

**WINDSOR CHARTER TOWNSHIP
EATON COUNTY
AUDIT REPORT
FOR THE YEAR ENDED DECEMBER 31, 2007**

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INDEPENDENT AUDITOR'S REPORT

Honorable Board Members
Windsor Charter Township
Dimondale, MI 48821

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Windsor Charter Township, Dimondale, Michigan, as of and for the year ended December 31, 2007, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Windsor Charter Township, management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Windsor Charter Township, Dimondale, Michigan, as of December 31, 2007, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, pages 3 through 5, budgetary comparison information, pages 29 and 30, and combining balance sheet and statement of revenues, expenditures, and changes and fund balance, pages 31 and 32, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquires of management regarding methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Honorable Board Members
Windsor Charter Township
Dimondale, MI 48821

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Windsor Charter Township's basic financial statements. The combining and individual fund financial statements and schedules are presented for purpose of additional analysis and are not a required part of the basic financial statements. The combining and individual fund financial statements and schedules have been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, are fairly stated, in all material respects in relation to the basic financial statements taken as a whole.

Cardinal Teperick & Co. P.C.

Grand Ledge, Michigan
June 27, 2008

WINDSOR CHARTER TOWNSHIP
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR YEAR ENDED DECEMBER 31, 2007

The management of the Windsor Charter Township, ("the Township") offers this narrative overview and analysis of the financial activities of the Township for the year ended December 31, 2007 for the benefit of the readers of these financial statements. This management's discussion and analysis is intended to assist the reader in focusing on significant financial issues and to provide an overview of the Township's financial activity. We encourage readers to consider the information presented here in conjunction with the financial statements as a whole, which can be found in this report.

Financial Highlights

The assets of the Township exceeded its liabilities at the close of the year by \$3,861,995 (net assets). Of this amount, \$1,493,840 (unrestricted net assets) may be used to meet the Township's ongoing obligations to citizens and creditors.

The Township's total net assets increased by \$312,633.

Overview of the Financial Statements

The Township's financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The report also contains other supplementary information in addition to the basic financial statements.

This report includes government-wide statements as required by GASB Statement Number 34. The government-wide financial statements are designed to provide a broad overview of the Township's financial position. The Statement of Net Assets and the Statement of Activities are two financial statements that report information about the Township as a whole, and provide measurements of long-term trends. They are presented using a method of accounting that is similar to a private-sector business.

The Statement of Net Assets presents information on all of the Township's assets and liabilities, the difference between the two being reported as the Net Assets of the Township. Over time, increases or decreases in net assets can serve as a useful indicator of whether the financial position of the Township is improving or deteriorating.

The Statement of Activities gives the information on the revenues and expenses causing the underlying change in the government's net assets during the most recent year. All changes in net assets are reported as soon as the change occurs, regardless of the timing of related cash flows.

The government-wide financial statements can be found on pages 6 and 7 of this report.

Focus on Funds

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The funds of the Township are categorized as governmental funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources, as well as on balances of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide information to facilitate this comparison between governmental funds and governmental activities.

The Township maintains five individual governmental funds. Information is presented in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balance. The general and sewer debt service funds are considered to be major funds and three special revenue funds are considered to be non-major funds.

The Township adopts an annual appropriated budget for its general fund and special revenue funds. Budgetary comparison statements have been provided for the general fund in the required supplementary information.

The basic governmental fund financial statements can be found on pages 8 and 10 of this report.

Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-side and fund financial statements. The notes to the financial statements can be found on pages 15 through 28 of this report.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Township's general fund budget on pages 29 and 30 and combining statements for non-major funds on pages 31 and 32.

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of government's financial position. In the case of the Township, assets exceeded liabilities by \$3,861,995 at the close of the most recent fiscal year.

A large portion of the Township's net assets (21 percent) reflects its investment in capital assets (e.g., Township land and buildings, furniture and fixtures, and equipment), less any related debt, none at year end, used to acquire those assets that are still outstanding. The Township uses these capital assets to provide services to its citizens, consequently, these assets are not available for future spending.

Net assets restricted for debt service on the sewer bonds comprise 39 percent of total net assets at year end.

Condensed Financial Information

The table below compares key financial information in condensed format:

	<u>2007</u>	<u>2006</u>
Current assets	\$ 5,430,710	\$ 5,234,117
Long-term assets	5,319,000	5,986,759
Capital assets - net of depreciation	845,473	832,354
Total assets	<u>11,595,183</u>	<u>12,053,230</u>
Other liabilities	763,188	743,868
Long-term debt	6,970,000	7,760,000
Total Liabilities	<u>7,733,188</u>	<u>8,503,868</u>
Net assets:		
Invested in capital assets - net of deprecdation	845,473	832,354
Restricted for debt service	1,522,682	1,436,191
Unrestricted	<u>1,493,840</u>	<u>1,280,817</u>
Total net assets	<u>\$ 3,861,995</u>	<u>\$ 3,549,362</u>
Revenue:		
Taxes	\$ 579,258	\$ 561,880
Inter-governmental	523,121	458,028
Investment earnings	497,573	546,582
Other	<u>362,741</u>	<u>404,226</u>
Total revenue	<u>1,962,693</u>	<u>1,970,716</u>
Expenses - Township services	<u>1,650,060</u>	<u>1,724,789</u>
Change in net assets	<u>\$ 312,633</u>	<u>\$ 245,927</u>

Contacting the Township

This financial report is designed to provide the wide variety of users of this document with a general overview of the Township's finances and demonstrate the Township's accountability for the money entrusted to it. If you have any questions regarding this report or need additional financial information, please direct your requests to the Windsor Charter Township, 405 W Jefferson, Dimondale, Michigan 48821.

