BACON MEMORIAL DISTRICT LIBRARY

FINANCIAL REPORT

WITH SUPPLEMENTAL INFORMATION

JUNE 30, 2008

HUNGERFORD & CO.

Michigan Department of Treasury
496 (Rev.06/08)

Auditing Procedures Report

Instructions and MuniCodes | *=Required Fields | Reset Form

Issued under Public Act 2 of 1968, as amended. (V1.07)

Unit Name* BACOM MEMORIAL DISTRICT LIBRARY	County* WAYNE	Type* LIBRARY	MuniCode* 82800
Opinion Date-Use Calendar* 10/3/2008	Audit Submitted-Use Calendar* 10/14/2008	Fiscal Year End Month* 06	Fiscal Year* 2008

If a local unit of government (authorities & commissions included) is operating within the boundaries of the audited entity and is NOT included in this or any other audit report, nor do they obtain a stand-alone audit, enclose the name(s), address(es), and a description(s) of the authority and/or commission.

Place a check next to each "Yes" or non-applicable question below. Questions left unmarked should be those you wish to answer "No."

- [x] ? 1. Are all required component units/funds/agencies of the local unit included in the financial statements and/or disclosed in the reporting entity notes to the financial statements?
- [x] ? 2. Does the local unit have a positive fund balance in all of its unreserved fund balances/unrestricted net assets?
- [x] ? 3. Were the local unit's actual expenditures within the amounts authorized in the budget?
- [x] ? 4. Is this unit in compliance with the Uniform Chart of Accounts issued by the Department of Treasury?
- [x] ? 5. Did the local unit adopt a budget for all required funds?
- [x] ? 6. Was a public hearing on the budget held in accordance with State statute?
- [x] ? 7. Is the local unit in compliance with the Revised Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, and other guidance as issued by the Local Audit and Finance Division?
- [x] ? 8. Has the local unit distributed tax revenues, that were collected for another taxing unit, timely as required by the general property tax act?
- [x] ? 9. Do all deposits/investments comply with statutory requirements including the adoption of an investment policy?
- [x] 10. Is the local unit free of illegal or unauthorized expenditures that came to your attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin.)
- [x] ? 11. Is the unit free of any indications of fraud or illegal acts that came to your attention during the course of audit that have not been previously communicated to the Local Audit and Finance Division? (If there is such activity, please submit a separate report under separate cover.)
- [ ] ? 12. Is the local unit free of repeated reported deficiencies from previous years?
- [x] ? 13. Is the audit opinion unqualified? 14. If not, what type of opinion is it? NA
- [x] 15. Has the local unit complied with GASB 34 and other generally accepted accounting principles (GAAP)?
- [x] ? 16. Has the board or council approved all disbursements prior to payment as required by charter or statute?
- [x] ? 17. To your knowledge, were the bank reconcillations that were reviewed performed timely?
- [x] ? 18. Are there reported deficiencies? [x] 19. If so, was it attached to the audit report?

General Fund Revenue: ?	$937,247	General Fund Balance: ?	$947,559
General Fund Expenditure: ?	$1,077,092	Governmental Activities Long-Term Debt (see instructions): ?	$0.00
Major Fund Deficit Amount:	$ 0.00		

We affirm that we are certified public accountants (CPA) licensed to practice in Michigan. We further affirm the above responses have been disclosed in the financial statements, including the notes, or in the Management Letter (reported deviations).

CPA (First Name)* MICHAEL	Last Name* GEORGES	Ten Digit License Number* 1101013332			
CPA Street Address* 13305 REECK	City* SOUTHGATE	State* MI	Zip Code* 48195	Telephone* 7342469600	
CPA Firm Name* HUNGERFORD & CO	Unit's Street Address* 45 VINEWOOD	Unit's City* WYANDOTTE	Unit's Zip* 48192		

BACON MEMORIAL DISTRICT LIBRARY

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HUNGERFORD & CO. Certified Public Accountants

A Professional Corporation

INDEPENDENT AUDITOR'S REPORT

To the Board of Bacon Memorial
District Library
Wyandotte, Michigan 48192

We have audited the accompanying financial statements of the governmental activities and each major fund of Bacon Memorial District Library, as of and for the year ended June 30, 2008, which collectively comprise the Library's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Bacon Memorial District Library's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United Sates of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Bacon Memorial District Library as of June 30, 2008, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards,* we have also issued a report dated October 3, 2008 on our consideration of Bacon Memorial District Library's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis and budgetary comparison information on pages 2 through 3 and page 16 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Hungerford & Co.

