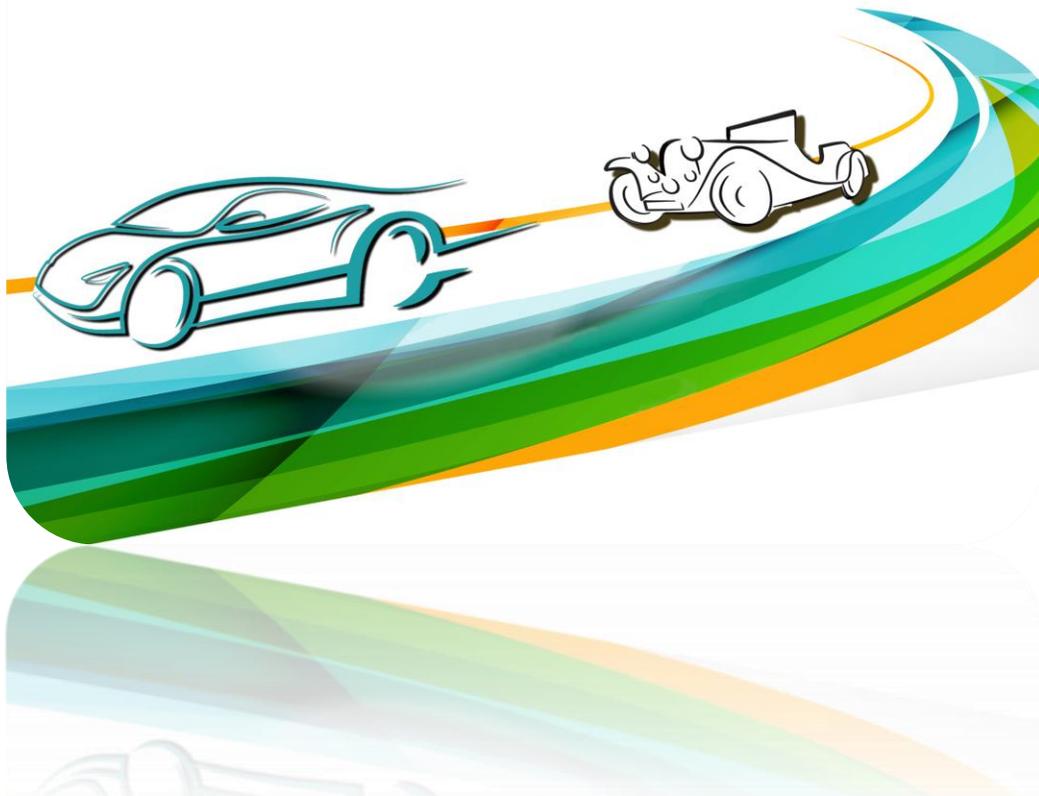


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# CARS e-Services | A new era begins

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Michigan Secretary of State – Here to serve you



# Mechanic School Authentication

Use the hyperlink in the letter or email you received from the Secretary of State's Office to connect with CARS e-Services and select **“Mechanic Services.”**

Michigan Department of State

Home | MI.gov | FAQs | Contact Us

e-Services

Home

**Vehicle Transactions**

- Vehicle Renewal
- Request a Duplicate Title
- More Online Vehicle Services

**Vehicle Searches**

- Abandoned Vehicle Search
- Check Personalized Plate Availability
- Search for Liens and Brands

**Calculate Fees**

- Registration Fee Calculator
- Renewal Fee Calculator

**IRP**

- IRP Services
- Trip Permits

**Business Services**

- Dealer Services
- Direct Access and List Sales Services
- Drivers Education Services
- Repair Facility Services
- BAIID Manufacturers

**Additional Services**

- Custodian Services
- EFT Management & Miscellaneous
- Fleet Services
- Mechanic Services**
- Salvage Vehicle Inspector

**Visit a Secretary of State Branch**

- Find a Secretary of State Branch
- Get In Line Online

**Contact Us**

- Check the Status of an Application
- Submit a Dealer Complaint
- Submit a Repair Facility Complaint
- FAQs

## Select "Mechanic School Login."



Michigan Department of State

[Home](#)

[MI.gov](#)

[FAQs](#)

[Contact Us](#)

