

DARNELL EARLEY, ICMA-CM

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SUMMARY

Proven results oriented manager with thirty years progressively responsible experience in public administration. Positions held include managerial responsibilities in local, county, and state government. Major areas of experience, knowledge and skills include:

- Budgeting/Financial Administration
- Personnel Management
- Collective Bargaining
- Leadership
- Public Policy Analysis
- Organization Development

EXPERIENCE

6/06-Present

City Manager

Saginaw, Michigan (Pop. 60,000)

Chief Administrative Officer for the City of Saginaw, Michigan. Carries out Council policy and direction through a workforce of 500 regular employees, supported by a \$34 million general fund budget and an overall budget of \$135 million.

Interim City Manager

Saginaw, Michigan (Pop. 60,000)

9/05-06/06

Chief Administrative Officer for the City of Saginaw appointed by the Saginaw City Council. Continuing the work started as Deputy City Manager during the interim of permanent placement.

Deputy City Manager/Interim Finance Director

8/04-8/05

Saginaw, Michigan (Pop. 60,000)

Deputy Chief Administrative Officer and Interim Chief Financial Officer for the City of Saginaw. Supervises the fiscal services of the City including accounting, collections, budgeting, purchasing and financial reporting and auditing.

Accomplishments

- Reorganized the City's financial management structure and assigned duties and responsibilities to professional staff and implemented accountabilities;
- Redeveloped the budget process to implement a performance based focus;
- Assisted the City Manager with City wide effort to begin planning and strategy for developing long and short term financial and administrative goals.

City Administrator

4/01-7/04

Flint, Michigan (Pop. 125,000)

Chief Administrative officer for the city. Appointed City Administrator in April of 2001. Due to vacancy in the office of the mayor, sworn in as Temporary Mayor in March of 2002 until August 2002. Responsible for the full operation of the city's services. As the Temporary Mayor, served as the city's chief executive officer pursuant to city charter.

Accomplishments

- Successfully developed and implemented three fiscal year city budgets representing a reduction of over \$19. million as part of an overall retrenchment management plan;
- Reorganized city services to better reflect expenditures related to the declining revenues of a distressed urban city, involving over 1000 employees;
- Implementing the components of a strategic plan developed in conjunction with outside management consultants;
- Working with public and private sector partners to develop alternatives to traditional city service delivery systems as cost cutting options to the city of Flint.

**Deputy County Controller for Administrative Services and Budget
Ingham County, Michigan (Pop. 286,000)**

1/95-3/01

Served as deputy to the Ingham County Controller (CAO), responsible for providing staff assistance and policy recommendations to the Administrative Services/Personnel Committee of the Board of Commissioners. The position also serves as budget director and liaison between county agencies and department heads, the Controller's office and the Administrative Services/Personnel Committee; serves in the absence of the Controller; assists with the coordination and direction of county central services including Financial Services, Data Processing, and Purchasing and Properties; supervise special projects including departmental reorganizations and new program implementations. The duties were assigned interim 1/95, formal appointment made 12/95.

Budget Director, Ingham County, Michigan

4/93-1/95

Responsible for developing and conducting the annual county budget process among commissioners, departments, and the Controller's office. Monitor revenues and expenditures throughout all county departments for conformance with county-wide strategic planning, mission, goals and objectives.

Accomplishments

- Successfully implemented strategic planning component within the county's annual budget process;
- Redesigned the service and activity measures for the budget in order to track actual costs involved in service delivery through policy analysis, planning, and performance measurement;
- Coordinated the budget preparation and implementation portion of a new county-wide integrated accounts payable, purchasing and budgeting software program;

Director, Research and Public Policy Staff, Michigan House of Representatives

12/88-6/92

Political appointee of the Speaker of the Michigan House of Representatives. Responsible for supervising and directing a forty-five member professional staff of policy analysts, attorneys, and clerical support personnel.

Accomplishments

- Reorganized staff by assigned responsibilities in public policy areas, resulting in a more efficient and effective operation;
- Developed and successfully implemented the first employee appraisal system based upon organizational goals and employees' projected percentage of time spent toward achievement of individual objectives;
- Developed and successfully implemented the first daily comprehensive calendar of House bills that monitored and analyzed bill content, policy implications, status, support and opposition.

Township Manager, Buena Vista Charter Township, Michigan (Pop.13,000)

9/86-12/88

Chief administrative officer appointed by the Buena Vista Charter Township Board of Trustees. Responsible for the daily operation of a ten department, eighty employee staff, full service township government. As personnel manager, hired, trained, and evaluated critical department head and support staff.

Accomplishments

- Successfully negotiated four separate collective bargaining agreements maintaining labor peace, while simultaneously holding the line on labor costs;
- Developed and implemented three balanced annual budgets;
- Introduced financial management policies and procedures that resulted in more cost effective and timely annual audits;
- Formulated a financial package which was used to construct a new township office complex;
- Developed and implemented a financial plan for construction of a twelve mile water main extension

Administrative Assistant to the County Administrator/EEO Officer, Muskegon, Michigan (Pop. 154,000)

3/81-9/86

Assistant to the County Administrator, and EEO Officer. Responsible for special projects and assisting the County Administrator with the daily operations of a full service county.

Accomplishments

- Served as project director for a telecommunications study which resulted in the purchase of a combined telephone system at a fifteen year savings of \$500,000;

- Staffed a citizen's task force whose mission was to study jail overcrowding and possible expansion or construction of a new county jail, for mandated state compliance;
- Helped relieve jail overcrowding by developing and implementing an inmate work release program;
- Developed and implemented the county's affirmative action plan for recruitment, hiring, and federal contract compliance as part of EEO responsibilities;
- Assisted in the preparation of the annual budget and special projects, as directed by the county administrator.

Director, Community Development, Urban League, Muskegon, Michigan

6/78-2/81

Program director of a non-profit community based organization. Responsible for the supervision of the agency's community development and job placement program.

Accomplishments

- Reviewed over \$250 million in block grant funded projects earmarked for community and economic development in the greater Muskegon region;
- Assisted private and public sector employers with the recruitment and selection of women and minority candidates for affirmative action compliance;
- Secured federal and state grants for an alternative education program for juvenile offenders.

Adjunct Faculty, Grand Valley State University, Allendale, Michigan

1/82-12/94

Contractual position with the School of Public Administration to teach graduate and undergraduate courses in public budgeting and financial administration, workplace diversity, and human services organization development. Courses taught in 1982, 1986 and 1994.

EDUCATION

Master of Public Administration, Western Michigan University, Kalamazoo, Michigan
 Bachelor of Science, Grand Valley State University, Allendale, Michigan
 ICMA Credentialed Manager

AFFILIATIONS AND ACTIVITIES

International City Management Association,
 Executive Board Midwest Vice-President, 98/01
 Past Member Government Finance Officers Association
 Commissioner, Michigan Department of Natural Resources
 04-Present
 National Forum For Black Public Administrators
 Past Member National Association of County Administrators
 Golf, fishing, running, church deacon and instructor