



Michigan Department of
TREASURY

**Public Safety and Public Health Payroll
Reimbursement Program
Application Packet
2020 Public Act 144**

Coronavirus Aid, Relief, and Economic Security (CARES) Act,
Public Law 116-136

Application Period:
Round One: July 7 – August 7, 2020

NOTE: As U.S. Department of the Treasury issues future guidance and clarifications, the specific guidelines listed in this document are subject to change. Changes will be addendums to this document.

Michigan Department of Treasury
Public Safety and Public Health Payroll Reimbursement Program (PSPHPR)
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Michigan Department of Treasury
Public Safety and Public Health Payroll Reimbursement Program (PSPHPR)
Application Instructions

The purpose of this document is to provide guidance to eligible applicants that would like to apply for Coronavirus Relief Funding under the Michigan Department of Treasury’s Public Safety and Public Health Payroll Reimbursement Program.

To receive reimbursement, eligible applicants must review, complete, and sign this entire application packet. All pages will either be initialed or signed. Pages 1 through 15 must be returned to the Michigan Department of Treasury via email or fax, as outlined in the document.

If you need to enter more employees than the Payroll Summary Reports (pages 12 and 13) will allow, the data for the remaining employees must be submitted on additional reports. An excel template can be found at

https://www.michigan.gov/treasury/0,4679,7-121-1751_2197-532764--,00.html

Signatures are required on pages 9 and 15. After verifying the entire application packet and reviewing all the requirements and terms and conditions of the grant, the same person needs to initial and date each page and sign both pages 9 and 15. The signatory on Form 5722, the page initials, and the certification at the end of the packet must all be the same person.

Questions, contact the Michigan Department of Treasury at: Treas-CARES@michigan.gov or 517-335-0155.

Michigan Department of Treasury
Public Safety and Public Health Payroll Reimbursement Program (PSPHPR)
Program Information

Program Description

The program was created by 2020 Public Act 123 and amended by 2020 Public Act 144. The program is to reimburse qualifying applicants for eligible public safety and public health payroll expenditures under section 5001 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136. Qualified applicants that received a direct allocation under section 5001 of the CARES Act are limited in the amount of funds they can request (see Eligible Applicants below).

There is potential for two rounds of funding, depending on availability. The first round is for the payroll expenditures incurred during April and May 2020 and applications are due by August 7, 2020. The second round is for the payroll expenditures incurred during June and July 2020 and applications for payroll expenditures incurred during April and May 2020 that were received after August 7, 2020. The second round will only occur if funds are available after the first funding round closes.

Eligible Expenditures

- | | |
|------------|--|
| Round One: | April and May 2020 public safety and public health payroll expenditures that have not or will not be reimbursed under the First Responder Hazard Pay Premiums Program (FRHPPP) or by any other funds, including federal. |
| Round Two: | Treasury will announce, if funds are available.
April through July 2020 public safety and public health payroll expenditures that have not or will not be reimbursed under the First Responder Hazard Pay Premiums Program (FRHPPP) or by any other funds, including federal. |

Eligible Applicants

- Cities
 - Detroit is limited to requesting a reimbursement for the amount the city has refunded (with nonfederal funds) a local unit of government, a local governmental authority, or an intergovernmental agency which the city has contracted with to provide public safety or public health services. The amount the city could apply for would be limited to the eligible contracted payroll costs refunded.
- Villages
- Townships
- Counties
 - Kent, Macomb, Oakland, and Wayne are limited to requesting a reimbursement for the amount the county has refunded (with nonfederal funds) a local unit of government, a local governmental authority, or an intergovernmental agency which the county has contracted with to provide public safety or public health services. The amount the county could apply for would be limited to the eligible contracted payroll costs refunded.
- A local government authority, intergovernmental agency, or organization that employs local public safety or local public health personnel and that was established by a city, village, township, county, or group thereof for the primary purpose of providing public safety or public health services.

Available Program Amount

- \$200,000,000

Michigan Department of Treasury
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Program Information

Application Period

Round One: July 7 – August 7, 2020
Round Two: September 8 (not later than) Treasury will announce, if funds are available

Method of Submission

The entire application packet must be submitted, with all the required forms, signatures, and initials, to the Michigan Department of Treasury via Email (Treas-CARES@michigan.gov) or faxed (517-335-3298) by 11:59 p.m. EST on the last day of the application period.

