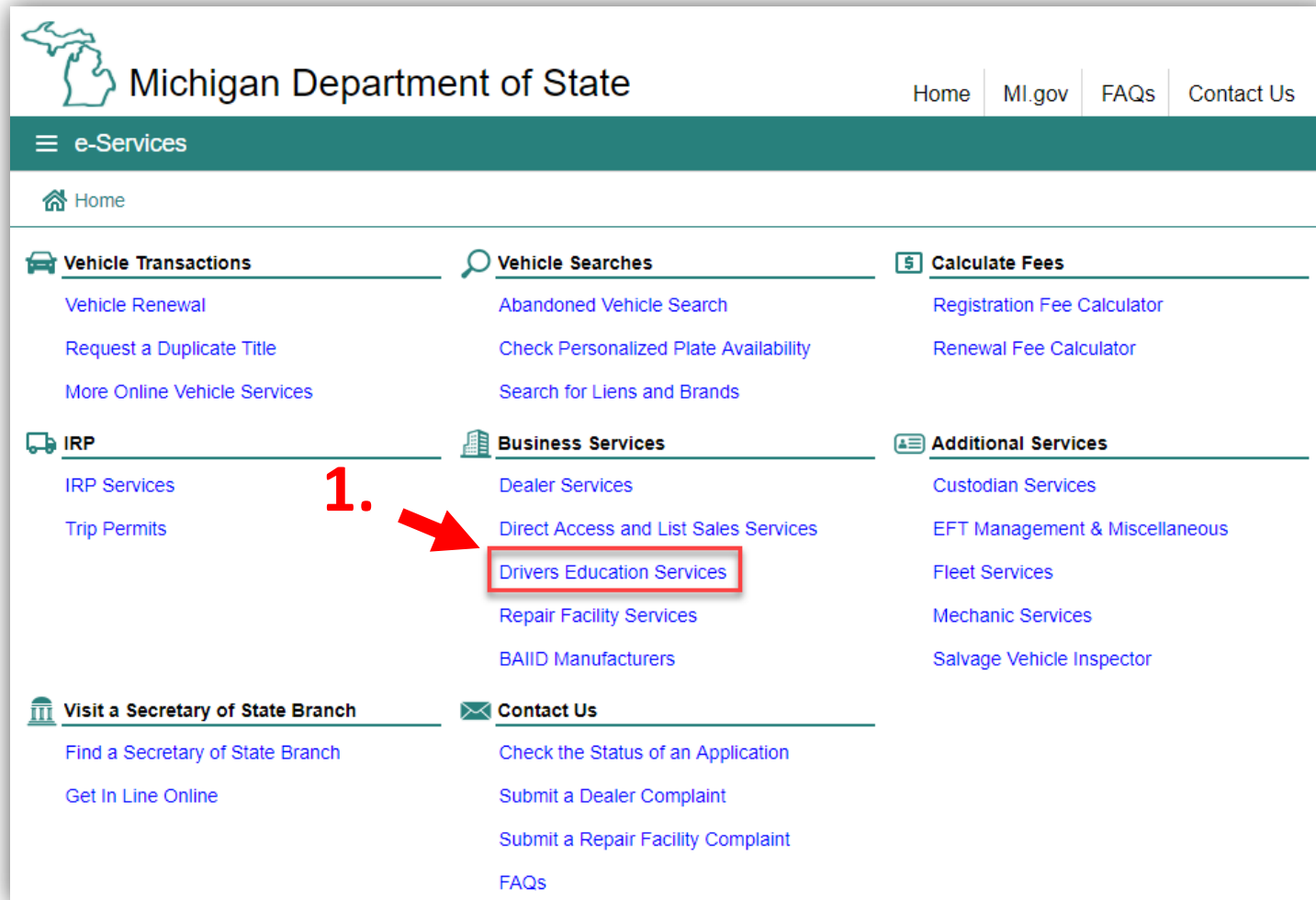
CARS e-Services | A new era begins

Michigan Secretary of State – Here to serve you



Driver Education Provider Authentication

Use the hyperlink in the letter or email you received from the Secretary of State's Office to connect with CARS e-Services and select **“Driver Education Services.”**



Select "Provider Login."



