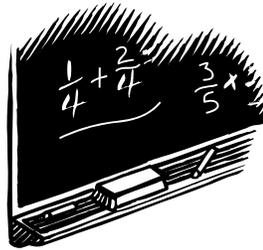


**State Tax Commission August 1, 2011 Tip**  
**Topic: Recertification Requirements**



Dear STaCy:

It's getting to be the end of summer and I'm starting to worry about what I need to do to recertify for 2012. Can you remind me what education requirements for renewal this year?

Thank you,  
Sir T. Fie

Dear Mr. Fie:

There are two educational components that need to be completed by October 31, 2011 in order to renew certification for 2012: ten hours of elective renewal credit **and** the STC mandatory update class.

Every assessor wishing to recertify for 2012 will need to complete 10 hours of elective renewal classes by November 1, 2011. A list of approved classes can be found on the STC website under the Assessor Education section. If you believe that a seminar, class, or program you have attended or plan to attend should be added to the list, you can mail the appropriate form (available on the STC website) along with a detailed course syllabus and description to the STC attn: Kyle Ten Broeke, by email to [tenbroek@tombroek.com](mailto:tenbroek@tombroek.com) or fax to 517-241-2621. No program or class will be approved for less than four hours, so be sure that at least this much time is devoted to issues related to mass appraisal.

In addition to the 10 hours of elective renewal hours, all assessors must take the STC's Mandatory Update class. Sessions are taught by Commission staff and are being held around the state. A list of remaining classes is available on the STC website under the What's New section.

Sincerely,  
STaCy