



STATE OF MICHIGAN
BUREAU OF ELECTIONS
LANSING

**ELECTRONIC POLL BOOK (EPB) LAPTOP & ACCESSORIES
TESTING FORM**

COUNTY _____

JURISDICTION _____

NUMBER OF TESTED LAPTOPS _____

NUMBER OF TESTED LAPTOP CASES _____

NUMBER OF TESTED MICE _____

NUMBER OF TESTED FLASH DRIVES _____

NUMBER OF TESTED MAGNETIC STRIPE READERS _____

TESTING COMPLETION DATE ____/____/____

Printed Name

Title

Signature

Date

Note: By signing this form you are verifying that you have successfully completed acceptance testing for each laptop and have ensured that each peripheral device works properly. Acceptance testing consists of the following *:

1. Downloading the QVF Electronic Poll Book onto a flash drive.
2. Loading an Electronic Poll Book onto the laptop.
3. Successfully opening an Electronic Poll Book.
4. Successfully using the card reader.
5. Ensuring that the mouse functions properly.

*Refer to the Electronic Poll Book User Manual for further information on performing these steps.

County, City and Township Clerks: Please scan and email (QVFHelpDesk@michigan.gov) or mail this completed and signed form **within one week** of delivery of laptops and all peripheral devices to:

Michigan Department of State
Bureau of Elections
P.O. Box 20126
Lansing, MI 48901-0726