☰ [Mechanic and Mechanic School Services](#)

[Home](#) > [Mechanic and Mechanic School Services](#)

### Mechanics

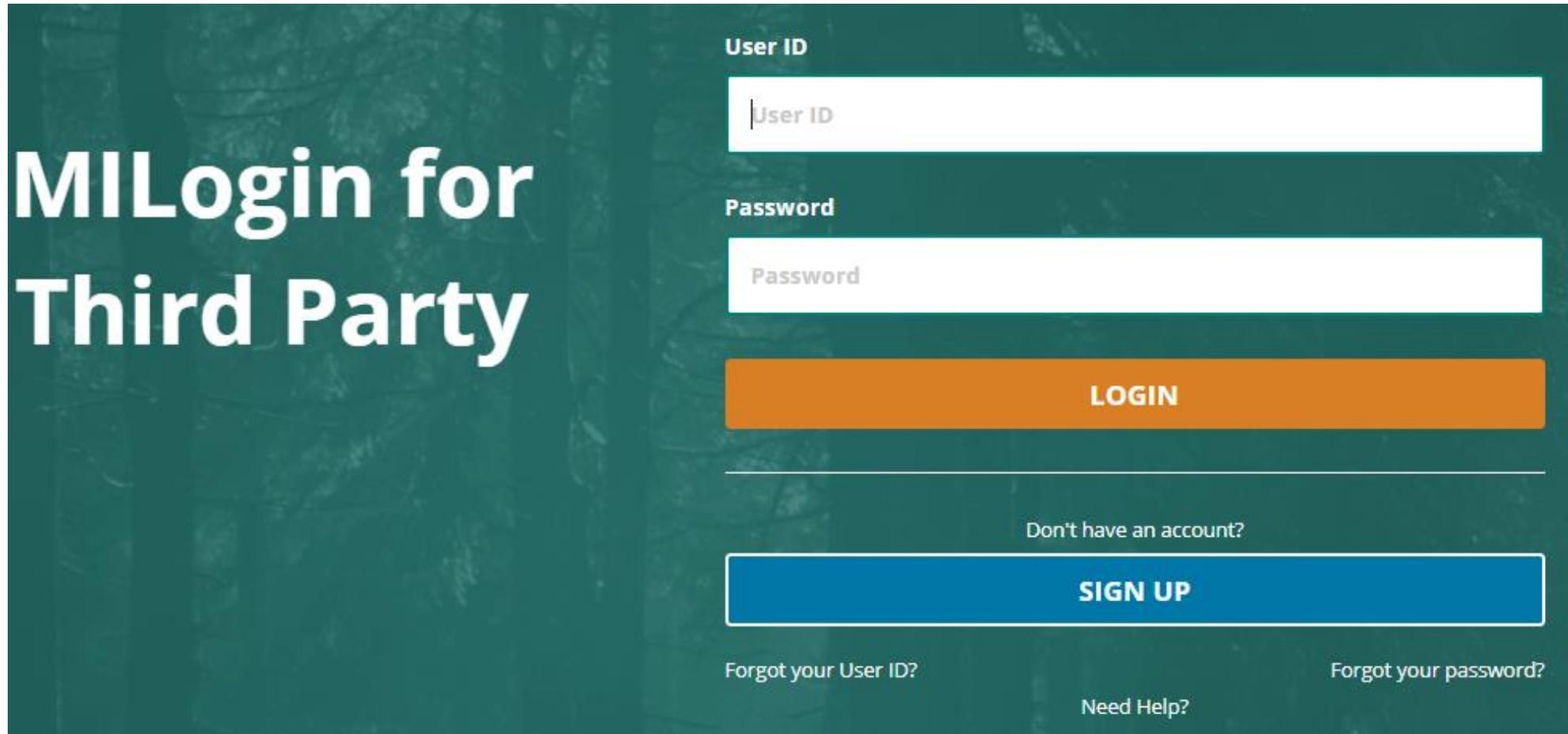
- [Mechanic Login](#) Login as a Mechanic
- [Apply](#) Apply to be a Mechanic
- [Apply](#) Apply to be a Mechanic Trainee
- [Search Mechanic](#) Find a Mechanic
- [Sign Up](#) Sign Up for Mechanic Testing

### Mechanic Schools

- [Mechanic School Login](#) Login as a Mechanic School



You must have an account with the state of Michigan MILogin system. Select “SIGN UP” if you **DO NOT HAVE** a “MILogin for Third Party” account. Enter your “User ID” and “Password” if you have a Third Party MILogin account (and skip to slide #7).



