



Meeting Agenda Wednesday, August 5, 2020 @ 1:00 PM

In accordance with [Executive Order 2020-154 \(COVID-19\)](#), this will be an online Microsoft Teams meeting. Persons needing accommodations for participating in this meeting should contact Roger Belknap- Coordinator, Transportation Asset Management Council, at least 24 hours prior to the start of this meeting:
belknapr@michigan.gov Telephone: (517) 230-8192

Meeting Telephone Conference Line: +1 248-509-0316 Access Code: 860 161 638#

Web Meeting Access Link: [Join Microsoft Teams Meeting](#)

1. **Welcome - Call to Order – Introductions**
2. **Changes or Additions to the Agenda (Action Item as needed)** Any items under the Consent Agenda may be moved to the regular agenda upon request of any Council member, member of the public or staff member.
3. **Public Comments on Non-Agenda Item**
4. **Consent Agenda (Action Item)**
 - 4.1. Approval of the July 1, 2020 Meeting Minutes (*Attachment 1*)
 - 4.2. TAMC Financial Report (*Attachment 2*)
5. **Correspondence & Announcements**
 - 5.1. July 15, 2020; 2020 Pavement Surface Evaluation and Rating (PASER) Data Collection (*Attachment 3*)
 - 5.2. July 29, 2020 Statewide Pavement Management Advisory Committee (SPMAC) Update
6. **Michigan Infrastructure Council (MIC) Update – Moy/Hicks**
 - 6.1. Next meeting September 10
 - 6.2. MIC Glossary of Terms Update
 - 6.3. Water Asset Management Council (WAMC) Update
 - 6.4. MIC and WAMC Budget Update
7. **Old Business**
 - 7.1. State Transportation Commission July 23 Annual Report Presentation – *Belknap/Johnson*
 - 7.2. 2020 Data Collection, FY20 Contracts and Communications – *Start/Belknap (Action Item & Memo)*
 - 7.3. Reporting Non-Federal Aid Data Collection & Reimbursement – *Belknap (Memo & Attachment 4)*
 - 7.4. TAMC Strategic Planning Session 2020 – *Johnson/Belknap (Memo & Attachment 5)*
 - 7.4.1. Topics – 2020-2022 Work Program Goals and Objectives, 2022 Budget, TAMC Policy Reviews?
 - 7.4.2. Date/Time/Location/Format – September 9th?
8. **Committee Review & Discussion Items**
 - 8.1. **Bridge Committee Update – Curtis/Bolt/Wieferich**
 - 8.1.1. Investment Reporting Tool Bridge Project Data
 - 8.1.2. 2020 Bridge Inspections (*Attachment 6*)
 - 8.1.3. Culvert Pilot and Survey Results Update
 - 8.2. **ACE Committee Update – Start**
 - 8.2.1. Status of FY2021 Program Contracts and TAMC FY2022 Budget Preparations
 - 8.2.2. Fall TAMC Conference 2020
 - 8.2.3. Transportation Asset Management Plans
 - 8.3. **Data Committee Update – McEntee**
 - 8.3.1. Pavement Forecast and Statewide Investment Strategy
 - 8.3.2. Creation of TAMC Glossary for TAMC Website
 - 8.3.3. Traffic Signal Inventory Update

8.3.4. Update on Status of Investment Reporting Compliance

8.4. Michigan Center for Shared Solutions Update – Surber/Holmes/Granger

8.4.1. Activities & Priorities Updates

8.4.2. Training Feedback and Updates

8.5. Michigan Technological University/Technical Assistance Updates – Colling

8.5.1. Monthly Activities Report (April) (*Attachment 7*)

8.5.2. Monthly Training Report (April) (*Attachment 8*)

9. Public Comments

10. Member Comments

11. Adjournment *Next meeting: September 9 TAMC Strategic Planning Session – Time to-be-determined*

TRANSPORTATION ASSET MANAGEMENT COUNCIL

July 1, 2020 at 1:00 p.m.

Meeting was held via Teleconference per Governor Gretchen Whitmer's Executive Order
Discontinuing In-Person/Large Meetings Due to the Coronavirus 19 Pandemic

MINUTES

**** Frequently Used Acronyms List attached**

Members Present:

Christopher Bolt, MAC
Joanna Johnson, CRA/RCKC – Chair
Robert Slattery, MML
Rob Surber, DTMB/CSS
Todd White, MDOT

Derek Bradshaw, MAR/GLS Region V
Bill McEntee, CRA – Vice-Chair
Jonathan Start, MTPA/KATS
Jennifer Tubbs, MTA
Brad Wieferich, MDOT

Support Staff Present:

Niles Annelin, MDOT
Tim Colling, MTU/LTAP
Cheryl Granger, DTMB/CSS
Gloria Strong, MDOT

Roger Belknap, MDOT
Jesus Esparza, MDOT
Dave Jennett, MDOT

Public Present:

Amber Hicks, MIC
Jessica Moy, MIC

Members Absent:

Gary Mekjian, MML

1. Welcome – Call-To-Order:

The meeting was called-to-order at 1:04 p.m. Everyone was introduced and welcomed to the meeting. Attendance was verified by roll call by G. Strong.

2. Changes or Additions to the Agenda (Action Item):

None

3. Public Comments on Non-Agenda Items:

None

4. Consent Agenda (Action Item):

4.1. – Approval of the May 6, 2020 Meeting Minutes (Attachment 1)

Motion: J. Start made a motion to approve the May 6, 2020 meeting minutes; D. Bradshaw seconded the motion. The motion was approved by all members present.

4.2. – TAMC Financial Report (Attachment 2)

R. Belknap provided a copy and gave an update on the TAMC Budget Financial Report – FY 2018 - FY 2020.

Motion: J. Start made a motion to approve the Consent Agenda; D. Bradshaw seconded the motion. The motion was approved by all members present.

5. – Correspondence & Announcements:

5.1. – State Transportation Commission (STC) July 23, 2020 Annual Report Presentation

The TAMC 2019 Michigan Roads and Bridges Annual Report will be discussed at the July 23, 2020 STC meeting. R. Belknap will confirm where the meeting will be held.

6. Michigan Infrastructure Council (MIC) Update – J. Moy

6.1. – June 11, 2020 MIC Meeting

The MIC held a meeting on June 11, 2020. The next MIC meeting is scheduled for September 10, 2020. MIC is progressing on the data portal and the asset management scale (plans are to conduct assessment collections in late September and December).

6.2. – MIC Glossary of Terms Update

Definitions and Standards Group are making good progress on the MIC Glossary of Terms. They are also using national, local and statewide sources to complete the glossary.

6.3. – Water Asset Management Council (WAMC)

The next WAMC meeting is scheduled to meet on July 23, 2020.

6.4. - MIC and WAMC Budget Update

The FY 2021 budget has not been decided.

