

# **DETROIT FINANCIAL REVIEW COMMISSION**

## **REGULAR MEETING**

Monday, May 23, 2016 at 2:30 p.m.  
Cadillac Place, Suite L-150  
3062 West Grand Boulevard  
Detroit, MI 48202

## **MINUTES**

**APPROVED – JUNE 27, 2016**

### **I. Call to Order**

Chairman Nick A. Khouri called the meeting to order at 2:33 p.m.

### **II. Roll Call**

#### Members Present – 6

Darrell Burks  
Mike Duggan  
Brenda Jones  
Nick A. Khouri  
Bill Martin  
Tony Saunders

#### Members Absent – 3

Stacy Fox  
Lorron James  
John Roberts

Let the record show that 6 Commission members were present and participated in person. A quorum was present.

### **III. Approval of Proposed Minutes from the April 18, 2016 Meeting**

Motion made to approve the draft open session minutes of the April 18, 2016 FRC meeting as presented. Motion moved and supported, the Commission approved the open session minutes of the April 18, 2016 FRC meeting as presented.

Motion made to approve the draft closed session minutes of the April 18, 2016 FRC meeting as presented. Motion moved and supported, the Commission approved the closed session minutes of the April 18, 2016 FRC meeting as presented.

### **IV. Executive Director's Report**

Executive Director Ron Rose reported that there are two particularly important groupings of contracts submitted for approval at today's meeting. The City will present additional background on them. The two groupings are for the new financial management and human resources systems

and for the Police body-worn and in-vehicle cameras. CFO John Hill and CIO Beth Niblock will present for the new systems, and Police Chief James Craig will present for the Police cameras.

**V. Old Business – None**

**VI. New Business**

**a. Presentation of the City’s Monthly Financial Report**

Mr. Hill presented his monthly financial report to the Commission and highlighted items regarding the Office of the Chief Financial Officer (OCFO) restructuring, the City’s forthcoming contract for pension and actuarial-related services, and the revised FY16 budget projections. He also discussed reports included in his presentation on cash flow, headcount, and property tax collections. Mr. Hill and Ms. Niblock also made a presentation on the City’s financial management and human resources system implementation project and the associated contract requests. They addressed questions from the Commission.

**b. Transmittal of the City’s Debt Service Requirements Certification per MCL 141.1636(11)**

Chief Deputy CFO/Finance Director John Naglick presented the City’s debt service report. He also reported the City is proceeding with a bond refunding through the Michigan Finance Authority, which will yield interest rate savings and allow the City to reduce its dedicated debt property tax millage. He expects the City will submit the debt refunding request to the FRC in June.

**c. Presentation of the Police Department’s Body-worn and In-vehicle Cameras Project**

Police Chief James Craig presented the proposed contract for the Police Department’s new integrated body camera and in-vehicle camera system. The City has been preparing for and evaluating this procurement for over a year. He noted that a fully integrated system that links body cameras and in-vehicle cameras is new technology. Under the contract, the City will have a 60-day risk mitigation period to verify the new system is functioning properly. The City will begin rolling out the new cameras over the summer.

**d. Consideration of the City’s May 2016 budget amendment requests for FY 2016 per MCL 141.1637(c) (FRC Resolution 2016-9)**

Deputy CFO/Budget Director Tanya Stoudemire presented the City’s 16 budget amendment requests for FY16. The 15 grant amendments include additional grants the City has received or reallocations of spending across appropriations. The 1 non-grant amendment reflects increased revenue and spending for the Detroit Public Library. Ms. Stoudemire addressed questions from the Commission.

Motion made to approve the City’s May 2016 budget amendment requests (Resolution 2016-9) as presented. Motion moved and supported. The Commission approved Resolution 2016-9 as presented.

e. **Consideration of the City's May 2016 contract approval requests per MCL 141.1636(6) (FRC Resolution 2016-10)**

Public Act 181 of 2014 requires the Financial Review Commission to review and approve contracts meeting any of the three following criteria: 1) the contract exceeds \$750,000; 2) the contract has a term exceeding 2 years; and 3) multiple contracts within a single entity that exceed \$750,000 in aggregate.

Deputy Procurement Director Lena Willis gave an overview of the City's 10 contract approval requests and addressed questions from the Commission. All contracts have been reviewed with the FRC Advisory Subcommittee on Contracts and Procurement.

Motion made to approve the City's 10 May 2016 contract approval requests (Resolution 2016-10) as presented. Motion moved and supported. The Commission approved Resolution 2016-10 as presented.

**VII. Public Comment**

John Lauve

**VIII. Next Meeting Date**

- a. Monday, June 27, 2016 at 2:30 p.m. at Cadillac Place, 3062 West Grand Boulevard, Suite L-150, Detroit, MI 48202

**IX. Adjournment**

Motion made to adjourn. Motion moved and supported, the Commission approved the motion to adjourn.

There being no further business, the meeting adjourned at 3:50 p.m.