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≡ [Drivers Education Services](#)

[Home](#) > [Drivers Education Services](#)

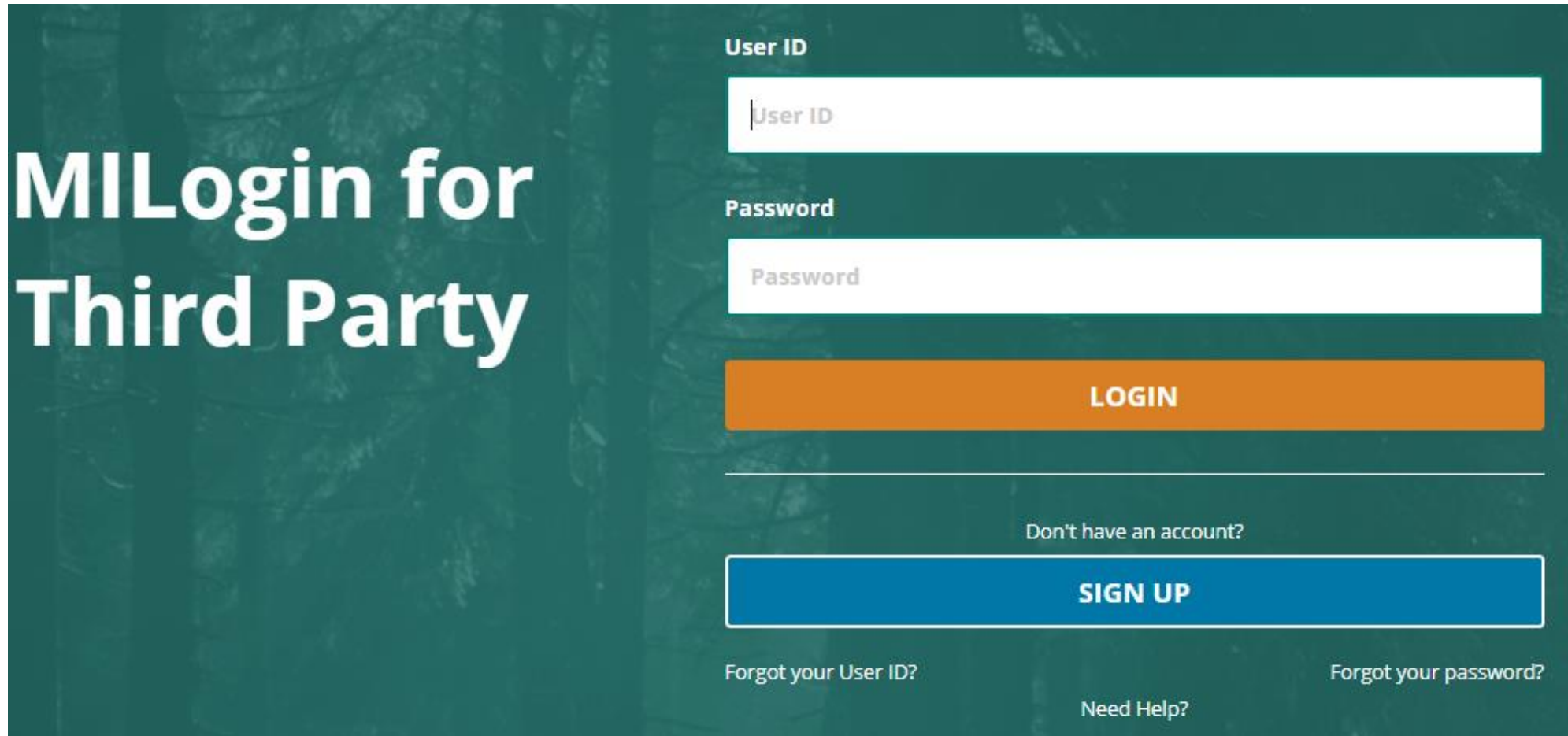
Driver Education Instructors

- | | |
|---|--|
|  Instructor Login | Login as a Drivers Education Instructor |
|  Apply | Apply to be a Drivers Education Instructor |
|  Search Instructor | Find a Drivers Education Instructor |

Driver Education Providers

- | | |
|--|--|
|  Provider Login | Login as a Drivers Education Provider |
|  Apply | Apply to be a Drivers Education Provider |
|  Search Classroom | Find a Driver Education Classroom |
|  Search Provider | Find a Drivers Education Provider |

You must have an account with the state of Michigan MILogin system.
Select “SIGN UP” if you **DO NOT HAVE** a “MILogin for Third Party” account.
Enter your “User ID” and “Password” if you have a Third Party MILogin account
(and skip to slide #7).