October 3, 2008

13305 Reeck Road, Southgate, Michigan 48195 (734) 246-9600 FAX (734) 246-8349
Members - American Institute of Certified Public Accountants - Michigan Association of Certified Public Accountants

Management's Discussion and Analysis
For The Fiscal Year Ended June 30, 2008

Using this Annual Report

This annual report consists of three parts – *management's discussion and analysis* (this section), the *basic financial statements* and *required supplemental information*. The basic financial statements include information that presents two different views of the Library.

The General Fund is presented on a modified accrual basis of accounting; a short-term view to tell how the taxpayer's resources were spent during the year, as well as how much is available for future spending. This information is then adjusted to the full accrual basis to present a long-term view of Bacon Library ("the Library") as a whole. The long-term view uses the accrual accounting basis so that it can measure the cost of providing services during a current year and whether the taxpayers have funded the full cost of providing government services.

The General Fund modified accrual basis financial statements provide detail information about the current financial resources. This is important as it demonstrates compliance with various state laws and shows the stewardship of the Library's annual property tax and other revenue.

The Library's full accrual statements present information about the Library's total economic resources, including long-lived assets and any long-term obligations. This information is important as it recognizes the long-term ramifications of decisions made by the Library on an ongoing basis.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of *required supplemental information* that further explains and supports the information in the financial statements.

Condensed Financial Information

The table below compares key financial information in a condensed format between the current year and the prior year:

	June 30, 2008	June 30, 2007
Current assets	$ 992,130	$ 1,256,137
Capital assets	1,640,714	1,598,505
Total Assets	2,632,844	2,854,642
Current liabilities	44,571	168,733
Net Assets		
Invested in capital assets, net of debt	1,640,714	1,598,505
Unrestricted	947,559	1,087,404
Total net assets	$ 2,588,273	$ 2,685,909
Revenue		
Property taxes	$ 720,497	$ 822,404
Other	216,750	501,420
Total revenue	937,247	1,323,824
Expenses - Library services	1,034,883	976,103
Change in net assets	$ (97,636)	$ 347,721

Management's Discussion and Analysis
For The Fiscal Year Ended June 30, 2008

The Library as a Whole

The Library's net assets decreased by $97,636 this year. The Library's primary source of revenue is from property taxes, which represents 77 percent of total revenue as compared to 62 percent in the prior year. Salaries and fringes continue to be a significant expense of the Library, representing 55 percent of the Library's total expenses. Depreciation expense represents 19 percent of the Library's total expenses. Total expenses increased between the prior year and current year.

The Library's Fund

The Library Board has the ability to create separate funds to help manage money for specific purposes, and to maintain accountability for certain activities, such as special property tax millages. The Library's major fund consists solely of the General Fund.

The fund balance of the General Fund decreased during the current year by $139,845. The decrease was less than the final amended budget by $235,642.

Library Budgetary Highlights

Over the course of the year, the Library Board amended the budget to take into account events that occurred during the year.

Renaissance Zone funds declined by 95% as that program is nearing its termination.

Financial difficulties at the State level have affected libraries across Michigan. State Aid payments were reduced by 18%.

The Single Business Tax in Michigan, which expired in December 2007, gave the Library one final payment. The new business tax law does not have a provision to fund libraries.

Work concluded on the elevator construction with final payments from the Capital Maintenance Reserve made in December 2007. Donations and the budget line item for furniture were used to make the new and reassigned areas of the 1897 Bacon House usable by the public. A separate computer area was created on the ground floor using Capital Maintenance Reserve.

Capital Assets and Debt Administration

At the end of the fiscal year, the Library had $4,907,971 invested in building, furniture and equipment, and books and materials. The Library added $86,020 in new collection items consisting of new books, various audio/visual materials and enhancement of the music collection. The total amount of the collection materials disposed had a cost basis of $174,607 which had a net book value of $-0-.

