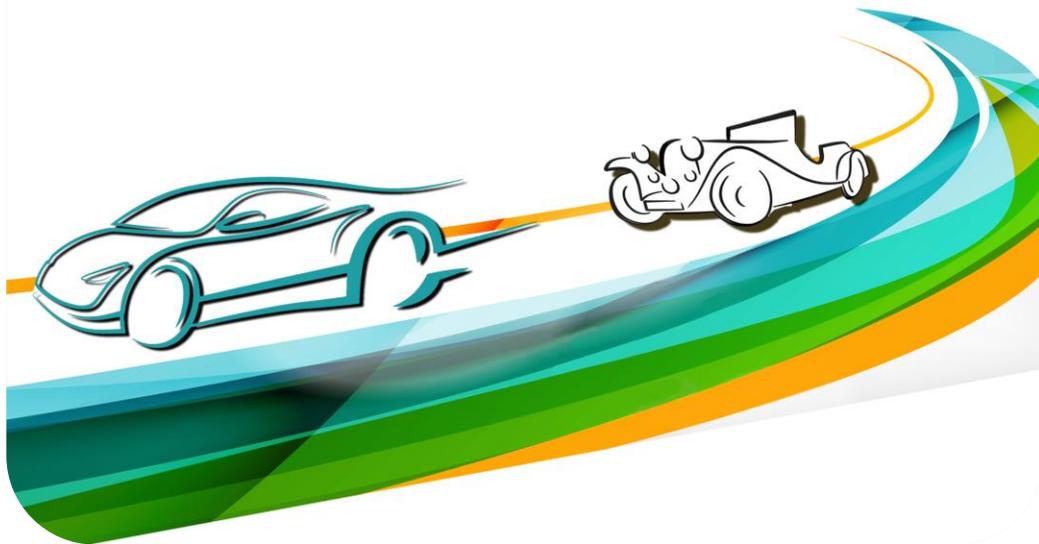

CARS e-Services | A new era begins

Michigan Secretary of State – Here to serve you



International Registration Plan Authentication

Use the hyperlink in the letter or email you received from the Secretary of State's Office to connect with CARS e-Services and select **"IRP Services."**

1.

The screenshot shows the Michigan Department of State e-Services website. The header includes the Michigan Department of State logo and navigation links for Home, MI.gov, FAQs, and Contact Us. The main content area is organized into several categories:

- Vehicle Transactions**: Vehicle Renewal, Request a Duplicate Title, More Online Vehicle Services.
- Vehicle Searches**: Abandoned Vehicle Search, Check Personalized Plate Availability, Search for Liens and Brands.
- Calculate Fees**: Registration Fee Calculator, Renewal Fee Calculator.
- IRP**: **IRP Services** (highlighted with a red box and a red arrow from the number '1.'), Trip Permits.
- Business Services**: Dealer Services, Direct Access and List Sales Services, Drivers Education Services, Repair Facility Services, BAIID Manufacturers.
- Additional Services**: Custodian Services, EFT Management & Miscellaneous, Fleet Services, Mechanic Services, Salvage Vehicle Inspector.
- Visit a Secretary of State Branch**: Find a Secretary of State Branch, Get In Line Online.
- Contact Us**: Check the Status of an Application, Submit a Dealer Complaint, Submit a Repair Facility Complaint, FAQs.

Select "IRP Login."



Michigan Department of State

[Home](#)

[MI.gov](#)

[FAQs](#)

[Contact Us](#)

≡ [IRP Services](#)

[Home](#) > [IRP Services](#)

