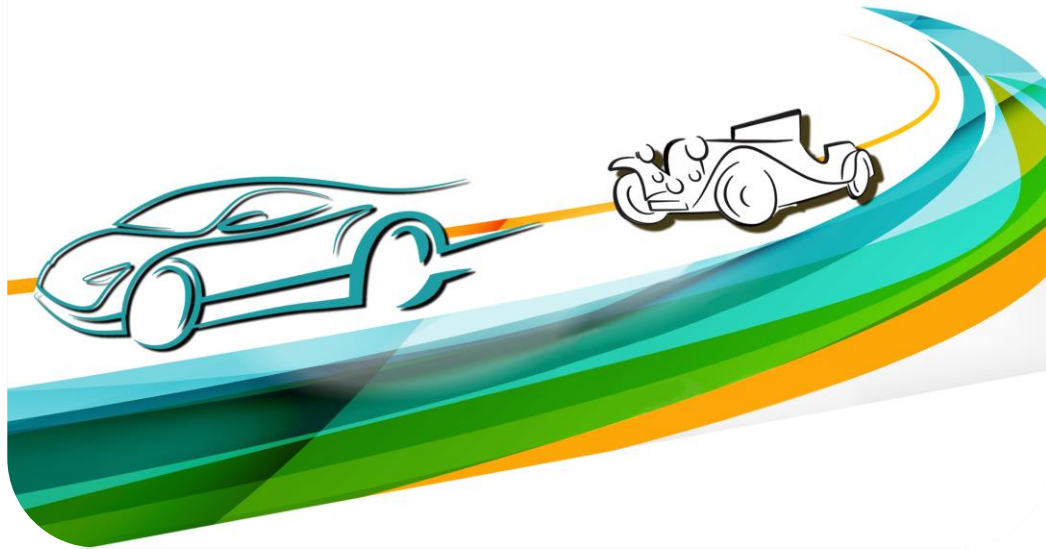


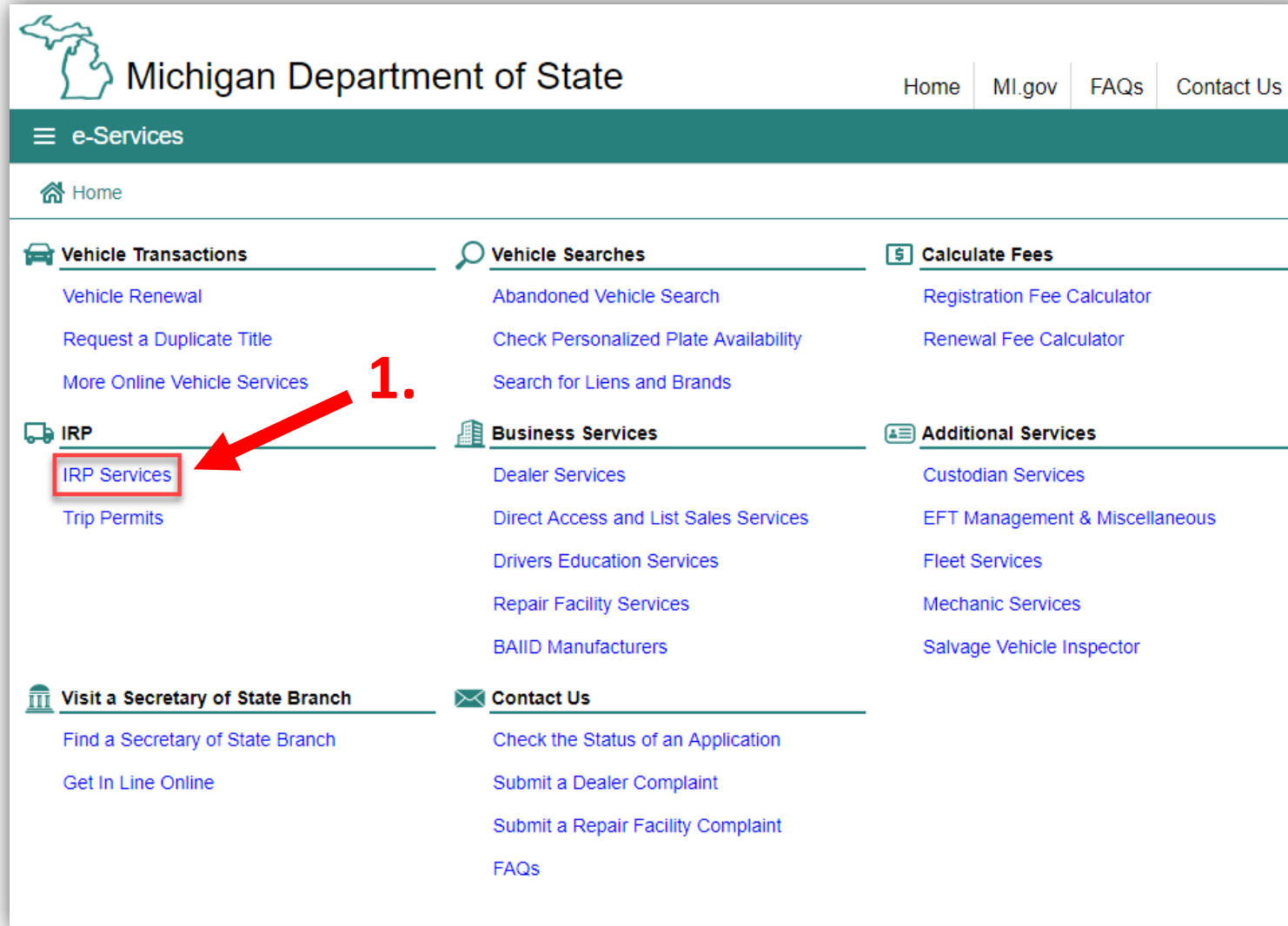
CARS e-Services | A new era begins

Michigan Secretary of State – Here to serve you



International Registration Plan Authentication

Use the hyperlink in the letter or email you received from the Secretary of State's Office to connect with CARS e-Services and select **"IRP Services."**



The screenshot displays the Michigan Department of State's e-Services portal. The header includes the Michigan Department of State logo and navigation links for Home, MI.gov, FAQs, and Contact Us. Below the header is a green bar with the 'e-Services' menu icon. The main content area is organized into several columns of service links. A red arrow points to the 'IRP Services' link under the 'IRP' category, which is also highlighted with a red box. A red '1.' is placed next to the arrow.

| Vehicle Transactions | Vehicle Searches | Calculate Fees |
|----------------------------------------------|-------------------------------------------------------|---------------------------------------------|
| Vehicle Renewal | Abandoned Vehicle Search | Registration Fee Calculator |
| Request a Duplicate Title | Check Personalized Plate Availability | Renewal Fee Calculator |
| More Online Vehicle Services | Search for Liens and Brands | |

| IRP | Business Services | Additional Services |
|------------------------------|-------------------------------------------------------|----------------------------------------------------|
| IRP Services | Dealer Services | Custodian Services |
| Trip Permits | Direct Access and List Sales Services | EFT Management & Miscellaneous |
| | Drivers Education Services | Fleet Services |
| | Repair Facility Services | Mechanic Services |
| | BAIID Manufacturers | Salvage Vehicle Inspector |

| Visit a Secretary of State Branch | Contact Us |
|--------------------------------------------------|----------------------------------------------------|
| Find a Secretary of State Branch | Check the Status of an Application |
| Get In Line Online | Submit a Dealer Complaint |
| | Submit a Repair Facility Complaint |
| | FAQs |

Select "IRP Login."



Michigan Department of State

[Home](#)

[MI.gov](#)

[FAQs](#)

[Contact Us](#)

≡ [IRP Services](#)

[Home](#) > [IRP Services](#)

IRP Services



[IRP Login](#)