The image shows a login and sign-up interface for the Michigan MILogin system. On the left, the text "MILogin for Third Party" is displayed in large white font against a dark teal background. On the right, there are two white input fields: "User ID" and "Password". Below these fields is an orange "LOGIN" button. A horizontal line separates the login section from the sign-up section. Below the line, the text "Don't have an account?" is centered, followed by a blue "SIGN UP" button. At the bottom, there are three links: "Forgot your User ID?", "Need Help?", and "Forgot your password?".

# MILogin for Third Party

User ID

Password

**LOGIN**

---

Don't have an account?

**SIGN UP**

[Forgot your User ID?](#) [Need Help?](#) [Forgot your password?](#)

# Create Your Account



## Profile Information

Enter your profile information

\* Required

<b>*First Name</b>	<b>Middle Initial</b>	<b>*Last Name</b>	<b>Suffix</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

<b>*Email Address</b>	<b>*Confirm Email Address</b>
<input type="text"/>	<input type="text"/>

By providing an e-mail address, a new PIN can be sent to you to help with resetting a forgotten password.

<b>*Work Phone Number</b>	<b>Mobile Number</b>
<input type="text"/>	<input type="text"/>

By providing a mobile number, a text message can be sent to you to help with resetting a forgotten password.

**\*Verification Question: Which word from list "carload, exact, assail, portfolio" contains the letter "p"?**

I agree to the terms & conditions.

**NEXT**

**RESET**

Enter your profile information as prompted. Fields with a red asterisk are required.

## Security Setup

Provide user id and password information to complete your profile

\* Required

\* User ID

\* Password

\* Confirm New Password

**User ID Guidelines:** 

- Enter your last name, first initial, and any 4 numbers with no space between them. For Example: John Smith and using 9999 as an example for the four digit number, you would enter smithj9999.
- User ID cannot contain space.

**Password Guidelines:** 

- Must be at least 8 characters in length
- Must include characters from 3 of the following categories:
  - Upper case letters (A-Z)
  - Lower case letter (a-z)
  - Numbers (0-9)
  - Special characters (!\$#,%@~^&\* \_-+=><)
- Should not be one of the last 3 used passwords
- Should not be based on your User ID

Enter your security setup information and follow the screen prompts. Make sure to follow all of the security guidelines carefully.

**\* Security Options** 

To choose your preferred password recovery method(s), please click on the buttons below. Multiple options can be selected.



CREATE ACCOUNT

BACK

1. Select “Request Code” if you do not have an authorization code. The authorization code allows you to access your CARS e-Services account.
2. If you already have your authorization code, select “Add Account Access” and skip to slide #14.



## Account Access Options

### Access Requests

-  [Request Code](#) Request an Account Authorization Code
-  [Add Account Access](#) Enter Your Account Authorization Code to Gain Account Access

1.

2.



Online Authentication

SELECT

Account Type

SELECT

Account Type

Select the type of account you are requesting access for

- BAIID Manufacturer
- Custodian
- Driver Education Instructor
- Driver Education Provider
- Dealer
- Permanent Fleet
- IRP Fleet
- Mobile Home Dealer
- Mechanic
- Miscellaneous
- Mechanic School
- Record Sales
- Repair Facility
- Salvage Vehicle Inspector
- 3rd Party Trip Permit

Select "Mechanic School" and then "Next."

Cancel

< Previous

Next >



Online Authentication

SELECT

Account Type

ACCOUNT INFO

Account Details

ACCOUNT INFO

Account Details

✓ Logon Information

**Username:** mechanicschool

✍ Enter your account information

ⓘ An account authorization code will be mailed or emailed upon submitting this request

Enter your Mechanic School ID

\*  *Required*

Enter your  
Mechanic School ID.



Cancel

< Previous

Next >

Online Authentication

SELECT

Account Type

ACCOUNT INFO

Account Details

Email Option

ACCOUNT INFO

Email Option

Confirmation

The email address on record is E\*\*\*\*\*L@EMAIL.COM

Would you like to receive your authorization code by email?