IRP Services

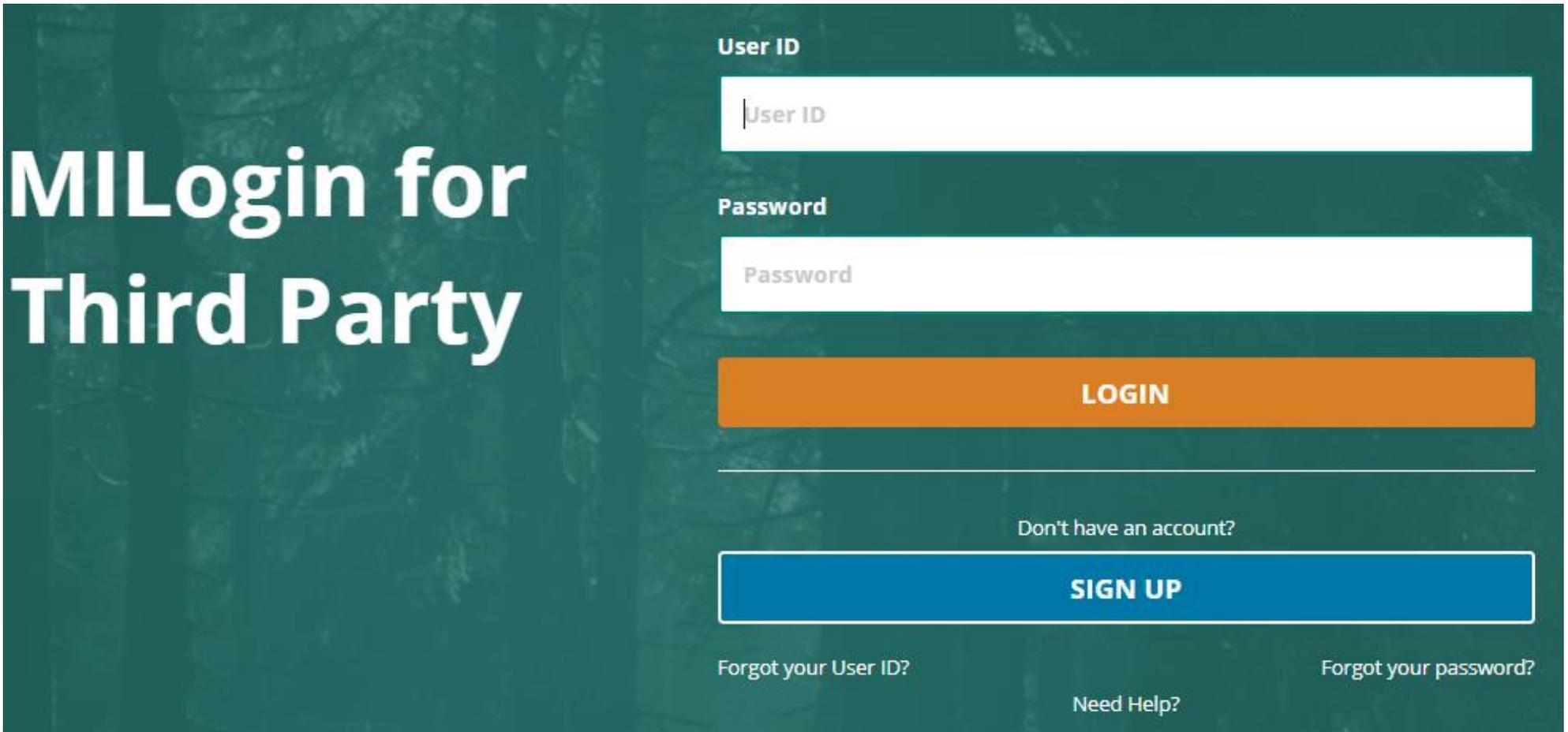
 [IRP Login](#)

Login for IRP

 [Apply](#)

Apply for IRP Registration

You must have an account with the state of Michigan MILogin system. Select "SIGN UP" if you **DO NOT HAVE** a "MILogin for Third Party" account. Enter your "User ID" and "Password" if you have a Third Party MILogin account (and skip to slide #7).



The image shows a login and sign-up interface for the Michigan MILogin system. On the left, the text "MILogin for Third Party" is displayed in large white font against a dark teal background. On the right, there is a white form with the following elements: a "User ID" label above a white input field containing the placeholder text "User ID"; a "Password" label above a white input field containing the placeholder text "Password"; an orange "LOGIN" button; a horizontal line; the text "Don't have an account?" above a blue "SIGN UP" button; and three links at the bottom: "Forgot your User ID?", "Need Help?", and "Forgot your password?".

Create Your Account



Profile Information

Enter your profile information

* Required

*First Name	Middle Initial	*Last Name	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

*Email Address	*Confirm Email Address
<input type="text"/>	<input type="text"/>

By providing an e-mail address, a new PIN can be sent to you to help with resetting a forgotten password.

*Work Phone Number	Mobile Number
<input type="text"/>	<input type="text"/>

By providing a mobile number, a text message can be sent to you to help with resetting a forgotten password.

***Verification Question: Which word from list "carload, exact, assail, portfolio" contains the letter "p"?**

I agree to the [terms & conditions](#).

NEXT

RESET

Enter your profile information as prompted.

Security Setup

Provide user id and password information to complete your profile

* Required

* User ID

* Password

* Confirm New Password

User ID Guidelines:

- Enter your last name, first initial, and any 4 numbers with no space between them. For Example: John Smith and using 9999 as an example for the four digit number, you would enter smithj9999.
- User ID cannot contain space.

Password Guidelines:

- Must be at least 8 characters in length
- Must include characters from 3 of the following categories:
 - Upper case letters (A-Z)
 - Lower case letter (a-z)
 - Numbers (0-9)
 - Special characters (!\$#,%@~^&*+_+=><)
- Should not be one of the last 3 used passwords
- Should not be based on your User ID

Enter your security setup information and follow the screen prompts. Make sure to follow all of the security guidelines carefully.