7. Old Business:

7.1. – FY 2020 Data Collection, Trainings, and Communications – J. Johnson/T. Colling/R. Belknap (Memo and Attachment 3)

R. Belknap has received several questions on FY 2020 data collection efforts and timeframes. ACE Committee went into great detail at their meeting today on how data collection can continue, what the TAMC message should be, and how collections can proceed due to the Governor's Executive Order restrictions. ACE discussed the option of not collecting federal aid data for FY 2020 due to the restrictions. R. Belknap suggested extended the FY 2020 funds for data collection reimbursement into the FY 2021 first quarter. However, ACE Committee does not feel that would be enough time for agencies to conduct their data collections and invoice for the work completed. The ACE Committee discussed the possibility of agencies going out now and collecting only non-federal aid data and still get reimbursed because they can use a 2-person team in the data collection truck. R. Belknap will check with MDOT Financial Services and Contracts to see if FY 2020 funds for data collection only, can be extended into July 2021, which will provide the agencies time to do the federal aid data collections and invoicing. TAMC will need to consider what kind of affect this will have on each individual agency's budget and activities. There is concern that doing this may affect TAMC's budget. In recent correspondence to data collection agencies, TAMC did not make a change in the policy regarding having a three-person team in the collection vehicle. The Council feels they should collect non-federal aid data this year and as much federal-aid data next year if the FY 2020 data collection funds are able to be extended to July 2021. In the TAMC Work Program agencies are required to collect 100 percent of federal aid roads every two years. If the agencies are able to collect any federal aid data, they should still collect it if restrictions are lifted. The issue is the three-person team is not possible for federal aid data collection due to executive orders related to COVID-19. Some agencies may not have the staffing to collect 100 percent federal aid pavement data all in FY 2021 during the data collection season. The Council wants to assure the agencies that TAMC understands 100 percent may not be collected due to time, staffing and restrictions within the two years. TAMC wants to assure the data collections are done with the same high standards as in the past. TAMC may also need to be more prescriptive on where monies will be spent.

Motion: J. Johnson made a motion that TAMC send out to the Metropolitan Planning Organizations (MPOs), Regional Planning Organizations (RPOs), and transportation agencies a revised memo to clarify to the agencies that TAMC understands that at this time agencies may not be able to collect 100 percent of federal aid roads data within the next 2 years as required in the TAMC Work Program; D. Bradshaw seconded the motion. The motion was approved by all members present.

Action Item: R. Belknap will draft the revised memo and forward to J. Johnson for her review and comments. R. Belknap will then send the memo to the MPOs/RPOs and transportation agencies.

7.2. – Reporting FY 2018 and FY 2019 Non-Federal Aid Data Collection and Reimbursement (Memo and Attachment 4)

In 2018, TAMC was approved for an additional \$250,000 to the TAMC budget. Part of those funds are to be used towards the reimbursement of non-federal aid roads data collection and asset management plans. The invoice forms have been changed and expanded to require more detail from the agencies and regions regarding their spending towards PASER data collection and activities. R. Belknap provided a summary of non-federal aid PASER data collection by planning agency for FY 2018 and FY 2019 which shows an additional \$35,000 has been spent on data collection. Some agencies collected and reported their data however, the data was coded in the Roadsoft Laptop Data Collector software as non-TAMC related. R. Belknap stated he is working on updating the requirements for agency invoicing. There is a mile's differential from FY 2017 (\$11.65 per centerline mile) and FY 2019 (estimated \$7.00 per centerline mile). FY 2017 there was a budget of \$30,000 to use towards non-federal aid data collection on a first-come/first-served basis for the agencies. Some agencies do not request reimbursement for non-federal aid data collection. TAMC is now spending approximately \$200,000 on non-federal aid data collection. It seems TAMC is now getting more value for the money. This also helps to identify which agencies require more funding. Looking at the report, it appears there are a few regions that TAMC support staff will need to contact to give them additional direction and discuss the possibility of getting them additional funds or reducing their funds.

Action Item: This subject will be placed on next month's TAMC full Council agenda.

7.3. – 2020 TAMC Strategic Planning Session – R. Belknap (Memo and Attachment 5)

The TAMC Strategic Planning Session will be held September 9, 2020 either at the MDOT Aeronautics Building, if possible, or via Microsoft Teams. A conference line will be available for those that are not comfortable with attending an in-person session due to COVID-19. R. Belknap provided a status update on the TAMC activities and tasks listed in the current strategic plan work program. Each TAMC Committee has reviewed their specific tasks in the Work Program. The TAMC Strategic Planning Session will be discussed at the August meeting and the Council can make a final decision as to how this meeting will be held, either in-person or via Microsoft Teams.

8. Committee Review and Discussion Items:

8.1. – Bridge Committee Update– B. Wiefierich/T. Colling

B. Wiefierich gave a review of the last Bridge Committee Meeting discussions. The Bridge Committee reviewed the annual report, culvert tasks, and reviewed the Bridge Committee priorities in the TAMC Strategic Work Program.

8.1.1. – Investment Reporting Tool Bridge Project Data – B. McEntee/J. Esparza/ D. Jennett

Support staff found a few issues with the project costs in the IRT. A lot of agencies have a significant amount of construction costs data entry errors. Support staff sent out a general form letter to 10 agencies and included an individualized spreadsheet showing what is in the IRT and requesting the agencies to make necessary changes in the IRT. Three agencies have already gone out into the IRT and updated their data. Because of this effort, this will give a much better project costs estimate analysis in the future.

8.1.2. – Integration of FY 2018 Culvert Pilot Project Data into TAMC Dashboards and Interactive Map

CSS is currently working on the culvert dashboards and interactive maps.

8.1.3. – Culvert Pilot Participation Survey Results – T. Colling

Christopher Gilbertson, MTU, is getting feedback from the pilot participants and reaching out to other entities to get culvert data and information on how they are doing their collections. He has also sent out a survey requesting specific information from the agencies that participated in the FY 2018 Culvert Pilot Project. The survey results have been received. About 70% of the survey participants stated they are routinely using the culvert data they collected from the culvert pilot. They are also not interested in getting culvert data from the fisheries or resource agencies.

MTU is looking at a method of integrating culvert data from local agencies, the culvert data from the FY 2018 Culvert Pilot Project, MDOT, and Michigan Department of Natural Resources into the IRT. MTU is working with CSS, who has a set of tools, that will meet the needs to do this integration. They are working to create a rule set.

The Bridge Committee will wait until MTU has given their findings on culvert data collections and then decide how to proceed and what to collect during the data collections for culverts.

Bridge Committee is still trying to get a final culvert funds amount from MDOT Finance. They currently have an estimated amount. There is a process that can be done if the funds remaining from the FY 2018 Culvert Pilot Project are not all spent this fiscal year. TAMC will need to come up with a plan on how to use the remaining funds. This will be discussed at the July 23, 2020 TAMC Bridge Committee Meeting.

8.2. – ACE Committee Update – J. Start

8.2.1. – Status of FY 2021 Program Contracts and TAMC FY 2022 Budget Preparations

Currently, the TAMC budget remains the same for FY 2021. R. Belknap will check with MDOT Finance to see if FY 2022 TAMC funds will be reduced due to budget constraints brought on by the COVID-19 pandemic.

8.2.2. – 2020 TAMC Fall Conference

The Council has agreed to cancel the 2020 TAMC Fall Conference due to the restrictions brought on by the COVID-19 pandemic and for the safety of all involved. It is also felt people may not feel comfortable at this time attending an on-site conference. It was suggested that TAMC consider holding the conference virtually. This will require further discussions to see if this is possible.

Motion: J. Start made a motion to cancel the on-site 2020 TAMC Fall Conference and investigate the possibility of holding a conference virtually; J. Tubbs seconded the motion. The motion was approved by all members present.

Action Item: R. Belknap will schedule a meeting with the Conference Planning Committee to get ideas and suggestions as well as, contact the Michigan Municipal League, and inquire how they are conducting their virtual conference.