Contacting the Library's Management

This financial report is intended to provide our citizens, taxpayers, customers and investors with a general overview of Bacon Library's finances and to show the Library's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the director, Janet Cashin at (734) 246-8357.

BACON MEMORIAL DISTRICT LIBRARY

STATEMENT OF NET ASSETS

JUNE 30, 2008

	GOVERNMENTAL ACTIVITIES
ASSETS	
CURRENT ASSETS	
Cash and Cash Equivalents	$ 952,574
Accounts Receivable	38,261
Accrued Interest Receivable	1,295
Total Current Assets	992,130
NONCURRENT ASSETS	
Capital Assets	4,907,971
Less: Accumulated Depreciation	(3,267,257)
Total Noncurrent Assets	1,640,714
TOTAL ASSETS	$ 2,632,844

LIABILITIES AND NET ASSETS

LIABILITIES	
CURRENT LIABILITIES	
Accounts Payable	$ 6,461
Accrued Payroll and Retirement	12,510
Accrued Vacation	25,600
Total Current Liabilities	44,571
NET ASSETS	
Invested in Capital Assets, Net of Related Debt	1,640,714
Unrestricted	947,559
Total Net Assets	2,588,273
TOTAL LIABILITIES AND NET ASSETS	$ 2,632,844

See notes to financial statements.

BACON MEMORIAL DISTRICT LIBRARY

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2008

		PROGRAM REVENUE	GOVERNMENTAL ACTIVITIES
	EXPENSES	CHARGES FOR SERVICES	NET (EXPENSE) REVENUE AND CHANGES IN NET ASSETS
FUNCTIONS/PROGRAMS			
Governmental Activities			
District Library	$ 1,034,883	$ 26,341	$ (1,008,542)
General Revenues			
Property Taxes			713,624
Property Taxes - Renaissance Zone			6,873
State Aid			18,196
Single Business Tax			31,441
Penal Fines			29,068
TIFA Shared Revenue			50,000
Interest on Investments			45,930
Donations			9,259
Miscellaneous			6,515
			910,906
Change in Net Assets			(97,636)
Net Assets, Beginning of Year			2,685,909
Net Assets, End of Year			$ 2,588,273

See notes to financial statements.

BACON MEMORIAL DISTRICT LIBRARY

BALANCE SHEET - GOVERNMENTAL FUND

JUNE 30, 2008

		GENERAL
ASSETS		
Cash and Cash Equivalents		$ 952,574
Accounts Receivable		38,261
Accrued Interest Receivable		1,295
TOTAL ASSETS		$ 992,130

LIABILITIES AND FUND BALANCE

LIABILITIES		
Accounts Payable		$ 6,461
Accrued Payroll and Retirement		12,510
Accrued Vacation		25,600
Total Liabilities		44,571
FUND BALANCE		
Unrestricted		947,559
TOTAL LIABILITIES AND FUND BALANCE		$ 992,130
Total Governmental Fund Balances		$ 947,559
Amounts reported for governmental activities in the Statement of Net Assets are different because		
Capital assets used in governmental activities are not financial resources and are not reported in the funds		
The cost of the capital asset is	$4,907,971	
Accumulated depreciation is	(3,267,257)	1,640,714
Net assets of governmental activities		$ 2,588,273

See notes to financial statements.

BACON MEMORIAL DISTRICT LIBRARY

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

GOVERNMENTAL FUND

FOR THE YEAR ENDED JUNE 30, 2008

	GENERAL
REVENUE	
Property Taxes	$ 713,624
Property Taxes - Renaissance Zone	6,873
State Aid	18,196
Single Business Tax	31,441
Penal Fines	29,068
Library Fines and Fees	26,341
TIFA Shared Revenue	50,000
Interest Income	45,930
Donations	9,259
Miscellaneous	6,515
Total Revenue	937,247
EXPENDITURES	
Salaries	416,691
Employee Benefits	177,252
Supplies and Materials	116,824
Contracted Services	114,172
Utilities and Telephone	39,927
Business Insurance	13,967
Capital Outlay	29,312
Capital Maintenance Reserve	150,466
Other Expense	18,481
Total Expenditures	1,077,092
Excess Expenditures	(139,845)
FUND BALANCE, Beginning of Year	1,087,404
FUND BALANCE, End of Year	$ 947,559

See notes to financial statements.