**WINDSOR CHARTER TOWNSHIP
GOVERNMENT WIDE STATEMENT OF NET ASSETS
DECEMBER 31, 2007**

	Primary Governmental Governmental Activities	Component Unit
ASSETS		
Cash and Cash Equivalents	\$ 2,024,905	\$ 192,048
Investments	1,790,317	250,647
Receivables:		
Accounts	70,882	
Taxes	607,909	
Interest	10,869	
Special Assessment-Current	563,444	
Special Assessment-Interest	355,330	
Prepaid Insurance	7,054	865
Deferred Charges:		
Unamortized Bond Issuance Costs	93,834	
Special Assessments-Deferred	5,225,166	
Capital Assets-Net	845,473	149,864
Total Assets	11,595,183	593,424
LIABILITIES		
Accounts Payable	11,838	856
Accrued and Other Liabilities	96,773	3,388
Accrued Interest	46,668	
Deferred Revenue	607,909	
Noncurrent Liabilities		
Due Within One Year	785,000	
Due in More Than One Year	6,185,000	
Total Liabilities	7,733,188	4,244
NET ASSETS		
Invested in Capital Assets	845,473	149,864
Restricted for Debt Service	1,522,682	
Restricted for Special Purposes		26,765
Unrestricted	1,493,840	412,551
Total Net Assets	\$ 3,861,995	\$ 589,180

The notes to the financial statements are an integral part of this statement.

**WINDSOR CHARTER TOWNSHIP
GOVERNMENT WIDE STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2007**

	Program Revenues			Net (Expense) Revenue and Changes in Net Assets	
	Charges for Services	Operating Grants & Contributions	Capital Grants & Contributions	Governmental Activities	Component Units
Functions/Programs					
Primary Government					
Governmental Activities:					
Gen't	\$ 386,452	\$ 22,997	\$ 81,726	\$ (363,455)	\$
Public Safety	526,609			(444,883)	
Public Works	75,618			(75,618)	
Health and Welfare	249,637	289,125		39,488	
Other	78,221			(78,221)	
Interest on Long-Term Debt	296,523			(296,523)	
Total Governmental Activities	1,613,060	312,122	81,726	(1,219,212)	
Component Units					
Dorothy	\$ 112,445	\$ 6,676	\$ -0-		(105,769)
General Revenues:					
Property Taxes				579,258	5,802
State-Shared Revenues				441,395	44,657
Penal Fines				497,573	15,381
Investment Earnings				26,529	55,823
Franchise Fees				24,090	37,000
Miscellaneous				(37,000)	
Transfers					
Total General Revenues and Transfers				1,531,845	158,663
Change in Net Assets				312,633	52,894
Net Assets - January 1				3,549,362	536,286
Net Assets - December 31				3,861,995	589,180

The notes are an integral part of the statements.

**WINDSOR CHARTER TOWNSHIP
GOVERNMENTAL FUNDS BALANCE SHEET
DECEMBER 31, 2007**

	<u>General Fund</u>	<u>Sewer Debt Fund</u>	<u>Non-Major Governmental Funds</u>	<u>Total Governmental Funds</u>
Assets				
Cash and Cash Equivalents	\$ 1,117,373	\$ 882,532	\$ 25,000	\$ 2,024,905
Investments	156,850	1,408,421	225,046	1,790,317
Receivables:				
Accounts	1,580			1,580
Taxes	563,288	6,143,940	44,621	6,751,849
Interest		10,623	246	10,869
Due From Other Funds			19,655	19,655
Receivable From State	69,302			69,302
Total Assets	<u>\$ 1,908,393</u>	<u>\$ 8,445,516</u>	<u>\$ 314,568</u>	<u>\$ 10,668,477</u>
Liabilities				
Accounts Payable	\$ 10,253		\$ 1,585	\$ 11,838
Accrued Expenses	96,773			96,773
Due to Other Funds	19,655			19,655
Deferred Revenue	563,288	6,143,940	44,621	6,751,849
Total Liabilities	<u>689,969</u>	<u>6,143,940</u>	<u>46,206</u>	<u>6,880,115</u>
Fund Balances				
Reserved		2,301,576		2,301,576
Unreserved	1,218,424		268,362	1,486,786
Total Fund Balances	<u>1,218,424</u>	<u>2,301,576</u>	<u>268,362</u>	<u>3,788,362</u>
Total Liabilities and Fund Balances	<u>\$ 1,908,393</u>	<u>\$ 8,445,516</u>	<u>\$ 314,568</u>	<u>\$ 10,668,477</u>

The Notes to Financial Statements are an integral part of this statement.

**WINDSOR CHARTER TOWNSHIP
GOVERNMENTAL FUNDS
RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL
FUNDS TO STATEMENT OF NET ASSETS
DECEMBER 31, 2007**

Total fund balance -Total governmental funds	\$	3,788,362
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and are not reported in the governmental fund financial statements.		1,969,682
Accumulated depreciation has not been included in the governmental fund financial statements.		(1,124,209)
Special assessment receivables are expected to be collected over several years and are not available to pay for current year expenditures.		6,143,940
Deferred charges for bond issuance costs are not financial resources and are not reported in the governmental fund financial statements.		93,834
Long-term liabilities are not due and payable in the current period and are not reported in the funds.		(6,970,000)
Bond interest payable do not required current-period resources and, therefore, not reported in the funds.		(46,668)
Prepaid items are not available to pay current-period expenditures and, therefore, not reported in the funds.		<u>7,054</u>
Net assets of governmental activities	\$	<u><u>3,861,995</u></u>

The Notes to Financial Statements are an integral part of this statement.