8.2.3. - TAMC Awards

TAMC has received two good award recommendations for the Carmine Palombo and Organizational Awards. The ACE Committee recommends that the TAMC Awards be presented at the next on-site TAMC Conference. At that time, each recipient can give an update on where they are now.

The ACE Committee has asked G. Strong to return the sponsorship checks to the sponsors with a “Thank You” note when she returns to the office.

Motion: J. Start made a motion that the awards be presented at the next on-site TAMC conference, which will possibly be held in FY 2021. B. Slattery seconded the motion. The motion was approved by all members present.

Motion: J. Start made a motion to return the TAMC Conference Sponsorship checks; J. Tubbs seconded the motion. The motion was approved by all members present.

Action: G. Strong to return the sponsorship checks to the sponsors with a “Thank You” note when she is allowed to return to the MDOT office.

8.3. – Data Committee Update – B. McEntee

8.3.1. – Pavement Forecast and Statewide Investment Strategy

There was nothing new to report.

8.3.2. – Creation of TAMC Glossary for TAMC Website – C. Granger

CSS is working on finalizing the Glossary of Terms list for the TAMC website. They expect to release the glossary mid-to-late August 2020.

8.3.3. – Status of Investment Reporting Compliance and Act 51 – R. Belknap (Memo and Attachment 6)

R. Belknap provided an updated report showing reporting requirement activities as of June 18, 2020 for FY 2018, FY 2019, and FY 2020. The non-compliance letters that staff sends to the agencies helps to quickly resolve any problems that arise with some agencies.

8.3.4. – Traffic Signal Inventory Update – T. Collings

MTU continues to work on the traffic signal inventory. They plan to send out a survey and try to get a total count on local agency roads. They are using crash data reports to help achieve this. Using this method MTU anticipates they will get 98% of the signals. MTU will be doing an additional test on this process and if time allows, will do more ground truth surveying.

8.4. – Michigan Center for Shard Solutions Update – C. Granger

8.4.1. – Activities and Priorities Update

R. Surber participated in the June training sessions and felt they went very well and were very well attended. The Gaylord June 2, 2020 training had 18 attendees and the June 3, 2020 training had 7 attendees. CSS will hold another training session on August 11, 2020 in Saginaw, Michigan, which will conclude their FY 2020 trainings.

CSS is working on the STIP 3-year Planned Projects task which will be a big release. There is only one item that needs to be done for this task to be completed. The release is anticipated in the next couple of weeks. J. Start suggested adding local agency projects that do not go through federal aid be included. C. Granger will check into adding the local projects next year.

CSS has also been very busy working on other TAMC tasks. Culverts have been added to the IRT Interactive Map and will also be released within the next couple of weeks. CSS has added Google Analytics to the interactive map and it is ready to be moved into User Acceptance Testing (UAT.) Legislative Districts printing and display modifications have been updated and they anticipate the TAMC Glossary will be out in August 2020. C.

Granger is also working on setting some TAMC priorities for next year and providing an estimated cost for each task.

8.4.2. – Training Update

CSS provided training feedback under 8.4.1.

8.5. – Michigan Technological University/Technical Assistance Reports – T. Colling

8.5.1. – Monthly Activities Report (April 2020) (Attachment 7)

A copy of their April Activities and Trainings Reports was provided to the Council for their review. T. Colling reported that MTU has just completed their Spring trainings. MTU felt their was good interaction with the participants during the classroom sessions. The next Pavement and Bridge Asset Management Training will be held in August in Lansing. They are planning on doing on-site training but if it is not allowed, will change it to web based.

8.5.2. – Monthly Training Report (January/February 2020) (Attachment 8)

See above discussions (8.5.1.)

9. Public Comments:

None

10. Member Comments:

T. White reported that the July 23, 2020 State Transportation Commission meeting originally scheduled to be held on-site in Detroit has been changed to a Microsoft Teams Meeting.

11. Adjournment:

J. Tubbs made a motion to adjourn the meeting; J. Start seconded the motion. The motion was approved by all members presents. The meeting adjourned at 3:08 p.m. The next full Council meeting is scheduled for August 5, 2020, at 1:00 p.m., via Microsoft Teams Meeting.

TAMC FREQUENTLY USED ACRONYMS:		
AASHTO	AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS	
ACE	ADMINISTRATION, COMMUNICATION, AND EDUCATION (TAMC COMMITTEE)	
ACT-51	PUBLIC ACT 51 OF 1951-DEFINITION: A CLASSIFICATION SYTEM DESIGNED TO DISTRIBUTE MICHIGAN’S ACT 51 FUNDS. A ROADWAY MUST BE CLASSIFIED ON THE ACT 51 LIST TO RECEIVE STATE MONEY.	
ADA	AMERICANS WITH DISABILITIES ACT	
ADARS	ACT 51 DISTRIBUTION AND REPORTING SYSTEM	
BTP	BUREAU OF TRANSPORTATION PLANNING (MDOT)	
CFM	COUNCIL ON FUTURE MOBILITY	
CPM	CAPITAL PREVENTATIVE MAINTENANCE	
CRA	COUNTY ROAD ASSOCIATION (OF MICHIGAN)	
CSD	CONTRACT SERVICES DIVISION (MDOT)	
CSS	CENTER FOR SHARED SOLUTIONS	
DI	DISTRESS INDEX	
ESC	EXTENDED SERVICE CONTRACT	

FAST	FIXING AMERICA'S SURFACE TRANSPORTATION ACT	
FHWA	FEDERAL HIGHWAY ADMINISTRATION	
FOD	FINANCIAL OPERATIONS DIVISION (MDOT)	
FY	FISCAL YEAR	
GLS REGION V	GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING AND DEVELOPMENT COMMISSION	
GVMC	GRAND VALLEY METRO COUNCIL	
HPMS	HIGHWAY PERFORMANCE MONITORING SYSTEM	
IBR	INVENTORY BASED RATING	
IRI	INTERNATIONAL ROUGHNESS INDEX	
IRT	INVESTMENT REPORTING TOOL	
KATS	KALAMAZOO AREA TRANSPORTATION STUDY	
KCRC	KENT COUNTY ROAD COMMISSION	
LDC	LAPTOP DATA COLLECTORS	
LTAP	LOCAL TECHNICAL ASSISTANCE PROGRAM	
MAC	MICHIGAN ASSOCIATION OF COUNTIES	
MAP-21	MOVING AHEAD FOR PROGRESS IN THE 21 ST CENTURY (ACT)	
MAR	MICHIGAN ASSOCIATION OF REGIONS	
MDOT	MICHIGAN DEPARTMENT OF TRANSPORTATION	
MDTMB	MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET	
MIC	MICHIGAN INFRASTRUCTURE COMMISSION	
MITA	MICHIGAN INFRASTRUCTURE AND TRANSPORTATION ASSOCIATION	
MML	MICHIGAN MUNICIPAL LEAGUE	
MPO	METROPOLITAN PLANNING ORGANIZATION	
MTA	MICHIGAN TOWNSHIPS ASSOCIATION	
MTF	MICHIGAN TRANSPORTATION FUNDS	
MTPA	MICHIGAN TRANSPORTATION PLANNING ASSOCIATION	
MTU	MICHIGAN TECHNOLOGICAL UNIVERSITY	
NBI	NATIONAL BRIDGE INVENTORY	
NBIS	NATIONAL BRIDGE INSPECTION STANDARDS	
NFA	NON-FEDERAL AID	
NFC	NATIONAL FUNCTIONAL CLASSIFICATION	
NHS	NATIONAL HIGHWAY SYSTEM	
PASER	PAVEMENT SURFACE EVALUATION AND RATING	
PNFA	PAVED NON-FEDERAL AID	
PWA	PUBLIC WORKS ASSOCIATION	
QA/QC	QUALITY ASSURANCE/QUALITY CONTROL	
RBI	ROAD BASED INVENTORY	
RCKC	ROAD COMMISSION OF KALAMAZOO COUNTY	
ROW	RIGHT-OF-WAY	
RPA	REGIONAL PLANNING AGENCY	
RPO	REGIONAL PLANNING ORGANIZATION	
SEMCOG	SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS	
STC	STATE TRANSPORTATION COMMISSION	
STP	STATE TRANSPORTATION PROGRAM	
TAMC	TRANSPORTATION ASSET MANAGEMENT COUNCIL	