BACON MEMORIAL DISTRICT LIBRARY

RECONCILIATION OF THE STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2008

NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS		$ (139,845)
Amounts reported for governmental activities in the Statement of Activities are different because		
Governmental funds reported capital outlays as expenditures; in the Statement of Activities, these costs are allocated over their estimated useful lives as depreciation		
Depreciation Expense	$(196,496)	
Capital Outlay	238,705	42,209
CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES		$ (97,636)

See notes to financial statements.

BACON MEMORIAL DISTRICT LIBRARY

STATEMENT OF NET ASSETS

FIDUCIARY FUNDS

JUNE 30, 2008

	SECTION 457 RETIREMENT PENSION TRUST FUND
ASSETS	
Property Held Under Deferred Compensation Plan	$ 350,729
LIABILITIES	
Obligation to Employees Under Deferred Compensation Plan	350,729
NET ASSETS	
Held in Trust	$ -

See notes to financial statements.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Bacon Memorial District Library (the "Library") became a district library on March 1, 1994 when the School District of the City of Wyandotte and the City of Wyandotte entered into a district library agreement. Beginning July 1, 1994 the Library was funded by a district-wide millage. All financial transactions prior to July 1, 1994 were recorded by the School District of the City of Wyandotte.

The accounting policies of the Library conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies used by the Library:

Reporting Entity

The Library is governed by a five-member Board. The accompanying financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board for determining the various governmental organizations to be included in the reporting entity. These criteria include significant operational financial relationships that determine which of the governmental organizations are a part of the Library's reporting entity, and which organizations are legally separate, component units of the Library. Based on the application of the criteria, the Library has no component units.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the Library's government-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments and other items not properly included among program revenues are reported as general revenue.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

Government-Wide Statements - The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the fiduciary fund financial statements. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants, categorical aid and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund-Based Statements - Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt retirement expenditures and expenditures related to compensated absences and retiree health insurance are recorded only when payment is due.

Property taxes, unrestricted state aid, intergovernmental grants and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be available only when cash is received by the government.

The fiduciary fund statement is also reported using the economic resources measurement focus and the accrual basis of accounting.

The Library reports the following major governmental funds:

The General Fund is the Library's primary operating fund. It accounts for all financial resources of the Library.

Additionally, the Library reports the following fund types:

Fiduciary Funds are used to account for assets held by the Library in a trustee capacity or as an agent. Fiduciary Fund net assets and results of operations are not included in the government-wide statements. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenue include: (1) charges to customers or applicants for goods, services or privileges provided; and (2) operating grants and contributions. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes and unrestricted State Aid.

Assets, Liabilities and Net Assets or Equity

Bank Deposits and Investments - Cash and cash equivalent investments include cash on hand, demand deposits, certificates of deposit and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Receivables and Payables - In general, outstanding balances between funds are reported as "due to/from other funds". Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "advances to/from other funds".

All property tax and other trade receivables are shown as net of allowance for uncollectible amounts. Property taxes are assessed on all real and personal property in the City of Wyandotte as of December 31 and the related property taxes become a lien on December 1 of the following year. These taxes are levied on August 1. The final collection date is February 28, after which penalties and interest are assessed and the total uncollected obligation is added to the Wayne County delinquent tax rolls.

Accounts receivable is comprised of the Library's proportionate share of Wayne County's Penal Fine monies and State Aid.

Capital Assets - Capital assets are defined by the Library as assets with an initial cost of more than $5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost. Donated assets are reported at estimated fair market value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings, additions and improvements	20-50 years
Furniture and equipment	5-20 years
Library books and materials	5-10 years

Compensated Absences - Library employees are granted vacation in varying amounts based on position and length of service. Accumulated unpaid vacation does not accrue past one year. At June 30, 2008, the liability of $25,600 is accrued in the General Fund.

Fund Equity - In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Comparative Data/Reclassifications - Comparative data is not included in the Library's financial statements.

NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information - Annual budgets are adopted on a basis consistent with generally accepted accounting principles and state law for the general fund. All annual appropriations lapse at fiscal year end. Annual operating budgets are adopted each fiscal year through approval of an annual budget ordinance and amended as required for all fund types. The same basis of accounting is used to reflect actual revenues and expenditures recognized on a generally accepted accounting principle basis.

