

# **ELECTION OFFICIALS' MANUAL / ACCREDITATION STUDY GUIDE**

**AN ACCREDITATION PROGRAM FOR  
COUNTY, CITY AND TOWNSHIP  
ELECTION OFFICIALS**



MICHIGAN DEPARTMENT OF STATE  
BUREAU OF ELECTIONS  
NOVEMBER 2019

## INTRODUCTION

The Election Officials' Accreditation Program mandated under Michigan election law includes:

- 1.) Attending both days of the Accreditation in-person classes
- 2.) Completing pre-class and post-class online coursework
- 3.) Pass the Accreditation Exam administered online (A copy of exam is included in *Appendix II*)

Please refer to the Initial Accreditation Curriculum in the Elections eLearning Center view and complete the required components

To maintain accreditation, an election official must complete a series of continuing education offered by the Secretary of State (MCL 168.33) Details on the continuing education requirements are available in the Elections eLearning Center

After studying the manual, we encourage you to retain it for future reference as it is designed to serve as a lasting information resource on election related matters Chapters are occasionally updated and available on our State Elections website, Information for Election Administrators page and in the Elections eLearning Center

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# CONTENTS

## CHAPTER 1 STRUCTURE OF MICHIGAN’S ELECTIONS SYSTEM

Introduction	1-1
Controlling Legal Authority	1-2
Secretary of State	1-4
Board of State Canvassers	1-4
Bureau of Elections	1-4
County Clerks	1-5
County Election Commissions	1-5
Boards of County Canvassers	1-5
City and Township Clerks	1-5
City and Township Election Commissions	1-6
School Election Coordinating Committee	1-7
Types of Elections	1-7

## CHAPTER 2 VOTER REGISTRATION

Qualified Voter File	2-2
Qualified Voter File (QVF) Inbox	2-3
Statewide Street Index	2-4
Voter Qualifications	2-5
Sources of Voter Registration Applications	2-5
Transmission of Voter Registration Applications	2-7
Mail-in Voter Registration Program	2-8
Processing Voter Registration Applications	2-9
Returned Voter Information Cards	2-11
Election Eligible Voter Registration	2-13
Address Change within Jurisdiction	2-14
Move to a Different Jurisdiction	2-15
Name Change	2-17
Addressing Confirmation Notices	2-17
Returned Confirmation Notices	2-18
Surrendered License	2-19
Inactive Voter Files	2-20
Voter Registration Cancellations	2-21
Retention of Canceled Voter Registration Records	2-22
Public Availability of Voter Registration Data	2-22
Reporting Postal Service Issues	2-23

## CHAPTER 3 CANDIDATE FILINGS AND FINANCIAL DISCLOSURE REQUIREMENTS

General Filing Information	3-2
Additional Filing Requirements	3-3
Petition Forms	3-4
Preparation of Petition Sheets	3-5
Petition Circulators	3-6
Petition Circulation	3-6
Petition Signers	3-7
Signature Requirements	3-7
Additional Filing Requirements and Options	3-9
Precinct Delegate Filings	3-11
Checking Filings: Step One—Preliminary Inspection	3-11
Petitions	3-13
Checking Filings: Step Two—Review and Final Determination	3-14
Supplemental Filings	3-18
Withdrawal Deadline	3-19
Challenge Deadline and Procedure	3-19
Public Record of Nomination Petitions Filed and Final Disposition	3-19
Public Availability of Candidate Filings	3-20
Financial Disclosure Filing Requirements	3-20

## CHAPTER 4 WRITE-IN CANDIDATES

Declaration of Intent Requirement	4-1
Recording Write-In Votes	4-3
Determining if a Write-In Candidate Has Been Nominated or Elected	4-4

## CHAPTER 5 PRECINCT DELEGATE CANDIDATES

Candidate Qualifications	5-1
Creation of Precinct Delegate Positions	5-1
Filing Requirements	5-2
Complaint Process	5-3
Precinct Delegate Ballot	5-3
Write-in Candidates for Precinct Delegate	5-3
Precinct Canvass of Precinct Delegates	5-4
Certification of Precinct Delegates	5-4