TAMCSD	TRANSPORTATION ASSET MANAGEMENT COUNCIL SUPPORT DIVISION	
TAMP	TRANSPORTATION ASSET MANAGEMENT PLAN	
TPM	TRANSPORTATION PERFORMANCE MEASURES	
UWP	UNIFIED WORK PROGRAM	

S:/GLORIASTRONG/TAMC FREQUENTLY USED ACRONYMS.08.22.2019.GMS

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TAMC Budget Financial Reporting - FY18-FY20



(most recent invoice)	FY18 Budget			FY18 Actual			FY19 Budget			FY19 Year to Date			FY20 Budget			FY20 Year to Date				
		\$	Spent	Balance		\$	Spent	Balance		\$	Spent	Balance		\$	Spent	Balance		\$	Spent	Balance
I. Data Collection & Regional-Metro Planning Asset Management Program																				
Battle Creek Area Transportation Study	2QTR-20	\$ 20,500.00	\$ 20,213.36	\$ 286.64	\$ 20,500.00	\$ 15,619.52	\$ 4,880.48	\$ 20,500.00	\$ 6,685.65	\$ 13,814.35										
Bay County Area Transportation Study	2QTR-20	\$ 21,100.00	\$ 8,028.84	\$ 13,071.16	\$ 21,100.00	\$ 21,100.00	\$ -	\$ 19,900.00	\$ 6,439.60	\$ 13,460.40										
Central Upper Peninsula Planning and Development	2QTR-20	\$ 47,000.00	\$ 47,000.00	\$ -	\$ 47,000.00	\$ 47,000.00	\$ -	\$ 50,000.00	\$ 19,511.59	\$ 30,488.41										
East Michigan Council of Governments	June	\$ 111,000.00	\$ 81,559.65	\$ 29,440.35	\$ 111,000.00	\$ 96,962.88	\$ 14,037.12	\$ 108,000.00	\$ 72,075.31	\$ 35,924.69										
Eastern Upper Peninsula Regional Planning & Devel.	3QTR-20	\$ 23,100.00	\$ 23,100.00	\$ -	\$ 23,100.00	\$ 23,100.00	\$ -	\$ 25,000.00	\$ 7,859.71	\$ 17,140.29										
Genesee Lapeer Shiawassee Region V Planning Com.	May	\$ 46,000.00	\$ 45,954.99	\$ 45.01	\$ 46,000.00	\$ 45,695.89	\$ 304.11	\$ 46,000.00	\$ 9,325.44	\$ 36,674.56										
Grand Valley Metropolitan Council	3QTR-20	\$ 25,000.00	\$ 12,060.69	\$ 12,939.31	\$ 25,000.00	\$ 18,410.63	\$ 6,589.37	\$ 24,000.00	\$ 4,333.28	\$ 19,666.72										
Kalamazoo Area Transportation Study	3QTR-20	\$ 22,000.00	\$ 21,588.77	\$ 411.23	\$ 22,000.00	\$ 21,944.89	\$ 55.11	\$ 22,000.00	\$ 7,400.65	\$ 14,599.35										
Macatawa Area Coordinating Council	3QTR-20	\$ 20,200.00	\$ 9,575.57	\$ 10,624.43	\$ 20,200.00	\$ 7,271.32	\$ 12,928.68	\$ 19,000.00	\$ 2,109.54	\$ 16,890.46										
Midland Area Transportation Study	3QTR-20	\$ 21,000.00	\$ 20,857.81	\$ 142.19	\$ 21,000.00	\$ 19,973.54	\$ 1,026.46	\$ 21,000.00	\$ 2,945.40	\$ 18,054.60										
Northeast Michigan Council of Governments	May	\$ 52,200.00	\$ 52,200.00	\$ -	\$ 46,000.00	\$ 46,000.00	\$ -	\$ 51,000.00	\$ 24,866.59	\$ 26,133.41										
Networks Northwest	2QTR-20	\$ 72,000.00	\$ 71,915.46	\$ 84.54	\$ 72,000.00	\$ 72,000.00	\$ -	\$ 75,000.00	\$ 7,229.98	\$ 67,770.02										
Region 2 Planning Commission	2QTR-20	\$ 42,000.00	\$ 29,362.33	\$ 12,637.67	\$ 42,000.00	\$ 34,881.00	\$ 7,119.00	\$ 40,000.00	\$ 7,290.00	\$ 32,710.00										
Saginaw County Metropolitan Planning Commission	4QTR-19	\$ 22,200.00	\$ 22,000.00	\$ 200.00	\$ 22,200.00	\$ 21,012.84	\$ 1,187.16	\$ 21,000.00	\$ -	\$ 21,000.00										
Southcentral Michigan Planning Commission	3QTR-20	\$ 57,300.00	\$ 37,137.28	\$ 20,162.72	\$ 57,300.00	\$ 57,178.82	\$ 121.18	\$ 55,000.00	\$ 14,702.96	\$ 40,297.04										
Southeast Michigan Council of Governments	May	\$ 174,000.00	\$ 174,000.00	\$ -	\$ 174,000.00	\$ 134,547.05	\$ 39,452.95	\$ 174,000.00	\$ 77,298.01	\$ 96,701.99										
Southwest Michigan Planning Commission	3QTR-20	\$ 41,000.00	\$ 41,000.00	\$ -	\$ 41,000.00	\$ 40,041.56	\$ 958.44	\$ 41,000.00	\$ 5,417.94	\$ 35,582.06										
Tri-County Regional Planning Commission	2QTR-20	\$ 40,000.00	\$ 21,680.54	\$ 18,319.46	\$ 40,000.00	\$ 39,983.00	\$ 17.00	\$ 40,000.00	\$ 18,343.09	\$ 21,656.91										
West Michigan Regional Planning Commission	Apr	\$ 91,000.00	\$ 74,351.07	\$ 16,648.93	\$ 91,000.00	\$ 76,853.36	\$ 14,146.64	\$ 88,000.00	\$ 28,239.34	\$ 59,760.66										
West Michigan Shoreline Regional Development Com.	June	\$ 54,000.00	\$ 51,333.45	\$ 2,666.55	\$ 54,000.00	\$ 53,996.04	\$ 3.96	\$ 54,000.00	\$ 19,642.88	\$ 34,357.12										
Western Upper Peninsula Regional Planning & Devel.	2QTR-20	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 42,000.00	\$ 6,627.03	\$ 35,372.97										
MDOT Region Participation	6/30/20	\$ 80,000.00	\$ 56,032.80	\$ 23,967.20	\$ 41,440.00	\$ 53,614.23	\$ (12,174.23)	\$ 30,000.00	\$ 7,473.02	\$ 22,526.98										
PASER Quality Review Contract	9/3/19	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 41,683.39	\$ 8,316.61	\$ 50,000.00	\$ -	\$ 50,000.00										
Fed. Aid Data Collection & RPO/MPO Program Total		\$ 1,116,400.00	\$ 960,952.61	\$ 155,447.39	\$ 1,127,840.00	\$ 1,028,869.96	\$ 98,970.04	\$ 1,116,400.00	\$ 355,817.01	\$ 760,582.99										
III. TAMC Central Data Agency (MCSS)																				
Project Management	7/22/20	\$ 42,000.00	\$ 46,585.00	\$ (4,585.00)	\$ 60,000.00	\$ 76,242.50	\$ (16,242.50)	\$ 64,200.00	\$ 72,225.00	\$ (8,025.00)										
Data Support / Hardware / Software	7/22/20	\$ 68,800.00	\$ 67,800.00	\$ 1,000.00	\$ 55,000.00	\$ 17,721.70	\$ 37,278.30	\$ 37,000.00	\$ 19,850.00	\$ 17,150.00										
Application Development / Maintenance / Testing	7/22/20	\$ 114,475.00	\$ 115,250.00	\$ (775.00)	\$ 135,000.00	\$ 109,927.04	\$ 25,072.96	\$ 166,000.00	\$ 155,115.00	\$ 10,885.00										
Help Desk / Misc Support / Coordination	7/22/20	\$ 70,200.00	\$ 68,200.00	\$ 2,000.00	\$ 61,900.00	\$ 54,227.18	\$ 7,672.82	\$ 53,250.00	\$ 35,285.00	\$ 17,965.00										