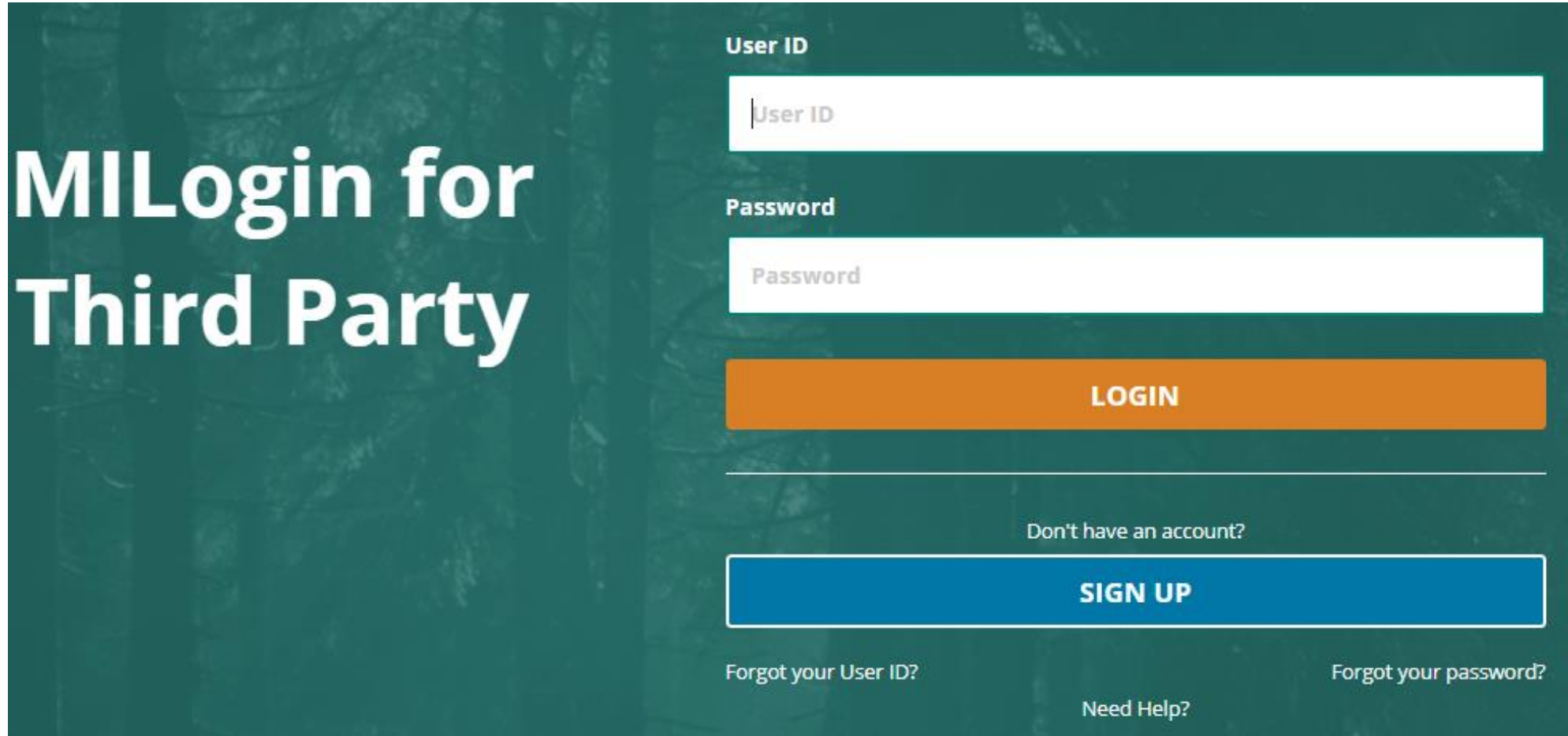
Login for IRP



[Apply](#)

Apply for IRP Registration

You must have an account with the state of Michigan MILogin system.
Select “SIGN UP” if you **DO NOT HAVE** a “MILogin for Third Party” account.
Enter your “User ID” and “Password” if you have a Third Party MILogin account
(and skip to slide #7).



The image shows a login and sign-up interface for the Michigan MILogin system. On the left, the text "MILogin for Third Party" is displayed in large white font against a dark teal background. On the right, there are two input fields: "User ID" and "Password", both with placeholder text. Below these fields is an orange "LOGIN" button. A horizontal line separates the login section from the sign-up section. Below the line, the text "Don't have an account?" is displayed, followed by a blue "SIGN UP" button. At the bottom, there are three links: "Forgot your User ID?", "Need Help?", and "Forgot your password?".