## **CHAPTER 6 MICHIGAN'S ABSENTEE VOTING PROCESS**

Eligibility	6-2
Eligibility Restriction	6-2
Application Process	6-2
Maintaining a Permanent Absent Voter Application List	6-3
Submission of Absent Voter Ballot Applications	6-3
Office Hours on Saturday & Sunday Preceding Election	6-4
Restrictions on Possession of Signed Absentee Ballot Applications	6-4
Application Verification Requirement	6-5
Issuance of Absentee Ballots	6-5
Anatomy of an Absent Voter Ballot	6-6
Absentee Voters Who Receive Assistance	6-6
Return of Absentee Ballots	6-7
Ballot Pick-up by Election Official	6-8
Ballot Verification Requirement	6-8
Options for Voters Who Wish to Spoil Their Ballot	6-9
Deceased or Incarcerated Absentee Voter	6-11
Penalties	6-11
Posting Absentee Voting Information	6-11
Recording AV Ballot Information in QVF Required	6-12
Issuing AV Ballots to Election Eligible Voters Who Have Moved	6-13
Reporting Postal Service Issues	6-14

## **CHAPTER 7 FEDERAL REGISTRATION AND ABSENTEE VOTING PROGRAMS**

Introduction to Military and Overseas Voters – Table of Contents	7-1
Introduction to Military and Overseas Voters	7-2
Registering Military and Overseas Voters	7-3
Entering the Registration into QVF	7-5
Issuing Absent Voter Ballots	7-6
Receipt Deadline Extension/MOVE Compliance Report	7-6
Generating the QVF Ballot	7-7
Printing or Faxing a Ballot Request	7-8
E-mailing a Ballot Request	7-8
Receiving Applications and Sending Ballots – Ballot Tracking	7-10
Mailing of Military and Overseas Ballots	7-11
Receiving Absent Voter Ballots – Ballot Tracking	7-11

Federal Write-In Absentee Ballot (FWAB)	7-12
Processing Electronic Ballots on Election Day	7-13
QVF Reports	7-14
Frequently Asked Questions	7-16
Glossary	7-19

## **CHAPTER 8 ABSENT VOTER BALLOT ELECTION DAY PROCESSING**

Preparing for Absent Voter Ballot Processing	8-1
Absent Voter Counting Board Procedures	8-3
Maintaining Ballot Secrecy	8-5
Ballots Received After Processing Begins	8-5
Closing Procedures	8-6
Same Day AV Requests	8-7
Absent Voters Appearing at the Polls	8-8

## **CHAPTER 9 ELECTION BALLOTS**

Ballot Proofing and Michigan Ballot Production Standards	9-1
Candidate Name Rotations	9-3
Office Order	9-5
Partisan Ballot	9-5
Nonpartisan Ballot	9-6

## **CHAPTER 10 PREPARATION OF ELECTION EQUIPMENT**

Electronic PollBook	10-1
Voting Systems	10-2
Tabulator Programming	10-3
Pre-Election Logic and Accuracy Testing	10-4
Security	10-5
Voter Assist Terminal Election Day Testing	10-6
Some Common Problems	10-6

## **CHAPTER 11 ELECTION DAY ISSUES**

Maintaining Order at the Polls	11-3
Handling Emergencies that Raise Questions Over the Interruption of the Voting Process or the Extension of the Polling Hours	11-3
Accounting for Every Ballot Issued: Important Points to Remember	11-4