Training	7/22/20	\$ 34,950.00	\$ 24,850.00	\$ 10,100.00	\$ 28,660.00	\$ 22,071.77	\$ 6,588.23	\$ 26,000.00	\$ 6,600.00	\$ 19,400.00										
Data Access / Reporting	7/22/20	\$ 49,575.00	\$ 52,175.00	\$ (2,600.00)	\$ 38,000.00	\$ 30,441.33	\$ 7,558.67	\$ 28,500.00	\$ 36,500.00	\$ (8,000.00)										
TAMC Central Data Agency (MCSS) Total		\$ 380,000.00	\$ 374,860.00	\$ 5,140.00	\$ 378,560.00	\$ 310,631.52	\$ 67,928.48	\$ 374,950.00	\$ 325,575.00	\$ 49,375.00										
IV. MTU Training & Education Program Contract		\$ 235,000.00	\$ 234,534.14	\$ 465.86	\$ 220,000.00	\$ 219,311.14	\$ 688.86	\$ 225,000.00	\$ 108,743.43	\$ 116,256.57										
V. MTU Activities Program Contract		\$ 115,000.00	\$ 114,089.32	\$ 910.68	\$ 120,000.00	\$ 113,588.36	\$ 6,411.64	\$ 115,000.00	\$ 56,588.08	\$ 58,411.92										
VI. TAMC Expenses																				
Fall Conference Expenses	12/10/19	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -										
Fall Conf. Attendance Fees + sponsorship Fees	12/10/19	\$ -	\$ 4,405.00	\$ 4,405.00	\$ -	\$ 6,755.00	\$ -	\$ -	\$ 6,890.00	\$ -										
Net Fall Conference	12/10/19	\$ 14,405.00	\$ 7,269.00	\$ 7,136.00	\$ 16,755.00	\$ 7,507.40	\$ 9,247.60	\$ 16,890.00	\$ 6,781.90	\$ 10,108.10										
Spring Conference Expenses	6/27/19	\$ 3,800.00	\$ -	\$ 3,800.00	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -										
Spring Conf. Attendance Fees + sponsorship Fees	6/27/19	\$ -	\$ 8,350.00	\$ 8,350.00	\$ -	\$ 9,790.00	\$ -	\$ -	\$ -	\$ -										
Net Spring Conference	6/27/19	\$ 12,150.00	\$ 7,439.36	\$ 4,710.64	\$ 19,790.00	\$ 8,562.18	\$ 11,227.82	\$ -	\$ -	\$ 10,000.00										
Unallocated / Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00										
Other Council Expenses (Member Mileage Expenses/Printing/Etc.)	3/12/20	\$ 10,000.00	\$ 7,301.72	\$ 2,698.28	\$ 10,000.00	\$ 5,073.95	\$ 4,926.05	\$ 10,000.00	\$ 2,046.24	\$ 7,953.76										
TAMC Expenses Total		\$ 365,555.00	\$ 220,108.08	\$ 145,446.92	\$ 465,545.00	\$ 213,433.53	\$ 252,111.47	\$ 468,900.00	\$ 243,126.24	\$ 225,773.76										
Total Program		\$ 1,882,955.00	\$ 1,706,446.15	\$ 176,508.85	\$ 1,892,945.00	\$ 1,693,544.51	\$ 199,400.49	\$ 1,878,240.00	\$ 855,551.66	\$ 1,022,688.34										
Appropriation		\$ 1,876,400.00		9.37%	\$ 1,876,400.00		10.53%	\$ 1,876,400.00		54.45%										
VII. Special Projects with Separate Budgets																				
MI Local Agency Culvert Inventory Pilot (FY18 HB4320 S-3)																				
Central Data Agency (MCSS)	5/28/20	\$ 15,000.00	\$ 9,312.00	\$ 5,688.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 12,250.00	\$ 12,750.00										
MTU Culvert Project Activities & Training Program	7/20/20	\$ 172,100.00	\$ 172,100.00	\$ -	\$ -	\$ -	\$ -	\$ 55,011.46	\$ 25,859.97	\$ 29,151.49										
TAMC Administration & Contingency (Unencumbered)	3/2/20	\$ 84,438.00	\$ -	\$ 84,438.00	\$ -	\$ -	\$ -	\$ 472,863.51	\$ -	\$ 472,863.51										
Central Upper Peninsula Planning and Development	3 QTR 18	\$ 88,641.00	\$ 51,909.64	\$ 36,731.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
East Michigan Council of Governments	Sept '18	\$ 328,607.00	\$ 259,229.13	\$ 69,377.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
Eastern Upper Peninsula Regional Planning & Devel.	4 QTR 18	\$ 5,688.00	\$ 5,034.70	\$ 653.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
Genesee Lapeer Shiawassee Region V Planning Com.	Sept '18	\$ 124,909.00	\$ 54,266.60	\$ 70,642.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
Grand Valley Metropolitan Council	4 QTR 18	\$ 77,782.00	\$ 69,733.25	\$ 8,048.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
Kalamazoo Area Transportation Study	Sept '18	\$ 50,402.00	\$ 15,879.65	\$ 34,522.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
Northeast Michigan Council of Governments	Sept '18	\$ 33,506.00	\$ 21,781.96	\$ 11,724.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
Networks Northwest	Sept '18	\$ 184,513.00	\$ 163,641.05	\$ 20,871.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
Region 2 Planning Commission	3 QTR 18	\$ 54,900.00	\$ 22,776.80	\$ 32,123.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
Southcentral Michigan Planning Commission	Sept '18	\$ 93,456.00	\$ 36,137.17	\$ 57,318.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
Southeast Michigan Council of Governments	Sept '18	\$ 87,644.00	\$ 45,757.96	\$ 41,886.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
Southwest Michigan Planning Commission	4 QTR 18	\$ 101,849.00	\$ 67,138.17	\$ 34,710.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
Tri-County Regional Planning Commission	4 QTR 18	\$ 47,587.00	\$ 6,962.44	\$ 40,624.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
West Michigan Regional Planning Commission	Sept '18	\$ 241,511.00	\$ 181,441.39	\$ 60,069.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
West Michigan Shoreline Regional Development Com.	Sept '18	\$ 144,238.00	\$ 89,092.30	\$ 55,145.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
Western Upper Peninsula Regional Planning & Devel.	4 QTR 18	\$ 63,229.00	\$ 46,960.41	\$ 16,268.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -										
Culvert Pilot Project Total		\$ 2,000,000.00	\$ 1,319,154.62	\$ 680,845.38	\$ -	\$ -	\$ -	\$ 552,874.97	\$ 38,109.97	\$ 514,765.00										
Total Special Program		\$ 2,000,000.00	\$ 1,319,154.62	\$ 680,845.38	\$ -	\$ -	\$ -	\$ 552,874.97	\$ 38,109.97	\$ 514,765.00										
Appropriation		\$ 2,000,000.00		34.04%	\$ -			\$ -		93.11%										