The budget document presents information by fund and function. The legal level of budgetary control adopted by the governing body (i.e., the level at which expenditures may not legally exceed appropriations) is the function level. State law requires the Library to have its budget in place by July 1. Expenditures in excess of amounts budgeted is a violation of Michigan Law. State law permits libraries to amend their budgets during the year. The last amendment to the budget was adopted on June 9, 2008.

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g. purchase orders, contracts) outstanding at year-end do not constitute expenditures or liabilities because the goods or services have not been received as of year end; the commitments will be reappropriated and honored during the subsequent year.

Excess of Expenditures Over Appropriations in Budgeted Funds - During the year, the Library did not incur expenditures in excess of the amount appropriated.

NOTE 3 – CASH AND CASH EQUIVALENTS

The captions on the balance sheet relating to cash and cash equivalents are summarized below by deposit type. These deposits, in varying amounts, are in financial institutions in the County of Wayne in the State of Michigan. At year end, the balances (without recognition of outstanding checks or deposits in transit) were $952,965, of which $300,000 was covered by federal depository insurance, and $652,965 was uninsured.

Cash in Demand Accounts	$ 70,000
Municipal Sweep Account	198,188
Certificates of Deposit	595,311
Savings Account	89,075
	$ 952,574

NOTE 4 – RECEIVABLES

Receivables as of year-end for the Library's general fund, are as follows:

	General Fund
Receivables	
Accounts	$ 38,261

There are no applicable allowances for uncollectible accounts.

NOTE 5 – CAPITAL ASSETS

Capital asset activity of the Library's Governmental activities for the current year was as follows:

	Balance July 1, 2007	Additions	Disposals and Adjustments	Balance June 30, 2008
Capital Assets Being Depreciated				
Building, Additions and Improvements	$ 3,359,053	$ 140,419	$ -	$ 3,499,472
Furniture and Equipment	303,945	12,266	28,290	287,921
Library Books and Material	1,209,165	86,020	174,607	1,120,578
Total	4,872,163	238,705	202,897	4,907,971
Accumulated Depreciation	(3,273,658)	(196,496)	(202,897)	(3,267,257)
Net Capital Assets Being Depreciated	$ 1,598,505	$ 42,209	$ -	$ 1,640,714

NOTE 6 – LITIGATION, CONTINGENCIES AND RISK MANAGEMENT

The Library is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omission; injuries to employees and natural disasters. For the year ended June 30, 2008, the Library purchased commercial insurance policies to satisfy any claims related to general liability, property and casualty, employee health and accident and errors and omissions. The General Fund accounts for all risk-financing activity.

During the year ended June 30, 2008, there was no significant reduction in insurance coverage in any of the risk categories mentioned above. Additionally, the Library had no settlements in excess of insurance coverage during any of the past three fiscal years.

NOTE 7 – DEFINED BENEFIT PENSION PLAN AND POST RETIREMENT BENEFITS

Plan Description - The Library participates in the Michigan Public School Employees' Retirement System (MPSERS), a statewide, cost-sharing, multiple-employer defined benefit public employee retirement system governed by the State of Michigan that covers substantially all full-time employees of the Library hired before March 1, 1994. The system provides retirement, survivor and disability benefits to plan members and their beneficiaries. MPSERS issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained by writing to the system at 7150 Harris Drive, P.O. Box 30673, Lansing, MI 48909-8103 or is available on the Office of Retirement Services (ORS) Web site http://www.michigan.gov/ors.

Funding Policy - Employer contributions to the system result from the implementing effects of the School Finance Reform Act. Under these procedures, each library is required to contribute the full actuarial funding contribution amount to fund pension benefits, plus an additional amount to fund retiree health care benefit amounts on a cash disbursement basis.

The pension benefit rate is 17.74 percent for the period July 1, 2007 through September 30, 2007 and 16.72 percent for the period October 1, 2007 through June 30, 2008 of the covered payroll. Basic plan members make no contributions, but Member Investment Plan members contribute at rates ranging from 3 percent to 4.3 percent of gross wages. The Library's contributions to the MPSERS plan for the years ended June 30, 2008, 2007, and 2006 were $41,035, $49,678 and $44,487, respectively.

