

## RESUME

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Objective: To serve in a position in the public or private sector in which my extensive experience in finance and management will be an asset to the organization.

### Experience:

West Bloomfield Township Supervisor - 2000-2008: Chief Executive of a local government serving 65,000 residents and with an annual budget of \$60 million. This is an elected position, and, by State statute, the Supervisor is responsible for all aspects of Township government which are not specific to the Clerk and Treasurer. Prepares budgets, oversees police and fire, purchasing, personnel, public works, interacts with residents, business owners, contractors, vendors, and other units of local, County, and State government. While Supervisor, the Township has implemented cost containment measures in the area of liability insurance and employee benefits. West Bloomfield has a AA bond rating from Standard and Poor's, and has been ranked in the top 100 places to live two out of the last three years by CNN/Money Magazine. Some accomplishments during my two terms are the expansion of the police and fire departments, including the building of a new fire department headquarters and expansion of police headquarters, the completion of the bike path network, which is currently ongoing, and the implementation of a highly popular, successful hazardous material recycling program. We have also worked with Beaumont and Henry Ford Hospitals to implement major expansions in their facilities, and have encouraged many medical and other developments to locate in West Bloomfield, bringing investment and employment to the Township. In addition, the Supervisor is a Trustee to the Township Pension Board, which manages the assets of the retirement system.

Versatube Corporation, Troy, Michigan - 1992-2000: Comptroller of a metal stamping business serving the automotive and non-automotive industries. Responsible for all financial reporting including monthly and year-end financial statements, cost accounting, backup to payroll, receivables, and payables personnel. Duties also included all reporting to regulatory agencies, importing/exporting of raw material and finished goods, and assisted with implementation of ISO/AS 9000 quality control system. Prepared cash requirement projections, and was responsible for transfer of funds into and out of short and long term investments.

TKMS, Oxford, Michigan - 1989-1991: Controller of a trucking/aggregate business, responsible for monthly financial statements, payroll, receivables, payables, payroll taxes, year-end closing, and other related responsibilities.

Automotive Accessories, Inc., Oxford, Michigan - 1986-1989: Controller of a metal stamping/casting business servicing automotive and non-automotive industries. Responsible for monthly and year-end financial statements, receivables, backup to payroll and payables personnel, and administered revolving loan and cash flow requirements.

Comprehensive Youth Training and Community Involvement Program (CYTCIP) - 1983-1986: Controller of non-profit agency in the employment and training field. Responsible for monthly and year-end financial statements, budgeting, payroll, grant applications, and reporting to funding sources.

Apex Corporation, Roseville, Michigan - 1980-1982: Controller of a special machine tool manufacturer. Responsible for monthly and year-end financial statements, cash requirements and investing of surplus cash, cost accounting, payroll, receivables, payables, and scheduling shipments.

Marx Manufacturing, Taylor Michigan - 1979-1980: Accounting manager of a metal stamping and health product manufacturing business. Responsible for cost accounting and monthly and year-end financial statements. After this company went into Chapter 11 bankruptcy, additional duties including preparation of all documents required by the Court, including projections, creditor schedules, and other legal papers.

Gross, Bornstein and Co., C.P.A.'s, Southfield, Michigan - 1977-1978: Staff accountant and auditor for local C.P.A. firm. Responsible for individual and corporate income tax returns, month-end and annual financial statements, payroll taxes, and certified audits. Earned C.P.A. license while at this position.

City of Detroit - 1974-1977: Auditor for Auditor General office, auditing City departments and reviewing annual budget. Accountant for departments receiving grants, prepared financial statements and other reporting to funding agencies.

Education: Bachelor's in Science, with Major in Accounting, Wayne State University. C.P.A. license (State of Michigan) earned in 1979. Not currently practicing public accounting.

Continuing professional education: attended conferences and seminars presented by Michigan Association of C.P.A.'s, American Institute of C.P.A.'s, and other public accounting related training.

Continuing professional education: attended conferences and seminars presented by Michigan Township Association, Michigan State Police, Michigan Association of Public Retirement Systems, Michigan Municipal Risk Management Authority, Louise Saks Parliamentarian unit, and other local government related training.

Memberships: (Current and former) Michigan Association of C.P.A.'s, American Institute of C.P.A.'s, Michigan Townships Association, Oakland County Association of Township Supervisors.