**WINDSOR CHARTER TOWNSHIP
GOVERNMENTAL FUNDS STATEMENT OF REVENUE,
EXPENDITURES, AND CHANGES IN FUND BALANCE
DECEMBER 31, 2007**

	General Fund	Sewer Debt Fund	Non-Major Governmental Funds	Total Governmental Funds
Revenues				
Taxes	\$ 534,637	\$ 692,782	\$ 44,620	\$ 1,272,039
Federal Grants	81,726			81,726
State Grants	441,395			441,395
Charges for Services	22,997			22,997
Interest and Rentals	92,264	420,916	11,407	524,587
Other Revenue	339,744			339,744
	<u>1,512,763</u>	<u>1,113,698</u>	<u>56,027</u>	<u>2,682,488</u>
Total Revenues				
Expenditures				
Current				
General Government	381,349			381,349
Public Safety	568,173			568,173
Public Works	34,215		41,403	75,618
Health and Welfare	226,296			226,296
Other	66,047			66,047
Capital Outlay				-0-
Debt Service		1,091,244		1,091,244
	<u>1,276,080</u>	<u>1,091,244</u>	<u>41,403</u>	<u>2,408,727</u>
Total Expenditures				
Excess of Revenues Over (Under) Expenditures	<u>236,683</u>	<u>22,454</u>	<u>14,624</u>	<u>273,761</u>
Other Financing Sources (Uses)				
Transfers In			25,000	25,000
Transfers Out	(62,000)			(62,000)
Bond Issuance Costs		(1,200)		(1,200)
	<u>(62,000)</u>	<u>(1,200)</u>	<u>25,000</u>	<u>(38,200)</u>
Total Other Financing Sources (Uses)				
Excess of Revenues and Other Sources Over (Under) Expenditures Expenditures and Other Uses	174,683	21,254	39,624	235,561
Fund Balance - January 1	<u>1,043,741</u>	<u>2,280,322</u>	<u>228,738</u>	<u>3,552,801</u>
Fund Balance - December 31	<u>\$ 1,218,424</u>	<u>\$ 2,301,576</u>	<u>\$ 268,362</u>	<u>\$ 3,788,362</u>

The Notes to Financial Statements are an integral part of this statement.

**WINDSOR CHARTER TOWNSHIP
GOVERNMENTAL FUNDS
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE TO STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2007**

Net Change in Fund Balance - Total Governmental Funds	\$	235,561
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures; in the statement of activities, these costs are allocated over their estimated useful lives as depreciation.		
Capital asset purchases capitalized		99,352
Depreciation expense		(86,233)
Tax revenue for special assessments is treated as revenue in the governmental funds when it becomes available, but not in the statement of activities where it is recorded as revenue when the special assessments are levied.		
		(719,796)
Repayments of bond principal is an expenditure in the governmental funds, but not in the statement of activities (where it reduced long-term debt).		
		790,000
Bond issuance costs are recorded as an expenditure in the governmental funds, but not in the statement of activities where only the amortization is recorded		
		(9,690)
Accrued interest increase expenses reported in the statement of activities, but are not reported as expenditures in the governmental funds because they do not require the use of current financial resources.		
		4,723
Prepaid items reduce expenses reported in the statement of activities, but are reported as expenditures in the governmental funds because they require the use of current financial resources.		
		<u>(1,284)</u>
Change in Net Assets of Governmental Activities	\$	<u><u>312,633</u></u>

The Notes to Financial Statements are an integral part of this statement.

**WINDSOR SHARTER TOWNSHIP
STATEMENT OF NET ASSETS
FIDUCIARY FUNDS
DECEMBER 31, 2007**

	<u>Agency Fund</u> Current Tax Collection
ASSETS	
Cash and Cash Equivalents	\$ <u>3,103,582</u>
Total Assets	\$ <u><u>3,103,582</u></u>
LIABILITIES	
Undistributed Tax Collections	\$ <u>3,103,582</u>
Total Liabilities	\$ <u><u>3,103,582</u></u>

The Notes to Financial Statements are an integral part of this statement.

**WINDSOR CHARTER TOWNSHIP
 COMPONENT UNIT - DOROTHY HULL LIBRARY
 STATEMENT OF NET ASSETS
 DECEMBER 31, 2007**

	<u>Governmental Activities</u>
ASSETS	
Cash and Cash Equivalents	\$ 192,048
Investments	250,647
Prepaid Insurance	865
Capital Assets - Net	<u>149,864</u>
Total Assets	<u>593,424</u>
 LIABILITIES	
Accounts Payable	856
Accrued Expenses	<u>3,388</u>
Total Liabilities	<u>4,244</u>
 NET ASSETS (DEFICIT)	
Invested in Capital Assets	149,864
Restricted for Special Purposes	26,765
Unrestricted	<u>412,551</u>
Total Net Assets	<u>\$ 589,180</u>

The notes to the financial statements are an integral part of this statement.

WINDSOR CHARTER TOWNSHIP
 COMPONENT UNIT - DOROTHY HULL LIBRARY
 STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED DECEMBER 31, 2007

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Charges for Services</u>	<u>Program Revenues</u>	<u>Capital Grants & Contributions</u>	<u>Net (Expense) Revenue and Changes in Net Assets</u>
Governmental Activities:					
Recreation and Culture	\$ 112,445	\$ 6,676	\$ -0-	\$ -0-	\$ (105,769)
General Revenues:					
State Aid - Unrestricted					5,802
Penal Fines					44,657
Investment Income					15,981
Miscellaneous					55,823
Transfers					37,000
					<u>158,663</u>
Total General Revenue					52,894
Change in Net Assets					<u>536,286</u>
Net Assets (Deficit) - Beginning of Year					<u>\$ 589,180</u>
Net Assets (Deficit) - End of Year					<u>\$ 589,180</u>

The notes to the financial statements are an integral part of this statement.