MILogin for Third Party

User ID

Password

LOGIN

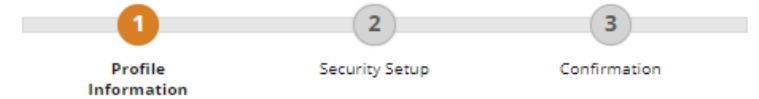
Don't have an account?

SIGN UP

Forgot your User ID? Need Help? Forgot your password?

Enter your profile information as prompted. Fields with a red asterisk are required. Be sure to include a mobile phone number, so that your passcode can be conveniently texted to you.

Create Your Account



Profile Information

Enter your profile information

* Required

*First Name

Middle Initial

*Last Name

Suffix

*Email Address

*Confirm Email Address

By providing an e-mail address, a new PIN can be sent to you to help with resetting a forgotten password.

*Work Phone Number

Mobile Number

By providing a mobile number, a text message can be sent to you to help with resetting a forgotten password.

*Verification Question: Which word from list "carload, exact, assail, portfolio" contains the letter "p"?

☐ I agree to the [terms & conditions](#).

NEXT

RESET

Security Setup

Provide user id and password information to complete your profile

* Required

* User ID

Enter a User ID

* Password

Enter password

* Confirm New Password

Confirm password

User ID Guidelines:

- Enter your last name, first initial, and any 4 numbers with no space between them. For Example: John Smith and using 9999 as an example for the four digit number, you would enter smithj9999.
- User ID cannot contain space.

Password Guidelines:

- Must be at least 8 characters in length
- Must include characters from 3 of the following categories:
 - Upper case letters (A-Z)
 - Lower case letter (a-z)
 - Numbers (0-9)
 - Special characters (!\$#,%@~^&* _+=><)
- Should not be one of the last 3 used passwords
- Should not be based on your User ID

* Security Options

To choose your preferred password recovery method(s), please click on the buttons below. Multiple options can be selected.



Email



Mobile
(Text/SMS)



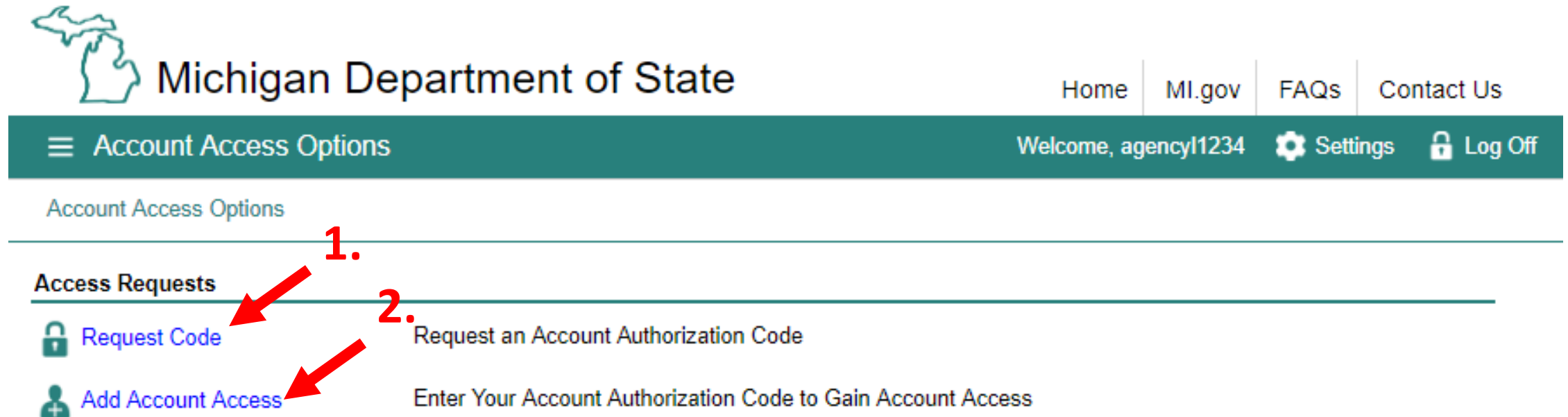
Security
Questions

CREATE ACCOUNT

BACK

Enter your security setup information and follow the screen prompts. Make sure to follow all of the security guidelines carefully.

1. Select “Request Code” if you do not have an authorization code. The authorization code allows you to access your CARS e-Services account.
2. If you already have your authorization code, select “Add Account Access” and skip to slide #12.



