

XML Format – Instructions for Approval

A successful test file must be submitted before you can begin using XML to file your Motor Fuel or Tobacco tax returns. **Please note you may submit an XML test file before MiMATS goes live on July 30, 2018.**

Follow these steps to be approved:

- **Contact Special Taxes Division to request XML return file access:**
 - **Tobacco Tax – (517) 636-4630 or Treas_TobaccoTaxes@michigan.gov**
 - **Motor Fuel Tax – (517) 636-4600 or TreasMotFuel@michigan.gov**
- **You will be contacted within 3-4 business days with a user ID and password to a secure file transfer site so that you can prepare and submit a test XML file for the current reporting period.**
- **Special Taxes Division will process your test file and notify you of success or failure. Once successful, your account will be updated to allow you to submit XML files.**