*** Security Options**

To choose your preferred password recovery method(s), please click on the buttons below. Multiple options can be selected.



CREATE ACCOUNT

BACK

1. Select “Request Code” if you do not have an authorization code. The authorization code allows you to access your CARS e-Services account.
2. If you already have your authorization code, select “Add Account Access” and skip to slide #12.



Account Access Options

Access Requests



Request Code

Request an Account Authorization Code



Add Account Access

Enter Your Account Authorization Code to Gain Account Access

1.

2.





Online Authentication

SELECT

Account Type

SELECT

Account Type

Select the type of account you are requesting access for

- BAIID Manufacturer
- Custodian
- Driver Education Instructor
- Driver Education Provider
- Dealer
- Permanent Fleet
- IRP Fleet
- Mobile Home Dealer
- Mechanic
- Miscellaneous
- Mechanic School
- Record Sales
- Repair Facility
- Salvage Vehicle Inspector
- 3rd Party Trip Permit

Select "IRP Fleet" and then "Next."



Cancel

< Previous

Next >



Online Authentication

SELECT

Account Type

ACCOUNT INFO

Account Details

ACCOUNT INFO

Account Details

Logon Information

Username: IRPCustomer

Enter your account information

An account authorization code will be mailed or emailed upon submitting this request

Enter your account number

* *Required*

Enter your fleet number

* *Required*

Enter the account address zip code

* *Required*

Did you apply for IRP with an FEIN?

*

Are you requesting access to an IRP account as a Third Party Licensing Agency?

*

Enter your account number, fleet number, ZIP Code, indicate if you applied for IRP with an FEIN and select “No” for “requesting access to an IRP account as a Third Party Licensing Agency.”



Cancel

< Previous

Next >



Online Authentication

SELECT

Account Type

ACCOUNT INFO

Account Details

Summary

SUMMARY

Username : IRPCustomer
Action : Requesting an Account Authorization Code
Account Type : IRP Fleet
Account Number : 00123456
Notice : The account authorization code necessary for granting you online access will be mailed to your address on file.

Select "Submit."

Cancel

< Previous

Submit



Confirmation

Your submission has been submitted and your confirmation number is 0-000-323-065.

Printable View

OK

 Select "OK."

To continue, you must have your authorization code. Choose “Add Account Access.”



Account Access Options

Access Requests



Request Code

Request an Account Authorization Code



Add Account Access

Enter Your Account Authorization Code to Gain Account Access





Add Account Access

ACCESS

Authorization Code

ACCESS

Authorization Code

✔ User Information

Username: IRPCustomer

🔒 Enter your account authorization code

Account Authorization Code

Enter the authorization code that you received



Cancel

< Previous

Next >



Add Account Access

ACCESS

Authorization Code

Account Info

ACCESS

Account Info

Logon Information

Username: IRPCustomer

Enter your account information

An account authorization code will be mailed or emailed upon submitting this request

Enter your account number

* Required

Enter your fleet number

* Required

Enter the account address zip code

* Required

Did you apply for IRP with an FEIN?

*

Enter your account number, fleet number, ZIP Code and indicate whether you applied for IRP with an FEIN.



Cancel

< Previous

Next >

Make sure to agree to the “Terms & Conditions” by selecting the check box or you won’t be able to continue.



Michigan Department of State

Home | MI.gov | FAQs | Contact Us

≡ Add Account Access

Welcome, IRPCustomer Settings Log Off

Account Access Options > Add Account Access

Add Account Access

ACCESS

Authorization Code

Account Info

ACCOUNT INFO

Email

ACCOUNT INFO

Email

Email for Notifications

You will be notified via email when new messages are posted to your account(s).

Email Address

testemail@testemail.com

Confirm Email Address

testemail@testemail.com

Electronic Correspondence

Would you like to receive correspondence electronically when available, rather than in the mail?

Yes

No

Access Terms Agreement

* I Agree to the Access Terms & Conditions



Add Account Access

ACCESS

Authorization Code

Account Info

ACCOUNT INFO

Email

Summary

SUMMARY

Username : IRPCustomer
Action : Adding Account Access
Account Type : IRP Fleet
E-Mail Address : testemail@testemail.com

If all of the information is correct, select "Submit."



Cancel

< Previous

Submit

Congratulations, you have reached your CARS e-Services business account “springboard.” This is where you will view and manage your business accounts associated with the Secretary of State’s Office. Always remember to log off when you are finished.



Home

Logon

> IRP Customer
testemail@testemail.com
+1 (555) 555-5555
Last logged on

Alerts

1 unread message
 1 unread letter

I Want To

[Manage Account Access](#)
[Request Authorization Code](#)
[Add Account Access](#)

Accounts | Submissions | Correspondence

Accounts

[View Accounts](#)

IRP Fleet	00123456-00002	IRP Customer	\$0.00
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