



Motorcycle Safety Program

Bulletin

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Terri Lynn Land
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Thanks!

A note of thanks to all approved state programs for another good training season! We appreciate your participation in motorcycle safety and your assistance in making Michigan highways a safer place to ride!

Program maintenance

The Motorcycle Safety Program extends its sincere thanks for your timely submission of 2010 grant applications. Tentative grant awards have been announced and revised grant applications have been submitted.

In the last two years, various grant programs have left significant fund balances in their accounts. While you should maximize your training capacity with grant dollars, please be fiscally focused on your initial grant requests. Also, notify us during the training year if you anticipate a fund balance of more than five percent of your grant budget.

End-of-year reports were sent electronically and were due in our office by October 30. If yours has not been submitted, please do so immediately.

Private Enterprise approval applications for state-approved programs participating in 2010 were due in our office by October 16. If yours has not been submitted, please do so immediately.

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Welcome, RiderCoach Trainer Jim Kraus!

The Motorcycle Safety Program is pleased to congratulate Jim Kraus on becoming an MSF RiderCoach Trainer this year. Jim's extensive background with motorcycle safety and training will be of considerable assistance to the training program. Like RiderCoach Trainers Vince Consiglio, Rich Henrion and Mark Reutter, Jim will be very active with coach preparation courses, quality assurance visits and professional development for our coaching staff. Welcome to the team, Jim!

New legislation

Recommendations made by the Motorcycle Safety Advisory Committee are finalized and have been introduced in the Legislature as Senate Bills 628 and 629 and House Bills 5053 and 5054.

You may view the proposed legislation on the Michigan Legislature's Web site at www.michiganlegislature.org.

Call for volunteers

As mentioned before, the Department of State is developing a new, comprehensive Business Application Modernization (BAM) Project to update its technology system. One of the significant advantages of this extensive project will be the training community's ability to directly update a student's file.

Now that BAM is tentatively slated to go live by mid-2010, it is time to find sponsors who would be willing to volunteer their services to "test" the input of information into the system. To volunteer, you must have a personal computer and access to the Internet.

If you are interested in becoming a volunteer, please e-mail Ron Wilson at WilsonRJ@Michigan.gov.

Student record retention reminder

Maintaining accurate, organized and complete records is essential for participating in the Michigan Motorcycle Safety Program. Rule 257.1723 of the Motorcycle Safety administrative rules states: *A sponsor of a program shall report annually to the department. The report shall provide complete information as to the number of students who participated in the course, who passed or failed the course, and substantiating information relative to the per pupil program cost. The complete legal names and birthdates of students for whom reimbursement is claimed and data substantiating the cost of the program shall be retained by the sponsor for not less than 7 years and shall be available for review for audit purposes.*

Please contact our office if you have any questions regarding retention requirements.

Goodbye and best wishes, Kathi Ransier!

After a highly successful career with our department, analyst Kathi Ransier will retire on December 1. On behalf of the Motorcycle Safety Program and the training community, we thank Kathi for her outstanding service to motorcycle training and licensing. To extend your congratulations, you may reach Kathi at RansierK@Michigan.gov or (517) 335-1703. Best wishes, Kathi!

2010 Coach Preparation courses

It's not too early to start thinking about the need for a new coach for next year. New coach preparation courses will be offered starting April 16, 2010, at Macomb Community College. Delta Community College will conduct a coach preparation course starting June 16, 2010. Only two courses and 28 candidate openings will be available, so plan early and be prepared to send a quality candidate when the official notice is released in January. Remember, candidates must have taken a Basic Riding Course within the last two years and be an excellent rider with good communications skills.

Issuing completion cards

As a reminder, completion cards should only be issued to students who have successfully completed the safety course with a passing score of 80% or higher on the written knowledge test and a passing score of 15 points or less on the range exit test. Only the blue Michigan Department of State completion cards should be issued to successful students. The only instance the Motorcycle Safety Foundation (MSF) completion certificate should be issued to successful students is when the student resides outside Michigan or the student is in the military and needs the MSF card to ride on base.

If you have any questions regarding the issuance of a completion card, please contact State Coordinator Ron Wilson.

Completion card revision

Our office is looking into revising the current completion card. The current version is a variation of the completion card that was used when the program was offered through the Department of Education.

STATE OF MICHIGAN
DEPARTMENT OF STATE
CERTIFICATE OF COMPLETION

M 12345

Name _____ Motorcycle Operator's Signature _____
Date Of Birth ____ / ____ / ____ Instructor's Signature _____
This certifies that the above named student successfully completed
the Motorcycle Safety Education Course on: _____ Authorized Agency Signature _____
Month / Day / Year
Name of Program Sponsor / Agency
SOS-401 (03/04) MAY PRESENT TO SOS TO WAIVE SKILLS TEST
VALID ONE (1) YEAR FROM DATE OF COMPLETION
RETAIN FOR INSURANCE PURPOSES

With the implementation of the new Business Application Modernization project (BAM) we would like to simplify the completion card that must be issued to a successful student. Please review the current sample and submit any suggestions for this revision to our office no later than December 4, 2009.

Quality assurance visits

RiderCoaches have an important influence on program validity and reliability. Strict adherence to the instruction and scoring standards outlined in course instructions and on range cards is achieved only when administered by highly competent and conscientious coaches. RiderCoach Trainers (RCTs) are very dedicated to your staff needs when observing classroom and range activities. Take time to read your program's Quality Assurance Report which the RiderCoach Trainer prepared. Contact the RCT for any clarification you may need to effect change in classroom or range applications.