Distributions

Round One: September 18 (no later than)
Round Two: November 7 (no later than) if funds are available

Reporting Requirements

1. Each applicant that applies for a subaward must register with the Federal System for Award Management (SAM). Applicants that apply after July 26, 2020, must register in the SAM system prior to sending an application to the Michigan Department of Treasury. The SAM website is: <https://www.sam.gov/SAM/>
2. Each applicant must fully complete and return the entire application packet by the submission deadline with each page dated and initialed including the completion of the following documents in the packet:
 - a. PSPHPR Reimbursement Request Form (Form 5722)
 - b. Payroll Summary Report(s)
 - c. Certification

The Michigan Department of Treasury may request an applicant to submit detailed payroll reports to support the payroll expenditures requested to be reimbursed. Please do not submit any detailed payroll reports unless the Michigan Department of Treasury requests submission from the applicant.

Contact Information

Treasury CARES Grant Programs Hotline
517-335-0155

Email Address
Treas-CARES@michigan.gov

Michigan Department of Treasury
Public Safety and Public Health Payroll Reimbursement Program (PSPHPR)
Subrecipient Information

Subrecipient Information

Funds were awarded to the State of Michigan as Federal Financial Assistance from the U.S. Department of Treasury. The funds were awarded under the Social Security Act, as amended by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) <https://home.treasury.gov/policy-issues/cares/state-and-local-governments> as the Coronavirus Relief Fund (CRF).

CFDA #: 21.019

FAIN #: SLT0040 and SLT0247

Coronavirus Relief Funds are considered federal financial assistance and have been assigned a Catalog of Federal Domestic Assistance (CFDA) or Assistance Listing Number of 21.019. Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. Sections 7501 – 7507) and the related provisions of the Uniform Guidance, 2 Code of Federal Regulations (CFR) Section 200.303 regarding internal controls, Section 200.330 – 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Under the Single Audit Act, local jurisdictions/applicants will need to report expenditures under this program using the CFDA number 21.019.

The State of Michigan is making these funds available to eligible applicants for reimbursement of direct payroll costs (defined as base payroll, fringe benefits and overtime) of public health and public safety personnel. Local officials and other applicants, including but not limited to the certifying local official/applicant submitting this application, are required to review the CRF guidance and associated FAQs and other documents to certify their compliance with the terms and conditions of the grant at <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>.

Coronavirus Relief Funds are considered federal financial assistance subject to the Single Audit Act and the Uniform Guidance. The following Uniform Guidance provisions have been identified as significant and summarized below. Applicants must review the Uniform Guidance at https://www.ecfr.gov/cgi-bin/text-idx?SID=6214841a79953f26c5c230d72d6b70a1&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl for complete requirements.

Use of Funds

The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19)
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are **substantially dedicated** to mitigating or responding to the COVID-19 public health emergency are allowable expenditures. Personnel that fall into these areas **are presumed** for administrative convenience to be substantially dedicated unless the chief executive determines that specific circumstances indicate otherwise.

Michigan Department of Treasury
Public Safety and Public Health Payroll Reimbursement Program (PSPHPR)
Subrecipient Information

Utilization of CARES Act for this Program

For this PHPSPR Program, as a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred in April and May 2020 for the first round of the program; and in June and July 2020 for the second round of the program. An employer may also track time spent by employees related to COVID-19 and apply fund payments on that basis but would need to do so consistently within the relevant agency or department.

Coronavirus Relief Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement. For this reason, the State of Michigan's Public Safety and Public Health Payroll Reimbursement Program, Reimbursement Request (Form 5722) requires each applicant to affirm that the amounts for which reimbursement is being requested have not been submitted to another federal source of funding (for example, FEMA) for reimbursement.

To obtain a payroll reimbursement for employees that are not normally classified as public safety and public health, but are "similar" in the context of the guidance (e.g. employees who are substantially dedicated to COVID-19 response), each applicant's chief administrative officer must decide if their costs are appropriate to charge to the Coronavirus Relief Fund and document the justification for that decision.

Subaward Period of Performance and Available Funding

Under the Public Safety and Public Health Payroll Reimbursement Program, payroll reimbursements for the first round of the program will cover only public safety and public health payroll expenditures incurred during April and May 2020 and the second round will cover only public safety and public health payroll expenditures incurred April through July 2020. Applicants receiving funding under this program may not use the proceeds to establish a sub-award to another entity.