Election Eligible Voter -Registration and Voting	11-5
Handling “Missing” Voter Registrations	11-6
Provisional Balloting Process	11-8
Procedural Pointers	11-13
Voters Who Have Moved	11-13
Michigan Voter Identification Requirement	11-15
Summary - When to Issue Envelope Ballots	11-22
Notice to Voters – Two Types	11-22
Instructing Voters	11-24
Assisting Voters in the Voting Station	11-25
Campaigning at the Polls	11-26
The Appointment, Rights & Duties of Election Challengers and Poll Watchers	11-27
Election Challengers	11-28
General Information	11-28
The Appointment of Election Challengers	11-29
Appointment Authorization Applications Submitted by Groups and Organizations: Processing Steps	11-30
Conduct Standards	11-30
Rights of Challengers	11-31
Challenge Procedure: “Unqualified Voter”	11-32
Challenge Procedure: Absentee Voter at Polls	11-33
The Preparation and Issuance of Challenged Ballots	11-34
Challenge Procedure: Precinct Board Fails to Automatically Issue a Challenged Ballot When Required	11-34
Challenge Procedure: Absentee Ballots	11-35
Challenge Procedure: Actions of the Precinct Board	11-35
Challenge Procedure: Administration of Voter Identification Requirement	11-35
Penalties	11-36
Poll Watchers	11-36
Election Challengers and Poll Watchers: Summary of Rights and Duties	11-37
Actions to Take if Problems Occur	11-39
Use of Video Cameras, Cell Phones, Cameras, Televisions and Recording Equipment in the Polls	11-39
Use of iPad®, Laptop Computers and other Electronic Devices	11-40
Exit Pollsters	11-40
Children Allowed in Voting Station	11-40
Ballot Rejected by Tabulator - Preserving Ballot Secrecy	11-42

Measures to Take if a Ballot Shortage Occurs	11-42
“Check and Balance” Procedures	11-43

## **CHAPTER 12 PRECINCT CANVASS – CLOSING THE POLLS**

Public Access to Precinct Results after Polls Close	12-1
Procedure for Closing the Polls	12-2
Processing Absent Voter Ballots - False Reads	12-8
Determining the Validity of Optical Scan Ballot Markings	12-9
Duplicating Ballots	12-12
Canvassing and Certifying Write-In Voters	12-13
Correcting Voter Totals	12-13
Precinct Reconciliation Steps	12-14
Ballot Container Sealing Procedures	12-15
Proper Use of Election Seals	12-17
Establishment and Use of Receiving Boards Mandatory	12-18

## **CHAPTER 13 APPOINTING AND TRAINING ELECTION INSPECTORS**

Appointing Election Inspectors	13-1
Training Election Inspectors	13-2
Coordinating Election Inspector Training Programs	13-3
Follow-up Support	13-4
Supplemental Training	13-5

## **CHAPTER 14 ESTABLISHING VOTING PRECINCTS AND POLLING PLACES**

Precinct Boundary Requirements	14-1
Precinct Size Limits and Voting Station Minimums	14-2
Approval of Precinct Boundary Alterations	14-2
Notice to Voters – Permanent Precinct or District Change	14-2
Temporary Precinct Consolidations	14-3
Use of School Based Precincts	14-3
Establishing Polling Places	14-7
Changes Required in Qualified Voter File	14-8
Arranging Polling Places	14-8



## **CHAPTER 15 ELECTION DATES AND SCHOOL ELECTION COORDINATION**

School Election Coordinating Committees	15-2
Election Date Options Extended to Cities	15-6
“Floater” Election Date Option Extended to School Districts	15-7
Reimbursement of Costs Associated with School Elections	15-7
Reimbursement Costs Associated with Village Elections	15-8
Reimbursement of Other Elections	15-9

## **CHAPTER 16 ELECTION RELATED INFORMATION**

Mandatory Election Publications	16-1
Required Postings & Reporting	16-3
Optional Election Publications	16-3
Procedure for Handling Provisional Envelop Ballots Returned	16-4
Processing & Tabulating of Valid Provisional Ballot Envelope Ballots	16-6
Tie Votes	16-8
Document Retention and Public Availability of Voted Ballots	16-8
Post-Election Access to Voted Ballots	16-10

## **CHAPTER 17 LEGAL REMEDIES**

Recounts	17-1
Conduct of Mail Elections to Remedy Ballot Defects and Equipment Malfunctions	17-3

## **CHAPTER 18 RECALL PROCESS**

Public Officials Subject to Recall	18-1
Clarity/Factual Review	18-2
Preparation and Circulation of Recall Petitions	18-4
Acceptance of Recall Petitions	18-6
Checking Recall Petition	18-7
Signature Challenges	18-9
Final Petition Review by County Clerk	18-10
Recall Election Candidates	18-10
Preparation and Production of Ballots	18-11
Canvass and Certification of Recall Election	18-11

**APPENDIX I**

Resources

19

**APPENDIX II**

Copy of Online Accreditation Exam

20