WINDSOR CHARTER TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Windsor Charter Township conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant policies used by Windsor Charter Township:

The Reporting Entity

The Charter Township of Windsor was incorporated under the provision of Act 359, P.A. 1947, as amended. The Township operates under an elected Board of Trustees and provides services to its more than 6,000 residents. In accordance with generally accepted accounting principles and Governmental Accounting Standards Board (GASB) Statement No. 14 (The Financial Reporting Entity", these financial statements present the Local Unit (primary government) and its component units. The criteria established by the GASB for determining the reporting entity includes oversight responsibility, fiscal dependency, and whether the financial statements would be misleading if data were not included.

Discretely Presented Component Unit

Dorothy Hull Library

The Library, which was established pursuant to the provisions of Michigan law (MCL 397.210), is governed by an elected six member board of directors. The Library Board has exclusive control over library funds, expenditures and of any library building construction, supervision, care and maintenance.

Complete financial statements for the component unit may be obtained at the library located at 405 West Jefferson, Dimondale, MI 48821. Library fund revenues must be deposited in the Township treasury and are drawn by the Township treasurer on library board vouchers.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the Township and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, generally financed in whole or in part with fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the Township is financially accountable.

WINDSOR CHARTER TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the later are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Fund Financial Statements

The Township segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Separate statements are presented for governmental activities. These statements present each major fund as a separate column on the fund financial statements.

Governmental funds are those funds through which most governmental functions typically are financed. The measurement focus of governmental funds is on the sources, uses and balance of current resources. The Township has presented the following major governmental funds:

General Fund – The general fund is the Township's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Special Revenue Funds – These funds are used to account for specific governmental revenues (other than expendable trusts and major capital projects) requiring separate accounting because of or regulatory provisions or administrative action.

Additionally, the Township reports the following fund type:

Fiduciary Funds – These funds are used to account for assets held in trust or as an agent for others. The Current Tax Collection Fund is the Township's only fiduciary fund.

WINDSOR CHARTER TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Measurement Focus/Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Township considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

Private-sector standard of accounting issued prior to December 1, 1989, are generally followed in the government-wide financial statements to the extent that those standards do not conflict with standards of the Governmental Accounting Standards Board.

As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenue include: (1) charges to customers or applicants for goods, services or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes.

Bank Deposits and Investments

Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity date within three months or less when acquired.

WINDSOR CHARTER TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Receivables and Payables

In general, outstanding balances between funds are reported as "due to/from other funds." Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "advances to/from other funds." Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as "internal balances."

All trade and property tax receivables are shown as net of allowance for uncollectible amounts. Property taxes are levied on each December 1st on the taxable valuation of property as of the preceding December 31st. Taxes are considered delinquent on March 1st of the following year, at which time penalties and interest are assessed.

Inventories and Prepaid Items

Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets

Capital assets, which include property, plant, equipment, infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the Township as assets with an initial individual cost of more than \$500 and an estimated useful life in excess of two years. Such assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Interest incurred during construction of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment is depreciated using the straight-line method over the following useful lives:

Buildings	20 to 40 years
Land Improvements	15 years
Furniture and Fixtures	5 to 20 years
Machinery & Equipment	4 to 10 years
Vehicles	10 years

WINDSOR CHARTER TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Compensated Absences (Vacation and Sick Leave)

Full-time ambulance employees are granted vacation and sick leave benefits in varying amounts to specified maximums, depending upon tenure with the Township. Upon termination, it is Township policy to pay unused vacation time as additional time off and not to pay for any unused sick leave.

The estimated current portion of the liability for vested vacation benefits attributable to the Township's governmental funds is recorded as an expenditure and liability in the respective funds. No long-term portion was recorded.

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities or business-type activities. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt. In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are reported as debt service expenditures.

Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Property Taxes

The Township property tax is levied on each December 1, on the State taxable valuation of property located in the Township as of the preceding December 31st.

Although the Township 2007 ad valorem tax is levied and collectible on December 1, 2007, it is the Township's policy to recognize revenue from the current tax levy in the subsequent year.

The 2007 State Equalized Valuation of the Township totaled \$290,008,800 and the State Taxable Valuation was \$235,802,900, on which ad valorem taxes levied consisted of 2.4 mills and raising \$563,288 for Township operations.

**WINDSOR CHARTER TOWNSHIP
NOTES TO FINANCIAL STATEMENTS**

NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budget Policies

Annual budgets are adopted on a basis consistent with generally accepted accounting principles and State Law for the general fund and special revenue funds. All annual appropriations lapse at fiscal year end. Encumbrances are not employed.

The budget document presents information by fund and function. The legal level of budgetary control adopted by the governing body (i.e., the level at which expenditures may not legally exceed appropriations) is the activity level. Expenditures in excess of amounts budgeted are a violation of Michigan Law. State law permits entities to amend their budgets during the year. There were no significant amendments during the year.