The screenshot displays the Michigan Department of State website's 'Account Access Options' page. At the top, there is a navigation bar with links for 'Home', 'MI.gov', 'FAQs', and 'Contact Us'. Below this, a teal header bar contains the text 'Account Access Options' on the left and 'Welcome, agency1234', 'Settings' (with a gear icon), and 'Log Off' (with a lock icon) on the right. The main content area is titled 'Account Access Options' and features a section 'Access Requests' with two options: 'Request Code' (with a lock icon) and 'Add Account Access' (with a person icon). Red arrows and numbers 1 and 2 are overlaid on the image, pointing to the 'Request Code' and 'Add Account Access' options respectively. The descriptions for these options are 'Request an Account Authorization Code' and 'Enter Your Account Authorization Code to Gain Account Access'.

Michigan Department of State

Home | MI.gov | FAQs | Contact Us

Account Access Options

Welcome, agency1234 | Settings | Log Off

Account Access Options

Access Requests

1. Request Code Request an Account Authorization Code

2. Add Account Access Enter Your Account Authorization Code to Gain Account Access

Note: This authorization code differs from the passcode received via mobile call or text.



Online Authentication

SELECT

Account Type

SELECT

Account Type

Select the type of account you are requesting access for

- | | |
|---------------------------------------------------|-------------------------------------------------|
| <input type="radio"/> BAIID Manufacturer | <input type="radio"/> Mechanic |
| <input type="radio"/> Custodian | <input type="radio"/> Miscellaneous |
| <input type="radio"/> Driver Education Instructor | <input type="radio"/> Mechanic School |
| <input type="radio"/> Driver Education Provider | <input type="radio"/> Record Sales |
| <input type="radio"/> Dealer | <input type="radio"/> Repair Facility |
| <input type="radio"/> Permanent Fleet | <input type="radio"/> Salvage Vehicle Inspector |
| <input checked="" type="radio"/> IRP Fleet | <input type="radio"/> 3rd Party Trip Permit |
| <input type="radio"/> Mobile Home Dealer | |

Select "IRP Fleet"
and then "Next."

Cancel

< Previous

Next >



Online Authentication

[SELECT](#)[Account Type](#)[ACCOUNT INFO](#)[Account Details](#)

ACCOUNT INFO

Account Details

☒ Logon Information

Username: agency1234

☒ Enter your account information

ⓘ An account authorization code will be mailed or emailed upon submitting this request

Enter your account number

 * Required

Enter your fleet number

 * Required

Enter the account address zip code

 * Required

Did you apply for IRP with an FEIN?

☐ Yes ☐ No

Are you requesting access to an IRP account as a Third Party Licensing Agency?

☐ Yes ☐ No

Enter your account number,
fleet number, ZIP Code,
indicate whether you applied
for IRP with an FEIN and
select “Yes” for “requesting
access to an IRP account as a
Third Party Licensing Agency.”

[Cancel](#)[Previous](#)[Next](#)



Online Authentication

SELECT

[Account Type](#)

ACCOUNT INFO

[Account Details](#)

Summary

SUMMARY

Username : agency1234

Action : Requesting an Account Authorization Code

Account Type : IRP Fleet

Account Number : 00123456

Notice : The account authorization code necessary for granting you online access will be mailed to your address on file.

Select "Submit."

[Cancel](#)[< Previous](#)[Submit](#)




Confirmation

Your submission has been submitted and your confirmation number is 0-000-151-364.

[Printable View](#)[OK](#)


← Select "OK."



To continue, you must have your authorization code. Choose “Add Account Access.”



Michigan Department of State



[Home](#) | [MI.gov](#) | [FAQs](#) | [Contact Us](#)

 Account Access Options

Welcome, agency1234  Settings  Log Off

Account Access Options

Access Requests

| | |
|-----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
|  Request Code | Request an Account Authorization Code |
|  Add Account Access | Enter Your Account Authorization Code to Gain Account Access |



Add Account Access

ACCESS

Authorization Code

ACCESS

Authorization Code



User Information

Username: agency1234



Enter your account authorization code

Account Authorization Code

Enter the authorization code that you received.

(Note: This authorization code differs from the passcode received via mobile call or text.)