The last date of the performance period for the subawards is August 15, 2020.

The total amount of Coronavirus Relief Funds available for the Public Safety and Public Health Payroll Reimbursement Program is \$200,000,000. Should more funding be requested in the first round (or second round) than is available, payments will be prorated based upon each applicant's proportionate share of expenditures submitted.

Michigan Department of Treasury
Public Safety and Public Health Payroll Reimbursement Program (PSPHPR)
Subrecipient Information

Responsibilities, Records, Repayments & Future Audits

The U.S. Department of Treasury has indicated that the two provisions of the Uniform Guidance, 2 Code of Federal Regulations (CFR) Section 200.303 regarding internal controls, Section 200.220 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements are applicable to all CRF subawards at this time. However, guidance is evolving, and jurisdictions/applicants will be required to comply with additional guidance as it is published. Effective internal controls must be established and maintained (2 C.F.R Section 200.303). All reimbursements requested under this program should be accounted for with supporting documentation. Jurisdictions/applicants should maintain documentation evidencing that the funds were expended in accordance with federal, state, and local regulations. In accordance with federal Uniform Guidance, funds received under this program shall be included on the jurisdiction's/applicant's Schedule of Expenditures of Federal Awards (SEFA) and included within the scope of the jurisdiction's/applicant's Single Audit.

Any funds received under the authorizing legislation for this program expended by the jurisdiction/applicant in a manner that does not adhere to the Coronavirus Aid, Relief, and Economic Security Act, Public Law 116-136 or Uniform Guidance 2 CFR 200, as applicable, shall be returned to the state. If it is determined that a jurisdiction/applicant receiving funds under this act expends any funds under this act for a purpose that is not consistent with the requirements of the Coronavirus Aid, Relief, and Economic Security Act, Public Law 116-136 or Uniform Guidance 2 CFR 200, the state budget director is authorized to withhold payment of state funds, in part or in whole, payable from any state appropriation.

All subawards are subject to future audits and jurisdictions/applicants must allow the State of Michigan, any of its duly authorized representatives, and/or the State of Michigan's Office of the Auditor General access to the jurisdiction's/applicant's records and financial statements to ensure compliance with Federal statutes, regulations and the terms and conditions of the grant award.

Registration

Each applicant that receives a subaward must register with the Federal System for Award Management (SAM). Applicants that submit a reimbursement request after July 26, 2020, must register in the SAM system prior to applying to the Michigan Department of Treasury. The SAM website is: <https://www.sam.gov/SAM/>.

Uniform Guidance

The Coronavirus Relief Fund Frequently Asked Questions, accessible at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>, confirm that CRF payments are subject to the following requirements in the OMB Uniform Guidance (2 CFR Part 200): section 2 CFR 200.303 regarding internal controls, sections 2 CFR 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. These Uniform Guidance provisions are summarized below. If further clarification is needed, the Uniform Guidance is available in the electronic Code of Federal Regulations: https://www.ecfr.gov/cgi-bin/text-idx?SID=6214841a79953f26c5c230d72d6b70a1&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

Michigan Department of Treasury
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Subrecipient Information

2 CFR 200.303 Internal Controls - The non-Federal entity must:

- 1 Establish and maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award.
- 2 Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
- 3 Evaluate and monitor the non-Federal entity's compliance with statutes, regulations and the terms and conditions of Federal awards.
- 4 Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- 5 Take reasonable measures to safeguard protected personally identifiable information.

2 CFR 200.330 – 200.332 Subrecipient Monitoring and Management

The Public Safety and Public Health Payroll Reimbursement Program subawards are for an individual applicant's direct payroll costs. The applicant receiving the subaward shall not issue any subawards to any other entity.

Subpart F – Audit Requirements

200.501 – Audit requirements.

- (a) *Audit required.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.

200.508 – Auditee responsibilities

The auditee must:

1. Procure or otherwise arrange for the audit required.
2. Prepare appropriate financial statements, including the schedule of expenditures of Federal awards.
3. Promptly follow up and take corrective action on audit findings.
4. Provide the auditor with access to personnel, accounts, books, records, supporting documentation, and other information as needed for the auditor to perform the audit.

