

# **DETROIT FINANCIAL REVIEW COMMISSION**

## **CITY REGULAR MEETING**

Monday, December 18, 2017 at 1:00 p.m.  
Cadillac Place, Suite L-150  
3062 West Grand Boulevard  
Detroit, MI 48202

### **MINUTES**

**Approved: January 29, 2018**

#### **I. Call to Order**

Chairman Nick Khouri called the meeting to order at 1:03 p.m.

#### **II. Roll Call**

##### Members Present – 8

Darrell Burks (via teleconference)  
Mike Duggan  
Stacy Fox  
Nick Khouri  
Bill Martin  
Dr. Ike McKinnon  
David Nicholson  
Al Pscholka

##### Members Absent – 3

Brenda Jones  
Dr. Iris Taylor (non-voting)  
Dr. Nicholai Vitti (non-voting)

Let the record show that 8 Commission members eligible to vote were present, 7 participated in person and 1 participated via teleconference. A quorum was present.

##### **Approval of Proposed Minutes from the November 20, 2017 City Meeting**

Motion made to approve the draft minutes of the Commission's November 20, 2017 City Meeting as presented. Motion moved and supported, the Commission approved the minutes of the November 20, 2017 meeting as presented.

#### **III. Executive Director's Report – None**

#### **IV. Old Business - None**

## V. New Business

### a. Presentation of the City Financial Report

Mr. John Naglick, Deputy CFO, presented the City's monthly financial report and highlighted that the City departments are working with the OCFO's office of Departmental Financial Services to complete their budget submissions for FY 2019-2022 Four Year Financial Plan; the City's fieldwork on the FY 2017 audit is almost completed with remaining component units expected to be completed by the end of the calendar year; the OCFO has evaluated proposals for a tender offer and refunding of its Series 2014 B and C notes; the OCFO expects to finalize its debt restructuring strategy and seek approval in Q1 of 2018 and the City closed on the \$15M sale of the Premier Parking Garage on December 4, in connection with the redevelopment project at the downtown Hudson's site. He further stated FY 2018 is projected to end with an operating surplus of approximately \$27.5M; Revenue projections remain in line with the September 2017 Revenue Estimating Conference results; payroll and employee benefit expenditures are trending below budget and the General City active employee count decreased in October; the October YTD General property tax collection rate of 50.8% has improved slightly over the prior year and total Accounts Payable as of October 2017 had a net decrease of \$1.7M compared to September. He addressed questions from the Commission.

### b. Consideration of the City's December 2017 budget amendment per MCL141.1637(c) (FRC City Resolution 2017-29)

Deputy CFO/Budget Director Tanya Stoudemire presented the City's December 2017 budget amendments requests. She stated there are 6 grant and 2 non-grant budget amendments. The first non-grant amendment is a \$2.5 million appropriation from Palace Sports and Entertainment to the City to invest in up to 60 recreation basketball facilities around the City and the second one is budget neutral and recommends corrections of appropriation deficits under the provisions of the uniform budgeting and accounting Act.

Motion made to approve the City's December 2017 budget amendment requests (FRC City Resolution 2017-29). The Commission unanimously approved City Resolution 2017-29 as presented.

### c. Consideration of the City's December 2017 contract approval requests per MCL 141.1636(6) (FRC City Resolution 2017-30)

Public Act 181 of 2014 requires the Financial Review Commission to review and approve contracts meeting any of the three following criteria: 1) the contract exceeds \$750,000; 2) the contract has a term exceeding 2 years; and 3) multiple contracts within a single entity that exceed \$750,000 in aggregate.

Chief Procurement Officer Boysie Jackson gave an overview of the City's 25 contract approval requests and addressed questions from the Commission. All contracts have been reviewed by the FRC Advisory Subcommittee on Contracts and Procurement.

Motion made to approve the City's December 2017 contract approval requests (City Resolution 2017-30) as presented. Motion moved and supported. The Commission approved City Resolution 2017- 30 as presented.

**VI. Public Comment**

None

**VII. Next Meeting Date**

City Regular Meeting: Monday, January 29, 2018 at 1:00 p.m. at Cadillac Place, 3062 West Grand Boulevard, Suite L-150, Detroit, MI 48202.

**VIII. Adjournment**

Motion made to adjourn. Motion moved and supported, the Commission approved the motion to adjourn.

There being no further business, the meeting adjourned at 1:16 p.m.

FRC Committee Monthly Meeting  
 City of Detroit  
 Resolution Roll Call  
 Monday, December 18, 2017

FRC 12/18/2017 Meeting (City of Detroit)	City Resolution 2017-29 (consideration of December 2017 budget amendments)  Roll Call	City Resolution 2017 -30 (December 2017 City Contract approval requests)  Roll Call
Mr. Burks	Yes	Yes
Mr. Duggan	Yes	Yes
Ms. Fox	yes	Yes
Ms. Jones	Absent	Absent
Mr. Khouri	Yes	Yes
Mr. Martin	Yes	Yes
Mr. McKinnon	Yes	Yes
Mr. Nicholson	Yes	Yes
Mr. Pscholka	Yes	Yes

Signed by: Beverly Greaves  
 Beverly C. Greaves- Secretary

Date: 12/18/2017