Cancel

< Previous

Next >



Add Account Access

ACCESS

Authorization Code

Account Info

ACCESS

Account Info

Logon Information

Username: agency1234

Enter your account information

An account authorization code will be mailed or emailed upon submitting this request

Enter your account number

* Required

Enter your fleet number

* Required

Enter the account address zip code

* Required

Did you apply for IRP with an FEIN?

* Yes

No


Enter the account number, fleet number, ZIP Code and indicate whether you applied for IRP with an FEIN.

Cancel

< Previous

Next >



Make sure to agree to the “Terms & Conditions” by selecting the check box or you won’t be able to continue.



Michigan Department of State

Home | MI.gov | FAQs | Contact Us

≡ Add Account Access

Welcome, agency1234  Settings  Log Off

Account Access Options > Add Account Access

Add Account Access

ACCESS

Authorization Code


Account Info

ACCOUNT INFO

Email

ACCOUNT INFO

Email

 Email for Notifications


You will be notified via email when new messages are posted to your account(s).

Email Address

Confirm Email Address

testemail@testemail.com


testemail@testemail.com

 Electronic Correspondence

Would you like to receive correspondence electronically when available, rather than in the mail?

Yes

No

 Access Terms Agreement

☐ [I Agree to the Access Terms & Conditions](#)



Add Account Access

ACCESS

[Authorization Code](#)[Account Info](#)

ACCOUNT INFO

[Email](#)[Summary](#)

SUMMARY

Username : agencyl1234
Action : Adding Account Access
Account Type : IRP Fleet
E-Mail Address : testemail@testemail.com

If all of the information is correct, select "Submit."

[Cancel](#)[< Previous](#)[Submit](#)

You are required to complete an additional authentication process. Select “Confirm” to continue.



Michigan Department of State

[Home](#)

[MI.gov](#)

[FAQs](#)

[Contact Us](#)

≡ [Home](#)

Welcome, agency1234

 [Settings](#)

 [Log Off](#)

[Home](#)

Multi-factor Authentication

Your account requires additional authentication. Please click confirm to be redirected to MiLogin to authenticate this session.

[Cancel](#)

[Confirm](#)

You will be returned to “MILogin for Third Party.”

MILogin for Third Party

 HOME

MILogin Multifactor Authentication (MFA)

Hello Licensing Agency,

Please select one of the following options to proceed with additional required authentication.

* Required

Select your preferred
method for receiving
the passcode.



Text Message

You will receive a passcode via a text message on your mobile XXX-XXX-4793



Phone Call Back

You will get a call on your work phone number XXX-XXX-4793

Enter the passcode you received and select “Submit.”

MILogin for Third Party

[HOME](#)

MILogin Multifactor Authentication (MFA)

Enter Passcode

* Required

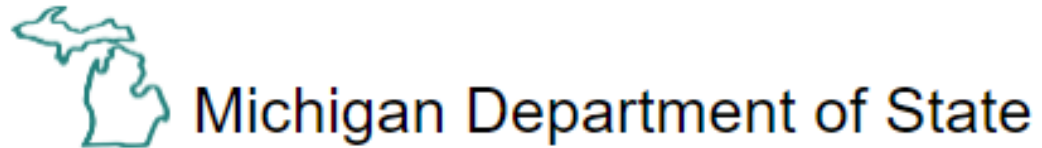
* Passcode

For a different option, click on the Back button.

SUBMIT

BACK

Select “Confirm” to complete your authentication process. You will be redirected back to CARS e-Services.




Multi-factor Authentication

You have been authenticated. Please click confirm to log in.

[Cancel](#)

[Confirm](#)

Congratulations, you have reached your CARS e-Services business account “springboard.” This is where you will view and manage your business accounts associated with the Secretary of State’s Office. Always remember to log off when you are finished.



Michigan Department of State

HomeMI.govFAQsContact Us

Welcome, agency1234SettingsLog Off

Home

Logon

Licensing Agency
testemail@testemail.com
+1 (555) 555-5555
Last logged on

Alerts

1 unread message
1 unread letter

I Want To

Request Authorization Code
Add Account Access
Manage Licensing Agency Users

AccountsSubmissionsCorrespondence

AccountsView Accounts

IRP Fleet00123456-00002IRP Customer\$0.00