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNORJOANNA I. JOHNSON
CHAIRMichigan
Transportation Asset
Management Council

July 15, 2020

Public Act 51 Agencies, Regional and Metropolitan Planning Organizations and Michigan
Department of Transportation**RE: 2020 Pavement Surface Evaluation and Rating (PASER) Data Collection**

Dear Transportation Agency Partners,

This letter is an update from the Transportation Asset Management Council (TAMC) to assist with the deployment of PASER data collection for the 2020 season consistent with the [TAMC correspondence from May 27, 2020](#).

- **Federal Aid data collection:** The decision to commence data collection will be made on a region-by-region basis in accordance with each participating agency's guidelines and TAMC Policy for Collection of Roadway Surface Condition Data. *The TAMC understands there may not be a complete data set for 2020 and 2021.*

If agencies are not collecting Federal Aid data, which is priority, then there is an opportunity to please expand the Non-Federal Aid data collection.

- **Non-Federal Aid PASER data collection:** The decision to commence data collection will be made on a region-by-region basis in accordance with each participating agency's guidelines and TAMC Policy for Collection of Roadway Surface Condition Data. Regional and Metropolitan Planning Organizations, please ensure you are contacting the local agencies proactively, coordinating the Non-Federal Aid data collection cycles with Public Act 51 agencies with an emphasis on the top 125 agencies, ensure all participants of data collection understand procedures for data sharing with TAMC as well as TAMC policy and procedures for collecting Non-Federal Aid data and make sure the data is supplied to the TAMC timely.

Please keep in mind as you consider data collection, the last day for data collection this year is Friday, November 27. The deadline to submit data through the TAMC Investment Reporting Tool is Friday, December 4.

For current and up-to-date information regarding the Coronavirus visit <http://www.Michigan.gov/Coronavirus> or <http://www.CDC.gov/Coronavirus>.

Questions can be directed to Roger Belknap, TAMC Coordinator by calling (517) 230-8192 or by email BelknapR@michigan.gov. To learn more about TAMC and to access road and bridge condition data and maps, visit www.Michigan.gov/tamc.

Sincerely,

Joanna I. Johnson, Chair
CC: TAMC Members and Member Agencies

Joanna Johnson, Chair – William McEntee, Vice Chair – Christopher Bolt – Derek Bradshaw – Gary Mekjian
Bob Slattery – Jonathan Start – Rob Surber – Jennifer Tubbs – Todd White – Brad Wierferich



Michigan
Transportation Asset
Management Council

Memo

To: TAMC & TAMC ACE Committee Members
From: Roger Belknap, TAMC Coordinator
Date: July 31, 2020
Re: Request for Action on FY2020 Asset Management Program Contracts

Staff Recommendation

Based upon conversations from the July 1 TAMC and ACE Committee meetings and asset management coordinator's calls, staff has researched possible scenarios to preserve the FY2020 Asset Management Program funding for data collection due to the circumstances surrounding the COVID-19 State of Emergency to maintain as much of the financial resources for data collection as possible. **Staff recommends TAMC take action to approve contract time extensions, specifically to address data collection needs, to the 21 TAMC partner Regional Planning Agencies and Metropolitan Planning Organizations (RPA/MPOs) project authorizations for FY2020 to expire on June 30, 2021 as opposed to September 30, 2020.**

As a separate action, staff also recommends providing a time extension for the Center for Technology and Training at Michigan Technological University (CTT) to complete tasks related to the TAMC CTT Activities contract.

Background

We know from communicating with the asset management coordinators at the RPA/MPOs that Federal Aid data collection has not yet started (as of July 22, 2020), and no confirmation when teams will begin. This loss of time for calendar year 2020 will put higher demands on FY2021 resources for data collection to meet the objective of 100% of Federal Aid system being collected within 2020-2021. MDOT's contracts used in processing asset management program allocations to the RPA/MPOs allow for time extensions. This action would allow for any data collected through June, 30 of 2021 to be billed against FY2020 budget as opposed to ending on September 30, 2020.

CTT has also provided a request to extend their TAMC Activities contract from September 30, 2020 to December 31, 2020 to allow time for completing tasks related to the traffic signal portion of their work program. The time extension will help address delays caused from the logistics of working remotely and scheduling delays with partner and local agencies involved in these tasks.

Attachments

Attachment 2 provides the latest budget report that shows current balances among the 21 RPAMPO project authorizations; a formal memo from CTT on their TAMC Activities contract is forthcoming.



Michigan
Transportation Asset
Management Council

Memo

To: TAMC Members
From: Roger Belknap, TAMC Coordinator
Date: August 1, 2020
Re: Report of Non-Federal Aid Pavement Surface Evaluation and Rating (PASER) Collection and Reimbursement 2018-2019 – Part 2

Background

Last month, staff provided the first draft of summary reporting of Non-Federal Aid (NFA) PASER data collection broken down by Regional Planning Agency and Metropolitan Planning Organization (RPA/MPO). The source of this information is the invoices and monthly/quarterly reporting from RPA/MPO and the Geographic Information System files created from the data files uploaded into the Investment Reporting Tool (IRT). TAMC's Policy for the Collection of Roadway Surface Condition Data provides a few differing scenarios for the reimbursement of NFA PASER data; RPA/MPO staff collects the data on behalf of the local agency, RPA/MPO is reimbursed for their expenses

- RPA/MPO staff collects the data with the local agency staff and both agencies are reimbursed for their expenses
- Local agency staff collects the data with local agency staff and are reimbursed for expenses
- Local agency hires contractor to collect data and local agency seeks reimbursement to pay contractor expenses
- Local agency staff collects the data or hires a contractor to collect the data and does not seek reimbursement

The complexities of these scenarios along with the varying challenges of determining RPA/MPO boundaries and the boundaries of local agencies within those areas makes summarizing this information difficult. To improve the reporting of this information, staff has determined that reporting by Michigan's 14 Planning Region boundaries can help mitigate some of the boundary issues.

Attachments

Attachment 4 provides summary table of NFA data collection and reimbursement by Michigan 14 Planning Region.