Yes

No

Mailing Details

The token will be mailed to the address on record

Online Authentication

SELECT

Account Type

ACCOUNT INFO

Account Details

Email Option

ACCOUNT INFO

Email Option

Confirmation

The email address on record is E\*\*\*\*\*L@EMAIL.COM

Would you like to receive your authorization code by email?

Yes

No

Indicate if you would like to receive your authorization code by email or mail and confirm your decision when prompted.



Online Authentication

SELECT

[Account Type](#)

ACCOUNT INFO

[Account Details](#)

[Email Option](#)

Summary

SUMMARY

Username : mechanicschool  
Action : Requesting an Account Authorization Code  
Account Type : Mechanic School  
Account Number : 123  
**Notice** : **The account authorization code necessary for granting you online access will be mailed to your address on file.**

Select "Submit."

[Cancel](#)

[Previous](#)

[Submit](#)



## Confirmation

Your submission has been submitted and your confirmation number is 0-000-041-436.

Printable View

OK



Select "OK."

To continue, you must have your authorization code. Choose “Add Account Access.”



Account Access Options

Access Requests

 [Request Code](#)

Request an Account Authorization Code

 [Add Account Access](#)

Enter Your Account Authorization Code to Gain Account Access





Add Account Access

ACCESS

Authorization Code

ACCESS

Authorization Code

✓ User Information

**Username:** mechanicschool

🔒 Enter your account authorization code

Account Authorization Code

Enter your authorization code.



Cancel

< Previous

Next >



**Add Account Access**

**ACCESS**

Authorization Code

Account Info

**ACCESS**

Account Info

Logon Information

**Username:** mechanicschool

Enter your account information

An account authorization code will be mailed or emailed upon submitting this request

Enter your Mechanic School ID

\*  Required

Enter your Mechanic School ID.



Cancel

< Previous

Next >

Make sure to agree to the “Terms & Conditions” by selecting the check box or you won’t be able to continue.

The screenshot shows the Michigan Department of State website interface for adding account access. The page title is "Michigan Department of State". The navigation bar includes "Home", "MI.gov", "FAQs", and "Contact Us". The user is logged in as "mechanicschool" and has access to "Settings" and "Log Off". The breadcrumb trail is "Account Access Options > Add Account Access".

The main content area is titled "Add Account Access" and is divided into two sections: "ACCESS" and "ACCOUNT INFO".

The "ACCESS" section contains two buttons: "Authorization Code" and "Account Info".

The "ACCOUNT INFO" section contains the following fields and options:

- Email**: A text input field.
- Email for Notifications**: A checkbox that is checked.
- You will be notified via email when new messages are posted to your account(s).**
- Email Address**: A text input field containing "testemail@testemail.com".
- Confirm Email Address**: A text input field containing "testemail@testemail.com".
- Access Terms Agreement**: A checkbox that is checked.
- \*  I Agree to the Access Terms & Conditions**: A checkbox that is unchecked, highlighted with a red circle.



**Add Account Access**

**ACCESS**

Authorization Code

Account Info

**ACCOUNT INFO**

Email

**Summary**

**SUMMARY**

Username : mechanicschool  
Action : Adding Account Access  
Account Type : Mechanic School  
E-Mail Address : testemail@testemail.com

If all of the information is correct, select "Submit."

Cancel

< Previous

Submit

Congratulations, you have reached your CARS e-Services business account “springboard.” This is where you will view and manage your business accounts associated with the Secretary of State’s Office. Always remember to log off when you are finished.



# Michigan Department of State

[Home](#)[MI.gov](#)[FAQs](#)[Contact Us](#)

☰ e-Services

Welcome, mechanicschool



Settings



Log Off



Home



## Logon

> Mechanic School Login  
testemail@testemail.com  
+1 (555) 555-5555  
Last logged on



## Alerts

🗨 1 unread message



## I Want To

[Request Authorization Code](#)

[Add Account Access](#)

**Accounts**

Submissions

Correspondence



## Accounts

[View Accounts](#)

[Mechanic School](#)

00-00123456

MECHANIC SCHOOL

\$0.00