Excess of Expenditures Over Appropriations in Budgeted Funds

<u>Fund</u>	<u>Appropriated</u>	<u>Expended</u>	<u>Variance</u>
General Fund:			
General Government:			
Elections	\$ 10,700	\$ 10,703	\$ (3)
Board of Review	2,500	2,926	(426)

NOTE 3 - CASH

Michigan Compiled Laws, section 129.91, authorizes the Township to make deposits and invest in the accounts of the federally insured banks, credit unions, and savings and loan associations which have offices in Michigan. The Township is allowed to invest in bonds, securities and other direct obligations of the United States or any agency or instrumentality of the United States; United States government or federal agency obligations; repurchase agreements; banker's acceptance of United States banks; commercial paper rated within the two highest classifications which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

The Township Board has designated five banks for deposit of Township funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investments in bank accounts and CDs, but not the remainder of State statutory Township as listed above.

The Township's deposits and investment policy are in accordance with statutory authority.

WINDSOR CHARTER TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

NOTE 3 – CASH (CONT'D)

At year-end, the Local Unit's deposits and investments were reported in the following categories:

	Governmental Activities	Business-Type Activities	Fiduciary Activities	Total Primary Government	Component Units
Cash and Cash Equivalents	\$ 2,024,905	\$ 0	\$ 3,103,582	\$ 5,128,487	\$ 165,283
Investments	267,635	0	0	267,635	294,067
Restricted Assets	1,522,682	0	0	1,522,682	26,765
Total	\$ 3,815,222	\$ 0	\$ 3,103,582	\$ 6,918,804	\$ 486,115

The Breakdown between deposits and investments is as follows:

	Primary Government	Component Units
Bank Deposits (checking and savings accounts, certificates of deposit)	\$ 2,024,905	\$ 192,048
Investments in Securities, Mutual Funds and Similar Vehicles	1,790,317	294,067
Petty Cash and Cash on Hand	0	0
Total	\$ 3,815,222	\$ 486,115

The bank balance of the primary government's deposits is \$3,198,672, of which \$211,199 is covered by federal depository insurance. The component units' deposits had a bank balance of \$193,129 of which \$193,129 was covered by federal depository insurance.

Investments are categorized into these three categories of credit risk:

1. Insured or registered, or securities held by the Local Governmental Unit or its agent in the government's name;
2. Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the government's name; and
3. Uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the Local Governmental Unit's name.

WINDSOR CHARTER TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

NOTE 3 – CASH (CONT'D)

At year-end, the government's investment balances were categorized as follows:

Primary Government

	Category			Reported Amount (Fair Value)
	1	2	3	
Certificates of Deposit	\$ 159,425	\$ 1,630,892	\$ 0	\$ 1,790,317

Component Unit

	Category			Reported Amount (Fair Value)
	1	2	3	
	\$ 53,196	\$ 140,871	\$ 0	194,067

Investments Not Subject to
Categorization

56,580

Totals

\$ 2,040,964

The New York Life Insurance investment is in a whole life insurance policy insuring the life of the donor. The Library is the beneficiary and owner of this policy. The donor has paid \$100,000 on the insurance policy. Future insurance premiums will be paid from cash values of the insurance policy. The cash and face values of the policy at December 31, 2007, were \$56,580 and \$111,737, respectively.

**WINDSOR CHARTER TOWNSHIP
NOTES TO FINANCIAL STATEMENTS**

NOTE 4 – RECEIVABLES

Receivables as of year-end for the government's individual major and non-major funds, and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	General Fund	Sewer Debt	Non-Major and Other Funds	Total
Taxes Receivable	\$ 563,288	\$	\$ 44,621	\$ 607,909
Accounts	1,580			1,580
Special Assessments		6,143,940		6,143,940
Intergovernmental	69,302			69,302
Interest and Other Gross Receivables		10,623	246	10,869
	<u>\$ 634,170</u>	<u>\$ 6,154,563</u>	<u>\$ 44,867</u>	<u>\$ 6,833,600</u>
Less: Allowance for Uncollectible	0	0	0	0
Net Receivables	<u>\$ 634,170</u>	<u>\$ 6,154,563</u>	<u>\$ 44,867</u>	<u>\$ 6,833,600</u>

WINDSOR CHARTER TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

NOTE 5 – CAPITAL ASSETS

Capital asset activity of the primary unit for the current year was as follows:

Governmental Activities	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital Assets Not Being Depreciated				
Land	\$ 117,935	\$	\$	\$ 117,935
Capital Assets Being Depreciated				
Buildings	694,804			694,804
Land Improvements	16,326			16,326
Furniture and Fixtures	52,347	2,376		54,723
Machinery and Equipment	323,508	99,976	10,000	433,484
Vehicles	<u>672,410</u>			<u>672,410</u>
Subtotal	\$ <u>1,759,395</u>	\$ <u>102,352</u>	\$ <u>10,000</u>	\$ <u>1,851,747</u>
Less Accumulated Depreciation	<u>1,044,976</u>	<u>86,233</u>	<u>7,000</u>	<u>1,124,209</u>
Net Capital Assets Being Depreciated	\$ <u>714,419</u>	\$ <u>16,119</u>	\$ <u>3,000</u>	\$ <u>727,538</u>
Governmental Activities-Total				
Capital Assets-Net of Depreciation	\$ <u><u>832,354</u></u>	\$ <u><u>16,119</u></u>	\$ <u><u>3,000</u></u>	\$ <u><u>845,473</u></u>

Depreciation expense totaling \$86,233 was charged to the general government program in the statement of activities.