DRAFT

Non-Federal Aid PASER Data Collection by Michigan Planning Region:

Miles Collected 2018-2019 & Expenses Billed FY18-FY20

Michigan Planning Region - Planning Agencies Represented	FY18-FY20 NFA Expenses	Total 18-19 Miles Reported	% of FY18-FY20 Contract Spent on NFA Expenses	Total Spent FY18-FY20
1-SEMCOG-WATS-SCOTS	\$158,231.92	6,856.62	41.0%	\$385,845.06
2-R2PC	\$16,945.94	3.76	23.7%	\$71,533.33
3-SCMPC-BCATS-KATS*	\$48,764.52	3,829.01	66.2%	\$202,472.53
4-SWMPC-KATS*	\$937.30	770.57	1.1%	\$86,459.50
5-GLSRV	\$30,219.43	2,074.76	29.9%	\$100,976.32
6-TCRPC	\$7,337.98	538.65	9.2%	\$80,006.63
7-EMCOG-BCATS-MATS-SMATS	\$28,654.09	2,849.30	24.2%	\$372,955.87
8-WMRPC-GVMC-MACC-WMSRDC*	\$16,983.54	5,117.44	34.1%	\$233,204.80
9-NEMCOG	\$8,294.54	24.75	6.7%	\$123,066.59
10-NNW	\$7,099.77	312.89	4.7%	\$151,145.44
11-EUPPDR	\$1,844.97	118.27	3.4%	\$54,991.11
12-CUPPAD	\$6,528.50	1,369.09	5.8%	\$113,511.59
13-WUPPDR	\$7,871.89	181.18	9.1%	\$86,627.03
14-WMSRDC*	\$21,495.04	798.63	17.2%	\$124,972.37
Total	\$361,209.43	24,844.93	16.5%	\$2,187,768.17

*KATS & WMSRDC: MPO Coverage Area Falls Outside of Region Boundaries

IRT - Missing Data Sets



Michigan
Transportation Asset
Management Council

Memo

To: TAMC Members
From: Roger Belknap, TAMC Coordinator
Date: August 1, 2020
Re: TAMC Strategic Planning Session 2020 – UPDATE

Recommendation

A date for the TAMC Strategic Session has been set for September 9, 2020, however we have not established if this will be a morning or afternoon meeting. This Strategic Session could be held in lieu of the normally scheduled TAMC meeting at 1 PM or TAMC can opt to hold the meeting in the AM. Staff is recommending cancelation of the September 9, 2020 ACE Committee meeting scheduled for 10:30 AM to focus efforts on the Strategic Session.

Attachments

Attachment 5 is a DRAFT meeting agenda for this Strategic Session. Also attached is a status update of the 2020-2022 Work Program Goals and Objectives for the TAMC Council. If TAMC is satisfied with these as written, the document will be included with the other committee goals and objectives in the Strategic Session meeting agenda packet.



Michigan
Transportation Asset
Management Council

TAMC Strategic Session Agenda 2020
Wednesday, September 9, 2020 AM or PM
Location-Web Conference TBD

- 1. Welcome – Introductions**
- 2. TAMC Mission & Vision** (*Target 5-10 Minutes*)
- 3. Review of Pending Legislation Involving TAMC & Act 51** (*10-15 Minutes*)
- 4. Bylaws & Policy Reviews** (*15-30 Minutes*)
- 5. Goals & Objectives** (*1 Hour*)
 - 5.1. TAMC Council**
 - 5.2. ACE Committee**
 - 5.3. Bridge Committee**
 - 5.4. Data Committee**
- 6. Michigan Technological University-Center for Technology & Training** (*30 Minutes*)
 - 6.1 FY2021 Education Work Plan Presentation**
 - 6.2 FY2022 Activities Work Plan Presentation**
- 7. Michigan Center for Shared Solutions FY2021 Work Plan Presentation** (*15 Minutes*)
- 8. FY2022 TAMC Budget** (*15 Minutes*)
- 9. Closing Comments & Observations** (*5-10 Minutes*)
- 10. Adjourn**

Status of TAMC Priorities

Status color key: Red= No progress/Future Work Yellow= Ongoing Task Green= Completed Task

Goal 1: Promote the principles of asset management statewide to enhance the productivity of investment in Michigan's roads and bridges through coordination and collaboration among state and local transportation agencies; TAMC will promote and communicate this statewide strategy with the legislature, Michigan Infrastructure Council, State Transportation Commission and other transportation committees.

Objectives

1. Surveying and reporting the condition of roads and bridges by functional classification and legal system ownership categories.

Status: Ongoing. TAMC Dashboards report conditions on a variety of queries, including these categories.

2. Analyzing completed and planned investments in roads and bridges.

Status: Ongoing.

3. Supporting the development of appropriate asset management methodologies.

Status: Ongoing;

4. Providing education and training on the benefits of asset management principles and procedures.

Status: Ongoing;

5. Additional forecasting to create a statewide strategy built on the basis of a mix of fixes.

Status: Ongoing; recent progress on hold due to dramatic changes anticipated in revenues.

6. Coordinate/education and communication activities with the Michigan Infrastructure Council and Water Asset Management Council.

Status: Ongoing; recent progress includes collaboration on TAMC Fall Conferences and MIC Regional Infrastructure Summits.

7. Share information around the world on asset management practices.

Status: Ongoing;

Goal 2: Provide fiscal and budgetary accountability for TAMC's budget appropriation as well as all other supplemental appropriations, funding grants and financial resources.

Objectives

1. Develop an annual budget categorized by work program activity, regional allocations for technical assistance and data collection, Central Data Storage Agency operations, contractual funding for technical assistance and activity support as well as TAMC-specific activities.

Status: Ongoing; staff has provided budget reports of work program categories at ACE Committee meetings ahead of adoption of the FY2021 TAMC budget. Current TAMC budget reports include balances of

Status of TAMC Priorities

Status color key: Red= No progress/Future Work Yellow= Ongoing Task Green= Completed Task

2. Include TAMC budget as part of annual reporting to the Michigan Infrastructure Council, State Transportation Commission and the Michigan legislature.

Status: Ongoing; FY2021 TAMC budget shared with MIC and Michigan Roads and Bridges Annual Report provides budgetary overview by category.

3. Report financial status of contracts and TAMC budget status on a monthly basis.

Status: Ongoing;

4. Create a consistent timeline for TAMC budget submissions and needs to the Michigan Department of Transportation.

Status: Ongoing; currently this objective is being communicated at the ACE Committee.

5. Create a draft three-year budget plan to match the work program goals.

Status: No progress identified at present time.

6. Review and define allocation to our regional partners across the State of Michigan.

Status: Ongoing; currently this objective is being communicated at the ACE Committee.

Goal 3: Coordination of asset management with Michigan Infrastructure Council and Water Asset Management Council and other partner organizations such as Michigan Department of Transportation, County Road Association, Michigan Municipal League, Michigan Association of Regions, Michigan Transportation Planning Association, Michigan Association of Counties and the Michigan Township Association.

Objectives

1. Develop coordinated approach to condition assessment and other areas when applicable.

Status: Ongoing; examples of current activities include annual PASER data collection. Support staff working on development of condition assessment guidelines for culverts as part of Culvert Work Plan for 2020-2022.

2. Communicate with Michigan Infrastructure Council and Water Asset Management Council on transparency and what needs to be coordinated.

Status: Ongoing.

3. Attend and monitor Michigan Infrastructure Council meetings.

Status: Ongoing.

4. Attend and monitor Water Asset Management Council meetings.

Status: Ongoing.

5. Participate on MIC/WAMC/TAMC X-Council (cross council).

Status: Ongoing.