Record Retention Requirements

Recipients of Coronavirus Relief Fund payments shall maintain and make available to the U.S. Department of Treasury, Office of Inspector General, upon request, all documents and financial records sufficient to establish compliance with subsection 601(d) of the Social Security Act, as amended, (42 U.S.C. 801(d)), which provides:

- d) *USE OF FUNDS.—A State, Tribal government, and unit of local government shall use the funds provided under a payment made under this section to cover only those costs of the State, Tribal government, or unit of local government that—*
1. *are necessary expenditures incurred due to the public health emergency with respect to COVID-19;*
 2. *were not accounted for in the budget most recently approved as of the date of enactment of this section for the State or government; and*
 3. *were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.*

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Records to support compliance with subsection 601(d) may include, but are not limited to, copies of the following:

1. general ledger and subsidiary ledgers used to account for (a) the receipt of Coronavirus Relief Fund payments and (b) the disbursements from such payments to meet eligible expenses related to the public health emergency due to COVID-19;
2. budget records for 2019 and 2020;
3. payroll, time records, human resource records to support costs incurred for payroll expenses related to addressing the public health emergency due to COVID-19;
4. receipts of purchases made related to addressing the public health emergency due to COVID-19;
5. contracts and subcontracts entered into using Coronavirus Relief Fund payments and all documents related to such contracts;
6. grant agreements and grant subaward agreements entered into using Coronavirus Relief Fund payments and all documents related to such awards;
7. all documentation of reports, audits, and other monitoring of contractors, including subcontractors, and grant recipient and subrecipients;
8. all documentation supporting the performance outcomes of contracts, subcontracts, grant awards, and grant recipient subawards;
9. all internal and external email/electronic communications related to use of Coronavirus Relief Fund payments; and
10. all investigative files and inquiry reports involving Coronavirus Relief Fund payments.

Records shall be maintained for a period of five (5) years after final payment is made using Coronavirus Relief Fund monies. These record retention requirements are applicable to prime recipients and their grantees and subgrant recipients, contractors, and other levels of government that received transfers of Coronavirus Relief Fund payments from prime recipients.

Public Safety and Public Health Payroll Reimbursement Program Reimbursement Request

Filing is mandatory to qualify for payments under 2020 Public Act 144.

The Public Safety and Public Health Payroll Reimbursement Program is to reimburse eligible applicants for public safety and public health payroll expenditures related to COVID-19.

Eligible Applicants are: Cities, villages, townships, counties and a local government authority, intergovernmental agency, or organization that employs local public safety or local public health personnel and that was established by a city, village, township, county, or group thereof for the primary purpose of providing public safety or public health services. Qualified applicants that received a direct allocation under section 5001 of the CARES Act are limited in the amount of funds they can request (see Application Packet - Eligible Applicants).

Applicants must:

1. Submit to the Michigan Department of Treasury (Treasury) a signed *Public Safety and Public Health Payroll Program, Reimbursement Request* (Form 5722).
2. Submit to Treasury a detailed report that supports the requested reimbursement amounts. The report shall include the payroll expenditures for public safety and public health incurred by the applicant for the months of April 2020 and May 2020.

Reimbursement requests must be submitted to Treasury no later than **August 7, 2020**.

PART 1: APPLICANT INFORMATION				
Applicant Name		Applicant County Name	Federal Employer Identification Number (FEIN)	
Applicant Local Unit Code		Contact Name	SAM DUNS Number	
Contact E-Mail Address		Contact Title	Contact Telephone Number Extension	
PART 2: PUBLIC SAFETY AND PUBLIC HEALTH PAYROLL EXPENDITURES				
Public Safety		Public Health		
April Payroll Amount	May Payroll Amount	April Payroll Amount	May Payroll Amount	
Total Public Safety and Public Health amounts for April and May:				
Supplemental Questions				
1. Were (or will) any of the above entered payroll amounts (be) reimbursed or funded by any other federal funds? <input type="checkbox"/> Yes <input type="checkbox"/> No				
2. Does the applicant have a contract/agreement with another eligible applicant to provide Public Safety or Public Health services? If so: a. Indicate the name of the contracting eligible applicant: _____ b. Indicate the amount of the requested payroll reimbursement that is attributable to the contract: _____ c. Will the amount in question 2(b) be refunded, using non-federal funds, to the contracting eligible applicant upon receipt of this grant? <input type="checkbox"/> Yes <input type="checkbox"/> No Attach a table with the above information if you contract with multiple eligible applicants.				
3. If the applicant provided any public safety or public health services to a non-eligible applicant did you exclude (in the above payroll amounts) any payments you received? <input type="checkbox"/> Yes <input type="checkbox"/> No				
PART 3: CERTIFICATION				
The undersigned hereby certifies that the above requested payroll expenditures are: (1) accurate, (2) were incurred for the months of April and May 2020, (3) were not paid for/or will not be reimbursed with federal funds, and (4) exclude expenditures, paid by a non-eligible applicant, for services provided. The applicant agrees to reimburse the State of Michigan if any of the above amounts are deemed to be fraudulent, inaccurate, inconsistent with this certification, or not allowed under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136.				
Chief Administrative Officer Signature (as defined in MCL 141.422b)		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b)		
Title		Date		