WINDSOR CHARTER TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

NOTE 5 – CAPITAL ASSETS (CONT'D)

Capital asset activity of the component unit for the current year was as follows:

Governmental Activities	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital Assets Not Being Depreciated				
Land	\$ 117,935	\$	\$	\$ 117,935
Capital Assets Being Depreciated				
Buildings	694,804			694,804
Land Improvements	16,326			16,326
Furniture and Fixtures	52,347	2,376		54,723
Machinery and Equipment	323,508	99,976	10,000	433,484
Vehicles	672,410			672,410
Subtotal	\$ <u>1,759,395</u>	\$ <u>102,352</u>	\$ <u>10,000</u>	\$ <u>1,851,747</u>
Less Accumulated Depreciation	<u>1,044,976</u>	<u>86,233</u>	<u>7,000</u>	<u>1,124,209</u>
Net Capital Assets Being Depreciated	\$ <u>714,419</u>	\$ <u>16,119</u>	\$ <u>3,000</u>	\$ <u>727,538</u>
Governmental Activities-Total Capital Assets-Net of Depreciation	\$ <u><u>832,354</u></u>	\$ <u><u>16,119</u></u>	\$ <u><u>3,000</u></u>	\$ <u><u>845,473</u></u>

Depreciation expense totaling \$34,189 was charged to the general government program in the statement of activities.

NOTE 6 - INTERFUND RECEIVABLES AND PAYABLES

The amounts of interfund receivables and payables are as follows:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Fund</u>	<u>Interfund Payable</u>
Street Lighting	\$ <u><u>19,655</u></u>	General	\$ <u><u>19,655</u></u>

WINDSOR CHARTER TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

NOTE 7 – EMPLOYEE’S RETIREMENT SYSTEM – DEFINED CONTRIBUTION

The Township has a defined contribution pension plan covering substantially all employees who choose to belong to the plan. The minimum contribution of employees who wish to participate is 5 percent of their gross wage. The Township will contribute a maximum of 10 percent of participating employees' gross wages. This benefit is an insurance-type plan administered by plan trustees, "Windsor Charter Township Pension Plan", under provisions of Section 401(a) of the Internal Revenue Code. As of December 31, 2007, the pension plan's current membership was twelve employees.

A defined contribution pension plan provides pension benefits in return for services rendered, provides an individual account for each participant, and specifies how contributions to the individual's account are to be determined instead of specifying the amount of benefits the individual is to receive. Under a defined contribution pension plan, the benefits a participant will receive depend solely on the amount contributed to the participant's account, the returns earned on the investments of those contributions, and forfeitures of other participant's benefits that may be allocated to such participant's account. The plan has no annual contribution requirement. Plan contributions will be determined by the Township's Board annually and all contributions have immediate vesting.

For the plan year ended December 31, 2007, the Township's actual contributions amounted to \$45,359. The plan is funded through the John Hancock Insurance Company and had the following activity during the fiscal year ended December 31, 2007.

Balance - January 1, 2007	\$	658,161
Contributions -		
Employees'		45,359
Employer		45,359
Earnings (Loss)		20,070
Withdrawals		(21,161)
Charges		<u>(9,330)</u>
Balance - December 31, 2007	\$	<u><u>738,458</u></u>

No pension provision changes occurred during the year that affected the required contributions to be made by Windsor Charter Township.

The pension plan held no securities of Windsor Charter Township or other related parties during the year or as of the close of the fiscal year.

WINDSOR CHARTER TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

NOTE 8 – LONG-TERM DEBT

The government issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the government. County contractual agreements and installment purchase agreements are also general obligations of the government. Special assessment bonds provide for capital improvements that benefit specific properties, and will be repaid from amounts levied against those properties benefited from the construction. In the event that a deficiency exists because of unpaid or delinquent special assessments at the time a debt service payment is due, the government is obligated to provide resources to cover the deficiency until other resources (such as tax sale proceeds or a re-assessment of the district) are received. Revenue bonds involve a pledge of specific income derived from the acquired or constructed assets to pay debt services.

Bond and contractual obligation activity can be summarized as follows:

	<u>Interest Rate</u>	<u>Principal Matures</u>	<u>Beginning Balance</u>	<u>Additions (Reductions)</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental Activities						
Special Assessment Bonds						
2001 sewage disposal refunding bonds	2.75%-4.375%	11-1-15	\$ 2,950,000	\$ (355,000)	\$ 2,595,000	\$ 350,000
2002 sewage disposal improvement bonds	3.00%-4.55%	11-1-17	2,640,000	(240,000)	2,400,000	240,000
2005 sewage disposal improvement bonds	3.25%-4.00%	11-1-17	<u>2,170,000</u>	<u>(195,000)</u>	<u>1,975,000</u>	<u>195,000</u>
Total Governmental Activities			<u>\$ 7,760,000</u>	<u>\$ (790,000)</u>	<u>\$ 6,970,000</u>	<u>\$ 785,000</u>

Annual debt service requirements to maturity for the above obligations are as follows:

<u>Year End December 31</u>	<u>Principal</u>	<u>Interest</u>
2008	\$ 785,000	\$ 273,008
2009	785,000	244,270
2010	780,000	213,668
2011	755,000	181,465
2012	750,000	151,190
Thereafter	<u>3,115,000</u>	<u>332,175</u>
Total	<u>\$ 6,970,000</u>	<u>\$ 1,395,776</u>

WINDSOR CHARTER TOWNSHIP
NOTES TO FINANCIAL STATEMENTS

NOTE 9 – FUND BALANCE – RESERVED

The reserved portion of the fund balance, totaling \$25,417 consists of the Dorothy Hull Memorial Fund. These funds are reserved for future capital outlays and improvements to the library.

NOTE 10 - RISK FINANCING

The Township is exposed to various risks of loss related to theft of, damage to, and distribution of assets; errors and omissions; and injuries to employees. The Township participates in the Michigan Municipal Liability and Property Pool for claims relating to general liability, excess liability, auto liability, errors and omissions, physical damage (equipment, building and contents) and workers' compensation. Settlement amounts have not exceeded insurance coverage for the current or three prior years.