Post Employment Benefits - Under the MPSERS Act, all retirees participating in the MPSERS Pension Plan have the option of continuing health, dental and vision coverage. Retirees having these coverages contribute an amount equivalent to the monthly cost for Part B Medicare and 10 percent of the monthly premium amount for the health, dental and vision coverages. Required contributions for post employment health care benefits constitutes 6.55% of the Library's total contribution to the MPSERS plan discussed above.

Deferred Compensation Plan - The Library maintains a plan intended to satisfy the requirements of Section 457 of the Internal Revenue Code. Eligible employees may make elective contributions through salary reduction. Assets of the Plan are the property of the Library until the time when allowable payment of benefits may be made, generally at normal retirement age. The Plan is accounted for in the Fiduciary Fund. Employee contributions to the plan were $24,373 for the year ended June 30, 2008.

REQUIRED SUPPLEMENTAL INFORMATION

BACON MEMORIAL DISTRICT LIBRARY

REQUIRED SUPPLEMENTAL INFORMATION

BUDGETARY COMPARISON SCHEDULE - GENERAL FUND

FOR THE YEAR ENDED JUNE 30, 2008

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
REVENUE				
Property Taxes	$ 685,000	$ 710,159	$ 713,624	$ 3,465
Property Taxes - Renaissance Zone	-	6,823	6,873	50
State Aid	11,000	20,115	18,196	(1,919)
Single Business Tax	31,444	31,441	31,441	-
Penal Fines	30,000	34,005	29,068	(4,937)
Library Fines and Fees	30,000	24,709	26,341	1,632
TIFA Shared Revenue	-	50,000	50,000	-
Interest Income	17,500	45,838	45,930	92
Donations	-	8,523	9,259	736
Miscellaneous	-	6,515	6,515	-
Total Revenue	804,944	938,128	937,247	(881)
EXPENDITURES				
Salaries	425,604	423,234	416,691	6,543
Employee Benefits	175,641	182,384	177,252	5,132
Supplies and Materials	137,200	138,400	116,824	21,576
Contracted Services	125,630	128,530	114,172	14,358
Utilities and Telephone	31,800	41,450	39,927	1,523
Business Insurance	16,200	13,967	13,967	-
Capital Outlay	38,500	31,200	29,312	1,888
Capital Maintenance Reserve	350,000	342,000	150,466	191,534
Other Expense	12,450	12,450	18,481	(6,031)
Total Expenditures	1,313,025	1,313,615	1,077,092	236,523
Excess Expenditures	$ (508,081)	$ (375,487)	(139,845)	$ 235,642
FUND BALANCE, Beginning of Year			1,087,404	
FUND BALANCE, End of Year			$ 947,559	

See notes to financial statements.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Bacon Memorial
District Library
Wyandotte, MI 48192

We have audited the financial statements of the governmental activities and each major fund of Bacon Memorial District Library as of and for the year ended June 30, 2008, which collectively comprise Bacon Memorial District Library's basic financial statements and have issued our report thereon dated October 3, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Bacon Memorial District Library's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Bacon Memorial District Library's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Bacon Memorial District Library's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects Bacon Memorial District Library's ability to initiate, authorize, record, process or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of Bacon Memorial District Library's financial statements, that is more than inconsequential will not be prevented or detected by Bacon Memorial District Library's internal control. We consider the deficiencies described below to be significant deficiencies in internal control over financial reporting.

The financial statements Library management presented to us for audit were prepared on the cash basis of accounting. Generally accepted accounting principles require financial statements to be presented on the accrual basis of accounting. Inquiry of management indicated lack of expertise in accrual-basis financial reporting and historical reliance on auditors to recommend adjustments.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by Bacon Memorial District Library's internal control.

13305 Reeck Road, Southgate, Michigan 48195 (734) 246-9600 FAX (734) 246-8349
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Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that none of the significant deficiencies described above is a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Bacon Memorial District Library's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

This report is intended solely for the information and use of management, the audit committee and the Board and is not intended to be and should not be used by anyone other than these specified parties.

Hungerford & Co.

October 3, 2008