6. Support TAMC partner agencies at various trainings, conferences and workshops.

Status: Ongoing.

Status of TAMC Priorities

Status color key: Red= No progress/Future Work Yellow= Ongoing Task Green= Completed Task

7. Define the process to seek procurement of TAMC assistance from outside vendors or consultants for coordinated activities.

Status: Ongoing as-needed; example includes 2019 and 2020 PASER Quality Review contract with engineering consultants.

Goal 4: Evaluate asset management plan submissions and make recommendations regarding compliance.**Objectives**

1. Update TAMC asset management plan template accounting for all required elements per PA 325.

Status: Complete. Updated TAMP Template adopted in September 2019 and now available for download on TAMC website.

2. Provide training and workshops for use of the asset management plan template.

Status: Ongoing.

3. Establish TAMC policy for the submittal and review of asset management plans for PA 325 requirements as well as PA 338 of 2006.

Status: Complete. TAMC TAMP Policy adopted in September 2019 and can be viewed on TAMC website.

4. Report monthly on the number and compliance status of local agency submittal of asset management plans.

Status: Ongoing; procedures are in place with anticipation of plans to be submitted in IRT.

5. Identify technology that may expedite data collection for PA 325 requirements, including the TAMC Investment Reporting Tool application.

Status: Ongoing.



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State and Local Agency Bridge/Tunnel Owners, Inspectors, and Consultants. Please see the below guidance from the Federal Highway Administration with regard to inspections and the current Coronavirus COVID-19 situation. If you have questions regarding upcoming inspections and COVID-19, please contact the Michigan Department of Transportation.

Allie Nadjarian - Structure Inspection Program Manager

(517) 331-6602

NadjarianA@michigan.gov

-OR-

Brian Zakrzewski - NBIS Program Manager

(517) 243-9473

ZakrzewskiB@michigan.gov

To the Attention of Division Administrators and Division Directors:

DUE DATE: EFFECTIVE IMMEDIATELY

The Federal Highway Administration (FHWA) recognizes the challenges that many of your State partners are facing with regard to highway bridge and tunnel inspections during the current and evolving circumstances. FHWA also recognizes that our State partners share our mission that public safety is the top priority, and that the health and safety of our staff is as equally important. A proactive risk-based approach to bridge and tunnel inspection will ensure the safety of the traveling public and our transportation workforce.

FHWA does not have the authority to waive the requirements of 23 U.S.C. 144, National Bridge and Tunnel Inventory and Inspection Standards, or its implementing regulations, 23 CFR 650 Subparts C and E. However, FHWA does have flexibility in the statutorily required oversight of State compliance with those regulations. As we have done in the past through our established process for highway bridge and tunnel inspections impacted by natural disasters (flooding, forest fires, hurricanes, etc.), FHWA will assess how incurred delays will affect compliance. Some factors that FHWA will consider in determining compliance include how the State managed the bridges and tunnels with late inspections (e.g., how a State determined priority for inspection or limited the length of delay), and how the State ensured that any safety risks posed in the interim were mitigated.

In States where inspections are delayed, it is important that the Division Office work with their State partner to document and implement a risk-based response plan that maintains bridge and tunnel safety during the delays, and produces the documentation needed to support the annual compliance determination. The Bridge Safety Engineer assigned to your Division and others from my staff are ready to support this effort.

These are both unprecedented and difficult times. Thank you for your steadfast attention to public safety, and the health and well-being of those performing highway bridge and tunnel inspections.

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Reporting Period: May 1 – 31, 2020

Monthly Project Progress Report

TAMC Activities 2020

June 26, 2020

Project Manager: Roger Belknap

MDOT Contract 2018-0057 Authorization Z8

Contract Dates: 10/01/2019 – 9/30/2020

Contract Amount: \$115,012



Michigan Technological University
1400 Townsend Drive
Houghton, MI 49931

Task	% of Budgeted Dollars Spent	Notes
Task 1: Maintain Roadsoft-IRT Data Submission Protocols	62%	
Task 2: Maintenance of PASER Training Cert. Testing Instruments & Records	9%	
Task 3: Signal Study	69%	
Task 4: Develop Treatment Cost Query Process	67%	
Task 5: Undefined Technical Assistance	2%	
Task 6: Attend and Participate in TAMC Council Meeting	11%	
Task 7: Attend and Participate in TAMC Committee Meeting	76%	
Task 8: Project Management & Monthly Reporting	27%	

Current Tasks Completed

Worked on IRT testing with Grand Rapids data and updated the report; signal study work on Houghton, Grand Rapids & Kalamazoo to verify actual set of signals for ground truth to use against the signal testing process that was developed; worked on the process and error documentation for the treatment cost study; attended full council meeting, ACE meeting, Bridge committee meeting and PASER Coordinator phone call; completed April reporting and general project management.

Project’s Financial Summary

May Expense Reimbursement Submitted	\$12,992
Total Project Expenses to Date	\$51,475
Contract Balance Available	\$63,537

Reporting Period: May 1 – 31, 2020

Monthly Project Progress Report

TAMC Training 2020

June 26, 2020

Project Manager: Roger Belknap

MDOT Contract 2018-0057 Authorization Z11

Contract Dates: 01/01/2020 – 12/31/2020

Contract Amount: \$224,281



Michigan Technological University
1400 Townsend Drive
Houghton, MI 49931

Task	% of Budgeted Dollars Spent	Notes
Assist Coordinating the MI Transportation Asset Management Conferences	10%	Spring Conference Cancelled
Conduct MI Transportation AM Workshops	15%	
Conduct Introduction to Transportation Asset Management for Local Officials Training or Gravel Road Basics for Local Officials	108%	Completed: <ul style="list-style-type: none"> • <u>2</u> TAM for LO sessions (On-site) • 1 Gravel Road Basics (On-site) • 1 Gravel Rd Basics webinar • 1 TAM for LO webinar
Conduct TAMC PASER Training	47%	Completed: <ul style="list-style-type: none"> • <u>3</u> PASER Trainings • 4 PASER Webinars
Conduct Inventory Based Rating Training	23%	Completed: <ul style="list-style-type: none"> • <u>2</u> IBR Webinars
Conduct Michigan Bridge Asset Management Workshop	47%	Completed: <ul style="list-style-type: none"> • <u>1</u> Bridge AM Workshop • <u>2</u> each Part 1 & Part 2 BAM webinars. • <u>1</u> Bridge AM Remote Workshop
Conduct Workshop on Creating Pavement Asset Management Plans	69%	Completed: <ul style="list-style-type: none"> • <u>1</u> Compliance Plan Training Webinar
Project Management and Reporting	42%	

Tasks Completed

Created the flyer for the May TAM for LO webinar, created announcement, advertised and opened registration, reviewed and updated training slides, prepped webinar room and presented the TAM for LO training; worked on the PASER and Sealcoat guide sheets, updated PASER training slides and worked on additional road examples; scheduled the final IBR training webinar and updated the flyer; worked on troubleshooting bridge asset management with City

Reporting Period: May 1 – 31, 2020

of Troy; worked on a data request from Jackson County and worked with Wayne County on bridge asset management training; re-scheduled the Pavement Asset Management Plan training from in-person to webinar, updated the materials for web delivery, opened registration prepared class for online training and open-office workshop sessions; completed the April report and general project management.

Project's Financial Summary

May Expense Reimbursement Submitted	\$17,845
Total Project Expenses to Date	\$96,993
Contract Balance Available	\$127,288