The image shows a login and sign-up interface for the Michigan MILogin system. On the left, the text "MILogin for Third Party" is displayed in large white font against a dark teal background. On the right, there are two input fields: "User ID" and "Password", both with placeholder text. Below these fields is an orange "LOGIN" button. A horizontal line separates the login section from the sign-up section. Below the line, the text "Don't have an account?" is centered, followed by a blue "SIGN UP" button. At the bottom, there are three links: "Forgot your User ID?", "Need Help?", and "Forgot your password?".

MILogin for Third Party

User ID

Password

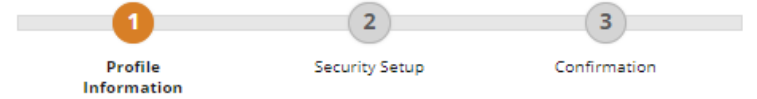
LOGIN

Don't have an account?

SIGN UP

[Forgot your User ID?](#) [Need Help?](#) [Forgot your password?](#)

Create Your Account



Profile Information

Enter your profile information

* Required

*First Name

Middle Initial

*Last Name

Suffix

*Email Address

*Confirm Email Address

By providing an e-mail address, a new PIN can be sent to you to help with resetting a forgotten password.

*Work Phone Number

Mobile Number

By providing a mobile number, a text message can be sent to you to help with resetting a forgotten password.

*Verification Question: Which word from list "carload, exact, assail, portfolio" contains the letter "p"?

☐ I agree to the [terms & conditions](#).

NEXT

RESET

Enter your profile information as prompted. Fields with a red asterisk are required.

Security Setup

Provide user id and password information to complete your profile

* Required

* User ID

Enter a User ID

* Password

Enter password

* Confirm New Password

Confirm password

User ID Guidelines:

- Enter your last name, first initial, and any 4 numbers with no space between them. For Example: John Smith and using 9999 as an example for the four digit number, you would enter smithj9999.
- User ID cannot contain space.

Password Guidelines:

- Must be at least 8 characters in length
- Must include characters from 3 of the following categories:
 - Upper case letters (A-Z)
 - Lower case letter (a-z)
 - Numbers (0-9)
 - Special characters (!\$#,%@~^&*+_+=><)
- Should not be one of the last 3 used passwords
- Should not be based on your User ID

* Security Options

To choose your preferred password recovery method(s), please click on the buttons below. Multiple options can be selected.



Email



Mobile
(Text/SMS)



Security
Questions

CREATE ACCOUNT

BACK

Enter your security setup information and follow the screen prompts. Make sure to follow all of the security guidelines carefully.

1. Select “Request Code” if you do not have an authorization code. The authorization code allows you to access your CARS e-Services account.
2. If you already have your authorization code, select “Add Account Access” and skip to slide #14.



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[Home](#)

[MI.gov](#)

[FAQs](#)

[Contact Us](#)

≡ Account Access Options

Welcome, providerlogin

[Settings](#)

[Log Off](#)

Account Access Options

Access Requests



[Request Code](#)

Request an Account Authorization Code



[Add Account Access](#)

Enter Your Account Authorization Code to Gain Account Access

1.

2.



Online Authentication

SELECT

Account Type

SELECT

Account Type

Select the type of account you are requesting access for

- | | |
|--|---|
| <input type="radio"/> BAIID Manufacturer | <input type="radio"/> Mechanic |
| <input type="radio"/> Custodian | <input type="radio"/> Miscellaneous |
| <input type="radio"/> Driver Education Instructor | <input type="radio"/> Mechanic School |
| <input checked="" type="radio"/> Driver Education Provider | <input type="radio"/> Record Sales |
| <input type="radio"/> Dealer | <input type="radio"/> Repair Facility |
| <input type="radio"/> Permanent Fleet | <input type="radio"/> Salvage Vehicle Inspector |
| <input type="radio"/> IRP Fleet | <input type="radio"/> 3rd Party Trip Permit |
| <input type="radio"/> Mobile Home Dealer | |

Select "Driver Education Provider" and then "Next."



Cancel

< Previous

Next >



Online Authentication

SELECT

[Account Type](#)

ACCOUNT INFO

[Account Details](#)

ACCOUNT INFO

Account Details

✓ Logon Information

Username: providerlogin

✍ Enter your account information

ⓘ An account authorization code will be mailed or emailed upon submitting this request

Enter your Driver Ed Provider Number

* Required

Enter the account address zip code

* Required

Enter your driver
education provider
number and the
business ZIP Code.



