

Treasury Documentation**Subject:** Workers' Compensation**For:** EMPLOYEE HANDBOOK**Also See:** PT-03129

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Employees who are injured while on duty may be covered by the provisions of the Workers' Compensation Law. For their own protection, **the employee should report any injury incurred while on duty to their supervisor immediately or as soon as possible after the accident.** The supervisor must notify the Office of Human Resources (HR) of any work-related injury as soon as possible to ensure the filing of a report with the State of Michigan's Third Party Administrator for Workers' Compensation. See Procedure PT-03129 in the Employee and/or Health and Safety Handbooks on Treasury's Intranet regarding on-duty accidents.

In the case of a work-incapacitating injury or illness for which an employee is or may be eligible for work disability benefit under the Michigan Workers' Compensation Law, the employee, with the approval of the State Personnel Director, may be allowed payments which, with the work disability benefit, equal to two-thirds of the employee's regular salary or wage. Leave credits may be used to the extent of the difference between the two-thirds payment and the employee's regular salary.

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