

**School District of the City of Muskegon Heights**  
**Receivership Transition Advisory Board Meeting**

Wednesday, December 19, 2018  
Conference Room  
2603 Leahy St.  
Muskegon Heights, MI 49444

**MINUTES**

**I. Call to Order**

Chair Michael Wrobel called the meeting to order at 4:02p.m.

**A. Roll Call**

Members Present – 4

Patrice Johnson (via phone)

Dale Nesbary

Clinton Todd (via phone)

Michael Wrobel

Members Absent – 1

John Schrier

Two RTAB members participated via phone as provided in Article IV, Section 5 of Board Resolution 2016-2. A quorum was present.

**B. Approval of Minutes**

Motion by Dr. Nesbary to approve the draft minutes of the November 21, 2018 meeting as presented. Motion moved and seconded by Mr. Todd. The RTAB approved the minutes.

**II. Old Business**

None

**III. New Business**

## **A. Monthly Reports**

### **i. Liabilities Report**

Mr. Lewis reported emergency loan payments will be made this month.

### **ii. Cash Flow Projections**

Mr. Lewis reported that tax revenues have been received after meeting with the city and they have a new contact. The authorizer fee in the cash flow will be amended to reflect the System's fall enrollment count.

### **iii. Comparison of Budgeted Revenue and Expenditure to Actual**

Mr. Lewis reported the District has received the summer tax levy. The district splits a 50/50 levy between summer and winter. Chair Wrobel asked about the expenditure for legal fees and if the district was still on track to add \$128 thousand to the general fund balance. Mr. Lewis reported cost savings elsewhere in the District, expecting to add more than \$100 thousand and no danger of incurring a deficit.

## **B. 2019 Meeting Schedule**

Chair Wrobel reviewed the draft 2019 meeting schedule for the RTAB asking if there were any concerns with continuing to schedule meetings for the third Wednesday of each month. None were noted.

Motion by Dr. Nesbary to approve the 2019 RTAB meeting schedule as presented. Moved and seconded by Mrs. Johnson. The RTAB approved the 2019 meeting schedule.

## **C. News and Updates**

Chair Wrobel reported the System Board is down to three out of five members and requires three members to attend for quorum regardless of the size of the Board. The System Board president reached out to the RTAB requesting another member be appointed. After consulting with the District and System, it was determined that the RTAB will postpone acting on the issue until January when there will be time for the District Board to act on the nominations.

Dr. Nesbary asked for how the process for appointing System Board members could be improved. District Board President Trinell Scott was in attendance and requested the opportunity to interview candidates and time to review the applications.

**IV. Public Comment**

Joseph Warren, President, Muskegon Heights Alumni Association.

James Burton, Vice President, Muskegon Heights Alumni Association.

**V. Adjournment**

There being no further business, Chair Wrobel adjourned the meeting at 4:26p.m.