The local units in the State of Michigan established and created a trust fund, known as the Michigan Municipal Liability and Property Pool (Pool) pursuant to the provisions of Act 138 of the

Michigan Public Acts of 1982. The Pool is to provide for joint and cooperative action relative to Members' financial and administrative resources for the purpose of providing risk management services along with property and liability protection. Membership is restricted to local units and related local unit activities with the state.

The Michigan Municipal Liability and Property Pool program operates as a common risk-sharing management program for local units in Michigan, member premiums are used to purchase excess insurance coverage and to pay member claims in excess of deductible amounts.

NOTE 11 – SUBSEQUENT EVENT

Subsequent to December 31, 2007, a property owner defaulted on a special assessment for water and sewer line extensions totaling \$2,317,722. In addition the Township had to repay Eaton county \$946,749 for delinquent special assessments paid to the Township from the revolving fund. The Township purchased this 60 acre parcel for \$35,000.

**WINDSOR CHARTER TOWNSHIP
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2007**

	Original Budget	Amended Budget	Actual	Variance With Amended Budget
Beginning of Year Fund Balance	\$ 50,600	\$ 50,600	\$ 1,043,741	\$ 993,141
Resources (Inflows)				
Taxes:				
Current Taxes	530,000	530,870	530,875	5
Delinquent Taxes	100	1,130	1,134	4
Trailer Taxes	2,700	2,625	2,628	3
	<u>532,800</u>	<u>534,625</u>	<u>534,637</u>	<u>12</u>
Federal Grants	-0-	81,726	81,726	-0-
State Grants:				
State Shared Revenue	419,000	406,400	406,483	83
Fire Protection	15,000	34,900	34,912	12
	<u>434,000</u>	<u>441,300</u>	<u>441,395</u>	<u>95</u>
Charges for Services:				
Fees Collected	5,000	4,000	4,000	-0-
Summer Tax Collection Fees	8,500	8,800	8,805	5
Cemetery Foundations	1,000	2,400	2,442	42
Grave Openings	6,000	7,200	7,750	550
	<u>20,500</u>	<u>22,400</u>	<u>22,997</u>	<u>597</u>
Interest and Rentals	50,000	78,400	92,264	13,864
Other Revenue:				
Ambulance Fees	250,000	296,000	289,124	(6,876)
Franchise Fees	20,000	26,000	26,529	529
Miscellaneous	2,000	23,200	24,091	891
	<u>272,000</u>	<u>345,200</u>	<u>339,744</u>	<u>(5,456)</u>
Amounts Available for Appropriation	\$ 1,359,900	\$ 1,554,251	\$ 2,556,504	\$ 1,002,253
Charges to Appropriations (Outflows)				
General Government:				
Township Board	\$ 107,500	\$ 107,500	\$ 96,723	\$ 10,777
Supervisor's Office	76,900	76,900	72,480	4,421
Elections	9,200	10,700	10,703	(3)
Clerk's Office	69,500	69,500	67,366	2,134
Board of Review	2,500	2,500	2,926	(426)
Treasurer's Office	68,400	68,400	65,072	3,328
Township Hall	9,300	9,300	7,248	2,052
Cemetery	45,000	50,600	49,032	1,568
Unallocated	10,200	10,200	9,800	400
	<u>398,500</u>	<u>405,600</u>	<u>381,349</u>	<u>24,251</u>

The notes to the financial statements are an integral part of this statement.

**WINDSOR CHARTER TOWNSHIP
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2007**

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Actual</u>	<u>Variance With Amended Budget</u>
Public Safety:				
Fire Department	\$ 434,900	\$ 552,086	\$ 544,980	\$ 7,106
Planning Commision	28,000	28,000	23,193	4,807
	<u>462,900</u>	<u>580,086</u>	<u>568,173</u>	<u>11,913</u>
Public Works:				
Drain at Large	9,000	9,000	8,073	927
Street Lighting	10,600	10,600	8,442	2,158
Road Improvements	60,000	50,800	17,700	33,100
	<u>79,600</u>	<u>70,400</u>	<u>34,215</u>	<u>36,185</u>
Health and Welfare:				
Ambulance	229,400	238,600	226,296	12,304
Other:				
Social Security	17,000	17,400	17,143	257
Insurance and Bonds	60,500	60,500	48,904	11,596
Other	50,000	6,540	6,540	6,540
	<u>127,500</u>	<u>84,440</u>	<u>66,047</u>	<u>18,393</u>
Transfers to Other Funds:				
Public Improvement	25,000	25,000	25,000	-0-
Component Unit	37,000	37,000	37,000	-0-
	<u>62,000</u>	<u>62,000</u>	<u>62,000</u>	<u>-0-</u>
Total Charges to Appropriations	<u>1,359,900</u>	<u>1,441,126</u>	<u>1,338,080</u>	<u>103,046</u>
Budgetary Fund Balance - December 31	<u>\$ -0-</u>	<u>\$ 113,125</u>	<u>\$ 1,218,424</u>	<u>\$ 1,105,299</u>

The notes to the financial statements are an integral part of this statement.