Completed and signed form (including required documentation) should be E-mailed to: **Treas-CARES@michigan.gov** no later than August 7, 2020.

If you are unable to submit via E-mail, fax the completed form and required documentation to 517-335-3298.

For questions, call 517-335-0155.

**Instructions for *Public Safety and Public Health*
*Payroll Reimbursement Program, Reimbursement Request (Form 5722)***

PART 1: APPLICANT INFORMATION

Applicant Name: Enter the name of the applicant (this is not an individual's name) requesting reimbursement.

Applicant County Name: Enter the county name where the applicant is located in.

Federal Identification Number: Enter the applicant's Federal Employer Identification Number (FEIN).

Applicant Local Unit Code: Enter the revenue sharing local unit code of the city, village, township, or county requesting reimbursement. All other applicants leave this field blank. Go to https://www.michigan.gov/documents/treasury/LocalUnitNamesCodes_110812_403341_7.pdf for local unit codes.

SAM DUNS Number: Enter the federal System for Award Management (SAM) DUNS Number. All applicants must register with the SAM system prior to applying for program funding.

Contact Name: Enter the Full name of the individual that can answer any questions for the applicant.

Contact E-Mail Address/Contact Title/Contact Telephone Number/Extension: Enter the information for the contact person that can answer any questions regarding the reimbursement request.

PART 2: PUBLIC SAFETY AND PUBLIC HEALTH PAYROLL EXPENDITURES

Enter the April 2020 and May 2020 eligible Public Safety and Public Health payroll amounts.

Initial _____ Date _____

Michigan Department of Treasury
Public Safety and Public Health Payroll Reimbursement Program (PSPHPR)
Payroll Summary Report – Instructions

Payroll Summary Report - Instructions

1. Enter the requested information on the April and May Payroll Summary Reports on pages 12 and 13 for each employee that works on public safety and public health tasks.
 - a. There could be multiple lines for the same employee.
 - b. The total of the chart should equal the payroll amounts being requested for reimbursement on Form 5722 *Public Safety and Public Health Payroll Reimbursement Program, Reimbursement Request*.
 - c. Attach additional sheets if needed. Initial and Date each of the additional sheets.

2. Guidelines:
 - a. Incurred means – The date the service occurs. Payments need not be made during that time. For example: the Payroll Summary Report for April should be for pay periods April 1 – April 30, 2020; but the actual payment to an employee could have occurred later than April.
 - b. Bonuses (or lump sums) are not to be included except for Hazard Pay and Overtime.
 - c. Do not include Retirement payouts.
 - d. Fringes include employer sponsored insurance premiums, employer paid payroll taxes (FICA, Social Security), and employer retirement contributions.

Michigan Department of Treasury
Public Safety and Public Health Payroll Reimbursement Program (PSPHPR)
Payroll Summary Report - April

Public Safety Employees – Payroll incurred in April (should equal the amount being requested for reimbursement on Form 5722)

	Employee Name	Pay Period Dates	Payment Date	Salaries & Wages	Overtime	Fringes (incl. Retirement)	Total
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Subtotal from attached reports	N/A						
Total							

Public Health Employees – Payroll incurred in April (should equal the amount being requested for reimbursement on Form 5722)

	Employee Name	Pay Period Dates	Payment Date	Salaries & Wages	Overtime	Fringes (incl. Retirement)	Total
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Subtotal from attached reports	N/A						
Total							

**Michigan Department of Treasury
Public Safety and Public Health Payroll Reimbursement Program (PSPHPR)
Payroll Summary Report – May**

Public Safety Employees – Payroll incurred in May (should equal the amount being requested for reimbursement on Form 5722)