[Cancel](#)

[< Previous](#)

[Next >](#)

Online Authentication

SELECT

Account Type

ACCOUNT INFO

Account Details

Email Option

ACCOUNT INFO

Email Option



Confirmation

The email address on record is E*****L@EMAIL.COM

Would you like to receive your authorization code by email?

Yes

No



Mailing Details

The token will be mailed to the address on record

Online Authentication

SELECT

Account Type

ACCOUNT INFO

Account Details

Email Option

ACCOUNT INFO

Email Option



Confirmation

The email address on record is E*****L@EMAIL.COM

Would you like to receive your authorization code by email?

Yes

No

Indicate if you would like to receive your authorization code by email or mail and confirm your decision when prompted.



Online Authentication

SELECT

[Account Type](#)

ACCOUNT INFO

[Account Details](#)[Email Option](#)

Summary

SUMMARY

Username : providerlogin

Action : Requesting an Account Authorization Code

Account Type : Driver Education Provider

Account Number : Z123456

Notice : The account authorization code necessary for granting you online access will be mailed to your address on file.

Select "Submit."

[Cancel](#)[< Previous](#)[Submit](#)



Confirmation

Your submission has been submitted and your confirmation number is 0-000-059-825.

[Printable View](#)[OK](#)

Select "OK."

To continue, you must have your authorization code. Choose “Add Account Access.”



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[Home](#)

[MI.gov](#)

[FAQs](#)

[Contact Us](#)

≡ [Account Access Options](#)

Welcome, providerlogin

[Settings](#)

[Log Off](#)

Account Access Options

Access Requests



[Request Code](#)

Request an Account Authorization Code



[Add Account Access](#)

Enter Your Account Authorization Code to Gain Account Access





Add Account Access

ACCESS

Authorization Code

ACCESS

Authorization Code

✓ User Information

Username: providerlogin



Enter your account authorization code

Account Authorization Code

Enter your authorization
code that you received
by email or mail.



Cancel

< Previous

Next >



Add Account Access

ACCESS

[Authorization Code](#)[Account Info](#)

ACCESS

Account Info

✓ Logon Information

Username: providerlogin

✍ Enter your account information

ℹ An account authorization code will be mailed or emailed upon submitting this request

Enter your Driver Ed Provider Number

* Required

Enter the account address zip code

* Required

Enter your driver
education provider
number and the
business ZIP Code.

[Cancel](#)[Previous](#)[Next](#)

Make sure to agree to the “Terms & Conditions” by selecting the check box or you won’t be able to continue.



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[Home](#)

[MI.gov](#)

[FAQs](#)

[Contact Us](#)

≡ [Add Account Access](#)

Welcome, providerlogin

[Settings](#)

[Log Off](#)

[Account Access Options](#) > [Add Account Access](#)

Add Account Access

ACCESS

[Authorization Code](#)

[Account Info](#)

ACCOUNT INFO

[Email](#)

ACCOUNT INFO

Email

Email for Notifications

You will be notified via email when new messages are posted to your account(s).

Email Address

Confirm Email Address

Access Terms Agreement

* ☐ [I Agree to the Access Terms & Conditions](#)

[Cancel](#)

[< Previous](#)

[Next >](#)



Add Account Access

ACCESS

[Authorization Code](#)[Account Info](#)

ACCOUNT INFO

[Email](#)

Summary


SUMMARY

Username : providerlogin
Action : Adding Account Access
Account Type : Driver Education Provider
E-Mail Address : testemail@testemail.com

If all of the information is correct, select "Submit."


[Cancel](#)[< Previous](#)[Submit](#)



Congratulations, you have reached your CARS e-Services business account “springboard.” This is where you will view and manage your business accounts associated with the Secretary of State’s Office. Always remember to log off when you are finished.





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[Home](#) | [MI.gov](#) | [FAQs](#) | [Contact Us](#)


 e-Services

Welcome, providerlogin  Settings  Log Off

 Home

 **Logon**

 **Alerts**

 **I Want To**

> Brad Brown
testemail@testemail.com
+1 (555) 555-5555
Last logged on


✓ There are no alerts

[Request Authorization Code](#)
[Add Account Access](#)

Accounts

Submissions

Correspondence

 **Accounts**

[View Accounts](#)

Driver Education Provider	Z123456	DRIVER EDUCATION PROVIDER	\$0.00
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