**WINDSOR CHARTER TOWNSHIP
COMBINING BALANCE SHEET
NON-MAJOR GOVERNMENTAL FUNDS
DECEMBER 31, 2007**

	Special Revenue Funds			Totals
	River Rock	Public Improve.	Street Lighting	
ASSETS				
Cash and Cash Equivalents	\$	\$ 25,000	\$	\$ 25,000
Investments	25,595	199,451		225,046
Receivables				
Taxes			44,621	44,621
Interest	56	190		246
Due from Other Funds			19,655	19,655
Total Assets	\$ 25,651	\$ 224,641	\$ 64,276	\$ 314,567
LIABILITIES AND FUND EQUITY				
Liabilities:				
Accounts Payable	\$	\$	\$ 1,585	\$ 1,585
Deferred Revenue			44,621	44,621
Total Liabilities	-0-	-0-	46,205	46,205
Fund Equity				
Fund Balance-Unreserved	25,651	224,641	18,070	268,362
Total Liabilities and Fund Equity	\$ 25,651	\$ 224,641	\$ 64,276	\$ 314,567

The notes to the financial statements are an integral part of this statement.

**WINDSOR CHARTER TOWNSHIP
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
NON-MAJOR GOVERNMENTAL FUNDS
DECEMBER 31, 2007**

	Special Revenue Funds			Totals
	River Rock	Public Improve.	Street Lighting	
Revenues				
Taxes	\$	\$	\$ 44,620	\$ 44,620
Interest	1,306	10,101		11,407
Total Revenues	1,306	10,101	44,620	56,027
Expenditures				
Current:				
Public Works	-0-	-0-	41,403	41,403
Excess of Revenues Over (Under) Expenditures	1,306	10,101	3,217	14,624
Other Financing Sources (Uses)				
Operating Transfers In		25,000		25,000
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	1,306	35,101	3,217	39,624
Fund Balance - January 1	24,345	189,540	14,853	228,738
Fund Balance - December 31	\$ 25,651	\$ 224,641	\$ 18,070	\$ 268,362

The notes to financial statements are an integral part of this statement.

Jay E. Cardinal, CPA
Randall L. Tepatti, CPA
Steven W. Shults, CPA
Thomas J. Bellgraph, CPA

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS

June 27, 2008

Honorable Board Members
Windsor Charter Township
Dimondale, MI 48821

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Windsor Charter Township, Dimondale, Michigan, as of and for the year ended December 31, 2007, in accordance with auditing standards generally accepted in the United States of America, we considered Windsor Charter Township's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the following deficiencies to be significant deficiencies in internal control.

1. PREPARATION OF FINANCIAL STATEMENTS

Governmental entities are required to prepare financial statements in accordance with generally accepted accounting principles (GAAP). Responsibility for the financial statements of the Township rests with the Township management. The preparation of financial statements in accordance with GAAP requires internal control over both (1) recording, processing, and summarizing accounting data (i.e., maintaining internal accounting records), and (2) reporting government-wide and fund financial statements, including the related note disclosures (i.e., external financial reporting).

It is common for many small to medium-sized governments to rely on the independent auditors in the preparation of the government-wide and fund financial statements, as well as the related notes to the financial statements, as part of its external financial reporting process. As a result, a government's ability to prepare financial statements in accordance with GAAP has typically been based, in part, on its reliance on the independent auditors. By definition, independent auditors cannot be part of the government's internal controls.

The condition noted in the preceding paragraph exists at Windsor Charter Township. The cause for this condition is simply because it is more cost effective to outsource the preparation of its annual financial statements to the independent auditors than to incur the time and expense of having the employees and/or management obtain the necessary training and expertise required to perform this task internally.

As a result of this condition, the employees and/or management do not possess the qualifications necessary to prepare the Township's annual financial statements and notes to the financial statements in accordance with GAAP. The Township relies, in part, on the independent auditors for assistance with the preparation of annual financial statements and related notes to the financial statements in accordance with GAAP.

We recommend the Township consider the proper training for the appropriate staff members to assure that they are able to fully understand what goes into the preparation of the annual audited financial statements and so that they can take responsibility for the preparation of the annual audited financial statements, assure there are no material misstatements, and assure there are appropriate disclosures in accordance with accounting principles generally accepted in the United States of America.

2. DETERMINATION OF ACCOUNTS RECEIVABLE AND ACCOUNTS PAYABLE

During the course of our audit, we have annually performed a search for unrecorded receivable and payable amounts. As a result of that search, journal entries were suggested to the Township's management for entry into the general ledger. In many instances, the suggested receivable and payable amounts would be considered material to the Township's financial statements.

We recommend the Township make determinations of accounts receivable and accounts payable amounts by fund as part of their year-end closing procedures. Documentations supporting the receivable and payable amounts recorded in the general ledger should be retained for audit purposes.

3. MATERIAL JOURNAL ENTRIES PROPOSED BY AUDITORS

Material journal entries to properly account for transactions that occurred during the year were proposed by the auditors. These misstatements were not detected by the Township's internal control over financial reporting. Statement on Auditing Standards No. 112 (SAS 112), *Communicating Internal Control Related Matters Identified in an Audit*, emphasizes that management is responsible for establishing, maintaining, and monitoring internal controls, and for the fair presentation in the financial statements of financial positions, results of operations, and cash flows (when applicable), including the notes to financial statements, in conformity with U.S. generally accepted accounting principles. The auditors cannot be a part of internal controls.

We recommend that the Township take steps to ensure that material journal entries are not necessary at the time future audit analysis is performed.

A material weakness is a significant deficiency, or combination of significant deficiencies, that result in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. We consider the deficiencies identified as comments 1, 2, and 3 to be material weaknesses in internal control over financial reporting.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly we do not express such an opinion. The results of our tests disclosed no instances of non compliance.

This report is intended solely for the use of management and the Township Board of Windsor Charter Township and is not intended to be and should not be used by anyone other than these specified parties.

Cardinal Tepatti & Co. P.C.

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Certified Public Accountants