

AGENDA

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE
STATE ADMINISTRATIVE BOARD

Special T&NR Meeting: September 14, 2004 – 1921 Department of Conservation Room,
7th Floor, Mason Building, 10:55 AM

Special State Administrative Board Meeting: September 14, 2004 -
1921 Department of Conservation Room, 7th Floor, Mason Building, 11:00 AM

CONTRACTS

1. FINANCE & ADMINISTRATION – IDS Facilities Design Consultant Services
Authorization (Z1) under Contract (2002-0279) with DLZ Michigan, Inc., will provide for the development of a master plan for the Upper Peninsula Gateway Center in St. Ignace, Michigan. This planning project will ensure that State Transportation Funds are spent most efficiently in providing transportation services to the traveling public. The Upper Peninsula Gateway Center will provide travel information, restroom facilities, and other accommodations for the safety and convenience of the traveling public. The authorization will be in effect from September 15, 2004, through March 31, 2005. The authorization amount will be \$138,651. The contract term is April 1, 2002, through March 31, 2005. Source of Funds: 100% State Restricted Trunkline Funds.

Purpose/Business Case: To provide for the development of a master plan for the Upper Peninsula Gateway Center.
Benefit: This planning project will ensure that State Transportation Funds are spent most efficiently in providing transportation services to the traveling public. The Upper Peninsula Gateway Center will provide travel information, restroom facilities, and other accommodations for the safety and convenience of the traveling public.
Funding Source: 100% State Restricted Trunkline Funds.
Commitment Level: The authorization is for a fixed cost.
Risk Assessment: If the authorization is not approved, the Upper Peninsula will lose an important economic development and tourism tool.
New Project Identification: This is a new project.
Zip Code: 49781.

2. FINANCE & ADMINISTRATION – IDS Facilities Design Consultant Services
Authorization (Z1) under Contract (2002-0281) with Fishbeck, Thompson, Carr & Huber, Inc., will provide for the development of a master plan for the rehabilitation and expansion of the Dundee Welcome Center in Dundee, Michigan. This planning project will ensure that State Transportation Funds are spent most efficiently in providing transportation services to the traveling public and tourists. The expanded Dundee Welcome Center will provide travel information, restroom facilities, and other accommodations for the safety and convenience of the traveling public. The authorization will be in effect from September 16, 2004, through March 31, 2005. The authorization amount will be \$40,740.69. The contract term is April 1, 2002, through March 31, 2005. Source of Funds: 100% State Restricted Trunkline Funds.

Purpose/Business Case: To provide for the development of a master plan for the rehabilitation and expansion of the Dundee Welcome Center.

Benefit: This planning project will ensure that State Transportation Funds are spent most efficiently in providing transportation services to the traveling public. The expanded Dundee Welcome Center will provide travel information, restroom facilities, and other accommodations for an estimated 1,000,000 travelers per year.

Funding Source: 100% State Restricted Trunkline Funds.

Commitment Level: The authorization is for a fixed cost.

Risk Assessment: If the authorization is not approved, MDOT will be unable to rehabilitate and expand the existing Dundee Welcome Center, which is unable to properly accommodate the 1,000,000 travelers per year who use the facility.

New Project Identification: This is for the rehabilitation and expansion of an existing facility.

Zip Code: 49781.

In accordance with MDOT's policies and procedures and subject to concurrence by the Federal Highway Administration, the preparation and execution of the appropriate documents approved by the Attorney General, and compliance with all legal and fiscal requirements, the Director recommends for approval by the State Administrative Board the items on this agenda.

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of July 14, 2003.

Respectfully submitted,

Gloria J. Jeff
Director