	Employee Name	Pay Period Dates	Payment Date	Salaries & Wages	Overtime	Fringes (incl. Retirement)	Total
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Subtotal from attached reports							
Total							

Public Health Employees – Payroll incurred in May (should equal the amount being requested for reimbursement on Form 5722)

	Employee Name	Pay Period Dates	Payment Date	Salaries & Wages	Overtime	Fringes (incl. Retirement)	Total
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Subtotal from attached reports							
Total							

Michigan Department of Treasury
Public Safety and Public Health Payroll Reimbursement Program (PSPHPR)
Certification

I, _____, am the chief executive of _____ (jurisdiction/applicant legal name), and I certify that:

1. I have the authority on behalf of _____ (jurisdiction/applicant legal name) to request a Public Safety and Public Health Payroll Reimbursement Program payment from the State of Michigan pursuant to Section 803 of 2020 Public Act 144, from the allocation of funds to the State of Michigan from the Coronavirus Relief Fund as created in the CARES Act.
2. I understand that the State of Michigan will rely on this certification as a material representation in issuing a Public Safety and Public Health Payroll Reimbursement Program payment to _____ (jurisdiction/applicant legal name).
3. _____ (jurisdiction/applicant legal name) is receiving the Public Safety and Public Health Payroll Reimbursement Program payment as a reimbursement for the April 2020 and May 2020 public safety and public health payroll expenditures and will be used only to cover those costs.
4. Any funds provided as a reimbursement payment from the State of Michigan under the Public Safety and Public Health Payroll Reimbursement Program that are found to be based on inaccurate, non-qualifying, or fraudulent payroll information will be returned to the State of Michigan.
5. Funds provided as a reimbursement payment under the Public Safety and Public Health Payroll Reimbursement Program from the State of Michigan pursuant to this certification must adhere to official federal guidance (2 CFR 200) issued or to be issued on what constitutes a necessary expenditure as described in the guidance for the U.S. Treasury Coronavirus Relief Fund at <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>. I reviewed the guidance prior to completing this request for reimbursement. I understand and agree that any funds expended by a jurisdiction/applicant in any manner that does not adhere to official federal guidance shall be returned to the State of Michigan.
6. Any jurisdiction/applicant receiving funds under the Public Safety and Public Health Payroll Reimbursement Program shall retain documentation supporting the reimbursement request, including but not limited to payroll records and timesheets. Such documentation shall be provided to the State of Michigan upon request and maintained by the jurisdiction/applicant for five (5) years.
7. Program funds provided pursuant to this application and certification cannot be used as a revenue replacement for lower than expected tax or other revenue collections.
8. Program funds received pursuant to this application and certification cannot be used for expenditures for which the jurisdiction/applicant has received any other emergency COVID-19 supplemental funding (whether state, federal or private in nature) for that same expense.
9. Program funds received pursuant to this application and certification cannot be used to reimburse or subaward another entity or local unit of government.
10. I have read and agree on behalf of _____ (jurisdiction/applicant legal name) to comply with all applicable provisions and requirements corresponding to the receipt of funds required in the Coronavirus Aid, Relief, and Economic Security Act, Public Law 115-136, and Uniform Guidance, 2 CFR 200.
11. Further, that I understand and agree on behalf of _____ (jurisdiction/applicant legal name) that any funds received under this act and expended by itself or a sub-recipient in any manner that does not comply with the Coronavirus Aid, Relief, and Economic Security Act, Public Law 116-136, or Uniform Guidance, 2 CFR 200, as applicable shall be returned to the State of Michigan.

Michigan Department of Treasury
Public Safety and Public Health Payroll Reimbursement Program (PSPHPR)
Certification

12. Further, that I understand and agree on behalf of _____(jurisdiction/applicant legal name) that expenditures are not eligible for reimbursement under this section if such expenses have been or will be reimbursed by any other federal funds, and if such expenditures are reimbursed by any other federal funds the undersigned jurisdiction/applicant will return said funds to the State of Michigan.
13. The governing body has been notified of the submission of this application, and are aware of the Federal statutes, regulations and terms and conditions of the grant award.

I certify under the penalties of perjury set forth in Michigan Penal Code, MCL 750.423, that I have read the above certification and my statements contained herein are true and correct to the best of my knowledge.

By: _____

Signature: _____

Title: _____

Date: _____

Subscribed and sworn to before me this _____ day of _____, 2020.

Notary Public

My commission expires _____